



CITY OF LAKEPORT TRAFFIC SAFETY ADVISORY COMMITTEE AGENDA

REGULAR MEETING

City Council Chamber, City Hall, 225 Park Street, Lakeport, CA

Monday, March 9, 2020

4:00 P.M.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Minutes of September 9, 2019

3. PUBLIC INPUT

Any member of the public may speak for three minutes about any subject of concern to her or him provided that the subject is not already on the agenda. Person's wishing to address the TSAC should complete a Citizen's Input form and submit it to the TSAC Secretary prior to the meeting being called to order.

4. DISCUSSION/ACTION ITEMS

A. Speed & Parking Enforcement

Receive an update from Chief Brad Rasmussen and Officer Andrew Welter on new opportunities to use radar for speed enforcement and enhanced parking enforcement efforts.

B. City Hall 20 Minute Parking

Consider changes to the location of 20 minute parking zones adjacent to City Hall.

C. Traffic Safety Related Projects

Receive an update on the status of the Eleventh Street Corridor Feasibility Study; Hartley ATP/Safe Routes School; Lake Pedestrian Needs Study, HSIP (striping) Project.

D. Annual Election of Officers

The City Clerk/TSAC Secretary will accept nominations for Chair and Vice Chair.

E. TSAC 2020 Goals

Receive an update on City of Lakeport Capital Improvement Projects.

F. 2020 Meeting Calendar

Approve the 2020 Meeting Calendar.

5. GENERAL TRAFFIC ITEMS FROM COMMITTEE MEMBERS

6. ADJOURN

Hilary Britton, Deputy City Clerk

***CITIZEN MEMBERS:** Ashley Barrett, David Brown, Vicki Cole, Frank Dollosso and Nathan Maxman*

***STAFF MEMBERS:** Kevin Ingram, Community Development Director; Brad Rasmussen, Police Chief; Paul Curren, City Engineer; Doug Grider, Public Works Director, Kelly Buendia, City Clerk/Secretary*

Posted

MINUTES
TRAFFIC SAFETY ADVISORY COMMITTEE AGENDA
REGULAR MEETING
Monday, September 9, 2019

- 1. CALL TO ORDER**

Chair Dollosso opened the meeting at 4:02 p.m. with Committee members Barrett, Cole, Dollosso, and Maxman present and Committee member Brown absent. Staff present: Community Development Director Ingram, Police Chief Rasmussen, City Clerk Buendia, City Engineer Curran and Police Lieutenant Stoebe.
- 2. APPROVAL OF MINUTES OF JUNE 3, 2019**

A motion was made by Committee member Barrett, seconded by Committee member Cole, and unanimously carried by voice vote, to approve the Minutes of June 3, 2019. Committee member Brown was absent.
- 3. PUBLIC INPUT**

There was no input offered from the public.
- 4. DISCUSSION/ACTION ITEMS**

 - A. Review of Traffic Safety Related Complaints

Community Development Director Ingram provided a supplemental staff report discussing and reviewing observed trends in received traffic safety related complaints to the City of Lakeport. Staff recommended that a traffic engineer be retained to investigate five areas including:

 - Pedestrian Crossing on Lakeport Blvd. Between Larrecou and Forbes.
 - Bevins Martin Street Intersection
 - Lakeshore Blvd. Corridor between Giselman and Lange
 - Intersection of Third and Forbes Street
 - Pedestrian Crossing of Bevins near the Gateway Business Park (975 Bevins)
 - B. Eleventh Street Corridor Feasibility Study Update

Community Development Director Ingram gave an update on the status of the Eleventh Street Corridor Feasibility Study. Consultants on the study have conducted much public outreach including booths at the fair and National Night Out, an online survey, and door to door out reach to residents in the area. The consultants are suggesting a small turning circle at 11th and Forbes as a potential option. Another element in the study is potential bike lanes on 10th
 - C. Lake County Pedestrian Needs Study Project Update

Community Development Director Ingram gave an update on the Lake County Pedestrian Needs Study Project for the City of Lakeport. Ten priority projects have been selected. Staff is waiting for the completed draft study.
 - D. Hartley ATP/Safe Routes to School Project Update

City Engineer Curran gave an update on the Hartley ATP/Safe Routes to School Project which includes sidewalks along Hartley from 20th to Anastasia. The environmental documents have been completed and the funding needs to be completed. The project is on target and construction is targeted for next summer.

E. General Capital Improvement Projects

City Engineer Curran gave an update on City of Lakeport Capital Improvement Projects.

- Berry Street new experimental chip seal treatment, which could become a cost effective solution for other areas.
- South Main Street will be a full depth reconstruction from Peckham Court to the City limit. There will also be some water line projects. The work will be done at night. The project should take two weeks beginning this fall.
- A sewer line replacement will be done on 9th Street which will result in new pavement.
- Second Street will be improved, with curb, gutter, sidewalks, utility replacement, and irrigation as part of a larger project. This will match the Main Street aesthetic and trees.

F. Meeting Cancellation

A motion was made by Committee member Maxman, seconded by Committee member Barrett, and unanimously carried by voice vote, to cancel the November 11, 2019 meeting for the Veteran's Day Holiday with the next meeting set for January 13, 2020 and recommend that staff call a special meeting if needed. Committee member Brown was absent.

**5. GENERAL TRAFFIC ITEMS
FROM COMMITTEE MEMBERS**

Chief Rasmussen introduced Lieutenant Dale Stoebe.

Committee Member Maxman asked about striping on Russell and said he would email a picture of the trouble spot.

6. ADJOURN

Chair Dollosso adjourned the meeting at 4:52 p.m.

Kelly Buendia, City Clerk



CITY OF LAKEPORT

TRAFFIC SAFETY ADVISORY COMMITTEE

MEMORANDUM

RE: TSAC 2020 Goals & Responsibilities Discussion	MEETING DATE: 3/9/2020
SUBMITTED BY: Kevin M. Ingram, Community Development Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE TRAFFIC SAFETY AND ADVISORY COMMITTEE:

Review TSAC recent accomplishments and discuss goals and responsibilities for the 2020 calendar year.

BACKGROUND/DISCUSSION:

The purpose of this discussion is to: 1) review the roles and responsibilities of the Traffic Safety Advisory Committee; 2) analyze progress made towards the fulfillment of the City Council's 2019/2020 goals as outlined in the City of Lakeport Budget; and, 3) discuss possible goals to be considered by the City Council to be included in the 2019/2020 budget.

Responsibilities of TSAC—The powers, duties and responsibilities of the Traffic Safety Advisory Committee are to make recommendations to the City Council regarding Traffic safety; Pedestrian safety; and Parking, as it relates to traffic safety. These overarching responsibilities are accomplished by review of community traffic complaints; discussion of requests for parking limits or other signage; review and comment on traffic related grants; and general observations by the members. The TSAC also reviews traffic and accident data to support their recommendations to the City Council. For more complex traffic safety issues, the TSAC may recommend an item be turned over to a traffic engineer for study.

2019/2020 Fiscal year goals—The following list represents the goals established by the City Council for fiscal year 2019/2020 related to traffic safety:

- Amending Sidewalk and right of way improvement ordinance to reduce costs of improvements and ensure infrastructure is being constructed in high priority areas (City Council)
- Implementation of Eleventh Street upgrades (City Manager – Long Term Goal)
- Amending sidewalk and right of way improvement ordinance to reduce costs of improvements and ensure infrastructure is being constructed in high priority areas (CDD – Near Term)
- Continue to work with Lake APC to complete the 11th Street Corridor Multi Modal Engineered Feasibility Study (CDD – Intermediate Goal)
- Traffic enforcement programs (PD – Intermediate Term)
- HSIP (striping project) Completed (PW)

- Continue paving projects including 1st Street from Main Street to Park Street, South Main Street from Peckham Court to the city limits, Orchid Way, Palm Dr. and sidewalks, curbs and gutter on 2nd Street from Main Street to Park Street. (PW – Near Term)

Goals and projects for TSAC to consider in calendar year 2020—As stated in the TSAC responsibilities section of this staff report, the principal role of this Commission is to advise the City Council of traffic and safety related issues. Each year as part of the development of the City’s budget the City Council engages in a goals planning session whereby tasks and priorities are set for City departments for the coming year. This goal setting process generally takes place at the beginning of each calendar year and is formally adopted by the Council with the budget in June.

At this time staff is requesting TSAC to generate a list of potential tasks and priorities to be considered by the City Council as part of its goal setting process for fiscal year 2020/2021. Below is a listing of recent topics brought up by TSAC members that may be considered as recommendations to the City Council:

- Conduct an engineered traffic study for the potential of placing a safe pedestrian crossing on Lakeport Blvd. near the Bruno’s Shopping Center.
- Pursue funding for the implementation of the Eleventh Street Engineered Feasibility Study
- Pursue funding for the implementation of the countywide Pedestrian Needs Survey.
- Update and consider revisions to the City’s special parking zone (Handicapped, Loading, 2-hour parking) resolutions. (The 2-hour parking resolution was updated in 2019)

The above listing is not meant to be comprehensive and other potential items may be considered by TSAC and members of the public. Identified goals and suggestions will be forwarded to the City Council for their consideration in the adoption in the upcoming fiscal year budget.

SUGGESTED MOTIONS:

Not Applicable.



CITY OF LAKEPORT

TRAFFIC SAFETY ADVISORY COMMITTEE

2020 CALENDAR OF MEETINGS

Monday January 13, 2020
Monday, March 9, 2020
Monday, May 11, 2020
Monday, July 13, 2020
Monday, September 14, 2020
Monday, November 9, 2020

**Unless noticed, meetings will be held at 4:00 p.m. in the
City Council Chamber, City Hall, 225 Park Street, Lakeport, CA 95453**

The above calendar is presented in accordance with City of Lakeport Municipal Code section 2 which states: "The traffic safety advisory committee shall hold at least one regular meeting every other month for the transaction of business, except if no agenda items have been proposed, then the regularly scheduled meeting may be cancelled." The Traffic Safety Advisory Committee has set its meetings for the second Monday every other month at 4:00 p.m. located in the City Council Chamber, City Hall, 225 Park Street, Lakeport, CA 95453.
