

**MINUTES**  
**LAKEPORT TRAFFIC SAFETY ADVISORY COMMITTEE**  
**REGULAR MEETING**  
**June 13, 2016**

1. **Call to Order and Roll Call:** Chair Ann Blue called the regular meeting of the Lakeport Traffic Safety Advisory Committee to order at 4:05 p.m. with Committee Members Vicki Cole, Frank Dollosso, Suzanne Russell and George Spurr present.
2. **Approval of Minutes:** There were no minutes to approve.
3. **Citizen Input** Suzanne Lyons requested that the Brown Act item be moved to the end of the meeting for the convenience of the public. A motion was made by Committee Member Cole, seconded by Committee Member Dollosso, and unanimously carried by voice vote to hear item B. Brown Act Overview after item F.
4. **Discussion/Action Items**
  - A. Election of Officers  
The Secretary received nominations for Chairperson. Committee member Cole nominated Committee member Blue for the Chairperson seat. Seconded by Committee member Russell. No other nominations were offered. Ann Blue was appointed unanimously as Chairperson.  
  
The Secretary received nominations for Vice Chairperson. Committee member Russell nominated Committee member Cole for the Chairperson seat. Seconded by Committee member Dollosso. No other nominations were offered. Vicki Cole was appointed unanimously as Vice Chairperson.
  - B. Brown Act Overview  
Secretary Buendia gave an overview and presentation on the Ralph M. Brown Act highlighting areas of importance to the Traffic Safety Advisory Committee.
  - C. TSAC Scope of Work  
Community Development Director Ingram reviewed the powers, duties and responsibilities of TSAC and the specific scope of work requested by the City Council. He further introduced a Traffic Safety Complaint form and explained the process in which citizens may file a complaint. Chief Rasmussen and City Engineer Paul Curren also answered questions of the Committee.
  - D. No Parking on Bevins Street  
Community Development Director Ingram reviewed the extension of a no parking zone on Bevins Street in front of the Gateway Business Park.  
  
Suzanne Lyons asked about alternate parking at the city transfer station.  
  
After discussion by the Committee, a motion was made by Committee member Cole, seconded by Committee member Russell and unanimously carried by voice vote to recommend to the City Council to amend Resolution No. 2538 (2015) to expand the no parking zone area along the west side of Bevins Street between the Gateway Business Park and just north of the intersection of Lakeport Boulevard.
  - E. Terrace Beach/Lakeshore Blvd. Safety Issues  
Community Development Director Ingram reported that this item was added at the request of Suzanne Lyons in order to obtain an overview and history of safety issues near the Terrace Beach on Lakeshore Blvd.

Suzanne Lyons presented historical information on the safety issues near the Terrace Beach, including accidents and a former grant to install traffic calming measures.

After discussion by the Committee, a motion was made by Committee member Dollosso, seconded by Committee member Cole and unanimously carried by voice vote requesting that staff inquire with Lake Area Planning Council to ascertain the viability of the old HSIP grant application.

F. Roadway and Safety Project Update

Community Development Director Ingram gave an update on the current Downtown Improvement Project, the upcoming Bevins Street Rehabilitation project and an Emergency Storm Repair project along Lakeshore Boulevard. He also reported on a CalTrans ATP grant the city is pursuing for the old Safe Routes to School project for Hartley Street.

5. General Traffic Items from Committee Members

Committee member Russell asked about the use of the speed trailer. Chief Rasmussen indicated the speed trailer was no longer functioning and would cost \$20,000 to replace.

Committee member Cole expressed concerned about the speed on 11th Street, making crossing very dangerous. Chief Rasmussen indicated that more enforcement could be done and that traffic enforcement has been difficult the past few years due to a lack of police staffing.

Committee member Dollosso had no comments.

Committee member Spurr had no comments.

Chair Blue stated she liked the new complaint form.

6. Adjournment

The next meeting was set for July 11, 2016 at 4:00 p.m. Chair Blue adjourned the meeting at 5:46 p.m.

Respectfully Submitted,

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Kelly Buendia, Secretary