



MINUTES
MEASURE Z ADVISORY COMMITTEE
REGULAR MEETING
Via Teleconference
April 21, 2021

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the Measure Z Advisory Committee (MZAC) for **April 21, 2021** will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone, or Android device:

Please click the link to join: <https://zoom.us/j/93188201539?pwd=LzBla2JqaC9TSEpvVDd1azVpYmxvUT09>

Passcode: 282288

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799

Webinar ID: 931 8820 1539

Passcode: 282288

International numbers available: <https://zoom.us/u/a9Z9RMoL6>

The City wants you to know that you can also submit your comments by email to virtualhost@cityoflakeport.com. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Wednesday April 21, 2021.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Committee will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Committee and not read at the meeting will be distributed to the Committee prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



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- 1. CALL TO ORDER**

Chair Rollins opened the meeting at 5:33 p.m. with Committee Members Jordan, King, Schaffer and Rollins present, with Committee Member Harper absent at the time of roll call but joined the meeting during Item 3- Public Input.
- 2. APPROVAL OF MINUTES**

Approve Minutes of January 20, 2021 meeting.

Committee member King made a motion; seconded by Committee member Schaffer to approve Minutes of the January 20, 2021 meeting.

The motion was carried by the following roll call vote: Committee member Harper – absent; Jordan – aye; King - aye; Rollins – aye; Schaffer – aye.
- 3. PUBLIC INPUT**

There was no input offered from the public.
- 4. DISCUSSION/ACTION ITEMS**
 - A. Comprehensive Annual Financial Report (CAFR), Fiscal Year 2019-20**

Finance Director Walker presented a report on the City’s CAFR for the fiscal year ended June 30, 2020 in accordance with section 3.29.180 of the Lakeport Municipal Code.
 - B. 2020-21 Project Update**

Finance Director Walker and City Manager Ingram presented a review a 2020-21 project report.
 - C. 2021-22 Proposed Expenditures**

Finance Director Walker and City Manager Ingram presented a report on proposed Measure Z revenues and expenditures for the 2021-22 budget process. The Committee requested an update list with total costs and other financing sources added to the Uses and Projects portion of the report.
- 5. COMMITTEE COMMUNICATIONS**

There were no additional communications from the committee.
- 6. ADJOURN**

Chair Rollins adjourned the meeting at 6:58 p.m. with the next meeting scheduled for Wednesday, July 21, 2021 at 5:30 p.m.

Kelly Buendia, City Clerk