

**CITY OF LAKEPORT
PARKS AND RECREATION COMMISSION
MINUTES
Thursday, February 4, 2016**



Call to Order & Roll Call: The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:10 pm, with Ann Blue, Cindy Ustrud, Suzanne Lyons and Suzanne Russell members present. Member Adam Newell was absent. Also present were: Mark Brannigan, Public Works Director; Kevin Ingram, Community Development Director; Cyndy Ader, Administrative Specialist.

Approval of Agenda: Suzanne Lyons made a motion to accept the agenda as proposed. Suzanne Russell seconded the motion, the motion passed *unanimously*.

Communications: Citizen Input – none

Consent Calendar: Suzanne Russell made a motion to accept the minutes as proposed. Ann Blue seconded the motion, the motion passed *unanimously*.

Reports:

- A. **Library Park:** Fifth Street Restroom replacement is ongoing – new ones expected in late March. Old one needs to be demolished. ***Suzanne Lyons made a motion for City Council to consider making the signage on the new Fifth Street Restrooms unisex. Ann Blue seconded the motion, which passed unanimously.***

Walking Path, Mark Brannigan and Kevin Ingram discussed with the Committee the proposed City Council Agenda item and agreed on the presentation of Loop 1 and the partial implementation of Loop 2 and Loop 3.

- B. **Westside Park:** Cindy Ustrud stated that the exercise stations had been delivered and were awaiting better weather for installation. The Memorial Garden area is likewise waiting for weather to plant trees purchased by donors. There are brick pavers still available for purchase to be installed in the Memorial Garden.
- C. **Westshore Pool:** Mark Brannigan informed the Committee that there is a meeting scheduled to discuss the details of the upcoming season for the pool. Channel Cats need a new MOU if they are going to be using it again this year.

New Business: Ann Blue inquired about the docks as to whether they were going to remain in place year round and if so had there been any issues with the weather. Mark Brannigan explained that there had been some concerns, but that the docks have a five year warranty and the manufacturer has been contacted about them.

Suzanne Lyons requested that we approach local nurseries about planting and maintaining the planters near the intersection of Third Street and Park Street. Cindy Ustrud will speak with Kelseyville Lumber, Suzanne Lyons will speak with Main Street Nursery and Suzanne Russell will speak with Mendo-Mill. They would be able to have signage stating that the planting was provided and *maintained* by their nursery.

Old Business: None

Next Meeting & Adjournment:

The next regular meeting will be held, March 3, 2016. There being no further business, the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Cyndy Ader
Administrative Specialist
Public Works Department