



# AGENDA

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 5, 2021 6:00 p.m.

Location: See Teleconferencing Instructions Below

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **January 5, 2021** will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/97368201787?pwd=a2NvVnN6MEFjQ2Exc2pTZkpldU1sQT09>

Passcode: 477973

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 973 6820 1787

Passcode: 477973

International numbers available: <https://zoom.us/u/abNyiaqY1I>

The City wants you to know that you can also submit your comments by email to [virtualhost@cityoflakeport.com](mailto:virtualhost@cityoflakeport.com). To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, January 5, 2021.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



## AGENDA

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**Tuesday, January 5, 2021**

6:00 p.m.

**I. CALL TO ORDER & ROLL CALL:**

**II. PLEDGE OF ALLEGIANCE:**

**III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:**

Move to accept agenda as posted, or move to add or delete items.

*To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.*

**IV. CONSENT AGENDA:**

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of December 15, 2020.

C. Renew Emergency Resolution: COVID-19

Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.

D. FY 2021-22 Recognized Obligation Schedule (ROPS):

Approve ROPS 21-22 for the period of July 1, 2021 through June 30, 2022 for presentation and adoption by the Lake County Redevelopment Oversight Board

**V. PUBLIC PRESENTATIONS/REQUESTS:**

A. Public Input:

*Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda*

B. New Employee Introduction:

Introduction of new employee Mark Fetzer, Utilities Operator III.

C. Proclamation:

Present a proclamation designating January, 2021 as Human Trafficking Awareness Month in the City of Lakeport.

**VI. COUNCIL BUSINESS:**

A. City Manager:

1. COVID-19 Response Efforts:

Receive an update on the City of Lakeport's current COVID-19 response efforts. Following the update, the City Council may provide additional direction to staff on any proposed changes to its response efforts.

B. City Clerk

1. Appointments of Liaisons to Community Boards & Committees:

1. Mayor Parlet to appoint Council Members as liaisons to various Boards, Committees, and Commissions; and
2. Council to adopt a resolution appointing representatives to represent and vote on behalf of the City at the League of California Cities, Redwood Empire

Division Business meetings and represent the City and vote at Division Legislative Committee meetings.

C. Finance Director

1. Contract Award: Authorize the City Manager to execute a PSA with Willdan Financial Services for the completion of a utility rate study.
2. Budget Review and 1<sup>st</sup> Quarter Financials: Approve the amendments to the fiscal year 2020-21 City budget as recommended by staff.

D. Community Development Director

1. Contract Amendment: Approve and authorize the City Manager to execute the first amendment to the Professional Services Agreement with 4LEAF, Inc. for Building Services.

**VII. CITY COUNCIL COMMUNICATIONS:**

- A. Miscellaneous Reports, if any:

**VIII. ADJOURNMENT:**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, [www.cityoflakeport.com](http://www.cityoflakeport.com), subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

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Hilary Britton, Deputy City Clerk