



MINUTES
MEASURE Z ADVISORY COMMITTEE
REGULAR MEETING
VIA TELECONFERENCE
APRIL 22, 2020

- 1. CALL TO ORDER**

Chair Hopkins opened the meeting at 5:30 p.m. with Committee Members King, Speed, Rollins present and with Committee member Schaffer absent.
- 2. APPROVAL OF MINUTES**

Committee member King made a motion; seconded by Committee member Speed to approve Minutes of October 9, 2019 meeting. The motion was carried by the following roll call vote: Committee member Hopkins – aye; Rollins – aye; Speed – aye; King – aye; Schaffer – absent.
- 3. CITIZEN INPUT**

There was no input offered from the public.
- 4. DISCUSSION/ACTION ITEMS**
 - A. Election of Officers**

The City Clerk received nominations for Annette Hopkins as Chairperson and Dennis Rollins as Vice Chairperson through the end of 2020, with the nominations confirmed by the following roll call vote: Committee member Hopkins – aye; Rollins – aye; Speed – aye; King – aye; Schaffer – absent.
 - B. Calendar of Meetings**

The City Clerk presented the 2020 calendar of meetings and received direction to issue the calendar with the October 7, 2020 meeting to begin at 3:30 p.m.
 - C. Comprehensive Annual Financial Report (CAFR), Fiscal Year 2018-19**

Finance Director Walker gave a report on the City's CAFR for the fiscal year ended June 30, 2019 in accordance with section 3.29.180 of the Lakeport Municipal Code. The audit was clean with no findings.
 - D. 2019-20 Project Update**

Finance Director Walker reviewed 2019-20 projects, with several scheduled to be completed this year. Staff continues to work towards getting projects done, however, shelter in place orders have slowed progress. Police and public works vehicles slated for purchase are unavailable due to COVID-19.
 - E. 2020-21 Proposed Expenditures**

Finance Director Walker and City Manager Silveira stated that he is working to understand what revenues will be for 2020-21 in light of the COVID-19 pandemic. Sales tax revenues always lag and the information is difficult to assess today. Additionally, the governor has given businesses a year to pay sales tax and it is unclear the impact of that. Receive a presentation and review proposed Measure Z revenues and expenditures for the 2020/2021 streamlined budget process.
- 5. ADJOURN**

Chair Hopkins adjourned the meeting at 6:30 p.m.

Kelly Buendia, City Clerk
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