



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, September 7, 2021, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

- I. **CALL TO ORDER & ROLL CALL:** Mayor Parlet called the meeting to order at 6:00 p.m., with Council Members Froio, Green, Mattina, present in the Council Chamber and Mayor Parlet and Council Member Turner present via Zoom.

- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Council Member Mattina.

- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Mattina, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept the agenda as posted.

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

- IV. **CONSENT AGENDA:**
 - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of August 3, 2021, and the special meeting of August 10, 2021.
 - C. Application 2021-004 (Amended): Approve event application 2021-004, amended to request reserved parking on Third Street, for the 2021 Home Amateur Winemakers Winefest on September 18, 2021.
 - D. Notice of Completion: Silveira Community Center Kitchen: Adopt the resolution accepting construction of the Community Center Kitchen Remodel Project by Bridges Construction and authorize the filing of the Notice of Completion.
 - E. Notice of Completion: Sewer Main Rehabilitation Project: Adopt the resolution accepting construction of the 2021 Sewer Main Rehabilitation Project by Ghilotti Construction Company and authorize the filing of the Notice of Completion.
 - F. Unrepresented Employees Compensation and Benefits Program: Adopt a resolution approving the Compensation and Benefits Program for the City of Lakeport Unrepresented Employees for the period of July 1, 2021 through June 30, 2024.

Vote on Consent Agenda: Prior to taking action on the Consent Agenda Mayor Parlet read the following disclaimer:

“Before we move on to taking action on the consent calendar, I’d like to publicly announce that GC Code §54953 (c)(3) requires the City Council to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.

Accordingly, before the City Council this evening, as part of agenda item IV-F is a recommendation to approve a salary and benefit package for the unrepresented management employees. The unrepresented management employees consist of at-will management employees and mid-management employees. The benefit package before the City Council includes:

 - Either a salary adjustment based upon a salary survey or a 3% Cost of Living Adjustment in Year 1, whichever is greater;

- Three percent (3%) Cost of Living Adjustments in Year's 2 and 3;
- And a one-time technology allowance of \$1500."

Council Member Turner stated that the 2021 Home Amateur Winemakers Winefest had been cancelled and should be pulled from the agenda.

A motion was made by Council Member Green, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the Consent Agenda, items A, B, D, E, and F.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input: There was no input offered from the public.
- B. New Employee Introduction:: Utilities Superintendent Paul Harris introduced new Public Works employees Todd Starkovich, and Connie Warthen.

VI. COUNCIL BUSINESS:

- A. City Manager
1. CLERC Presentation and Carnegie Lease Agreement: The staff report was presented by City Manager Ingram. Will Evans of CLERC gave a presentation on the organization's mission.
- Elizabeth Larson sought clarification on the proposed RFP process referenced in the 2014 Carnegie Re-use Feasibility study, and asked if it was necessary to complete the proposed Use & Maintenance Study for the Library prior to opening it up to tenants and the public. She also asked what the time frame is for bringing back a draft lease for consideration by the Council.
- Bill Gabe of Lakeport Fire Protection District stated that the building needs a sprinkler system.
- Nancy Ruzicka spoke about the beauty of the Carnegie Library and a need for accent lighting, better presence for Lakeport on the highway. She also commented that a research center is a good idea and maybe could be located at Mendocino College, as she had concerns about parking for CLERC staff.
- A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to direct staff to develop a lease agreement with the Clear Lake Environmental Research Center CLERC for the reuse of the Carnegie Library building, located at 200 Park Street, for the development of an environmental research center and associated labs and offices.

VI.SW SPECIAL WORKSHOP: HOMELESSNESS AND MENTAL HEALTH SERVICES:

1. Homelessness & Mental Health Related Services Update and Discussion: The City Council received update from City Manager Ingram and Chief Rasmussen on current homelessness and mental health programs and discussed available opportunities in addressing this important community issue. Homeless outreach officer, Melissa Bedford also spoke regarding needs in the homeless community.
- An email from Sabrina Ealy was read into the record.
- An email from Nancy Thornton was read into the record.

Jo Gosset commented regarding her experience working with homelessness and the need for basic services.

Nancy Ruzicka supported the idea of a Navigation Center and that there is land south of Mendocino College.

Todd Metcalf, Director of Lake County Behavioral Health Services stated that Behavioral Health is working on all of these issues. They have taken on the continuum of care to get homeless housed. Hope Center has been established as a navigation center for Clearlake. He commented on homeless being housed in hotels. He asked to be invited to more of these discussions and would like to be part of the solution.

Shannon Kimbell – Auth provided an email and commented on services available in the County.

***** A five minute recess was observed*****

- 2. Grand Jury Response: A review of the City’s response to the 2020 - 2021 Civil Grand Jury Report for the section entitled “Homeless – Not Hopeless” was provided by Police Chief Rasmussen.

- 3. Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV1): The staff report was presented by Assistant City Manager Walker.
 A motion was made by Council Member Green, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the proposed resolution to amend the original State Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV1) application to include Program Income.

COUNCIL BUSINESS (continued):

- E. Assistant City Manager *****Item E. was taken out of order to accommodate presenters*****
 - 1. Reserve/Pension Policy Adoption, Investment Policy Amendment, Presentation on Recommendation of Pension Obligation Bonds (POB) options and Authorization to Issue Pension Obligation Bonds (POB): The staff report was presented by Finance Director Walker. Eric Scriven and Mike Meyer of NHA Financial Advisors as well as James Wawrzyniak of Jones Hall and Todd Smith and Brian Whitworth of Hilltop Securities presented to the City Council.
 A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the Pension and Reserve Policy, amendments to the Investment Policy and the proposed resolution confirming the issuance of POBs and related documents.

- B. City Manager
 - 1. 2021 League of California Cities Annual Conference Resolutions: City Manager Ingram presented the staff report.
 Nathan Maxman asked a question about sales tax distribution.
 A motion was made by Council Member Froio, seconded by Council Member Turner and passed 4-1-0-0 by the following roll call vote: Froio – aye; Green – no; Mattina – aye; Turner – aye; Parlet – aye to direct the City of Lakeport’s voting delegate to the League of California Cities Annual Conference to support Resolution #1, calling on the

State Legislature to pass legislation in regards to distribution of the Bradley Burns local sales tax, as provided in the 2021 Annual Conference Resolutions Packet.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 4-1-0-0 by the following roll call vote: Froio – aye; Green – no; Mattina – aye; Turner – aye; Parlet – aye to direct the City of Lakeport’s voting delegate to the League of California Cities Annual Conference to support Resolution #2, calling on the Governor and Legislature to provide funding for the California Public Utilities Commission to inspect railroad lines for illegal dumping, graffiti and homeless encampments along railroad rights-of-way, as provided in the 2021 Annual Conference Resolutions Packet.

C. Community Development Director

1. Permanent Local Housing Grant Application:

The staff report was presented by Community Development Director Byers.

Chris Westlake from Pacific Southwest Community Development Corporation was available for questions.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the Resolution authorizing the City of Lakeport to submit an application to the California Department of Housing and Community Development for funding under the Competitive Permanent Local Housing Allocation Program (CPLHA), and if selected, authorize the City Manager to execute a Standard Agreement, any amendments thereto, and any related documents necessary to participate in the CPLHA Competitive Permanent Local Housing Allocation Program.

D. Utilities Superintendent

1. Small Community Drought Relief Program:

The staff report was presented by Utilities Superintendent Harris.

A motion was made by Council Member Mattina, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the resolution to submit an application to the Small Community Drought Relief Program for the replacement of our 4” Well.

VII. CITY COUNCIL COMMUNICATIONS:

A. Travel, Calendar, and Miscellaneous Reports, if any:

Council Member Froio clarified his comments on the navigation center for the homeless.

Council Member Mattina had no report.

Mayor Parlet thanked staff and Council members for their work on the UAL restructuring.

Council Member Turner had no report.

Council Member Green commented on the Epoch Times that have been delivered to the City Council members.

Administrative Services Director Buendia will be reaching out to Council Members regarding the new Travel Expense Policy prior to the upcoming League Annual Conference.

City Attorney Ruderman had no report.

City Manager Ingram had no report.

Community Development Director Byers announced that the Planning Commission will consider outdoor dining regulations at their upcoming meeting.

Assistant City Manager Walker had no report.

Police Chief Rasmussen had no report.

Utilities Superintendent Harris no report.

Public Works Director Grider had no report.

VIII. ADJOURNMENT:

Mayor Parlet adjourned the meeting at 9:45 p.m.

Attest:

Kenneth Parlet, II, Mayor

Kelly Buendia, City Clerk