



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 4, 2021 6:00 p.m.

Location: See Teleconferencing Instructions Below

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **May 4, 2021** will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/97368201787?pwd=a2NvVnN6MEFjQ2Exc2pTZkpldU1sQT09>

Passcode: 477973

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 973 6820 1787

Passcode: 477973

International numbers available: <https://zoom.us/u/abNyiaqY1I>

The City wants you to know that you can also submit your comments by email to virtualhost@cityoflakeport.com. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, May 4, 2021.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



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Tuesday, May 4, 2021

5:15 P.M.

1. Public Employee Performance Evaluation (Gov. Code § 54957)
Title: City Manager

6:00 p.m.

- CLOSED SESSION:**
- I. CALL TO ORDER & ROLL CALL:**
- II. PLEDGE OF ALLEGIANCE:**
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** Move to accept agenda as posted, or move to add or delete items.
To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.
- IV. CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council special meetings of April 15, 2021 and April 20, 2021, and the regular meeting of April 20, 2021.
- C. Application 2021-004: Approve event application 2021-004, with staff recommendations, for the 2021 Home Amateur Winemakers Winefest on September 18, 2021.
- D. Application 2021-008: Approve event application 2021-008, with staff recommendations, for the 2021 Memorial Day Parade on May 29, 2021.
- E. Sales and Use Tax Records: Approve Resolution Authorizing Examination of Sales or Transactions and Use Tax Records and authorize the City Manager to sign an Amendment and Novation Agreement.
- V. PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda*
- B. Presentation: Presentation by PG&E about the Community Wildfire Safety Program.
- C. Proclamation: Proclamation recognizing May 9-15, 2021 as Police Week.
- VI. COUNCIL BUSINESS:**
- A. City Manager
1. Lakeport Main Street Association (LMSA) 2021-2022 MOU Approve a Memorandum of Understanding between the City of Lakeport and the Lakeport Main Street Association for the period of July 1, 2021 through June 30, 2022.
- B. Finance Director

1. Utility Rate Study Update: Receive an update on the utility rate study and provide direction to staff on next steps.
2. Waiver Request - Hartley Assessment:
 1. Approve the waiver of accrued interest in the amount of \$9,041.57 for the parcel located at 2403 Hartley Street (APN #26-021-17) in exchange for the full payment of the parcel's base assessment in escrow; and
 2. Deny a reduction in the AB1600 Water Expansion Fee for the parcel located at 2403 Hartley Street (APN #26-021-17).

C. Community Development Director

1. Community Development Block Grant – Disaster Relief (CDBG-DR): Adopt the Resolution approving an allocation of funding and the execution of a grant agreement and any amendments thereto from the CDBG-DR Program.
2. Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV): Adopt the draft Resolution authorizing the City Manager to sign the statement of assurances and submit an application for the State Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act, Rounds 2 and 3.

D. Public Works Director

1. 2021 Sewer Main Rehabilitation Project:
 1. Terminate the construction contract with AFelix General Engineering, Inc. dba WestPac Construction under Section 6-5 of the contract's Standard Specifications; and
 2. Award a construction contract to Ghilotti Construction for the 2021 Sewer Main Rehabilitation Project subject to the previously-approved budget adjustment.

VII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

VIII. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, www.cityoflakeport.com, subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

Hilary Britton, Deputy City Clerk