



**CITY OF LAKEPORT
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA**

Thursday, February 20, 2020

**City Council Chambers, 225 Park Street, Lakeport, California 95453
3:00 P.M.**

- I. CALL TO ORDER & ROLL CALL:** Chair Lyon called the meeting to order at 3:02 p.m., with Commissioners Yahnke, Hanson, Moore, Ustrud and Lyons present.
- PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Commissioner Hanson.
- II. PUBLIC INPUT:** There was no public input.
- III. MINUTES:** A motion was made by Commissioner Ustrud, seconded by Commissioner Moore, and unanimously passed by voice vote, to approve minutes of the special meeting of December 16, 2019.
- IV. STAFF REPORTS:**
- A. Annual Election of Officers:** Deputy City Clerk Britton called for nominations for Chair.
- A motion was made by Commissioner Hanson, seconded by Commissioner Ustrud, and unanimously approved by voice vote, to appoint Commissioner Lyons as Chair.
- Deputy City Clerk Britton called for nominations for Vice-Chair.
- A motion was made by Commissioner Hanson, seconded by Commissioner Ustrud, and unanimously passed by voice vote to appoint Commissioner Yahnke as Vice Chair.
- B. 2020 Goals & Responsibilities Discussion:** Assistant City Manager Ingram gave a review of the Parks and Recreation Commission recent accomplishments and discussed goals and responsibilities for the 2020 calendar year. (Please see attached slides).
- Progress updates on ongoing projects as follows:
- The award date for the Prop 68 Park Grant has been pushed to March 2020.
 - The Community Center is not available to the general public at this time, as the ad hoc Facility Policy committee is preparing a policy for Council adoption in March. Public Works Director Grider advised there is limited budget to get the Center open, and the City needs to hire an architect to review and design a plan for updating to use for public use.
- Chair Lyons would like the Commission to be involved in the development and policies around the Community Center. Commissioner Yahnke agreed regarding involvement in development & design of the building. Public Works Director Grider advised that the operational parameters that are developed will be brought to the Commission for review and input.
- In addition to the goals outlined by Assistant City Manager Ingram, Commissioners suggested the following goals be added:
- Commissioner Yahnke suggested adding a global goal of Parks Grant pursuit

- Chair Lyons added finishing the walking path to the goals. Public Works Director Grider will check with Park Foreman Ladd regarding the installation of the last 2 benches.
- Commissioner Yahnke recommended that the trail in the Westside Community Park be graded for future development. DG advised there is no engineered plan for Phase III going into the future. Commissioner Yahnke advised that he is pursuing \$3 million in Prop 68 funding, and wants the walking trail to be consistent with Phase III plans.

Public Works Director Grider will report back regarding members of the Commission sitting on the Ad Hoc committee for the Community Center. He will meet with Commissioner Yahnke separately regarding the Prop 68 grant funding that the Commissioner is pursuing.

C. Library Park Update: Public Works Director Grider gave an update on activities at Library Park:

- Seawall Project is going well – The City is happy with contractors. A change order was needed due to a change of materials used for the sheet pile wall. He estimates completion in 30 days for the sheet pile wall and the cap.
- Sidewalk Replacement Project bids opened Wednesday. Granite was the low bidder and the contract is to be awarded on Monday.

The project is to be mostly complete by Memorial Day if weather holds. He advise it won't be “completely” complete until 4th of July.

The City has applied to Department of Boating and Waterways for a grant for restroom replacement at the park.

D. Westside Community Park Update: Public Works Director Grider gave an update on activities at the Westside Community Park:

- The City purchased a new track laying loader with a brush eater for use at the Westside Community Park. Staff mowed all of Phase III – it is looking good.
- The plan for a walking trail is to surface the trail with an aggregate to create a walking path. WCP Committee has grant money from Sutter for this project. S Bar S is donating white crushed stone for the path which will increase visibility in low light. This path will be for pedestrian & bike use, and will loop Phase III.

VII. COMMISSIONER REPORTS:

In accordance with the provisions of the Brown Act, this is the time for brief announcements on issues of interest to the community within the scope of the Commission's authority.

Commissioner Hanson:

No report.

Commissioner Yahnke:

Suggested Commission members be assigned to specific goals to follow up on throughout the year. Will implement once Council sets goals.

He advised he is still pursuing a rural Prop 68 grant.

Commissioner Moore:

The Westshore Recreation Center project is progressing.

Commissioner Ustrud:

The Horse arena project still moving ahead.

Commissioner Lyons:

No report.

IX. ADJOURNMENT:

Chair Lyons adjourned the meeting at 4:07 p.m.

Hilary Britton, Deputy City Clerk

In compliance with the *Americans with Disabilities Act*, the City of Lakeport will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office at (707) 263-5615 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Parks & Recreation

2019/2020 Goals & Accomplishments

Parks & Recreation Commission—February 13, 2020

Parks & Rec Related 19/20 Goals

Fiscal Year 2019/20

Enhance the historic downtown and lakefront area... (City Council & Economic Development)

Continue park improvements (City Council & Public Works—Near-Term)

Continued Implementation of Lakefront Revitalization Plan (City Manager & Economic Development—Intermediate & Long-Term)

Installation of security cameras in Downtown & Library Park (Police—Near-Term)

2020/21 Goals ???

Fiscal Year 2020/2021

Pursue funding and implementation of the Lakefront Park Plan

Development & Implementation of a facilities use plan for the Community Center

ADA & Commercial Kitchen upgrades for the Community Center

Continue to work with LUSD & County on re-establishing a Community Pool

Development of a recreation trail at Westside Park—Phase III

Pursue Parks Grants for projects

Finish the Downtown Walking Path
