

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSION AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 5, 2018

City Council Chambers, 225 Park Street, Lakeport, California 95453

CLOSED SESSION:

Mayor Pro Tem Barnes called the meeting to order at 5:31 p.m.
Mayor Pro Tem Barnes adjourned the meeting to Closed Session at 5:31 p.m., to discuss:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)

1. 800 N. Main Street, APN 025-601-07
Agency Negotiator: City Manager Silveira
Negotiating Party: Lakeport Unified School District
Under Negotiation: Price and Terms of Payment

I. CALL TO ORDER & ROLL CALL:

Mayor Pro Tem Barnes called the meeting to order at 6:00 p.m. with Council Member Mattina, Council Member Parlet, and Council Member Spurr present. Mayor Turner was absent.

REPORT OUT OF CLOSED SESSION:

Mayor Pro Tem Barnes advised there was no reportable action from Closed Session.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Zach Jordan

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Finance Director Walker requested that the item IV.J be moved to Council Business as item VI.B.3

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to accept the agenda as amended, to move items IV.J Gann Limit to Item VI.B.3.

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of May 15, 2018, and the special meeting of May 29, 2018.
- C. Warrants: Approve the warrant register of May 25, 2018
- D. Application 2018-020: Approve Application 2018-020, with staff recommendations, for the 2018 Splash-In event, to be held September 7-9, 2018.
- E. Application 2018-021: Approve Application 2018-021, with staff recommendations, for the 2018 Oktoberfest event, to be held October 6, 2018.
- F. Claim Rejection: Reject Claims No. 2018-004 and 2018-005, filed by Beverly and Jacqueline John respectively, as recommended by REMIF.
- G. Conflict of Interest Code: Adopt a resolution amending and adopting an updated Conflict of Interest Code.
- H. Retention Schedule Revisions: Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2651 (2018).
- I. AB1600 Impact Fees: Adopt the proposed resolution to reaffirm the necessity of AB 1600 development impact fees.

Vote on Consent Agenda:

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to approve the Consent Agenda, items A-I.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Citizen Input: Suzanne Lyons reported that she attended the open house at the water plant and was very impressed with the event.
- B. Presentation: The Lakeport Main Street Association presented the Business of the Quarter award to Park Place; presented a check for over \$9800 for the downtown street tree dedications; and presented a check for lamp post dedications.

VI. COUNCIL BUSINESS:

- A. City Manager
1. Tourist Improvement District: Economic Development Consultant Wilda Shock introduced Rachael Taylor, Project Manager, Civitas Advisors who gave a presentation "Lake County Tourism Improvement District -- What, Why and How, for Lakeport and More."
- Michelle Scully from the County of Lake spoke in favor of a tourism improvement district and invited lodging owners to speak.
- Suzanne Lyons asked whether this district needed LAFCO review.
- Lynn Butcher, owner of the Tallman Hotel in Upper Lake, spoke in favor of a district due to the limited marketing ability of a small business.
- Lisa Wilson, manager of Clear Lake Campground in Clearlake, spoke in favor of a district, stating she did not believe the additional funds would dissuade customers.
- Cheryl Smith, owner of the Carriage House in Lakeport, spoke in favor a district.
- B. Finance Director
1. Solar and Energy Efficiency Retrofit Project Financing: The staff report was presented by Finance Director Walker, along with Eric Scriven from NHA advisors.
- A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to direct staff to hold a public hearing for the approval of required resolutions and legal documents.
2. Fiscal Year 2018-19 Budget: The staff report was presented by Finance Director Walker.
- A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to adopt the recommended budget for the City of Lakeport and its component units authorize the City Manager to expend the appropriations found therein for the fiscal year 2018-19.
3. Gann Limit: The staff report was presented by Finance Director Walker.
- A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote to approve the appropriations limit of \$12,309,294 in Fiscal Year 2018-19 for the City of Lakeport and adopt the proposed resolution.
- C. Public Works Director
1. Bid Award: The staff report was presented by Public Works Director Grider.

A motion was made by Council Member Spurr, seconded by Council Member Parlet, and unanimously carried by voice vote to award a construction contract to VSS International, Inc for the 2018 Pavement Preservation Program.

D. City Manager

1. League Meeting Voting Delegates

The staff report was presented by City Manager Silveira.

A motion was made by Council Member Mattina, seconded by Council Member Spurr, and unanimously carried by voice vote to nominate Mayor Mireya Turner as the voting delegate and Mayor Pro Tem Tim Barnes as the first alternate and Council Member Kenny Parlet as the second alternate voting delegate for the League of California Cities Annual Conference to be held September 12-14, 2018, in Long Beach, California.

VII. PUBLIC HEARING:

A. USDA Application:

The staff report was presented by Community Development Director Ingram.

Mayor Pro Tem Barnes opened the Public Hearing at 7:39 p.m. Mark Igden? asked several questions regarding the road access, sewer impacts, traffic impacts and property values.

Suzanne Lyons asked about the funding.

Mayor Pro Tem Barnes closed the Public Hearing at 7:44 p.m.

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to authorize the City Manager to submit an application to USDA through their Community Facilities Loan and Grant Program in the amount of \$495,000 for the purpose of construction a sewer main extension to serve the proposed 24-unit affordable multi-family housing project located at 1255 Martin Street.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira – will be gone for the next Council Meeting.

City Attorney Ruderman –

Public Works Director Grider – acknowledged pw staff, full plates, stepped up, flood, paving more....

Utilities Superintendent Harris -

Finance Director Walker –

Administrative Services Director/City Clerk Buendia – benefits fair

Police Chief Rasmussen –

Community Development Director Ingram –

Council Member Spurr – league committee meetings

Council Member Parlet – apc lta senior center

Council Member Mattina –

Mayor Pro Tem Barnes – all that we are doing...

IX. ADJOURNMENT:

Mayor Pro Tem Barnes adjourned the meeting at 7:52 p.m.

Tim Barnes, Mayor Pro Tem

Attest:

Kelly Buendia, City Clerk