



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 18, 2021 6:00 p.m.

Location: See Teleconferencing Instructions Below

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **May 18, 2021** will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/97368201787?pwd=a2NvVnN6MEFjQ2Exc2pTZkpldU1sQT09>

Passcode: 477973

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 973 6820 1787

Passcode: 477973

International numbers available: <https://zoom.us/u/abNyiaqY1I>

The City wants you to know that you can also submit your comments by email to virtualhost@cityoflakeport.com. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, May 18, 2021.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 18, 2021

5:15 P.M.

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6)
Employee Organization: Lakeport Police Officers Association (LPOA)
Names of City Negotiators: Administrative Services Director Buendia, Margaret Long
2. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6)
Employee Organization: Lakeport Employees Association (LEA)
Names of City Negotiators: Administrative Services Director Buendia, Margaret Long
3. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6)
Employee Organization: Unrepresented Management (UM)
Names of City Negotiators: Administrative Services Director Buendia, Margaret Long

- I. CALL TO ORDER & ROLL CALL:** 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE:**
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** Move to accept agenda as posted, or move to add or delete items.
To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.
- IV. CONSENT AGENDA:**
The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of May 4, 2021.
 - C. Warrants: Approve the warrant register of May 10, 2021.
 - D. Application 2021-006: Approve event application 2021-006, with staff recommendations, for the 2021 Old Time Machines Car Show on August 14, 2021.
 - E. Application 2021-009: Approve event application 2021-009, with staff recommendations, for the Lakeport Inside Out events to be held on the 2nd Thursday of each month through October 14, 2021.
 - F. Application 2021-010: Approve event application 2021-010, with staff recommendations, for the 2021 Fourth of July Arts & Crafts Fair on July 4, 2021.
 - G. Application 2021-011: Approve event application 2021-011, with staff recommendations, for the 2021 Taste of Lake County event on August 28, 2021.
 - H. Application 2021-012: Approve event application 2021-012, with staff recommendations, for the 2021 Pumpkin and Dia de los Muertos Festival on October 2, 2021.
 - I. Application 2021-013: Approve event application 2021-013, with staff recommendations, for the 2021 Trick or Treat Main Street event on October 29, 2021.

- J. Application 2021-014: Approve event application 2021-014, with staff recommendations, for the 2021 Dickens' Faire on November 27, 2021.
- K. Measure Z Advisory Committee (MZAC): Review and file the draft minutes of the Measure Z Advisory Committee (MZAC) meeting of April 21, 2021.
- L. Bid Rejection: Reject all bids for the Standby Water Generator Procurement because doing so best serves the interests of the City.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda*
- B. Proclamation: Proclamation designating the week of May 22nd through May 28th, 2021 as Safe Boating Week.
- C. Proclamation: Proclamation designating the month of May 2021 as California Tourism Month.
- D. Presentation: Presentation of an update from the Lake County Tourism Improvement District Board.
- D. Introduction: Introduction of new Lakeport Fire Protection District Fire Chief, Jeffery Thomas.

VI. COUNCIL BUSINESS:

- A. Police Chief
1. Illegal Fireworks Operations Plan: Receive and file the Illegal Fireworks Police Operation Plan.
- B. Finance Director
1. Unfunded Accrued Liability (UAL) Pension Obligation Bonds:
 1. Approve the subject Resolutions to authorize and direct the issuance of the Bonds, authorize a judicial validation action, and approving related matters; and
 2. Appoint 2 Councilmembers to a UAL Policy and Restructuring Ad Hoc Committee which will dissolve upon issuance of its recommendation regarding the subject pension obligation bonds.

VII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

VIII. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, www.cityoflakeport.com, subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 4, 2021

Mayor Parlet called the meeting to order at 5:16 p.m. Mayor Parlet adjourned to closed session at 5:16 p.m. to discuss:

1. Public Employee Performance Evaluation (Gov. Code § 54957)
Title: City Manager

The Council returned from closed session at 6:08 p.m. and Mayor Parlet announced that there was no reportable action out of closed session.

I. CALL TO ORDER & ROLL CALL:

Mayor Parlet called the meeting to order at 6:08 p.m., with Council Members Froio, Green, Mattina, Turner, and Mayor Parlet present.

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed via video.

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

A motion was made by Council Member Turner, seconded by Council Member Mattina and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept the agenda as posted.

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

- | | |
|-------------------------------|---|
| A. Ordinances: | Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per <i>Government Code</i> Section 36934. |
| B. Minutes: | Approve minutes of the City Council special meetings of April 15, 2021 and April 20, 2021, and the regular meeting of April 20, 2021. |
| C. Application 2021-004: | Approve event application 2021-004, with staff recommendations, for the 2021 Home Amateur Winemakers Winefest on September 18, 2021. |
| D. Application 2021-008: | Approve event application 2021-008, with staff recommendations, for the 2021 Memorial Day Parade on May 29, 2021. |
| E. Sales and Use Tax Records: | Approve Resolution Authorizing Examination of Sales or Transactions and Use Tax Records and authorize the City Manager to sign an Amendment and Novation Agreement. |

Vote on the Consent Agenda:

A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the consent agenda, items A-E.

V. PUBLIC PRESENTATIONS/REQUESTS:

- | | |
|------------------|--|
| A. Public Input: | There was no input offered by the public. |
| B. Presentation: | A presentation was given by PG&E representatives John Stallman and Melinda Rivera about the Community Wildfire Safety Program. |
| C. Proclamation: | Mayor Parlet read a proclamation recognizing May 9-15, 2021 as Police Week. |

VI. COUNCIL BUSINESS:**A. City Manager**

1. Lakeport Main Street Association (LMSA) 2021-2022 MOU

The staff report was presented by City Manager Ingram. Lorna Cruz Higdon, Marie Schrader and Barbara Breunig of LMSA gave a presentation and were available for questions.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve a Memorandum of Understanding between the City of Lakeport and the Lakeport Main Street Association for the period of July 1, 2021 through June 30, 2022.

B. Finance Director

1. Utility Rate Study Update:

The staff report was presented by Finance Director Walker. Chris Fisher, Daryll Parker, and Michael Cronan of Willdan gave a presentation.

The City Council received an update on the utility rate study and directed staff to prepare a report using scenario 4B for water rates that included debt service of capital projects and 2% increase in wastewater.

2. Waiver Request - Hartley Assessment:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the waiver of accrued interest in the amount of \$9,041.57 for the parcel located at 2403 Hartley Street (APN #26-021-17) in exchange for the full payment of the parcel's base assessment in escrow.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to deny a reduction in the AB1600 Water Expansion Fee for the parcel located at 2403 Hartley Street (APN #26-021-17).

C. Community Development Director

1. Community Development Block Grant – Disaster Relief (CDBG-DR):

The staff report was presented by City Manager Ingram.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the Resolution as amended approving an allocation of funding and the execution of a grant agreement and any amendments thereto from the CDBG-DR Program.

2. Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV):

The staff report was presented by City Manager Ingram.

A motion was made by Council Member Turner, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the draft Resolution authorizing the City Manager to sign the statement of assurances and submit an application for the State Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act, Rounds 2 and 3.

D. Public Works Director

- 1. 2021 Sewer Main Rehabilitation Project:

The staff report was presented by Public Works Director Grider.

A motion was made by Council Member Froio, seconded by Council Member Green, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to terminate the construction contract with AFelix General Engineering, Inc. dba WestPac Construction under Section 6-5 of the contract’s Standard Specifications.

A motion was made by Council Member Froio, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to award a construction contract to Ghilotti Construction for the 2021 Sewer Main Rehabilitation Project subject to the previously-approved budget adjustment.

VII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

Council Member Froio gave no report.

Council Member Mattina stated that she would be attending an APC meeting tomorrow.

Mayor Parlet thanked everyone for their hard work, and congratulated City Manager Ingram and on his review.

Council Member Turner stated that the League of Cal Cities Rural Cities Information exchange will be hosting a webinar on drought on Thursday.

Council Member Green gave no report.

Administrative Services Director Buendia gave no report.

City Attorney Ruderman gave no report.

City Manager Ingram gave a shout out and congratulations to Officer Melissa Bedford for a Lake County Stars Award for her work with the homeless.

Community Development Director Byers was absent.

Finance Director Walker thanked the Council for giving direction on the rate study.

Police Chief Rasmussen gave no report.

Public Works Director Grider gave no report.

Mayor Parlet adjourned the meeting at 8:49 p.m.

VIII. ADJOURNMENT:

Kenneth Parlet, II, Mayor

Attest:

Kelly Buendia, City Clerk

CITY OF LAKEPORT

*Over 125 years of community
pride, progress and service*



5/11/2021

I hereby certify that the attached list of warrants has been audited, extensions are proper, purchase orders have been issued, and department heads have been given the opportunity to review and sign claim forms.

A handwritten signature in blue ink, appearing to read "N. Walker", is written above a horizontal line.

Nicholas Walker
Finance Director



Lakeport

Bank Transaction Report

Transaction Detail

Issued Date Range: 04/13/2021 - 05/10/2021
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 15-0352000798 - POOLED CASH BANK							
04/15/2021		59126	CHANCE SCHWEITZER	Accounts Payable	Outstanding	Check	-2,415.95
04/15/2021		59127	LAKEPORT DISPOSAL, INC.	Accounts Payable	Outstanding	Check	-76,436.73
04/15/2021		59128	MICHAEL SOBIERAJ	Accounts Payable	Outstanding	Check	-266.00
04/20/2021		VP000001	CLEAR LAKE ENVIRONMENTAL RESEARCH CENTER	Accounts Payable	Outstanding	Virtual Pay	-2,137.00
04/20/2021		VP000002	CODE SOURCE	Accounts Payable	Outstanding	Virtual Pay	-3,728.77
04/20/2021		VP000003	DUDE SOLUTIONS, INC	Accounts Payable	Outstanding	Virtual Pay	-1,120.00
04/20/2021		VP000004	MENDO MILL & LUMBER CO.	Accounts Payable	Outstanding	Virtual Pay	-1,444.11
04/20/2021		VP000005	CLEARLAKE REDI-MIX INC.	Accounts Payable	Outstanding	Virtual Pay	-1,080.74
04/20/2021		VP000006	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Virtual Pay	-3,869.47
04/20/2021		VP000007	NORTH OF THE BAY CARPET CARE	Accounts Payable	Outstanding	Virtual Pay	-429.00
04/20/2021		VP000008	DEPT OF JUSTICE	Accounts Payable	Outstanding	Virtual Pay	-198.00
04/20/2021		VP000009	AT&T CALNET3	Accounts Payable	Outstanding	Virtual Pay	-553.41
04/20/2021		VP000010	CA BLDG STANDARDS COMMISSION	Accounts Payable	Outstanding	Virtual Pay	-95.40
04/20/2021		VP000011	SYAR INDUSTRIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,566.00
04/20/2021		VP000012	BOB NISHIYAMA INVESTIGATIONS	Accounts Payable	Outstanding	Virtual Pay	-2,724.95
04/20/2021		VP000013	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Virtual Pay	-22.90
04/20/2021		VP000014	R.B. PETERS	Accounts Payable	Outstanding	Virtual Pay	-513.70
04/20/2021		VP000015	COMMUNITY DEVELOPMENT SERVICES	Accounts Payable	Outstanding	Virtual Pay	-500.00
04/20/2021		VP000016	RICOH USA, INC.	Accounts Payable	Outstanding	Virtual Pay	-97.49
04/20/2021		VP000017	STUDIO W ARCHITECTS	Accounts Payable	Outstanding	Virtual Pay	-5,719.50
04/20/2021		VP000018	LEXIS NEXIS RISK SOLUTIONS	Accounts Payable	Outstanding	Virtual Pay	-30.00
04/20/2021		VP000019	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-861.06
04/20/2021		VP000020	CCAC	Accounts Payable	Outstanding	Virtual Pay	-90.00
04/20/2021		VP000021	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING	Accounts Payable	Outstanding	Virtual Pay	-175.00
04/20/2021		VP000022	TUFTS POLYGRAPH & INVESTIGATIONS	Accounts Payable	Outstanding	Virtual Pay	-250.00
04/20/2021		VP000023	LAKE COUNTY LOCK & SAFE	Accounts Payable	Outstanding	Virtual Pay	-179.44
04/20/2021		VP000024	SUTTER LAKESIDE HOSPITAL	Accounts Payable	Outstanding	Virtual Pay	-25.00
04/20/2021		VP000025	PEOPLE SERVICES, INC.	Accounts Payable	Outstanding	Virtual Pay	-200.00
04/20/2021		VP000026	SSA LANDSCAPE ARCHITECTS, INC.	Accounts Payable	Outstanding	Virtual Pay	-51,978.55
04/20/2021		VP000027	KELSEYVILLE TNT MINI STORAGE	Accounts Payable	Outstanding	Virtual Pay	-552.00
04/20/2021		VP000028	FED EX	Accounts Payable	Outstanding	Virtual Pay	-4.54
04/20/2021		VP000029	VERIZON WIRELESS	Accounts Payable	Outstanding	Virtual Pay	-184.69
04/20/2021		VP000030	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-315.91
04/20/2021		VP000031	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,750.00
04/20/2021		VP000032	INTERSTATE BATTERY SYSTEM	Accounts Payable	Outstanding	Virtual Pay	-133.71
04/20/2021		VP000033	U.S. BANK	Accounts Payable	Outstanding	Virtual Pay	-6,907.61

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/20/2021		VP000034	DEEP VALLEY SECURITY	Accounts Payable	Outstanding	Virtual Pay	-247.85
04/20/2021		VP000035	CACEO	Accounts Payable	Outstanding	Virtual Pay	-299.00
04/20/2021		VP000036	PRENTICE LONG, PC	Accounts Payable	Outstanding	Virtual Pay	-396.00
04/20/2021		VP000037	COUNTY OF LAKE-SHERIFF	Accounts Payable	Outstanding	Virtual Pay	-804.00
04/20/2021		VP000038	DEPT OF CONSERVATION	Accounts Payable	Outstanding	Virtual Pay	-157.68
04/20/2021		VP000039	COLANTUONO, HIGHSMITH & WHATLEY, PC	Accounts Payable	Outstanding	Virtual Pay	-9,337.50
04/20/2021		VP000040	JONES TOWING	Accounts Payable	Outstanding	Virtual Pay	-150.00
04/23/2021		59129	AFLAC	Accounts Payable	Outstanding	Check	-663.00
04/23/2021		59130	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
04/23/2021		59131	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-329.22
04/23/2021		59132	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-375.00
04/23/2021		59133	LEGALSHIELD	Accounts Payable	Outstanding	Check	-245.75
04/23/2021		59134	LPOA	Accounts Payable	Outstanding	Check	-440.00
04/23/2021		59135	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
04/23/2021		59136	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,492.04
04/23/2021		DFT0002170	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,505.89
04/23/2021		DFT0002171	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,514.39
04/23/2021		DFT0002172	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,805.79
04/23/2021		DFT0002173	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,213.95
04/23/2021		DFT0002174	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,987.31
04/23/2021		DFT0002175	CALPERS	Accounts Payable	Outstanding	Bank Draft	-6,152.15
04/23/2021		DFT0002176	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
04/23/2021		DFT0002177	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.37
04/23/2021		DFT0002178	CALPERS	Accounts Payable	Outstanding	Bank Draft	-43.71
04/23/2021		DFT0002179	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
04/23/2021		DFT0002180	IRS	Accounts Payable	Outstanding	Bank Draft	-3,667.02
04/23/2021		DFT0002181	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-4,270.71
04/23/2021		DFT0002182	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,512.61
04/23/2021		DFT0002183	IRS	Accounts Payable	Outstanding	Bank Draft	-12,169.25
04/23/2021		DFT0002184	IRS	Accounts Payable	Outstanding	Bank Draft	-499.72
04/27/2021		59140	ANDREW BRITTON	Accounts Payable	Outstanding	Check	-8.55
04/27/2021		59141	KAYLENE STRUGNELL	Accounts Payable	Outstanding	Check	-33.26
04/27/2021		59142	PAUL HARRIS	Accounts Payable	Outstanding	Check	-750.00
04/27/2021		59143	RYAN COOLEY	Accounts Payable	Outstanding	Check	-30.57
04/27/2021		VP000041	REMIF	Accounts Payable	Outstanding	Virtual Pay	-144.84
04/27/2021		VP000042	PG&E	Accounts Payable	Outstanding	Virtual Pay	-13,827.11
04/27/2021		VP000043	USA BLUE BOOK	Accounts Payable	Outstanding	Virtual Pay	-79.93
04/27/2021		VP000044	PAUL R. CURREN	Accounts Payable	Outstanding	Virtual Pay	-9,492.31
04/27/2021		VP000045	TRI-CITIES ANSWERING SERVICE	Accounts Payable	Outstanding	Virtual Pay	-120.00
04/27/2021		VP000046	DEBRA ENGLAND	Accounts Payable	Outstanding	Virtual Pay	-675.00
04/27/2021		VP000047	TOTAL COMPENSATION SYSTEMS, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,057.50
04/27/2021		VP000048	PACE ENGINEERING, INC.	Accounts Payable	Outstanding	Virtual Pay	-350.00
04/27/2021		VP000049	APEX TECHNOLOGY MGMT, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,786.10

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/27/2021		VP000050	STAPLES BUSINESS CREDIT-BUSINESS ADVANTAGE	Accounts Payable	Outstanding	Virtual Pay	-1,289.47
04/27/2021		VP000051	WECO INDUSTRIES	Accounts Payable	Outstanding	Virtual Pay	-199.86
04/27/2021		VP000052	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-2,551.48
04/27/2021		VP000053	TRIEPEI SMITH & ASSOCIATES, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,000.00
04/27/2021		VP000054	GRAINGER	Accounts Payable	Outstanding	Virtual Pay	-137.68
04/27/2021		VP000055	THE BLACKROCK GROUP	Accounts Payable	Outstanding	Virtual Pay	-6,392.25
04/27/2021		VP000056	IT'S ABOUT TIME, INC	Accounts Payable	Outstanding	Virtual Pay	-38.07
04/27/2021		VP000057	MEDIACOM	Accounts Payable	Outstanding	Virtual Pay	-166.77
04/27/2021		VP000058	BADGER METER	Accounts Payable	Outstanding	Virtual Pay	-1,350.00
04/27/2021		VP000059	OCCU-MED, LTD.	Accounts Payable	Outstanding	Virtual Pay	-218.25
04/27/2021		VP000060	ONLINE INFORMATION SERVICES	Accounts Payable	Outstanding	Virtual Pay	-37.44
04/27/2021		VP000061	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-491.23
04/27/2021		VP000062	KEN GRADY COMPANY, INC	Accounts Payable	Outstanding	Virtual Pay	-3,451.98
04/27/2021		VP000063	INTERSTATE BATTERY SYSTEM	Accounts Payable	Outstanding	Virtual Pay	-135.26
04/27/2021		VP000064	MANLEY RECYCLING	Accounts Payable	Outstanding	Virtual Pay	-5,593.75
04/27/2021		VP000065	FERRELLGAS	Accounts Payable	Outstanding	Virtual Pay	-419.68
04/27/2021		VP000066	MC MASTER-CARR SUPPLY CO.	Accounts Payable	Outstanding	Virtual Pay	-160.02
04/27/2021		VP000067	VERIZON WIRELESS	Accounts Payable	Outstanding	Virtual Pay	-38.01
04/27/2021		VP000068	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Virtual Pay	-114.00
04/27/2021		VP000069	AT&T	Accounts Payable	Outstanding	Virtual Pay	-860.99
04/27/2021		VP000070	WILLDAN FINANCIAL SERVICES	Accounts Payable	Outstanding	Virtual Pay	-12,080.00
04/27/2021		VP000071	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Virtual Pay	-1,348.48
04/27/2021		VP000072	LAKE COUNTY CHAMBER OF COMMERCE	Accounts Payable	Outstanding	Virtual Pay	-2,000.00
05/05/2021		59151	FORREST STOGNER	Accounts Payable	Outstanding	Check	-20.66
05/05/2021		59152	KAYLENE STRUGNELL	Accounts Payable	Outstanding	Check	-1,965.00
05/05/2021		59153	MICHAEL SOBIERAJ	Accounts Payable	Outstanding	Check	-338.00
05/05/2021		59154	PAPE MATERIAL HANDLING	Accounts Payable	Outstanding	Check	-13,873.82
05/05/2021		59155	WILDA SHOCK	Accounts Payable	Outstanding	Check	-1,500.00
05/05/2021		VP000073	OWEN EQUIPMENT SALES	Accounts Payable	Outstanding	Virtual Pay	-1,078.27
05/05/2021		VP000074	SHRED-IT USA LLC	Accounts Payable	Outstanding	Virtual Pay	-73.31
05/05/2021		VP000075	REMIF	Accounts Payable	Outstanding	Virtual Pay	-67,743.08
05/05/2021		VP000076	HARRINGTON INDUSTRIAL PLASTICS	Accounts Payable	Outstanding	Virtual Pay	-576.04
05/05/2021		VP000077	USA BLUE BOOK	Accounts Payable	Outstanding	Virtual Pay	-66.88
05/05/2021		VP000078	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Virtual Pay	-2,377.87
05/05/2021		VP000079	TIRE HUB	Accounts Payable	Outstanding	Virtual Pay	-3,590.84
05/05/2021		VP000080	PG&E	Accounts Payable	Outstanding	Virtual Pay	-1,493.57
05/05/2021		VP000081	AT&T CALNET3	Accounts Payable	Outstanding	Virtual Pay	-1,344.48
05/05/2021		VP000082	LYLE GOSSETT	Accounts Payable	Outstanding	Virtual Pay	-300.00
05/05/2021		VP000083	NAPA AUTO - LAKE PARTS	Accounts Payable	Outstanding	Virtual Pay	-761.69
05/05/2021		VP000084	SYAR INDUSTRIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,058.47
05/05/2021		VP000085	CALIF POLICE CHIEFS' ASSN.	Accounts Payable	Outstanding	Virtual Pay	-195.00
05/05/2021		VP000086	COUNTY OF LAKE-SPECIAL DIST	Accounts Payable	Outstanding	Virtual Pay	-3,495.01
05/05/2021		VP000087	ALTERITY GROUP	Accounts Payable	Outstanding	Virtual Pay	-1,058.80

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/05/2021		VP000088	STANDARD PRINTING COMPANY	Accounts Payable	Outstanding	Virtual Pay	-864.81
05/05/2021		VP000089	THATCHER COMPANY OF CA., INC.	Accounts Payable	Outstanding	Virtual Pay	-2,627.49
05/05/2021		VP000090	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Virtual Pay	-45.80
05/05/2021		VP000091	R.B. PETERS	Accounts Payable	Outstanding	Virtual Pay	-512.47
05/05/2021		VP000092	COUNTY OF LAKE - INFO TECH	Accounts Payable	Outstanding	Virtual Pay	-2,545.25
05/05/2021		VP000093	OE PUBLIC & MISC EE'S	Accounts Payable	Outstanding	Virtual Pay	-10,839.00
05/05/2021		VP000094	CAPITAL ONE TRADE CREDIT	Accounts Payable	Outstanding	Virtual Pay	-10.87
05/05/2021		VP000095	MIWALL CORPORATION	Accounts Payable	Outstanding	Virtual Pay	-1,935.00
05/05/2021		VP000096	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-413.62
05/05/2021		VP000097	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-266.66
05/05/2021		VP000098	4LEAF, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,434.18
05/05/2021		VP000099	LIGHTHOUSE BIS, LLC	Accounts Payable	Outstanding	Virtual Pay	-114.00
05/05/2021		VP000100	US POSTMASTER - ARIZONA	Accounts Payable	Outstanding	Virtual Pay	-957.70
05/05/2021		VP000101	KELSEYVILLE LUMBER	Accounts Payable	Outstanding	Virtual Pay	-41.81
05/05/2021		VP000102	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,350.00
05/05/2021		VP000103	FERRELLGAS	Accounts Payable	Outstanding	Virtual Pay	-11.59
05/05/2021		VP000104	VERIZON CONNECT NWF, INC.	Accounts Payable	Outstanding	Virtual Pay	-161.90
05/05/2021		VP000105	U.S. BANK	Accounts Payable	Outstanding	Virtual Pay	-7,245.48
05/05/2021		VP000106	RASH CURTIS	Accounts Payable	Outstanding	Virtual Pay	-1,113.43
05/05/2021		VP000107	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Virtual Pay	-171.00
05/05/2021		VP000108	STAPLES COMMERCIAL MORE ACCOUNT	Accounts Payable	Outstanding	Virtual Pay	-118.25
05/05/2021		VP000109	RAINBOW AGRICULTURAL SERVICES	Accounts Payable	Outstanding	Virtual Pay	-69.45
05/05/2021		VP000110	LAKE COUNTY ELECTRIC SUPPLY	Accounts Payable	Outstanding	Virtual Pay	-218.39
05/05/2021		VP000111	ESRI	Accounts Payable	Outstanding	Virtual Pay	-1,600.00
05/05/2021		VP000112	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Virtual Pay	-2,042.74
05/05/2021		VP000113	JONES TOWING	Accounts Payable	Outstanding	Virtual Pay	-150.00
05/05/2021		VP000114	AT&T	Accounts Payable	Outstanding	Virtual Pay	-139.10
05/07/2021		59144	AFLAC	Accounts Payable	Outstanding	Check	-663.00
05/07/2021		59145	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
05/07/2021		59146	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-100.00
05/07/2021		59147	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-360.00
05/07/2021		59148	LPOA	Accounts Payable	Outstanding	Check	-440.00
05/07/2021		59149	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
05/07/2021		59150	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,492.04
05/07/2021		DFT0002186	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,505.37
05/07/2021		DFT0002187	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,513.85
05/07/2021		DFT0002188	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,715.43
05/07/2021		DFT0002189	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,110.45
05/07/2021		DFT0002190	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,766.69
05/07/2021		DFT0002191	CALPERS	Accounts Payable	Outstanding	Bank Draft	-5,820.02
05/07/2021		DFT0002192	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
05/07/2021		DFT0002193	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.36
05/07/2021		DFT0002194	CALPERS	Accounts Payable	Outstanding	Bank Draft	-42.78

Bank Transaction Report

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/07/2021		DFT0002195	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
05/07/2021		DFT0002196	IRS	Accounts Payable	Outstanding	Bank Draft	-3,402.88
05/07/2021		DFT0002197	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-3,508.21
05/07/2021		DFT0002198	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,406.92
05/07/2021		DFT0002199	IRS	Accounts Payable	Outstanding	Bank Draft	-10,371.77
05/07/2021		DFT0002200	IRS	Accounts Payable	Outstanding	Bank Draft	-491.04
Bank Account 15-0352000798 Total: (171)							-491,663.39
Report Total: (171)							-491,663.39

Summary

Bank Account	Count	Amount
15-0352000798 POOLED CASH BANK	171	-491,663.39
Report Total:	171	-491,663.39

Cash Account	Count	Amount
998 998-0000-101000 POOLED CASH - WEST AMERICA	171	-491,663.39
Report Total:	171	-491,663.39

Transaction Type	Count	Amount
Bank Draft	30	-88,709.30
Check	27	-108,303.35
Virtual Pay	114	-294,650.74
Report Total:	171	-491,663.39



Lakeport

Bank Transaction Report

Transaction Detail

Issued Date Range: 04/13/2021 - 05/10/2021
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 15-0352000798 - POOLED CASH BANK							
04/15/2021		59126	CHANCE SCHWEITZER	Accounts Payable	Outstanding	Check	-2,415.95
04/15/2021		59127	LAKEPORT DISPOSAL, INC.	Accounts Payable	Outstanding	Check	-76,436.73
04/15/2021		59128	MICHAEL SOBIERAJ	Accounts Payable	Outstanding	Check	-266.00
04/20/2021		VP000001	CLEAR LAKE ENVIRONMENTAL RESEARCH CENTER	Accounts Payable	Outstanding	Virtual Pay	-2,137.00
04/20/2021		VP000002	CODE SOURCE	Accounts Payable	Outstanding	Virtual Pay	-3,728.77
04/20/2021		VP000003	DUDE SOLUTIONS, INC	Accounts Payable	Outstanding	Virtual Pay	-1,120.00
04/20/2021		VP000004	MENDO MILL & LUMBER CO.	Accounts Payable	Outstanding	Virtual Pay	-1,444.11
04/20/2021		VP000005	CLEARLAKE REDI-MIX INC.	Accounts Payable	Outstanding	Virtual Pay	-1,080.74
04/20/2021		VP000006	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Virtual Pay	-3,869.47
04/20/2021		VP000007	NORTH OF THE BAY CARPET CARE	Accounts Payable	Outstanding	Virtual Pay	-429.00
04/20/2021		VP000008	DEPT OF JUSTICE	Accounts Payable	Outstanding	Virtual Pay	-198.00
04/20/2021		VP000009	AT&T CALNET3	Accounts Payable	Outstanding	Virtual Pay	-553.41
04/20/2021		VP000010	CA BLDG STANDARDS COMMISSION	Accounts Payable	Outstanding	Virtual Pay	-95.40
04/20/2021		VP000011	SYAR INDUSTRIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,566.00
04/20/2021		VP000012	BOB NISHIYAMA INVESTIGATIONS	Accounts Payable	Outstanding	Virtual Pay	-2,724.95
04/20/2021		VP000013	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Virtual Pay	-22.90
04/20/2021		VP000014	R.B. PETERS	Accounts Payable	Outstanding	Virtual Pay	-513.70
04/20/2021		VP000015	COMMUNITY DEVELOPMENT SERVICES	Accounts Payable	Outstanding	Virtual Pay	-500.00
04/20/2021		VP000016	RICOH USA, INC.	Accounts Payable	Outstanding	Virtual Pay	-97.49
04/20/2021		VP000017	STUDIO W ARCHITECTS	Accounts Payable	Outstanding	Virtual Pay	-5,719.50
04/20/2021		VP000018	LEXIS NEXIS RISK SOLUTIONS	Accounts Payable	Outstanding	Virtual Pay	-30.00
04/20/2021		VP000019	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-861.06
04/20/2021		VP000020	CCAC	Accounts Payable	Outstanding	Virtual Pay	-90.00
04/20/2021		VP000021	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING	Accounts Payable	Outstanding	Virtual Pay	-175.00
04/20/2021		VP000022	TUFTS POLYGRAPH & INVESTIGATIONS	Accounts Payable	Outstanding	Virtual Pay	-250.00
04/20/2021		VP000023	LAKE COUNTY LOCK & SAFE	Accounts Payable	Outstanding	Virtual Pay	-179.44
04/20/2021		VP000024	SUTTER LAKESIDE HOSPITAL	Accounts Payable	Outstanding	Virtual Pay	-25.00
04/20/2021		VP000025	PEOPLE SERVICES, INC.	Accounts Payable	Outstanding	Virtual Pay	-200.00
04/20/2021		VP000026	SSA LANDSCAPE ARCHITECTS, INC.	Accounts Payable	Outstanding	Virtual Pay	-51,978.55
04/20/2021		VP000027	KELSEYVILLE TNT MINI STORAGE	Accounts Payable	Outstanding	Virtual Pay	-552.00
04/20/2021		VP000028	FED EX	Accounts Payable	Outstanding	Virtual Pay	-4.54
04/20/2021		VP000029	VERIZON WIRELESS	Accounts Payable	Outstanding	Virtual Pay	-184.69
04/20/2021		VP000030	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-315.91
04/20/2021		VP000031	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,750.00
04/20/2021		VP000032	INTERSTATE BATTERY SYSTEM	Accounts Payable	Outstanding	Virtual Pay	-133.71
04/20/2021		VP000033	U.S. BANK	Accounts Payable	Outstanding	Virtual Pay	-6,907.61

Bank Transaction Report

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/20/2021		VP000034	DEEP VALLEY SECURITY	Accounts Payable	Outstanding	Virtual Pay	-247.85
04/20/2021		VP000035	CACEO	Accounts Payable	Outstanding	Virtual Pay	-299.00
04/20/2021		VP000036	PRENTICE LONG, PC	Accounts Payable	Outstanding	Virtual Pay	-396.00
04/20/2021		VP000037	COUNTY OF LAKE-SHERIFF	Accounts Payable	Outstanding	Virtual Pay	-804.00
04/20/2021		VP000038	DEPT OF CONSERVATION	Accounts Payable	Outstanding	Virtual Pay	-157.68
04/20/2021		VP000039	COLANTUONO, HIGHSMITH & WHATLEY, PC	Accounts Payable	Outstanding	Virtual Pay	-9,337.50
04/20/2021		VP000040	JONES TOWING	Accounts Payable	Outstanding	Virtual Pay	-150.00
04/23/2021		59129	AFLAC	Accounts Payable	Outstanding	Check	-663.00
04/23/2021		59130	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
04/23/2021		59131	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-329.22
04/23/2021		59132	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-375.00
04/23/2021		59133	LEGALSHIELD	Accounts Payable	Outstanding	Check	-245.75
04/23/2021		59134	LPOA	Accounts Payable	Outstanding	Check	-440.00
04/23/2021		59135	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
04/23/2021		59136	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,492.04
04/23/2021		DFT0002170	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,505.89
04/23/2021		DFT0002171	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,514.39
04/23/2021		DFT0002172	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,805.79
04/23/2021		DFT0002173	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,213.95
04/23/2021		DFT0002174	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,987.31
04/23/2021		DFT0002175	CALPERS	Accounts Payable	Outstanding	Bank Draft	-6,152.15
04/23/2021		DFT0002176	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
04/23/2021		DFT0002177	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.37
04/23/2021		DFT0002178	CALPERS	Accounts Payable	Outstanding	Bank Draft	-43.71
04/23/2021		DFT0002179	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
04/23/2021		DFT0002180	IRS	Accounts Payable	Outstanding	Bank Draft	-3,667.02
04/23/2021		DFT0002181	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-4,270.71
04/23/2021		DFT0002182	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,512.61
04/23/2021		DFT0002183	IRS	Accounts Payable	Outstanding	Bank Draft	-12,169.25
04/23/2021		DFT0002184	IRS	Accounts Payable	Outstanding	Bank Draft	-499.72
04/27/2021		59140	ANDREW BRITTON	Accounts Payable	Outstanding	Check	-8.55
04/27/2021		59141	KAYLENE STRUGNELL	Accounts Payable	Outstanding	Check	-33.26
04/27/2021		59142	PAUL HARRIS	Accounts Payable	Outstanding	Check	-750.00
04/27/2021		59143	RYAN COOLEY	Accounts Payable	Outstanding	Check	-30.57
04/27/2021		VP000041	REMIF	Accounts Payable	Outstanding	Virtual Pay	-144.84
04/27/2021		VP000042	PG&E	Accounts Payable	Outstanding	Virtual Pay	-13,827.11
04/27/2021		VP000043	USA BLUE BOOK	Accounts Payable	Outstanding	Virtual Pay	-79.93
04/27/2021		VP000044	PAUL R. CURREN	Accounts Payable	Outstanding	Virtual Pay	-9,492.31
04/27/2021		VP000045	TRI-CITIES ANSWERING SERVICE	Accounts Payable	Outstanding	Virtual Pay	-120.00
04/27/2021		VP000046	DEBRA ENGLAND	Accounts Payable	Outstanding	Virtual Pay	-675.00
04/27/2021		VP000047	TOTAL COMPENSATION SYSTEMS, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,057.50
04/27/2021		VP000048	PACE ENGINEERING, INC.	Accounts Payable	Outstanding	Virtual Pay	-350.00
04/27/2021		VP000049	APEX TECHNOLOGY MGMT, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,786.10

Bank Transaction Report

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/27/2021		VP000050	STAPLES BUSINESS CREDIT-BUSINESS ADVANTAGE	Accounts Payable	Outstanding	Virtual Pay	-1,289.47
04/27/2021		VP000051	WECO INDUSTRIES	Accounts Payable	Outstanding	Virtual Pay	-199.86
04/27/2021		VP000052	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-2,551.48
04/27/2021		VP000053	TRIEPEI SMITH & ASSOCIATES, INC.	Accounts Payable	Outstanding	Virtual Pay	-1,000.00
04/27/2021		VP000054	GRAINGER	Accounts Payable	Outstanding	Virtual Pay	-137.68
04/27/2021		VP000055	THE BLACKROCK GROUP	Accounts Payable	Outstanding	Virtual Pay	-6,392.25
04/27/2021		VP000056	IT'S ABOUT TIME, INC	Accounts Payable	Outstanding	Virtual Pay	-38.07
04/27/2021		VP000057	MEDIACOM	Accounts Payable	Outstanding	Virtual Pay	-166.77
04/27/2021		VP000058	BADGER METER	Accounts Payable	Outstanding	Virtual Pay	-1,350.00
04/27/2021		VP000059	OCCU-MED, LTD.	Accounts Payable	Outstanding	Virtual Pay	-218.25
04/27/2021		VP000060	ONLINE INFORMATION SERVICES	Accounts Payable	Outstanding	Virtual Pay	-37.44
04/27/2021		VP000061	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-491.23
04/27/2021		VP000062	KEN GRADY COMPANY, INC	Accounts Payable	Outstanding	Virtual Pay	-3,451.98
04/27/2021		VP000063	INTERSTATE BATTERY SYSTEM	Accounts Payable	Outstanding	Virtual Pay	-135.26
04/27/2021		VP000064	MANLEY RECYCLING	Accounts Payable	Outstanding	Virtual Pay	-5,593.75
04/27/2021		VP000065	FERRELLGAS	Accounts Payable	Outstanding	Virtual Pay	-419.68
04/27/2021		VP000066	MC MASTER-CARR SUPPLY CO.	Accounts Payable	Outstanding	Virtual Pay	-160.02
04/27/2021		VP000067	VERIZON WIRELESS	Accounts Payable	Outstanding	Virtual Pay	-38.01
04/27/2021		VP000068	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Virtual Pay	-114.00
04/27/2021		VP000069	AT&T	Accounts Payable	Outstanding	Virtual Pay	-860.99
04/27/2021		VP000070	WILLDAN FINANCIAL SERVICES	Accounts Payable	Outstanding	Virtual Pay	-12,080.00
04/27/2021		VP000071	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Virtual Pay	-1,348.48
04/27/2021		VP000072	LAKE COUNTY CHAMBER OF COMMERCE	Accounts Payable	Outstanding	Virtual Pay	-2,000.00
05/05/2021		59151	FORREST STOGNER	Accounts Payable	Outstanding	Check	-20.66
05/05/2021		59152	KAYLENE STRUGNELL	Accounts Payable	Outstanding	Check	-1,965.00
05/05/2021		59153	MICHAEL SOBIERAJ	Accounts Payable	Outstanding	Check	-338.00
05/05/2021		59154	PAPE MATERIAL HANDLING	Accounts Payable	Outstanding	Check	-13,873.82
05/05/2021		59155	WILDA SHOCK	Accounts Payable	Outstanding	Check	-1,500.00
05/05/2021		VP000073	OWEN EQUIPMENT SALES	Accounts Payable	Outstanding	Virtual Pay	-1,078.27
05/05/2021		VP000074	SHRED-IT USA LLC	Accounts Payable	Outstanding	Virtual Pay	-73.31
05/05/2021		VP000075	REMIF	Accounts Payable	Outstanding	Virtual Pay	-67,743.08
05/05/2021		VP000076	HARRINGTON INDUSTRIAL PLASTICS	Accounts Payable	Outstanding	Virtual Pay	-576.04
05/05/2021		VP000077	USA BLUE BOOK	Accounts Payable	Outstanding	Virtual Pay	-66.88
05/05/2021		VP000078	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Virtual Pay	-2,377.87
05/05/2021		VP000079	TIRE HUB	Accounts Payable	Outstanding	Virtual Pay	-3,590.84
05/05/2021		VP000080	PG&E	Accounts Payable	Outstanding	Virtual Pay	-1,493.57
05/05/2021		VP000081	AT&T CALNET3	Accounts Payable	Outstanding	Virtual Pay	-1,344.48
05/05/2021		VP000082	LYLE GOSSETT	Accounts Payable	Outstanding	Virtual Pay	-300.00
05/05/2021		VP000083	NAPA AUTO - LAKE PARTS	Accounts Payable	Outstanding	Virtual Pay	-761.69
05/05/2021		VP000084	SYAR INDUSTRIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,058.47
05/05/2021		VP000085	CALIF POLICE CHIEFS' ASSN.	Accounts Payable	Outstanding	Virtual Pay	-195.00
05/05/2021		VP000086	COUNTY OF LAKE-SPECIAL DIST	Accounts Payable	Outstanding	Virtual Pay	-3,495.01
05/05/2021		VP000087	ALTERITY GROUP	Accounts Payable	Outstanding	Virtual Pay	-1,058.80

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/05/2021		VP000088	STANDARD PRINTING COMPANY	Accounts Payable	Outstanding	Virtual Pay	-864.81
05/05/2021		VP000089	THATCHER COMPANY OF CA., INC.	Accounts Payable	Outstanding	Virtual Pay	-2,627.49
05/05/2021		VP000090	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Virtual Pay	-45.80
05/05/2021		VP000091	R.B. PETERS	Accounts Payable	Outstanding	Virtual Pay	-512.47
05/05/2021		VP000092	COUNTY OF LAKE - INFO TECH	Accounts Payable	Outstanding	Virtual Pay	-2,545.25
05/05/2021		VP000093	OE PUBLIC & MISC EE'S	Accounts Payable	Outstanding	Virtual Pay	-10,839.00
05/05/2021		VP000094	CAPITAL ONE TRADE CREDIT	Accounts Payable	Outstanding	Virtual Pay	-10.87
05/05/2021		VP000095	MIWALL CORPORATION	Accounts Payable	Outstanding	Virtual Pay	-1,935.00
05/05/2021		VP000096	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Virtual Pay	-413.62
05/05/2021		VP000097	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Virtual Pay	-266.66
05/05/2021		VP000098	4LEAF, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,434.18
05/05/2021		VP000099	LIGHTHOUSE BIS, LLC	Accounts Payable	Outstanding	Virtual Pay	-114.00
05/05/2021		VP000100	US POSTMASTER - ARIZONA	Accounts Payable	Outstanding	Virtual Pay	-957.70
05/05/2021		VP000101	KELSEYVILLE LUMBER	Accounts Payable	Outstanding	Virtual Pay	-41.81
05/05/2021		VP000102	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Virtual Pay	-2,350.00
05/05/2021		VP000103	FERRELLGAS	Accounts Payable	Outstanding	Virtual Pay	-11.59
05/05/2021		VP000104	VERIZON CONNECT NWF, INC.	Accounts Payable	Outstanding	Virtual Pay	-161.90
05/05/2021		VP000105	U.S. BANK	Accounts Payable	Outstanding	Virtual Pay	-7,245.48
05/05/2021		VP000106	RASH CURTIS	Accounts Payable	Outstanding	Virtual Pay	-1,113.43
05/05/2021		VP000107	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Virtual Pay	-171.00
05/05/2021		VP000108	STAPLES COMMERCIAL MORE ACCOUNT	Accounts Payable	Outstanding	Virtual Pay	-118.25
05/05/2021		VP000109	RAINBOW AGRICULTURAL SERVICES	Accounts Payable	Outstanding	Virtual Pay	-69.45
05/05/2021		VP000110	LAKE COUNTY ELECTRIC SUPPLY	Accounts Payable	Outstanding	Virtual Pay	-218.39
05/05/2021		VP000111	ESRI	Accounts Payable	Outstanding	Virtual Pay	-1,600.00
05/05/2021		VP000112	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Virtual Pay	-2,042.74
05/05/2021		VP000113	JONES TOWING	Accounts Payable	Outstanding	Virtual Pay	-150.00
05/05/2021		VP000114	AT&T	Accounts Payable	Outstanding	Virtual Pay	-139.10
05/07/2021		59144	AFLAC	Accounts Payable	Outstanding	Check	-663.00
05/07/2021		59145	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
05/07/2021		59146	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-100.00
05/07/2021		59147	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-360.00
05/07/2021		59148	LPOA	Accounts Payable	Outstanding	Check	-440.00
05/07/2021		59149	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
05/07/2021		59150	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,492.04
05/07/2021		DFT0002186	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,505.37
05/07/2021		DFT0002187	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,513.85
05/07/2021		DFT0002188	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,715.43
05/07/2021		DFT0002189	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,110.45
05/07/2021		DFT0002190	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,766.69
05/07/2021		DFT0002191	CALPERS	Accounts Payable	Outstanding	Bank Draft	-5,820.02
05/07/2021		DFT0002192	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
05/07/2021		DFT0002193	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.36
05/07/2021		DFT0002194	CALPERS	Accounts Payable	Outstanding	Bank Draft	-42.78

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/07/2021		DFT0002195	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
05/07/2021		DFT0002196	IRS	Accounts Payable	Outstanding	Bank Draft	-3,402.88
05/07/2021		DFT0002197	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-3,508.21
05/07/2021		DFT0002198	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,406.92
05/07/2021		DFT0002199	IRS	Accounts Payable	Outstanding	Bank Draft	-10,371.77
05/07/2021		DFT0002200	IRS	Accounts Payable	Outstanding	Bank Draft	-491.04
Bank Account 15-0352000798 Total: (171)							-491,663.39
Report Total: (171)							-491,663.39

Summary

Bank Account	Count	Amount
15-0352000798 POOLED CASH BANK	171	-491,663.39
Report Total:	171	-491,663.39

Cash Account	Count	Amount
998 998-0000-101000 POOLED CASH - WEST AMERICA	171	-491,663.39
Report Total:	171	-491,663.39

Transaction Type	Count	Amount
Bank Draft	30	-88,709.30
Check	27	-108,303.35
Virtual Pay	114	-294,650.74
Report Total:	171	-491,663.39



225 Park Street
Lakeport, CA 95453

CITY OF LAKEPORT

Please Note:
Bounce Houses and Waterslides are prohibited

Phone: (707) 263-5615, Ext. 102
Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk **at least ten working days** before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date):	Application No.
<input type="checkbox"/> \$15.00 Application Fee Paid	For Council Meeting of (Date):

This section to be completed by Applicant (please answer all questions):

Applicant Name:		Organization Name:	
Address:		Address:	
Home Phone:	Work Phone:	Mobile Phone:	
Email Address:			
Other Contact:		Phone for Other Contact:	
Organization is: <input type="checkbox"/> Nonprofit Organization <input type="checkbox"/> For Profit Organization			

Name of Event:		
Description of Event:		
Specific Location of Event (Map Must be Attached):		
Does this use involve public right of way, streets, or sidewalk? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:		
Date(s) of Event:	Total Number of Days:	Set Up Time: Time of Event: - Tear Down Time:

Specify anticipated number of people (both participants and the public):

Will any vendors be present? Yes No Will any food booths be present? Yes No

Requirements: <input type="checkbox"/> Electricity (cannot be guaranteed by City) <input type="checkbox"/> Barricades <input type="checkbox"/> Street/Sidewalk Closures <input type="checkbox"/> No irrigation in park prior to event <input type="checkbox"/> Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: <input type="checkbox"/> Police <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other (please specify): <i>The City reserves the right to bill applicant for related City costs.</i>
--	---

Insurance Information:

Specify Insurance Company:

Policy Number:

Expiration Date:

Limits of Coverage:

INSURANCE CERTIFICATE REQUIRED

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes No

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport and its agents and "employees" from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Lakeport from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s).

Dated:

Signature of Applicant

Responsible Official of Applicant Organization

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
<input type="checkbox"/> No Fiscal Impact	<input type="checkbox"/> Fiscal Impact (Describe/Include Estimated Costs)	<input type="checkbox"/> Police <input type="checkbox"/> Public Works <input type="checkbox"/> Parks	<input type="checkbox"/> Other (please specify):
The following will be Required:			
<input type="checkbox"/> Business License	<input type="checkbox"/> ABC License	<input type="checkbox"/> Health Department Permit	<input type="checkbox"/> Other (Specify):
Staff Comments:			

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):	<input type="checkbox"/> Application Approved <input type="checkbox"/> Application Denied <input type="checkbox"/> Application Approved With Conditions (See Below)
Conditions of Approval:	


Attachments (specify):



CITY OF LAKEPORT POLICE DEPARTMENT

Permit for Special Event – With Alcohol Sales

INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Must include Department of Alcoholic Beverage Control Application. Please allow for 5 business days for processing.

APPLICANT'S NAME:		
ADDRESS:		PHONE:
NUMBER OF PEOPLE ATTENDING:		TYPE OF EVENT:
EVENT DATE:	EVENT START TIME:	EVENT END TIME:
EVENT LOCATION:		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input type="checkbox"/> Yes <input type="checkbox"/> No		FACILITY REQUESTED: <input type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: 		

These conditions are to be reviewed and accepted by the Event Operator/Representative at the time of the permit process. It is the Event Operator's responsibility to ensure each seller/server be aware of and understand the below listed conditions prior to working the event.

1. Alcohol service must conform to the requirements of the Alcohol Beverage Control (ABC) and this policy.
2. No alcoholic beverages shall be sold to any obviously intoxicated person or to any person under the age of 21. (Business and Professions Code 25602(a) and 25658(a)).
3. All sellers/servicer shall check the identification of any purchaser of alcohol suspected of being under the age of 25. Official photo IDs are acceptable forms.
4. Sales/service of alcohol shall cease _____ prior to the scheduled conclusion of the event.
Law enforcement checks the box.
 thirty (30) minutes
 one (1) hour
5. Consumption of alcoholic beverages shall be allowed only within the designated area of the event venue.
6. Purchases of alcoholic beverages shall be limited to two (2) per customer per transaction.
7. There should be no consumption of alcoholic beverages by any person working within the alcoholic beverages dispensing/sales booth at any time during or within four (4) hours prior to the shift.
8. All individuals involved in the dispensing, sales or service of alcoholic beverages shall be required to read and acknowledge these conditions.
9. These conditions will be posted in a conspicuous place clearly visible to the public and available upon request of any peace officer.
10. For the purpose of restricting underage access to alcohol if one of the following conditions is checked the event must adhere to the additional condition(s). (Law enforcement checks the below listed boxes)
 ID check at the door and wristbands for checked attendees.
 ID check at bar every time a drink is purchased.
 Separate area for consumption with an ID check at entrance.
 No one under 21 is allowed at the event.
 Other:
11. Failure to abide by these conditions may result in the immediate closure of the involved alcohol service booth and/or forfeiture of eligibility to serve the alcohol at future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

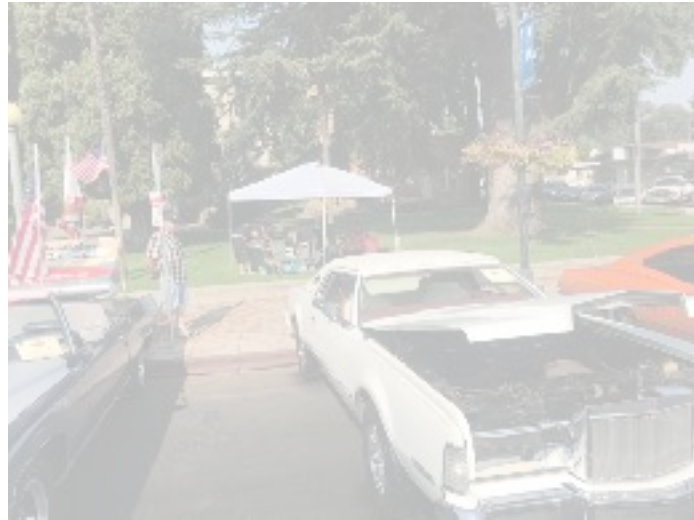
Permit for Special Event – With Alcohol Sales is:

APPROVED

NOT APPROVED

Lakeport Police Department Representative

Date



Event Date

Saturday, August 14

Location

Library Park and Lakeport

Show organizer

Tony Barthel

autonut@curbside.tv

(310) 322-3665

COVID PLAN

We plan the following steps to keep our attendees and participants safe:

- Encourage all attendees to wear masks
- Require all vendors to wear masks
- Keep vehicles 6' apart and encourage participants to stay with their vehicles
- Place vendors 12' apart so that people waiting for food can remain socially distanced
- Have digital check in so there's no back-up at the check in booth and no specific check-in booth. This can be done with our existing systems and owners' smart phones.
- Instead of a stage we can use a radio transmitter for awards and announcements allowing folks to remain socially distanced



Motor Cycles

Car Show

Car Show

Car Show

Car Show

Car Show Entry

Car Show Entry

Open for Disney Boat Rentals

Car Show Entry

Volunteer/
Vendor
Parking

Vintage
RVs
in
Willow
Point

Willow Point



From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-006 - Old Time Machines Car Show
Date: Tuesday, April 27, 2021 11:02:43 AM
Attachments: [image002.png](#)

Good morning Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Sr.
Lake County Dept. of Public Works

From: Hilary Britton [hbritton@cityoflakeport.com]
Sent: Wednesday, April 21, 2021 2:29 PM
To: Dean Eichelmann; Cheryl Bennett; Dale Stoebe; Daniel Chance; Doug Grider; Executive Management; Gary McFarland; Jim Kennedy; Linda Sobieraj; 'Lisa Davey-Bates'; Lori Price; Matt Hartzog; Michelle Humphrey; Mike Sobieraj; Pheakdey Preciado; Ron Ladd; records@lakecountyca.gov; Tina Rubin; 'Wanda Gray'
Subject: [EXTERNAL] Application 2021-006 - Old Time Machines Car Show

Hi all,

Please find attached event application for the Old Time Machines Car Show for your review and comments.

We would like to submit this for City Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input!

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

E-mail correspondence and attachments with the City of Lakeport may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the Act.

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-006 - Old Time Machines Car Show
Date: Tuesday, April 27, 2021 4:53:54 PM
Attachments: [image002.png](#)

The sponsor states that food vendors will be present at this event so the following will apply:

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services

Environmental Health Division

922 Bevins Ct, Lakeport, CA 95453

Tel: 707-263-1164 Fax: 707-263-1681

WARNING: This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments

From: Hilary Britton [mailto:hbritton@cityoflakeport.com]

Sent: Wednesday, April 21, 2021 2:29 PM

To: Dean Eichelmann <Dean.Eichelmann@lakecountycalifornia.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountycalifornia.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountycalifornia.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountycalifornia.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountycalifornia.gov; Tina Rubin

<Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-006 - Old Time Machines Car Show

Hi all,

Please find attached event application for the Old Time Machines Car Show for your review and comments.

We would like to submit this for City Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input!

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Covid Mitigation Plan - Old Time Machines Car Show
Date: Friday, May 07, 2021 9:24:41 AM

Good Morning,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

Staff Comments for Events on Main Street.

Event coordinators responsible for the following:

- Post no parking signs in the event area a minimum of 24 hours in advance.
- An event coordinator must be present at all times
- Have staff to keep trash managed and extra trash receptacles as needed
- Provide portable restrooms for event attendees
- Inspect and clear roadway of all trash and debris so that Main St. can safely re open at the end of the event.
- Post no alcohol beyond this point signage.
- Notify business on Main St that will be affected by the closure.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes No

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport and its agents and "employees" from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Lakeport from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s).

Dated: April 2, 2021

Signature of Applicant
Responsible Official of Applicant Organization

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: <i>Douglas Grider</i>	Department: <i>Public Works</i>		
<input type="checkbox"/> No Fiscal Impact	<input type="checkbox"/> Fiscal Impact (Describe/Include Estimated Costs) <i>\$1,500.00</i>	<input type="checkbox"/> Police	<input type="checkbox"/> Other (please specify):
		<input checked="" type="checkbox"/> Public Works	
		<input checked="" type="checkbox"/> Parks	
The following will be Required:			
<input type="checkbox"/> Business License	<input type="checkbox"/> Health Department Permit		
<input type="checkbox"/> ABC License	<input type="checkbox"/> Other (Specify):		
Staff Comments: <i>Event shall coordinate with staff</i>			

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):	<input type="checkbox"/> Application Approved
	<input type="checkbox"/> Application Denied
	<input type="checkbox"/> Application Approved With Conditions (See Below)
Conditions of Approval:	

Attachments (specify):



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-009
\$15.00 Application Fee Paid	For Council Meeting of (Date): 5/18/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact: (707) 263-9000 Ext. 101	
Organization is: Nonprofit Organization For Profit Organization			

Name of Event: Lakeport Inside Out		
Description of Event: Street fair for businesses.		
Specific Location of Event (Map Must be Attached): See attached map.		
Does this use involve public right of way, streets, or sidewalk? Yes If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences: We will notify businesses via email and flyer along with media sources promoting the event.		
Date(s) of Event 6/10/21, 7/8/21, 8/12/21, 9/9/21, 10/14/21	Total Number of Days: 5	Set Up Time: 4:30 pm Time of Event: 5:00 pm - 9:00 pm Tear Down Time: 9:00 pm
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? No Will any food booths be present? No		

Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): Coordination of these requirements must be made through the Public Works Department: (707) 263-0751	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
--	--

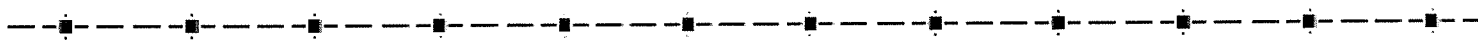
Insurance Information:
Specify Insurance Company:
Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED
 Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes No
 If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Marie Schuack _____ Dated: 4/21/21
 Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

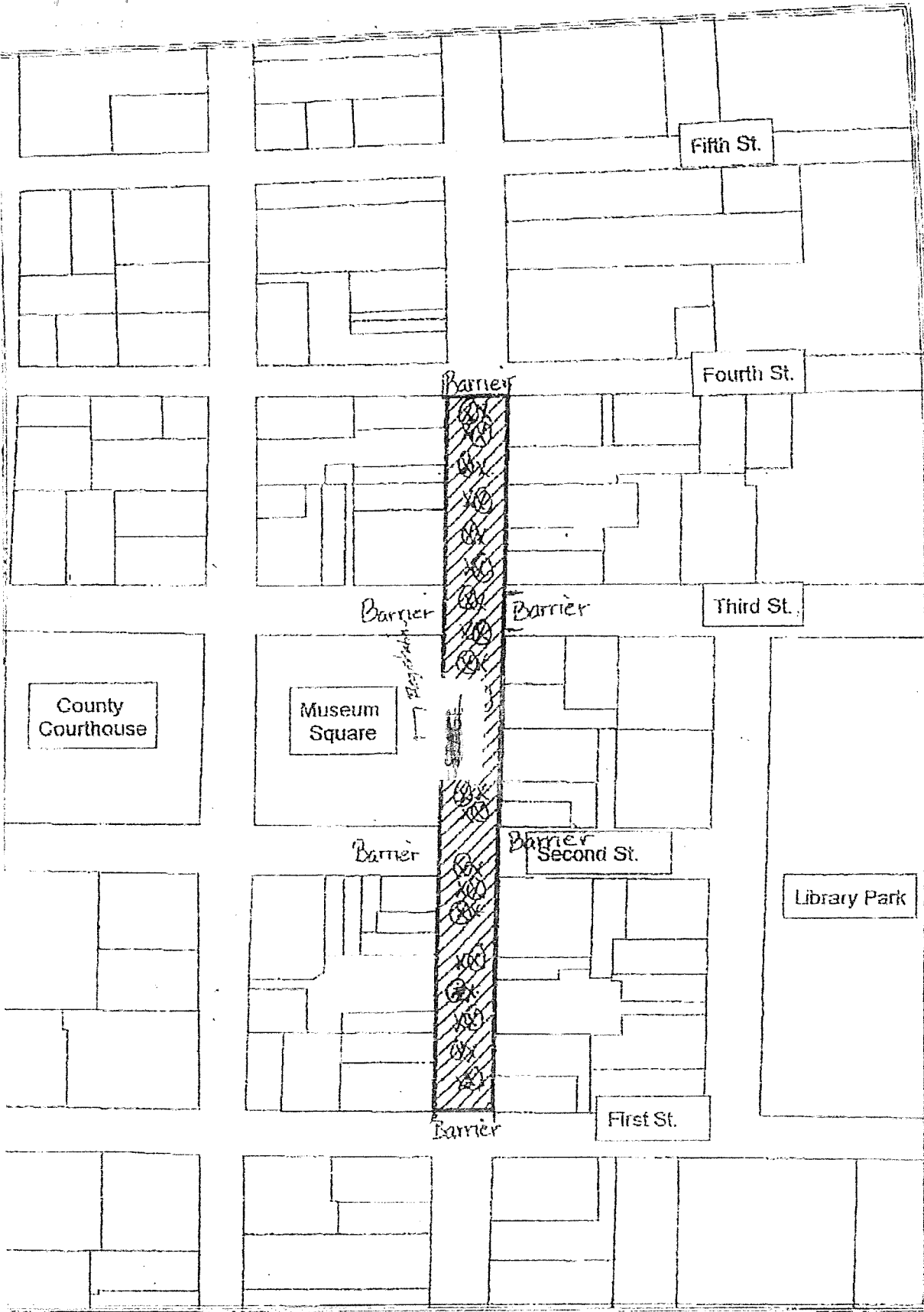
Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs)	Police Public Works Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			


Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):	Application Approved Application Denied Application Approved With Conditions (See Below)
Conditions of Approval:	

Attachments (specify):




 Event Location
 (N. Main St. between First & Fourth Streets)

Barriers to include "no alcohol beyond this point"



This map was prepared for information purposes only. No liability is assumed for the accuracy of the data shown.

 BOOTHS

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-009 - Lakeport Inside Out
Date: Monday, April 26, 2021 11:22:10 AM
Attachments: [image002.png](#)

Good morning Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Sr.
Lake County Dept. of Public Works

From: Hilary Britton [hbritton@cityoflakeport.com]
Sent: Friday, April 23, 2021 2:13 PM
To: Dean Eichelmann; Cheryl Bennett; Dale Stoebe; Daniel Chance; Doug Grider; Executive Management; Gary McFarland; Jim Kennedy; Linda Sobieraj; 'Lisa Davey-Bates'; Lori Price; Matt Hartzog; Michelle Humphrey; Mike Sobieraj; Pheakdey Preciado; Ron Ladd; records@lakecountyca.gov; Tina Rubin; 'Wanda Gray'
Subject: [EXTERNAL] Application 2021-009 - Lakeport Inside Out

Hi all,

Please find attached application 2021-009 for the Lakeport Inside Out shopping event for your review and comments.

We would like to submit this for City Council approval at Council meeting of 05/18/2021, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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LAKE COUNTY SHERIFF'S OFFICE

1220 Martin Street • P.O. Box 489 • Lakeport, California 95453

Administration
(707) 262-4200

Central Dispatch
(707) 263-2690

Coroner
(707) 262-4215

Corrections
(707) 262-4240

Patrol/Investigation
(707) 262-4200

Substation
(707) 994-6433

To : Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport

From : Lieutenant Luke Bingham
Lake County Sheriff's Office

Date : March 31, 2021

Subject : Application for Use of Public Areas

I have reviewed the Application for Use of Public Areas, received by the Lake County Sheriff's Office on March 31st, 2021 (attached). I do not believe these events would have a significant impact on the services provided by our office and the Sheriff's Office supports the issuance of the permits.

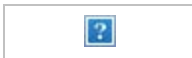
If you have any questions, please contact me at 707-262-4082.

LJB/ljb

From: [Dale Stoebe](#)
To: [Hilary Britton](#)
Cc: [Amanda Frazell \(Dean.Eichelmann@lakecountyca.gov\)](#); [Cheryl Bennett \(cheryl.bennett@lakecountyca.gov\)](#); [Daniel Chance](#); [Doug Grider](#); [Executive Management](#); [Jim Kennedy](#); [Linda Sobieraj](#); [Lisa Davey-Bates](#); [Lori Price \(lorip@co.lake.ca.us\)](#); [Matt Hartzog](#); [Michelle Humphrey](#); [Mike Sobieraj](#); [Pheakdey Preciado \(pheakdey.preciado@lakecountyca.gov\)](#); [Ron Ladd](#); [Sheriff's Dept \(records@lakecountyca.gov\)](#); [Tina Rubin \(Tina.Rubin@lakecountyca.gov\)](#); [Wanda Gray](#)
Subject: Re: Application 2021-003 - Shop & Dine Downtown
Date: Wednesday, March 31, 2021 11:31:45 AM
Attachments: [image002.png](#)

Hilary,

I have no issue with this, but suggest that conversation is had with LMSA that for a successful event they should publicize that random drinking of alcoholic beverages outside of an Alcohol beverage establishment will be addressed by the PD.



Lieutenant

Lakeport Police Department

2025 S Main St.

Lakeport, CA 95453

(707)263-9654direct/(707)367-1203mobile(707)263-3846fax

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On Wed, Mar 31, 2021 at 8:06 AM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-003 for requested closure of Main Street on select Thursday evenings, for your review and comments.

We would like to submit the application for City Council approval at the Council meeting of 04/20/2016, so please have your comments back to me by 04/08/2021.

Thank you, as always, for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Cc: [Kelly Buendia](#); [Kevin Ingram](#); [Doug Grider](#); [Dale Stoebe](#)
Subject: Re: Application 2021-003 - Shop & Dine Downtown
Date: Wednesday, March 31, 2021 11:42:24 AM
Attachments: [image002.png](#)

Police Concerns:

1. Follow Health Orders in place at the dates of events.
2. LMSA is not seeking alcohol permit. Any persons purchasing alcohol from an existing licensed establishment will have to consume the alcohol within the existing footprint of the licensed establishment. (Not legal to move the alcohol throughout the entire event footprint without an expansion permit)

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

@LakeportPoliceDepartment on Facebook, Twitter, Nextdoor, Instagram & Nixle

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On March 31, 2021 8:06 AM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-003 for requested closure of Main Street on select Thursday evenings, for your review and comments.

We would like to submit the application for City Council approval at the Council meeting of 04/20/2016, so please have your comments back to me by 04/08/2021.

Thank you, as always, for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

(707) 263-5615 x102

hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Cc: [Cheryl Bennett](#)
Subject: RE: Application 2021-003 - Shop & Dine Downtown
Date: Thursday, April 08, 2021 4:55:55 PM
Attachments: [image002.png](#)

The details are a little unclear as to the food vendors. Are they permitted restaurants and street food vendors to be present also or is it just permitted restaurants only? Please clarify the food vendors so that our office can appropriately comment. The box "Will any food booths be present" was not checked yes or no.

If the event is approved, all Covid 19 protocols must be followed during this event including social distancing and mask requirements. It appears that there may be street food vendors and participants will also be dining at currently permitted restaurants. All street food vendors not associated with a permitted restaurant and sponsor of the event must submit a temporary health permit application and pay appropriate fees to Environmental Health in order to participate in the event.

Thanks,

Tina Dawn-Rubin
Environmental Health Aide

County of Lake

Department of Health Services
Environmental Health Division
922 Bevins Ct, Lakeport, CA 95453
Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Wednesday, March 31, 2021 8:06 AM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Jim Kennedy

<jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>

Subject: [EXTERNAL] Application 2021-003 - Shop & Dine Downtown

Hi all,

Please find attached application 2021-003 for requested closure of Main Street on select Thursday evenings, for your review and comments.

We would like to submit the application for City Council approval at the Council meeting of 04/20/2016, so please have your comments back to me by 04/08/2021.

Thank you, as always, for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Marie Schrader](#)
To: Cheryl.Bennett@lakecountycyca.gov; [Hilary Britton](#); tina.rubin@lakecountycyca.gov
Subject: Second Thursday Shop and Dine in Lakeport
Date: Monday, April 12, 2021 1:55:14 PM

This email will confirm that we will only have permitted restaurants during this event. We will be requiring masks and social distancing during these events.

If you have any other questions, please let me know.

Marie Schrader
Co Executive Director
Lakeport Main Street Association

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-009 - Lakeport Inside Out
Date: Tuesday, April 27, 2021 4:43:46 PM
Attachments: [image002.png](#)

The sponsor of the event states that there will not be any food vendors present at this event so EH has no concerns regarding temporary health permits.

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services
Environmental Health Division
922 Bevins Ct, Lakeport, CA 95453
Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Friday, April 23, 2021 2:13 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-009 - Lakeport Inside Out

Hi all,

Please find attached application 2021-009 for the Lakeport Inside Out shopping event for your review and comments.

We would like to submit this for City Council approval at Council meeting of 05/18/2021, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-009 - Lakeport Inside Out
Date: Wednesday, May 12, 2021 11:56:43 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No further police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

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On April 23, 2021 2:13 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-009 for the Lakeport Inside Out shopping event for your review and comments.

We would like to submit this for City Council approval at Council meeting of 05/18/2021, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

(707) 263-5615 x102

hbritton@cityoflakeport.com

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(Click button to register online)



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-010
<input checked="" type="checkbox"/> \$15.00 Application Fee Paid	For Council Meeting of (Date): 05/28/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact: 707-263-9000 Ext. 101	
Organization is: Nonprofit Organization For Profit Organization			

Name of Event: July 4th Arts & Crafts Fair		
Description of Event: Street fair with vendors selling food and non food items.		
Specific Location of Event (Map Must be Attached): See attached map.		
Does this use involve public right of way, streets, or sidewalk? Yes No If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:		
We will notify businesses via email and flyer along with media sources promoting the event		
Date(s) of Event: July 4, 2021	Total Number of Days 1	Set Up Time: 6AM Time of Event: 10 am - 9 PM Tear Down Time: 10 PM
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? Yes No Will any food booths be present? Yes		

Requirements: <input checked="" type="checkbox"/> Electricity (cannot be guaranteed by City) <input checked="" type="checkbox"/> Barricades <input checked="" type="checkbox"/> Street/Sidewalk Closures <input checked="" type="checkbox"/> No irrigation in park prior to event Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: <input checked="" type="checkbox"/> Police <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Parks Other (please specify): <i>The City reserves the right to bill applicant for related City costs.</i>
---	--

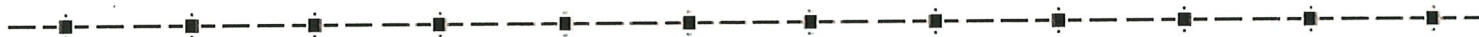
Insurance Information:
Specify Insurance Company:
Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Manó Schneider _____ Dated: *4/21/21*
Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs)	<input type="checkbox"/> Police <input type="checkbox"/> Public Works <input type="checkbox"/> Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

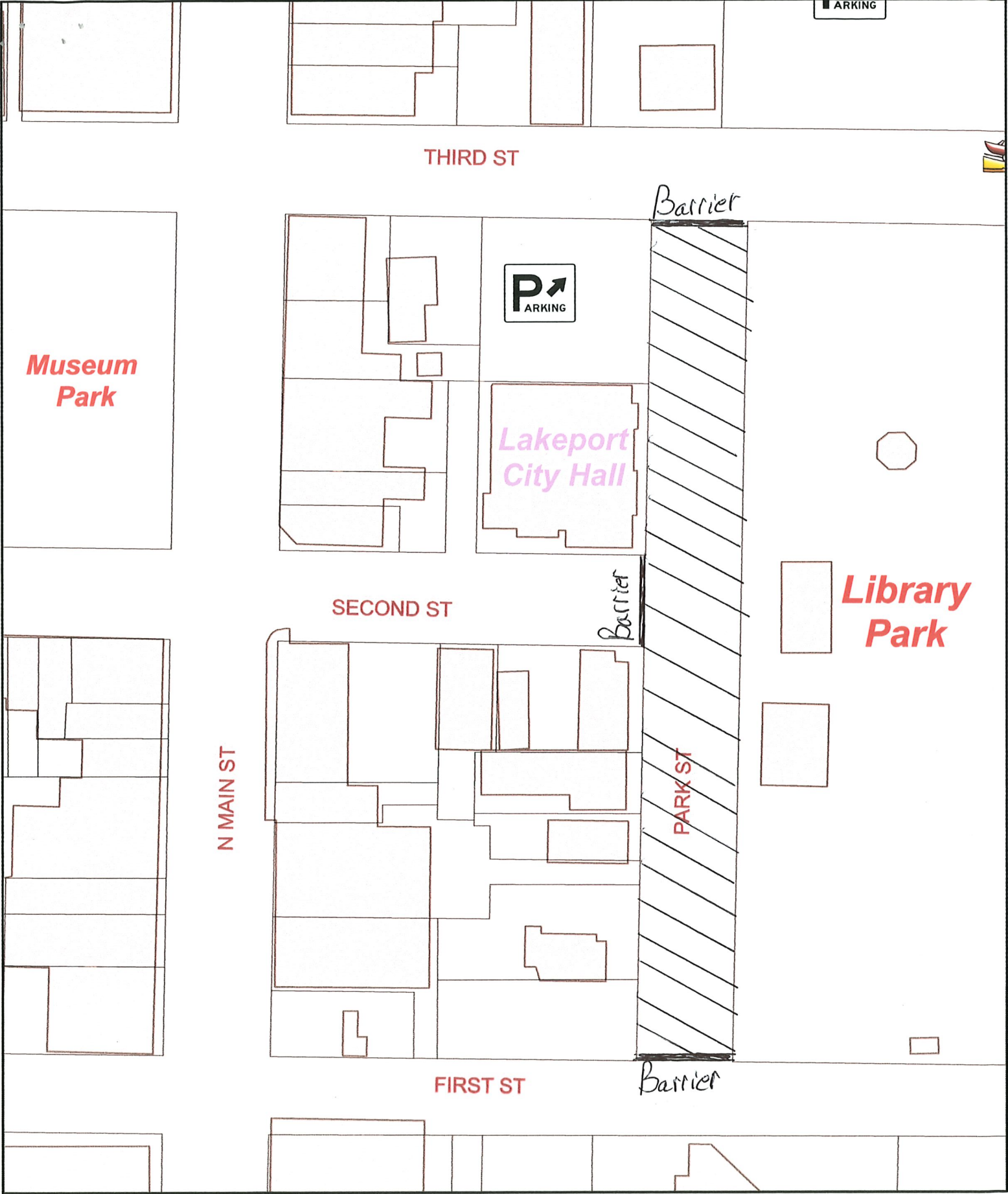
Application Approved

Application Denied

Application Approved With Conditions (See Below)

Conditions of Approval:

Attachments (specify):



Map Prepared by City of Lakeport
Public Works Department
abritton@cityoflakeport.com
2020

4th of July Street
Fair

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

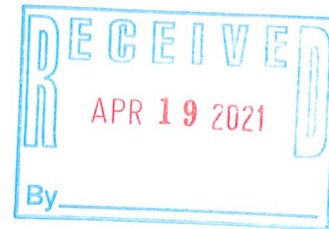
The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.



**CITY OF LAKEPORT
POLICE DEPARTMENT**
Permit for Special Event – No Alcohol Sales



INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Please allow for 5 business days for processing.

APPLICANT'S NAME: Lakeport Main Street Association		
ADDRESS: 140 N. Main Street, Lakeport, CA 95453		PHONE: (707) 263-8843
NUMBER OF PEOPLE ATTENDING: 500		TYPE OF EVENT: 4th of July Street Fair
EVENT DATE: 07/04/2021	EVENT START TIME: 10:00 am	EVENT END TIME: 9:00 pm
EVENT LOCATION: Park Street between 2nd and 4th Streets, Lakeport		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		FACILITY REQUESTED: <input checked="" type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: <i>Andrew Schuchter</i>		

Failure to abide by the conditions herein may result in the immediate suspension of the alcohol permit and possible forfeiture of future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

<p>ALCOHOL RESTRICTIONS:</p> <ul style="list-style-type: none"> • No kegs or other large alcohol storage/dispensing containers • No glass containers • Public intoxication prohibited • No sales of alcohol allowed • No alcohol consumption in playground area
<p>NOISE RESTRICTIONS:</p> <ul style="list-style-type: none"> • No amplified music outside of facility or event location
<p>PARK RULES:</p> <ul style="list-style-type: none"> • Park lands closed between midnight and 6:00 am • Obey all posted rules and regulations.
<p>OTHER:</p>

Permit for Special Event – No Alcohol Sales is:

APPROVED

NOT APPROVED

[Signature]
Lakeport Police Department Representative

Date

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-010 - Fourth of July Craft Fair
Date: Monday, May 03, 2021 2:27:58 PM
Attachments: [image002.png](#)

Hi Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Senior
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
Lori.price@lakecountyca.gov

From: Hilary Britton [<mailto:hbritton@cityoflakeport.com>]
Sent: Monday, May 3, 2021 1:35 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-010 - Fourth of July Craft Fair

Hi all,

Please find attached application 2021-010 for the Fourth of July Crafts Fair for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-010 - Fourth of July Craft Fair
Date: Monday, May 10, 2021 3:19:37 PM
Attachments: [image002.png](#)

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services

Environmental Health Division

922 Bevins Ct, Lakeport, CA 95453

Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]

Sent: Monday, May 3, 2021 1:35 PM

To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd

<rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin
<Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>

Subject: [EXTERNAL] Application 2021-010 - Fourth of July Craft Fair

Hi all,

Please find attached application 2021-010 for the Fourth of July Crafts Fair for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

2021-10

Requirements: X Electricity (cannot be guaranteed by City) X Barricades X Street/Sidewalk Closures X No irrigation in park prior to event Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: X Police X Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
---	--

Insurance Information:
 Specify Insurance Company:
 Policy Number: Expiration Date: Limits of Coverage: **INSURANCE CERTIFICATE REQUIRED**
 Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? No
 If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Mano Schwader _____ Dated: *11/21/21*
 Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: <i>Douglas Grider</i>		Department: <i>Public Works</i>	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs) <i>1,500 to 2,000</i>	Police Public Works ✓ Parks ✓	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

Staff Comments:

LMA IS to Have a representative on site for the entire time of event.
Vendors shall Not Sell "Poppers" that shoot out confetti or other Material
Vendors shall Haul all fats, oils and grease off site and dispose of in a
proper manner

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):	Application Approved Application Denied Application Approved With Conditions (See Below)
Conditions of Approval:	

Attachments (specify):

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-010 - Fourth of July Craft Fair
Date: Wednesday, May 12, 2021 11:48:56 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No alcohol permit is being issued for this event. No other police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

@LakeportPoliceDepartment on Facebook, Twitter, Nextdoor, Instagram & Nixle

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On May 3, 2021 1:35 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-010 for the Fourth of July Crafts Fair for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

(707) 263-5615 x102

hbritton@cityoflakeport.com

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(Click button to register online)



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-011
<input checked="" type="checkbox"/> \$15.00 Application Fee Paid	For Council Meeting of (Date): 05/18/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact:	
Organization is: Nonprofit Organization For Profit Organization Non-Profit			

Name of Event: Taste of Lake County		
Description of Event: Street Fair with beverages and food available 5-8 pm. Street Dance 8-10 pm.		
Specific Location of Event (Map Must be Attached): See attached map		
Does this use involve public right of way, streets, or sidewalk? Yes If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:		
We will notify businesses via email and flyer along with media sources promoting the event		
Date(s) of Event: 8/28/2021	Total Number of Days: 1	Set Up Time: 11 AM Time of Event: 5 PM - 10PM Tear Down Time: 10 PM
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? Yes No Will any food booths be present? No vendors. Food booths will be present.		

Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures XX No irrigation in park prior to event Other (please specify): Coordination of these requirements must be made through the Public Works Department: (707) 263-0751	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
---	--

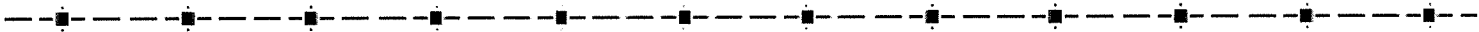
Insurance Information:
Specify Insurance Company:
Policy Number: **Expiration Date:** **Limits of Coverage:** **INSURANCE CERTIFICATE REQUIRED**
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Andrew Selmanick _____ Dated: *4/21/21*
 Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs)	Police Public Works Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

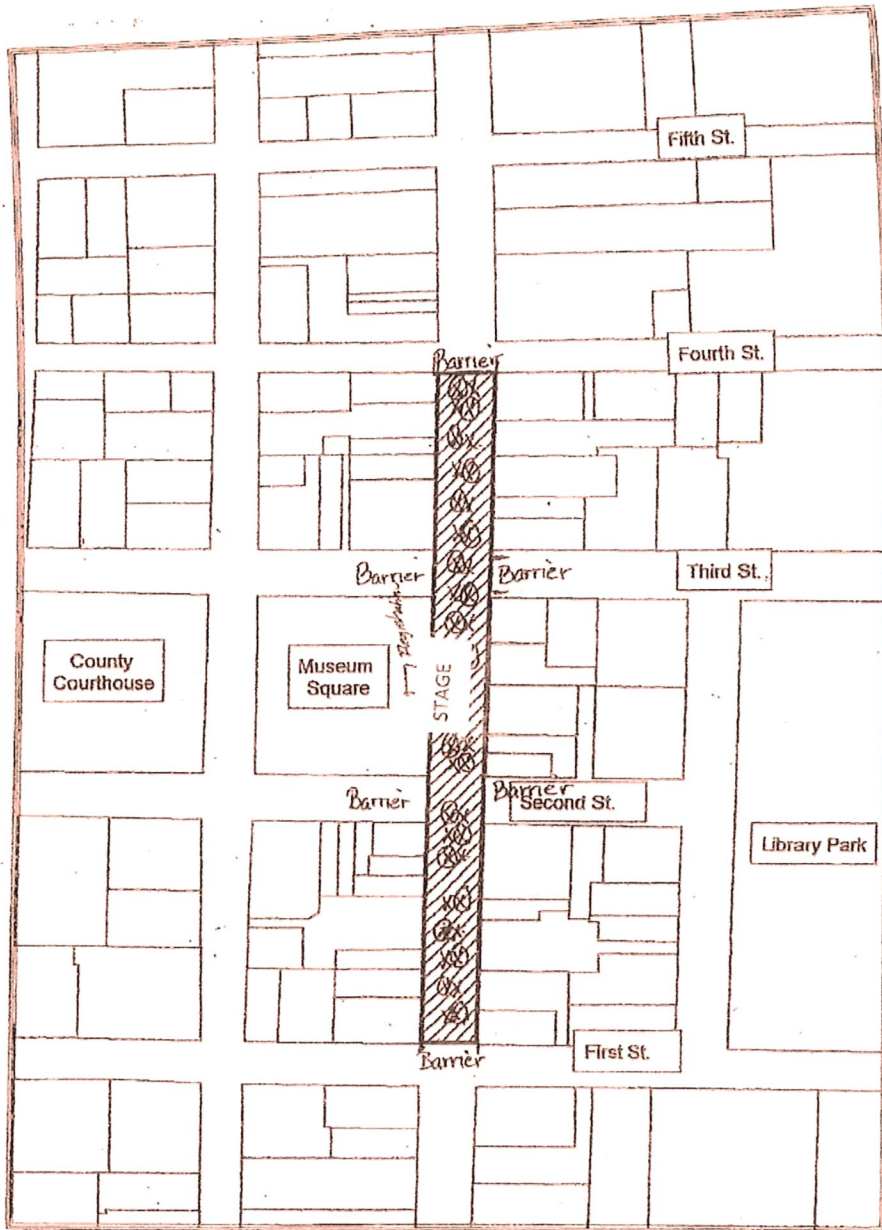
Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):	Application Approved Application Denied Application Approved With Conditions (See Below)
Conditions of Approval:	

Attachments (specify):


Taste of Lake County Festival



 Event Location
(N. Main St. between First & Fourth Streets)

Barriers to include "no alcohol beyond this point"

This map was prepared for information purposes only. No liability is assumed for the accuracy of the data shown.

 BOOTHS

Map Date 7.17.13 Map Prepared by the City of Lakeport Community Development Department

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.



**CITY OF LAKEPORT
POLICE DEPARTMENT**
Permit for Special Event – With Alcohol Sales

Lakeport Police Department

APR 20 2021

RECEIVED

INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Must include Department of Alcoholic Beverage Control Application. Please allow for 5 business days for processing.

APPLICANT'S NAME: Lakeport Main Street Association		
ADDRESS: 140 N. Main Street, Lakeport, CA 95453		PHONE: (707) 263-8843
NUMBER OF PEOPLE ATTENDING: 500		TYPE OF EVENT: Street Fair
EVENT DATE: 8/28/2021	EVENT START TIME: 5:00 pm	EVENT END TIME: 10:00 pm
EVENT LOCATION: Main Street between 1st and 4th Streets		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		FACILITY REQUESTED: <input type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: <i>Therese Schneider</i>		

These conditions are to be reviewed and accepted by the Event Operator/Representative at the time of the permit process. It is the Event Operator's responsibility to ensure each seller/server be aware of and understand the below listed conditions prior to working the event.

- Alcohol service must conform to the requirements of the Alcohol Beverage Control (ABC) and this policy.
- No alcoholic beverages shall be sold to any obviously intoxicated person or to any person under the age of 21. (Business and Professions Code 25602(a) and 25658(a)).
- All sellers/server shall check the identification of any purchaser of alcohol suspected of being under the age of 25. Official photo IDs are acceptable forms.
- Sales/service of alcohol shall cease 30 min prior to the scheduled conclusion of the event.
Law enforcement checks the box.
 thirty (30) minutes
 one (1) hour
- Consumption of alcoholic beverages shall be allowed only within the designated area of the event venue.
- Purchases of alcoholic beverages shall be limited to two (2) per customer per transaction.
- There should be no consumption of alcoholic beverages by any person working within the alcoholic beverages dispensing/sales booth at any time during or within four (4) hours prior to the shift.
- All individuals involved in the dispensing, sales or service of alcoholic beverages shall be required to read and acknowledge these conditions.
- These conditions will be posted in a conspicuous place clearly visible to the public and available upon request of any peace officer.
- For the purpose of restricting underage access to alcohol if one of the following conditions is checked the event must adhere to the additional condition(s). (Law enforcement checks the below listed boxes)
 ID check at the door and wristbands for checked attendees.
 ID check at bar every time a drink is purchased.
 Separate area for consumption with an ID check at entrance.
 No one under 21 is allowed at the event.
 Other:
- Failure to abide by these conditions may result in the immediate closure of the involved alcohol service booth and/or forfeiture of eligibility to serve the alcohol at future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

Permit for Special Event – With Alcohol Sales is:

APPROVED

NOT APPROVED

Lakeport Police Department Representative

Date

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-011 - Taste of Lake County
Date: Monday, May 03, 2021 2:28:23 PM
Attachments: [image002.png](#)

Hi Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Senior
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
Lori.price@lakecountyca.gov

From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Monday, May 3, 2021 1:36 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-011 - Taste of Lake County

Hi all,

Please find attached application 2021-011 for the Taste of Lake County event for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-011 - Taste of Lake County
Date: Monday, May 10, 2021 3:20:06 PM
Attachments: [image002.png](#)

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services

Environmental Health Division

922 Bevins Ct, Lakeport, CA 95453

Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]

Sent: Monday, May 3, 2021 1:36 PM

To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd

<rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin
<Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>

Subject: [EXTERNAL] Application 2021-011 - Taste of Lake County

Hi all,

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We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

Staff Comments for Events on Main Street.

Event coordinators responsible for the following:

- Post no parking signs in the event area a minimum of 24 hours in advance.
- An event coordinator must be present at all times
- Have staff to keep trash managed and extra trash receptacles as needed
- Provide portable restrooms for event attendees
- Inspect and clear roadway of all trash and debris so that Main St. can safely re open at the end of the event.
- Post no alcohol beyond this point signage.
- Notify business on Main St that will be affected by the closure.

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-011 - Taste of Lake County
Date: Wednesday, May 12, 2021 11:42:32 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No further police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

@LakeportPoliceDepartment on Facebook, Twitter, Nextdoor, Instagram & Nixle

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On May 3, 2021 1:36 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

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Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

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hbritton@cityoflakeport.com

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(Click button to register online)



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-012
X \$15.00 Application Fee Paid	For Council Meeting of (Date): 05/18/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact: 707-263-9000 ext. 101	
Organization is: Nonprofit Organization For Profit Organization Non-Profit			

Name of Event: Pumpkin and Dia de los Muertos Festival		
Description of Event: Street fair with beverages and food available for purchase. Pumpkin judging and street dance.		
Specific Location of Event (Map Must be Attached): See map attached		
Does this use involve public right of way, streets, or sidewalk? Yes No If yes, please indicate specific location: Yes		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences: We will notify businesses via email and flyer along with media sources promoting the event.		
Date(s) of Event: 10/02/21	Total Number of Days: 1	Set Up Time: 8 am Time of Event: 11 am - 8 pm Tear Down Time: 9 pm
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? Yes Will any food booths be present? Yes		

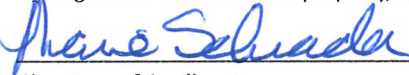
Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): Coordination of these requirements must be made through the Public Works Department: (707) 263-0751	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
--	--

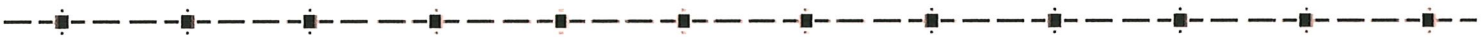
Insurance Information:
Specify Insurance Company:
Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes
 If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

 _____ Dated:
Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact	Police	Other (please specify):
	(Describe/Include Estimated Costs)		
		Parks	
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

Application Approved

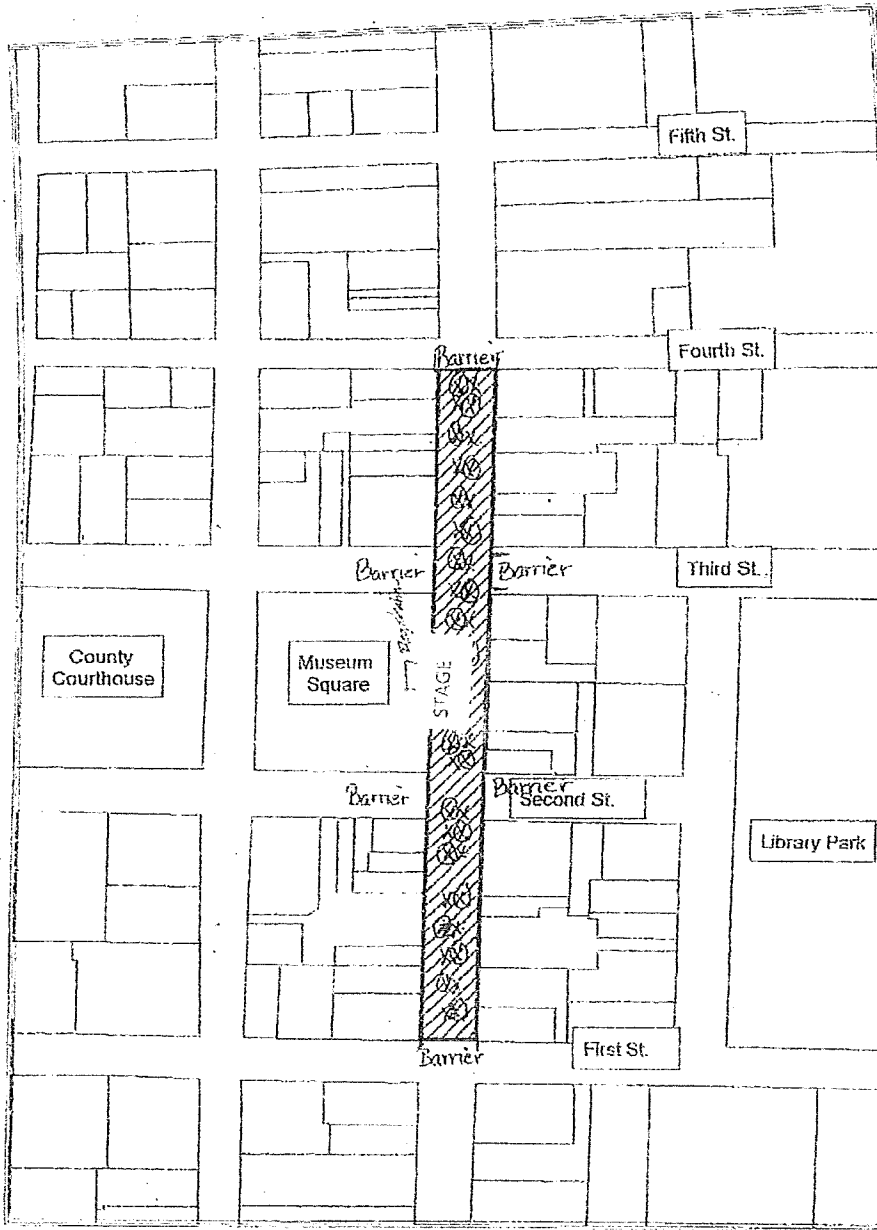
Application Denied


Application Approved With Conditions (See Below)

Conditions of Approval:

Attachments (specify):

Pumpkin & Dia de los Muertos Festival

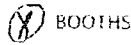


 Event Location
 (N. Main St. between First & Fourth Streets)

Barriers to include "no alcohol beyond this point"



This map was prepared for information purposes only. No liability is assumed for the accuracy of the data shown.



Map Date 7.17.13 Map Prepared by the City of Lakeport Community Development Department

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.



**CITY OF LAKEPORT
POLICE DEPARTMENT**
Permit for Special Event – With Alcohol Sales

APR 20 2021

RECEIVED

INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Must include Department of Alcoholic Beverage Control Application. Please allow for 5 business days for processing.

APPLICANT'S NAME: Lakeport Main Street Association		
ADDRESS: 140 N. Main Street, Lakeport, CA 95453	PHONE: (707) 263-8843	
NUMBER OF PEOPLE ATTENDING: 500	TYPE OF EVENT: Street Fair	
EVENT DATE: 10/2/2021	EVENT START TIME: 11:00 am	EVENT END TIME: 8:00 pm
EVENT LOCATION: Main Street between 1st and 4th Streets		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		FACILITY REQUESTED: <input type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: <i>Mare Schneider</i>		

These conditions are to be reviewed and accepted by the Event Operator/Representative at the time of the permit process. It is the Event Operator's responsibility to ensure each seller/server be aware of and understand the below listed conditions prior to working the event.

- Alcohol service must conform to the requirements of the Alcohol Beverage Control (ABC) and this policy.
- No alcoholic beverages shall be sold to any obviously intoxicated person or to any person under the age of 21. (Business and Professions Code 25602(a) and 25658(a)).
- All sellers/server shall check the identification of any purchaser of alcohol suspected of being under the age of 25. Official photo IDs are acceptable forms.
- Sales/service of alcohol shall cease 30 mins prior to the scheduled conclusion of the event.
Law enforcement checks the box.
 thirty (30) minutes
 one (1) hour
- Consumption of alcoholic beverages shall be allowed only within the designated area of the event venue.
- Purchases of alcoholic beverages shall be limited to two (2) per customer per transaction.
- There should be no consumption of alcoholic beverages by any person working within the alcoholic beverages dispensing/sales booth at any time during or within four (4) hours prior to the shift.
- All individuals involved in the dispensing, sales or service of alcoholic beverages shall be required to read and acknowledge these conditions.
- These conditions will be posted in a conspicuous place clearly visible to the public and available upon request of any peace officer.
- For the purpose of restricting underage access to alcohol if one of the following conditions is checked the event must adhere to the additional condition(s). (Law enforcement checks the below listed boxes)
 ID check at the door and wristbands for checked attendees.
 ID check at bar every time a drink is purchased.
 Separate area for consumption with an ID check at entrance.
 No one under 21 is allowed at the event.
 Other:
- Failure to abide by these conditions may result in the immediate closure of the involved alcohol service booth and/or forfeiture of eligibility to serve the alcohol at future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

Permit for Special Event – With Alcohol Sales is:

APPROVED

NOT APPROVED

Lakeport Police Department Representative

Date

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-012 - Pumpkin and Dia de los Muertos Festival
Date: Monday, May 03, 2021 2:28:12 PM
Attachments: [image002.png](#)

Hi Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Senior
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
Lori.price@lakecountyca.gov

From: Hilary Britton [<mailto:hbritton@cityoflakeport.com>]
Sent: Monday, May 3, 2021 1:38 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-012 - Pumpkin and Dia de los Muertos Festival

Hi all,

Please find attached application 2021-012 for the Pumpkin and Dia de los Muertos Festival for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-012 - Pumpkin and Dia de los Muertos Festival
Date: Monday, May 10, 2021 3:20:26 PM
Attachments: [image002.png](#)

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services

Environmental Health Division

922 Bevins Ct, Lakeport, CA 95453

Tel: 707-263-1164 Fax: 707-263-1681

WARNING: This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments

From: Hilary Britton [mailto:hbritton@cityoflakeport.com]

Sent: Monday, May 3, 2021 1:38 PM

To: Dean Eichelmann <Dean.Eichelmann@lakecountycalifornia.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountycalifornia.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountycalifornia.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountycalifornia.gov>; Ron Ladd

<rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin
<Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>

Subject: [EXTERNAL] Application 2021-012 - Pumpkin and Dia de los Muertos Festival

Hi all,

Please find attached application 2021-012 for the Pumpkin and Dia de los Muertos Festival for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

Staff Comments for Events on Main Street.

Event coordinators responsible for the following:

- Post no parking signs in the event area a minimum of 24 hours in advance.
- An event coordinator must be present at all times
- Have staff to keep trash managed and extra trash receptacles as needed
- Provide portable restrooms for event attendees
- Inspect and clear roadway of all trash and debris so that Main St. can safely re open at the end of the event.
- Post no alcohol beyond this point signage.
- Notify business on Main St that will be affected by the closure.

Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures No Irrigation in park prior to event Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
--	--

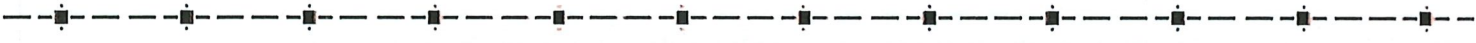
Insurance Information:
 Specify Insurance Company:
 Policy Number: Expiration Date: Limits of Coverage: **INSURANCE CERTIFICATE REQUIRED**
 Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes
 If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Shane Schuader _____ Dated: _____
 Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: <i>Douglas Cordeu</i>		Department: <i>Public Works</i>	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs) <i>\$1,000 Staff overtime Equipment, supplies</i>	Police Public Works Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-012 - Pumpkin and Dia de los Muertos Festival
Date: Wednesday, May 12, 2021 11:41:53 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No further police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

@LakeportPoliceDepartment on Facebook, Twitter, Nextdoor, Instagram & Nixle

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On May 3, 2021 1:37 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-012 for the Pumpkin and Dia de los Muertos Festival for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

(707) 263-5615 x102

hbritton@cityoflakeport.com

E-mail correspondence and attachments with the City of Lakeport may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the Act.



(Click button to register online)



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-013
<input checked="" type="checkbox"/> \$15.00 Application Fee Paid	For Council Meeting of (Date): 05/18/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact: 707-263-9000 EXT. 101	
Organization is: Nonprofit Organization For Profit Organization Non Profit			

Name of Event: Trick or Treat on Main Street		
Description of Event: Downtown merchants provide candy for children trick or treating along Main Street. Around 4 PM there is costume judging in Museum Park		
Specific Location of Event (Map Must be Attached): Sidewalks along Main Street		
Does this use involve public right of way, streets, or sidewalk? Yes No If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences: No.		
Date(s) of Event: 10/29/21	Total Number of Days: 1	Set Up Time: None Time of Event: 2:30 pm - 5 pm Tear Down Time: None
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? No Will any food booths be present? No		

Requirements: Electricity (cannot be guaranteed by City) Barricades Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): Coordination of these requirements must be made through the Public Works Department: (707) 263-0751	Specific City Staff Needs: Police XX Public Works XX Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
---	--

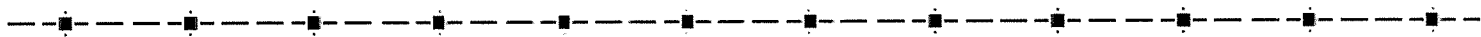
Insurance Information:
Specify Insurance Company:
Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Mario Schneider _____ Dated: *4/21/21*
Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs)	Police Public Works Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

Application Approved

Application Denied

Application Approved With Conditions (See Below)

Conditions of Approval:

Attachments (specify):

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.



**CITY OF LAKEPORT
POLICE DEPARTMENT**
Permit for Special Event – No Alcohol Sales

Lakeport Police Department

APR 20 2021

RECEIVED

INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Please allow for 5 business days for processing.

APPLICANT'S NAME: Lakeport Main Street Association		
ADDRESS: 140 N. Main Street, Lakeport, CA 95453		PHONE: (707) 263-8843
NUMBER OF PEOPLE ATTENDING: 500		TYPE OF EVENT: Trick or Treat on Main Street
EVENT DATE: 10/29/2021	EVENT START TIME: 2:30 pm	EVENT END TIME: 5:00 pm
EVENT LOCATION: Main Street		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		FACILITY REQUESTED: <input type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: <i>Maria Schneider</i>		

Failure to abide by the conditions herein may result in the immediate suspension of the alcohol permit and possible forfeiture of future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

ALCOHOL RESTRICTIONS: <ul style="list-style-type: none"> • No kegs or other large alcohol storage/dispensing containers • No glass containers • Public intoxication prohibited • No sales of alcohol allowed • No alcohol consumption in playground area
NOISE RESTRICTIONS: <ul style="list-style-type: none"> • No amplified music outside of facility or event location
PARK RULES: <ul style="list-style-type: none"> • Park lands closed between midnight and 6:00 am • Obey all posted rules and regulations.
OTHER:

Permit for Special Event – No Alcohol Sales is:

APPROVED

NOT APPROVED

[Signature]

Lakeport Police Department Representative

Date

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-013 - Trick or Treat Main Street
Date: Monday, May 03, 2021 2:27:42 PM
Attachments: [image002.png](#)

Hi Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Senior
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
Lori.price@lakecountyca.gov

From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Monday, May 3, 2021 1:43 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-013 - Trick or Treat Main Street

Hi all,

Please find attached application 2021-013 for the Trick or Treat Main Street event for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-013 - Trick or Treat Main Street
Date: Monday, May 10, 2021 3:22:10 PM
Attachments: [image002.png](#)

The sponsor of the event states that there will not be any food vendors present at this event so EH has no concerns regarding temporary health permits.

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services
Environmental Health Division
922 Bevins Ct, Lakeport, CA 95453
Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Monday, May 3, 2021 1:43 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>

Subject: [EXTERNAL] Application 2021-013 - Trick or Treat Main Street

Hi all,

Please find attached application 2021-013 for the Trick or Treat Main Street event for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

Requirements: Electricity (cannot be guaranteed by City) Barricades Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: Police XX Public Works XX Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
Insurance Information: Specify Insurance Company: Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.	

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? No
 If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Maura Schneider _____ Dated: *4/21/21*
 Signature of Applicant
 Responsible Official of Applicant Organization

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: <i>Douglas Grider</i>		Department: <i>Public Works</i>	
No Fiscal Impact <i>X</i>	Fiscal Impact (Describe/Include Estimated Costs)	Police Public Works Parks	Other (please specify):

The following will be Required:
 Business License Health Department Permit
 ABC License Other (Specify):

Staff Comments:

NO ISSUES

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

Application Approved

Application Denied

Application Approved With Conditions (See Below)

Conditions of Approval:

Attachments (specify):

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-013 - Trick or Treat Main Street
Date: Wednesday, May 12, 2021 11:40:51 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No further police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

707-263-5491 EXT 101

www.lakeportpolice.org

@LakeportPoliceDepartment on Facebook, Twitter, Nextdoor, Instagram & Nixle

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On May 3, 2021 1:43 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2021-013 for the Trick or Treat Main Street event for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

(707) 263-5615 x102

hbritton@cityoflakeport.com

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(Click button to register online)



CITY OF LAKEPORT

225 Park Street Phone: (707) 263-5615, Ext. 12 Lakeport, CA 95453 Fax: (707) 263-8584

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the **FIRST** and **THIRD TUESDAY** of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): April 20, 2021	Application No. 2021-014
<input checked="" type="checkbox"/> \$15.00 Application Fee Paid	For Council Meeting of (Date): 05/18/2021

This section to be completed by Applicant (please answer all questions):

Applicant Name: Marie Schrader		Organization Name: Lakeport Main Street Association	
Address: 140 N. Main Street, Lakeport, CA 95453		Address: PO Box 1032, Lakeport, CA 95453	
Home Phone:	Work Phone: 707-263-8843	Mobile Phone:	
Email Address: mschrader@lakeportmainstreet.com			
Other Contact: Barbara Bruenig		Phone for Other Contact:	
Organization is: Nonprofit Organization For Profit Organization			

Name of Event: Dicken's Faire		
Description of Event: Street fair with beverages and food available for purchase. Tree lighting and carolers.		
Specific Location of Event (Map Must be Attached): See attached map.		
Does this use involve public right of way, streets, or sidewalk? Yes If yes, please indicate specific location:		
If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences: We will notify businesses via email and flyer along with media sources promoting the event.		
Date(s) of Event 11/27/21	Total Number of Days: 1	Set Up Time: 8 am Time of Event: 10am - 6 pm Tear Down Time: 6 pm
Specify anticipated number of people (both participants and the public): 500		
Will any vendors be present? Yes No Will any food booths be present? Yes		

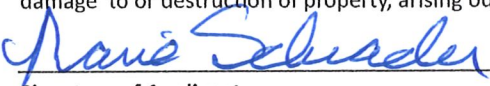
Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): Coordination of these requirements must be made through the Public Works Department: (707) 263-0751	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
--	--

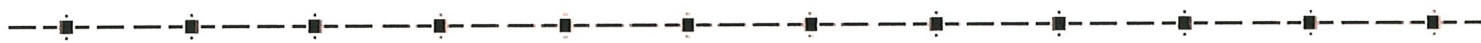
Insurance Information:
Specify Insurance Company:
Policy Number: Expiration Date: Limits of Coverage: INSURANCE CERTIFICATE REQUIRED
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

 _____ Dated: _____
Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name:		Department:	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs)	Police Public Works Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

Application Approved

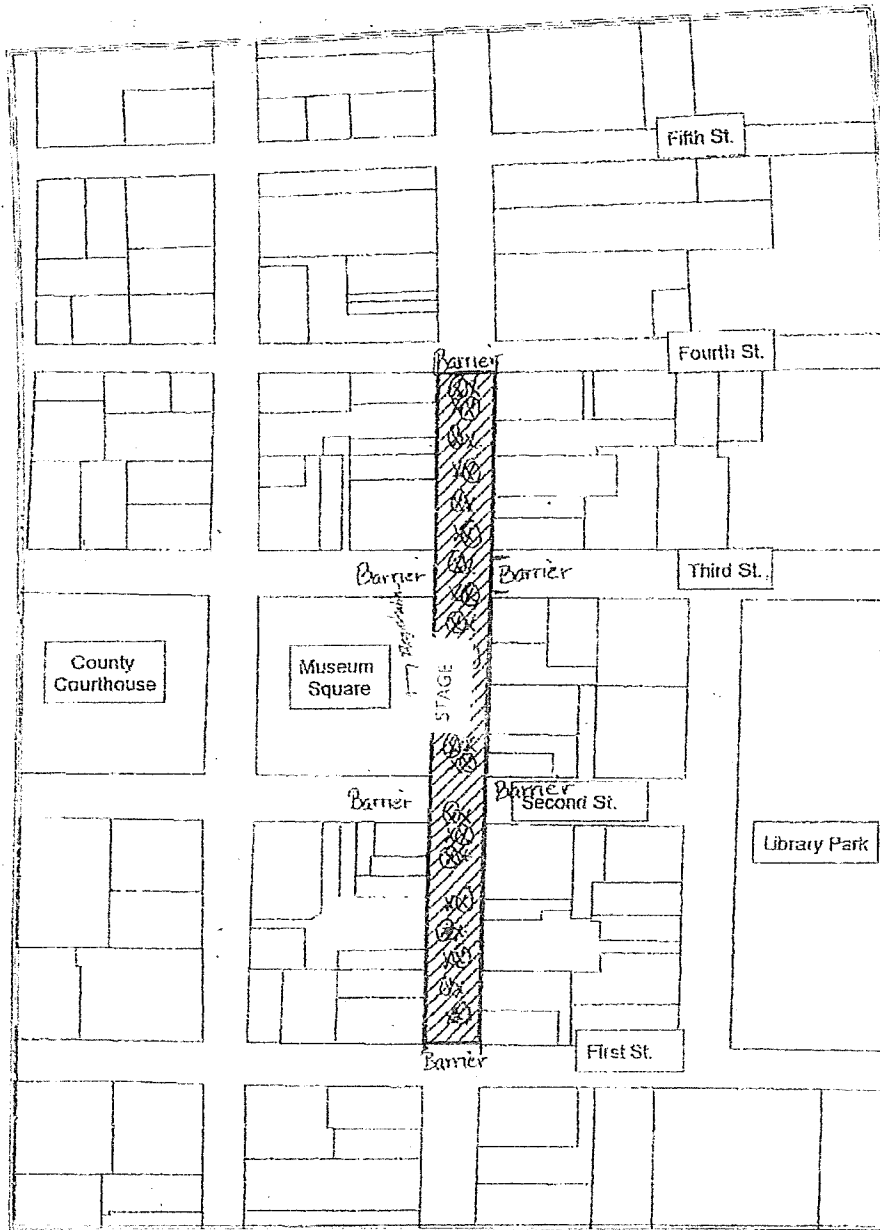
Application Denied

Application Approved With Conditions (See Below)

Conditions of Approval:

Attachments (specify):

Dickens Festival

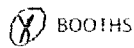


 Event Location
 (N. Main St. between First & Fourth Streets)

Barriers to include "no alcohol beyond this point"



This map was prepared for information purposes only. No liability is assumed for the accuracy of the data shown.



Map Date 7.17.13 Map Prepared by the City of Lakeport Community Development Department

COVID 19 REQUIREMENTS FOR EVENTS

The Lakeport Main Street Association will be complying with the Lake County Health Department Covid Requirements in the following ways:

All Events:

Signage will be provided to let participants know the following:

1. Masks will be required.
2. Social Distancing will be required.
3. Handwashing stations will be provided

Events with Vendors:

Vendors will be notified to require the following:

1. Masks are required
2. Social Distancing is required
3. Hand sanitizer must be provided for public use
4. One household group at their booth at a time.
5. Markers must be put on the ground to provide the patrons with 6' social distancing while standing in line for the booth.
6. Vendors must comply with Health Department Regulations regarding Covid 19 disinfecting protocol.
7. LMSA will have an information station at all events to handle any issues that may come up during the course of the event.

The Lakeport Main Street Association will be limiting the number of vendors at our events to provide for better social distancing between booths.

Parade:

In addition to the above, we will be broadcasting the event on Facebook Live so that people can listen to the broadcast along the entire parade route and avoid congregating at the announcers station.



**CITY OF LAKEPORT
POLICE DEPARTMENT**
Permit for Special Event – With Alcohol Sales

Lakeport Police Department

APR 20 2021

RECEIVED

INSTRUCTIONS: Complete, sign and return this form to the Lakeport Police Department at 2025 South Main Street, Lakeport CA 95453. Must include Department of Alcoholic Beverage Control Application. Please allow for 5 business days for processing.

APPLICANT'S NAME: Lakeport Main Street Association		
ADDRESS: 140 N. Main Street, Lakeport, CA 95453	PHONE: (707) 263-8843	
NUMBER OF PEOPLE ATTENDING: 500	TYPE OF EVENT: Street Fair	
EVENT DATE: 11/27/2021	EVENT START TIME: 10:00 am	EVENT END TIME: 6:00 pm
EVENT LOCATION: Main Street between 1st and 4th Streets		
PERMIT REQUESTED TO ALLOW ALCOHOL TO BE CONSUMED AT EVENT REQUESTED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		FACILITY REQUESTED: <input type="checkbox"/> Library Park <input type="checkbox"/> Westside Park
SIGNATURE OF APPLICANT: <i>Mario Schneider</i>		

These conditions are to be reviewed and accepted by the Event Operator/Representative at the time of the permit process. It is the Event Operator's responsibility to ensure each seller/server be aware of and understand the below listed conditions prior to working the event.

- Alcohol service must conform to the requirements of the Alcoholic Beverage Control (ABC) and this policy.
- No alcoholic beverages shall be sold to any obviously intoxicated person or to any person under the age of 21. (Business and Professions Code 25602(a) and 25658(a)).
- All sellers/server shall check the identification of any purchaser of alcohol suspected of being under the age of 25. Official photo IDs are acceptable forms.
- Sales/service of alcohol shall cease 30 min prior to the scheduled conclusion of the event.
Law enforcement checks the box.
 thirty (30) minutes
 one (1) hour
- Consumption of alcoholic beverages shall be allowed only within the designated area of the event venue.
- Purchases of alcoholic beverages shall be limited to two (2) per customer per transaction.
- There should be no consumption of alcoholic beverages by any person working within the alcoholic beverages dispensing/sales booth at any time during or within four (4) hours prior to the shift.
- All individuals involved in the dispensing, sales or service of alcoholic beverages shall be required to read and acknowledge these conditions.
- These conditions will be posted in a conspicuous place clearly visible to the public and available upon request of any peace officer.
- For the purpose of restricting underage access to alcohol if one of the following conditions is checked the event must adhere to the additional condition(s). (Law enforcement checks the below listed boxes)
 ID check at the door and wristbands for checked attendees.
 ID check at bar every time a drink is purchased.
 Separate area for consumption with an ID check at entrance.
 No one under 21 is allowed at the event.
 Other:
- Failure to abide by these conditions may result in the immediate closure of the involved alcohol service booth and/or forfeiture of eligibility to serve the alcohol at future special events in the City of Lakeport. Ineligibility may apply to the individual or the organization.

A PERMIT FOR ALCOHOLIC BEVERAGES **CAN BE REVOKED** AT ANY TIME BY THE LAKEPORT POLICE DEPARTMENT IF IT IS DETERMINED THAT THE EVENT POSES A THREAT TO PUBLIC SAFETY, OR INJURY OR DAMAGE TO CITY PROPERTY, PRIVATE PROPERTY, OR ANY PERSON AT THE EVENT

Permit for Special Event – With Alcohol Sales is:

APPROVED

NOT APPROVED

Lakeport Police Department Representative

Date

From: [Claire Kelley](#)
To: [Hilary Britton](#)
Subject: Lakeport Main St Association Summer Events
Date: Friday, April 23, 2021 2:40:21 PM

Good afternoon,

MHOAC has reviewed your COVID 19 Mitigation Plan and finds it feasible to conduct the event safely within COVID restrictions. Please adhere to your plan as detailed in your email and follow all current (including at time of event) state guidelines. I've attached the link to the Blueprint for a Safer Economy for your convenience.

<https://covid19.ca.gov/safer-economy/>

Please contact our office if you have any questions.

Thank you.

MHOAC Team

From: [Lori Price](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-014 - Dickens" Faire
Date: Monday, May 03, 2021 2:27:28 PM
Attachments: [image002.png](#)

Hi Hilary,

Thank you for the opportunity to comment on this property usage permit. It does not appear that County roads will be impacted in any way. Lake County Public Works has no conditions or comments to add to your property Usage Permit.

Sincerely,

Lori Price
Administrative Assistant Senior
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
Lori.price@lakecountyca.gov

From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Monday, May 3, 2021 1:45 PM
To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd <rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin <Tina.Rubin@lakecountyca.gov>; 'Wanda Gray' <WLG@paratransit.net>
Subject: [EXTERNAL] Application 2021-014 - Dickens' Faire

Hi all,

Please find attached application 2021-014 for the Dickens' Faire event for your review and comments.

We would like to submit this for Council approval at the 05/18/2021 Council meeting, so please have your comments back to me by 05/11/2021.

Thank you for your input.

Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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(Click button to register online)

From: [Tina Rubin](#)
To: [Hilary Britton](#)
Subject: RE: Application 2021-014 - Dickens" Faire
Date: Monday, May 10, 2021 3:21:10 PM
Attachments: [image002.png](#)

All Covid 19 requirements that are relevant at the time of the event needs to be followed including any masking requirements, social distancing and capacity allowance at a temporary/outdoor/indoor event and/or social gathering (whichever applies to this event).

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.

Tina Dawn-Rubin

Environmental Health Aide

County of Lake

Department of Health Services

Environmental Health Division

922 Bevins Ct, Lakeport, CA 95453

Tel: 707-263-1164 Fax: 707-263-1681

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From: Hilary Britton [mailto:hbritton@cityoflakeport.com]

Sent: Monday, May 3, 2021 1:45 PM

To: Dean Eichelmann <Dean.Eichelmann@lakecountyca.gov>; Cheryl Bennett <Cheryl.Bennett@lakecountyca.gov>; Dale Stoebe <dstoebe@lakeportpolice.org>; Daniel Chance <dchance@cityoflakeport.com>; Doug Grider <dgrider@cityoflakeport.com>; Executive Management <executivemanagement@cityoflakeport.com>; Gary McFarland <gdm@paratransit.net>; Jim Kennedy <jkennedy@cityoflakeport.com>; Linda Sobieraj <lsobieraj@cityoflakeport.com>; 'Lisa Davey-Bates' <ldaveybates@dbcteam.net>; Lori Price <Lori.Price@lakecountyca.gov>; Matt Hartzog <mhartzog@cityoflakeport.com>; Michelle Humphrey <mhumphrey@cityoflakeport.com>; Mike Sobieraj <msobieraj@lakeportpolice.org>; Pheakdey Preciado <Pheakdey.Preciado@lakecountyca.gov>; Ron Ladd

<rladd@cityoflakeport.com>; records@lakecountyca.gov; Tina Rubin
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Hilary Britton
Deputy City Clerk/Records Supervisor
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com

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Staff Comments for Events on Main Street.

Event coordinators responsible for the following:

- Post no parking signs in the event area a minimum of 24 hours in advance.
- An event coordinator must be present at all times
- Have staff to keep trash managed and extra trash receptacles as needed
- Provide portable restrooms for event attendees
- Inspect and clear roadway of all trash and debris so that Main St. can safely re open at the end of the event.
- Post no alcohol beyond this point signage.
- Notify business on Main St that will be affected by the closure.

Requirements: XX Electricity (cannot be guaranteed by City) XX Barricades XX Street/Sidewalk Closures No irrigation in park prior to event Other (please specify): <i>Coordination of these requirements must be made through the Public Works Department: (707) 263-0751</i>	Specific City Staff Needs: XX Police XX Public Works Parks Other (please specify): The City reserves the right to bill applicant for related City costs.
--	--

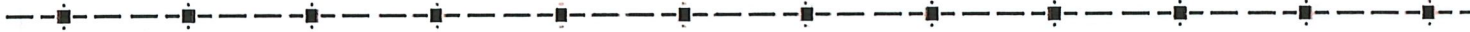
Insurance Information:
 Specify Insurance Company:
 Policy Number: Expiration Date: Limits of Coverage: **INSURANCE CERTIFICATE REQUIRED**
 Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

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In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Naue Schuader _____ Dated: _____
 Signature of Applicant
 Responsible Official of Applicant Organization



STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: <i>Douglas Guider</i>		Department: <i>Public Works</i>	
No Fiscal Impact	Fiscal Impact (Describe/Include Estimated Costs) <i>1,000 - staff overtime & Equipment</i>	Police <input checked="" type="checkbox"/> Public Works <input checked="" type="checkbox"/> Parks	Other (please specify):
The following will be Required: Business License Health Department Permit ABC License Other (Specify):			

From: brasmussen.lakeportpolice.org
To: [Hilary Britton](#)
Subject: Re: Application 2021-014 - Dickens" Faire
Date: Wednesday, May 12, 2021 11:40:05 AM
Attachments: [image002.png](#)

Follow COVID 19 guidelines. No further police concerns.

Brad Rasmussen

Chief of Police

Lakeport Police Department

2025 South Main Street

Lakeport, CA 95453

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On May 3, 2021 1:45 PM Hilary Britton <hbritton@cityoflakeport.com> wrote:

Hi all,

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Thank you for your input.

Hilary Britton

Deputy City Clerk/Records Supervisor

City of Lakeport

225 Park Street

Lakeport, CA 95453

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hbritton@cityoflakeport.com

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(Click button to register online)



MINUTES
MEASURE Z ADVISORY COMMITTEE
REGULAR MEETING
Via Teleconference
April 21, 2021

- 1. CALL TO ORDER**

Chair Rollins opened the meeting at 5:33 p.m. with Committee Members Jordan, King, Schaffer and Rollins present, with Committee Member Harper absent at the time of roll call but joined the meeting during Item 3- Public Input.
- 2. APPROVAL OF MINUTES**

Approve Minutes of January 20, 2021 meeting.

Committee member King made a motion; seconded by Committee member Schaffer to approve Minutes of the January 20, 2021 meeting.

The motion was carried by the following roll call vote: Committee member Harper – absent; Jordan – aye; King - aye; Rollins – aye; Schaffer – aye.
- 3. PUBLIC INPUT**

There was no input offered from the public.
- 4. DISCUSSION/ACTION ITEMS**
 - A. Comprehensive Annual Financial Report (CAFR), Fiscal Year 2019-20
Finance Director Walker presented a report on the City’s CAFR for the fiscal year ended June 30, 2020 in accordance with section 3.29.180 of the Lakeport Municipal Code.
 - B. 2020-21 Project Update
Finance Director Walker and City Manager Ingram presented a review a 2020-21 project report.
 - C. 2021-22 Proposed Expenditures
Finance Director Walker and City Manager Ingram presented a report on proposed Measure Z revenues and expenditures for the 2021-22 budget process. The Committee requested an update list with total costs and other financing sources added to the Uses and Projects portion of the report.
- 5. COMMITTEE COMMUNICATIONS**

There were no additional communications from the committee.
- 6. ADJOURN**

Chair Rollins adjourned the meeting at 6:58 p.m. with the next meeting scheduled for Wednesday, July 21, 2021 at 5:30 p.m.

Kelly Buendia, City Clerk



CITY OF LAKEPORT

- City Council
- City of Lakeport Municipal Sewer District
- Lakeport Redevelopment Successor Agency
- Lakeport Industrial Development Agency
- Municipal Financing Agency of Lakeport

STAFF REPORT	
RE: Standby Water Generator Procurement	MEETING DATE: 05/18/2021
SUBMITTED BY: Paul Harris, Utilities Superintendent	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to reject all bids for the Standby Water Generator Procurement.

BACKGROUND/DISCUSSION:

The City advertised for bids to procure three Blue Star commercial grade generators including installation. These will be used to keep the water treatment facilities functioning at critical times of power failures or planned outages. The three bids received were opened March 30, 2021.

The funding for this project is \$148,468 as obligated in the grant award. The low bid was \$242,081.84. Because all bids were significantly above the funding total, the public works department recommends the City Council find that rejection of all bids is in the best interest of the City. The public works department intends to adjust the project’s scope and re-advertise in the next couple weeks.

OPTIONS:

1. Reject all bids with the intent to re-advertise for bids upon adjustment to scope (recommended).
2. Provide other direction such as rejecting all bids and abandoning the project or approving budget amendment to allow for award to apparent low bidder.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

Move to reject all bids for the Standby Water Generator Procurement because doing so best serves the interests of the City.

Attachments:

Proclamation

DESIGNATES THE WEEK OF MAY 22nd THROUGH MAY 28th, 2021 AS NATIONAL SAFE BOATING WEEK IN LAKEPORT

- WHEREAS,** in 2019, 613 people died in boating-related accidents in the United States; 439 of these fatalities were due to drowning and 362 of these boaters would be alive today had they worn their life jackets; and
- WHEREAS,** contributing factors in fatal accidents were operator inattention, inexperience, excessive speed, and machine failure. Use of alcohol was the leading contributing factor with 113 fatalities; and
- WHEREAS,** where instruction was known, 70% of deaths occurred on boats where the operator did not receive boating safety instructions and only 20% of deaths occurred on vessels where the operator had received an approved boating safety education certificate; and
- WHEREAS,** the summer months of June, July and August are the most active boating months with 308 of nationwide fatal boating accidents occurring in these months, and
- WHEREAS,** as the COVID 19 restrictions are lifted, Flotilla 88 of Lake County will continue its efforts to educate the boating public by offering boating classes, free vessel examinations, encourage the public to practice safe boating habits and to wear your life jackets.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lakeport does hereby designate the week of May 22nd through May 28th, 2021 as

National Safe Boating Week

in Lakeport and urges all users of Clear Lake, Lake Pillsbury, Blue Lakes, and Indian Valley Reservoir to safeguard their lives by wearing life jackets when boating, attend a safe boating course, exercise safe boating practices, and

BOAT RESPONSIBLY ~ WEAR YOUR LIFE JACKET

I have hereunto set my hand and caused the Seal of the City of Lakeport to be affixed this 18th day of May, 2021.

KENNETH PARLET, II, Mayor

Proclamation

DESIGNATING THE MONTH OF MAY 2021 AS CALIFORNIA TOURISM MONTH IN THE CITY OF LAKEPORT

WHEREAS, Tourism has been a consistent driver of California's economy and workforce; and

WHEREAS, A robust travel industry provides significant economic benefits for California, generating more than \$144 billion dollars in visitor spending in 2019; and

WHEREAS, Travel has been the foundation of a healthy workforce, serving as one of the largest private-sector employers in California, supporting 1.2 million jobs in 2019; and

WHEREAS, Spending by travelers benefits all Californians, generating \$12.2 billion dollars in state and local tax revenue in 2019 to support essential public services and programs; and

WHEREAS, Travel and tourism-dependent businesses and organizations, 83 percent of which are small businesses, are responsible for welcoming visitors from all around the world to explore California and all our state has to offer; and

WHEREAS, In 2020, the coronavirus pandemic devastated every sector of the travel industry with staggering economic consequences, affecting every community in California, including Lakeport; and

WHEREAS, California lost \$79.8 billion dollars in visitor spending in 2020, a 55-percent decline from the previous year, and lost \$6.1 billion dollars in tax revenue, a 50-percent drop; and

WHEREAS, Nearly one million of Californians working in travel and hospitality lost their jobs in the first month of the pandemic and the employment sector remains by far the hardest hit in California; and

WHEREAS, The travel industry cannot recover without the full return of leisure and business travel, as well as meetings and events, by both domestic and international visitors; and

WHEREAS, The rebound of travel will drive the rebuilding of California's and Lakeport's economy and workforce; and

WHEREAS, The California Legislature in 2016 declared every May as California Tourism Month to celebrate the positive economic impact of tourism in California; and

WHEREAS, Californians can help put their fellow Californians back to work and support the recovery of local businesses by traveling in California;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Lakeport does hereby designate May 2021 as

California Tourism Month

in the City of Lakeport; and urges the citizens of Lakeport to support tourism and local businesses by traveling in state as an act of civic pride.

I have hereunto set my hand and caused the Seal of the City of Lakeport to be affixed this 18th day of May, 2021.

KENNETH PARLET, II, Mayor



CITY OF LAKEPORT

- City Council
- City of Lakeport Municipal Sewer District
- Lakeport Redevelopment Successor Agency
- Lakeport Industrial Development Agency
- Municipal Financing Agency of Lakeport

STAFF REPORT

RE: Illegal Fireworks-Police & Fire Operations Plan

MEETING DATE: 05/18/2021

SUBMITTED BY: Brad Rasmussen, Chief of Police

PURPOSE OF REPORT: Information only Discussion Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to receive and file the Illegal Fireworks Operation Plan for the 30-day period surrounding the 4th of July (June 17 through July 16).

BACKGROUND/DISCUSSION:

Lakeport Municipal Code Chapter 5.30 Fireworks, sub 5.30.220(a) requires that the Police Department present to the City Council an operation plan. Said operation plan shall include the following information:

- (i) Identification of areas within the City where illegal fireworks were a problem in the previous year;
- (ii) A detailed explanation of the deployment of fire and law enforcement personnel to deal with those troublesome areas as well as with the balance of the City;
- (iii) A report on the apparatus and personnel who will be on duty for the period of June 17 through July 16 of that year, and more particularly, on July 1 through 5, inclusive;
- (iv) Recommendations on and discussion of what, if any, dedicated illegal fireworks enforcement patrols there should be for that year and all other relevant information and statistics deemed necessary by the City Council.

Traditionally, there are significant increases in the number of visitors to our city during the July 4th holiday and the 30-day period surrounding it. Due to the COVID-19 Pandemic, and its relative Shelter-In-Place Orders, the city did not hold a fireworks show in 2020 which contributed to a significant decrease in the numbers of people in public places. However the possession and use of illegal fireworks remained a significant problem in the city in 2020. With a fireworks show event and sales of safe and sane fireworks moving forward this July 4th, we expect an increase of people in the city. This July 4th, the Police Department will deploy all of our staff as well as mutual aid staff from other law enforcement agencies in Lake County. Additionally, the Lakeport Fire Protection District will be operationally ready to deploy additional staff as necessary. During peak times on July 4th the police and fire departments will deploy an illegal fireworks enforcement team targeting those using illegal fireworks in the city. A public outreach campaign regarding the dangers of illegal fireworks will also begin in early June.

OPTIONS:

Receive and file staff report including operation plan or request additional information from staff.

FISCAL IMPACT:

None \$3500.00 in Police Overtime Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments: The fireworks sale surcharge paid to the City is sufficient to cover police overtime cost.

SUGGESTED MOTIONS:

Receive and file the Illegal Fireworks Police Operation Plan.

- Attachments:** 1. Police & Fire Operation Plan for Illegal Fireworks

POLICE/FIRE OPERATIONS PLAN FOR ILLEGAL FIREWORKS

**EFFECTIVE
JUNE 17 – July 16**

- 1. Identification of areas within the City where illegal fireworks were a problem in the previous year.**

The Police Department has identified the areas described as “The Parklands”, “Will-o-Point”, Willow Tree Plaza, Shoreline Shopping Center, Vista Point, 16th & Hartley Street, Lakeport Unified School District campuses and the residential districts surrounding those areas as those areas most affected by illegal fireworks.

- 2. Detailed explanation of the deployment of law enforcement and fire personnel to deal with those troublesome areas as well with the balance of the City.**

The Police Department provides routine patrol to those areas which present the most problems on a daily basis when staffing levels permit and during the course of the patrol officer’s duties. Increased patrols with targeted enforcement will occur in specific areas when deemed necessary or as workload allows. The fire department will be operationally ready to increase staffing as needed.

- 3. A report on the apparatus and personnel who will be on duty for the period mentioned above and more particularly on the 1st through the 5th of July.**

The Police Department will provide uniformed patrol to those areas described above through June 17 and July 16 when staffing levels permit. As it relates to Independence Day, 7-4-2021, the Police Department will request mutual aid from local allied agencies and will run police operations from the command center at Lakeport City Hall. The Police Department will staff each shift: day, swing, graveyard and cover directly targeting the troublesome areas and seeking out illegal fireworks violators, while also being assigned to provide regular service to the remaining areas of the City, not deemed as troublesome.

- 4. Detailed explanation of the deployment of law enforcement and fire prevention personnel for dedicated illegal fireworks enforcement patrol and other relevant information.**

The Police Department will be staffing one uniformed patrol officer, utilizing an unmarked police vehicle, along with a fire prevention officer from the Lakeport Fire Protection District, to serve as a specialized team dedicated to the focused patrol targeting illegal fireworks within the City, between the hours of 7-4-2020 at 1500 hours

ATTACHMENT 1

and 7-5-2020 0300 hours. A public outreach campaign regarding the dangers of illegal fireworks will also be used.



CITY OF LAKEPORT

City Council

City of Lakeport Municipal Sewer District

Lakeport Redevelopment Successor Agency

Lakeport Industrial Development Agency

Municipal Financing Agency of Lakeport

STAFF REPORT

RE: A Resolution of the City Council of the City of Lakeport Authorizing the Issuance of One or More Series of Pension Obligation Bonds to Refinance Outstanding Obligations of the City to the California Public Employees' Retirement System and to Umpqua Bank, Authorizing a Judicial Validation Action, and Approving and Directing Related Matters

MEETING DATE: 05/18/2021

SUBMITTED BY: Kevin M. Ingram, City Manager

PURPOSE OF REPORT: Information only Discussion Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

City Council is being asked to review staff's recommendation to adopt a proposed resolution which would (i) approve the future issuance of one or more series of pension obligation bonds, (ii) approve a form of indenture of trust pursuant to which the bonds would be issued, and (iii) authorize the commencement of a judicial validation action related to the issuance of pension obligation bonds. If the resolution is adopted, City staff would return to the City Council for a future approval of the final terms of any series of bonds, following the conclusion of the validation action, and prior to actual issuance.

The Mayor is further being asked to consider appointing two Councilmembers to a UAL Policy and Restructuring Ad Hoc Committee for policy recommendations and evaluating restructuring options.

BACKGROUND/DISCUSSION:

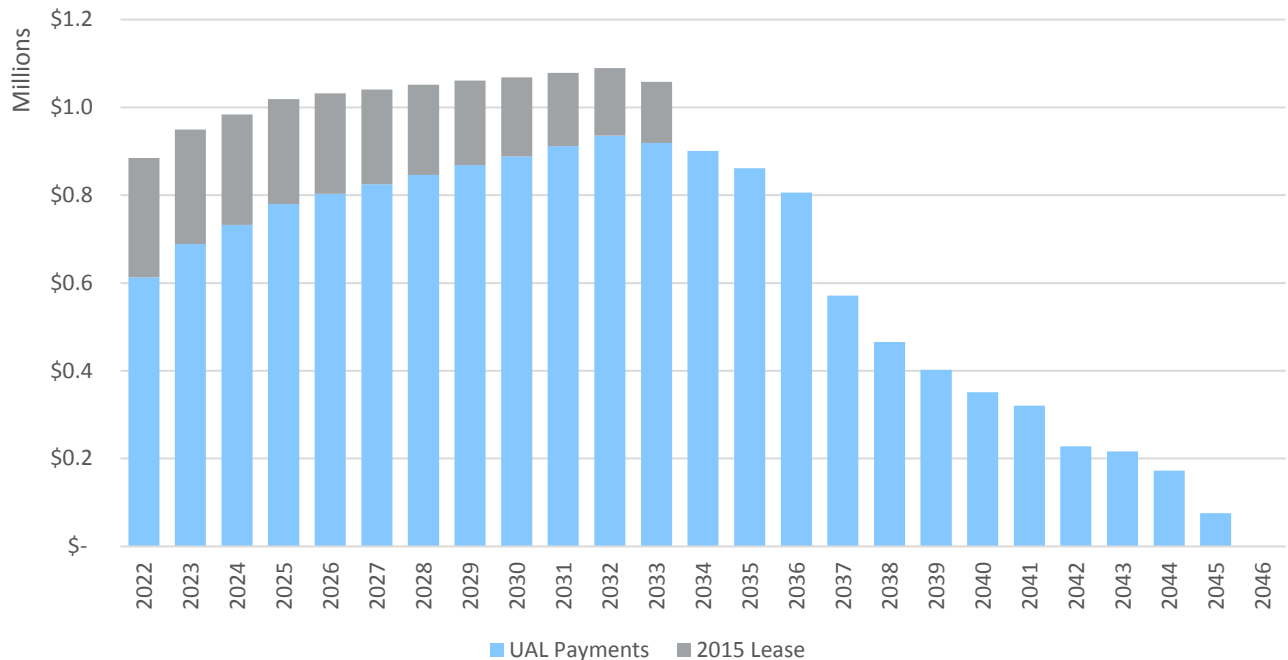
Over the last 8 years, the City of Lakeport's ("City") unfunded accrued liability ("UAL") for its CalPERS Miscellaneous and Safety Plans has grown 22%, from \$6.9 million to about \$8.4 million (6/30/2021 projected valuation). This UAL represents the shortfall/gap between what is needed to pay retiree benefits versus how much in current assets the City actually has in its accounts with CalPERS. Combined with remaining principal on the lease agreement with Umpqua Bank that the City entered into in 2015 to restructure a portion of its then-existing UAL, the City has about \$10.4 million in pension liability on its balance sheet. Annual payments made to amortize the existing CalPERS UAL and payments to Umpqua Bank have grown rapidly from about \$602,000 in FY 2017 to \$791,000 in FY 2021 and are projected to grow to over \$1.0 million per fiscal year by FY 2025 and nearly \$1.1 million by FY 2032.

The City's \$8.4 million UAL is not required to be repaid all at once but is amortized over a longer period (with different components amortized over different time periods, most between 8 and 29 years) at a discount rate

(equivalent to an interest rate on bonded debt) of 7%. The City’s 2015 UAL restructuring lease with Umpqua Bank matures in FY 2033 and carries an interest rate of 4.25%.

Pension cost increases are the largest financial challenge facing most cities and other local agencies throughout the state and are primarily due to factors outside of their control, namely actuarial assumption changes made by CalPERS and investment returns that do not meet CALPERS’ 7% discount rate.

Lakeport UAL + 2015 Lease Payment Schedule



The City is considering issuing pension obligation bonds (POBs) to pay off all or a portion of its UAL and the Umpqua Bank obligation to achieve several objectives:

- **Fiscal Sustainability Tool:** Ability to “re-shape” the City’s overall pension repayment in a way that creates enhanced long-term fiscal sustainability, budgetary predictability, and enhanced resiliency to future economic shocks.
- **Near-Term Budgetary Savings:** By modifying the current near term “peak” in scheduled payments into a more predictable (i.e., level or nearly level) structure, near term cash flow savings are created and could be used to address other City priorities (capital, building reserves, etc.).
- **Interest Rate Savings “Arbitrage”:** City can borrow at rates much lower (currently ~ 3.50% depending on term and credit) than those CalPERS is charging on the UAL debt (7.00%) or that is payable with respect to the Umpqua Bank obligation (4.25%).
- **Increase Funding Ratio:** Current ratios range from about 74% (Miscellaneous) to 78% (Safety); these could be increased to above 90% through the restructuring.
- **Modify Maturity:** Shorten or lengthen repayment period as deemed most fiscally appropriate.
- **Leverage Savings through Improved Policies:** The City could consider developing a policy that includes leveraging the savings created through the restructuring to continue funding its separate irrevocable trusts to higher levels which will be solely dedicated to pension and OPEB expenses.
- **Refinancing Benefits:** The 2015 lease is currently able to be refinanced for economic savings and also allows the City to unencumber City assets used to secure the lease (i.e. City Hall, Fire Station, Westside Park).

Numerous cities (e.g., Corte Madera, Manhattan Beach, Huntington Beach, Orange, Ukiah, Chula Vista, Downey, El Cajon, Coachella, Gardena, Arcadia, Placentia, Torrance, Azusa, Larkspur, Marysville, Grass Valley, Riverside,

Pomona, West Covina, El Monte, Ontario, Carson, Inglewood, Montebello, Pasadena, Glendora, Monrovia, Hawthorne, La Verne and several others) throughout California have recently refinanced their UAL to restructure the payment pattern and increase the funding level of their pension plans. Many others are scheduled to issue UAL restructuring bonds in the next few months. Interest rates set on these recent financings ranged from about 2.54% to 4.25%, with rates dictated by market conditions at the time of pricing, credit rating of the issuer, and length of term of the bonds.

Approval of the attached resolution, which approves a form of indenture of trust pursuant to which pension obligation bonds would be issued and gives bond counsel to the City authority to proceed with the judicial validation process, will give staff and the financing team the authority and direction to continue moving the process forward. Staff and the financing team expect to continue to explore this concept in more depth this summer and fall.

The judicial validation process is the first step in the issuance process. The goal is to receive a court judgment confirming that the City may issue POBs payable from the General Fund without violating the constitutional debt limit set forth in Article XVI, Section 18, of the California Constitution that applies to the City's use of its General Fund moneys. The validation process typically takes about 4 months to complete but could be delayed depending on the impact of COVID-19 and other factors outside the City's control. The City expects, at the conclusion of the validation process, the Lake County Superior Court will enter a judgment in favor of the City that the pension-related obligations of the City (i.e., the City's UAL and Umpqua Bank obligation) legally represents an "obligation imposed by law," which may be refunded via issuance of POBs payable from the General Fund. Numerous prior court cases have determined that pension liabilities are obligations imposed by law, and, therefore, may be refunded with POBs without violating the constitutional debt limitation.

SUMMARY OF RESOLUTION AND DOCUMENTS:

Approval of the resolution will authorize (1) the issuance of one or more series of pension obligation bonds (subject to further approval of other required legal documents in the future), (2) a draft form of indenture of trust for the bonds, (3) the start the judicial validation process. Good-faith estimates related to the planned issuance of pension obligation bonds in 2021 are attached as Exhibit C. The indenture of trust identifies the duties and responsibilities of the trustee, establishes the terms and conditions under which the bonds are to be issued, and to secure the payment of the principal and interest. The City is not committed to any specific amount of POBs being issued as staff and the financing team will be evaluating a full range of options to ensure the optimal size and structure is executed to meet the City's goals. The preliminary analysis provided below and required good faith cost estimates are based on a total bond size of approximately \$7,885,000, with overall (new POB combined with unrefunded UAL) payments to be smoothed out over the next 24 years.

SCHEDULE

Assuming the City Council approves the resolution, the validation process will be initiated. Key milestones of the validation process are listed below:

- City Council passes a resolution authorizing the sale of POBs
- File Validation Action with Lake County Superior Court
- Receive Order for Publication of Summons from the Court
- Publication of notice in local newspaper
- Waiting period for any responding party to file a response to the action
- Court enters default judgement if there is no responding party
- 30-day Appeal Period

During the validation period (3½ to 4½ months), staff and the financing team will refine the various options for the POBs. These options may include evaluating different sizes of POBs, amortization shapes, maturities (length of term) and targeted funded ratios. Also, during this time, a preliminary official statement (POS) will be drafted

(used to solicit investor interest in the POBs) and a credit rating presentation will be prepared in order to obtain a credit rating for the possible financing. A bond trustee and bond underwriter would also be selected to join the financing team. It is anticipated the team could be in position to return to Council for final approval of the pension obligation bonds, and related documents, in the Summer or Fall of 2021, but this exact date will be dictated by the actual duration of the validation period and the municipal market interest rate environment

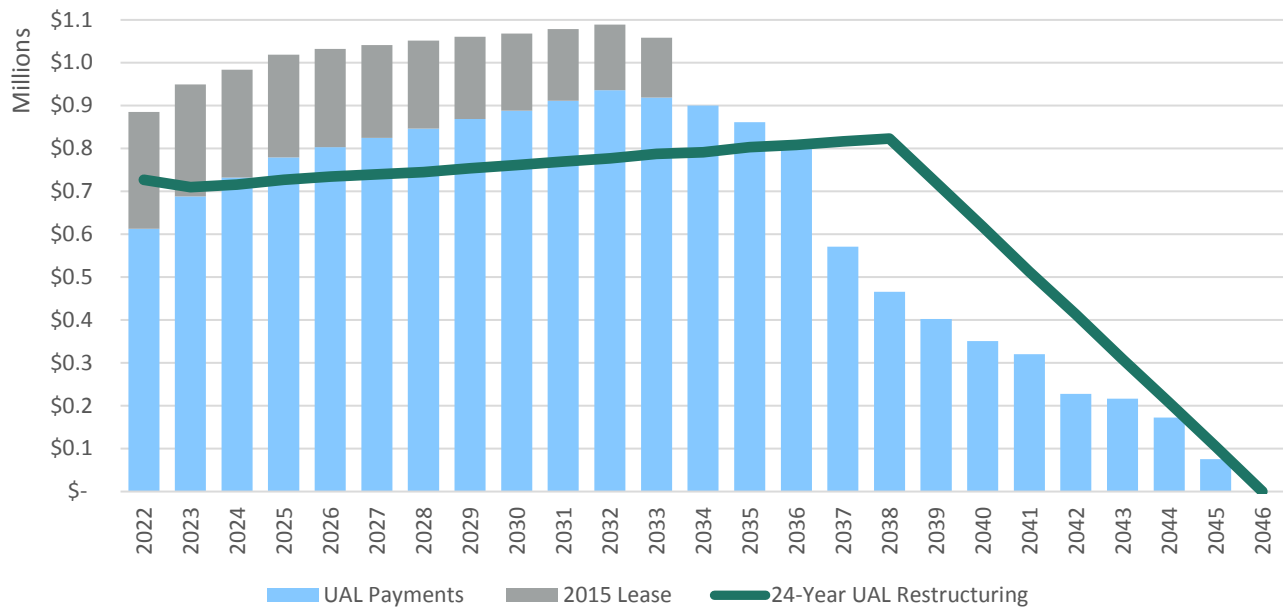
FINANCING COST ESTIMATES AND PROJECTED SAVINGS

Generally, fees for the financing team will be paid through (or reimbursed from) the financing process and only upon successful completion of the potential POB financing. However, given the unique nature of a POB issuance, there are certain legal costs that will not be contingent upon a successful closing of the transaction. These costs are estimated to not exceed \$5,000, and are for legal validation costs of bond counsel to the City (Jones Hall).

As noted earlier, several options will be presented, and City staff, with guidance from its municipal advisor, will ultimately decide which option is most prudent, if any, to execute. **It is important to note, adopting the resolution and commencing the validation process simply provides the City with a basis to issue POBs in the future. It does not in any way obligate the City to issue the POBs.**

The chart below has been included to better illustrate the potential benefit of the POB, but, as previously noted, this analysis should be considered preliminary. The analysis and chart below assume that (1) 71% of the UAL amount is paid off (\$6 million) and (2) the new debt service is structured to create a more level payment structure for the City (when taking into account the remaining UAL left outstanding with CalPERS) and (5) a 3.50% interest rate is used for the POB (inclusive of all costs).

Estimated Savings: UAL Payments and 2015 Lease Payments vs. New POB Payments



Metrics	24-Year POB
UAL Funded (\$)	\$6,000,000
UAL Funded (%)	71%
Funded Ratio	94%
Maturity	24 Years
Average Life	12.6 Years
All-In Interest Rate	3.50%
Present Value Savings (%)	21.49%

Present Value Savings (\$)	\$1,720,233
Cumulative Savings Savings (2022-2032)	\$1,676,455
Avg. Annual Savings (2022-2032)	\$3,030,573
	\$275,507

The blue bars in the graph above represent the City’s current repayment schedule for its UAL. The grey bars represent payments on the City’s outstanding 2015 lease with Umpqua Bank. The preliminary POB option depicted would help to “smooth-out” overall new payments (as shown using the green line) at a much lower level through 2035. **Estimated present value (PV) savings are \$1.72 million, or 21.5% of refunded UAL and 2015 lease principal. Cumulative savings are estimated at \$1.67 million. Average annual estimated savings through 2032 is \$275,000.**

Other options that may be considered and evaluated over the next several months include:

- Maturity Length: 20 vs. 25 vs. 30 years?
- Size: 50% vs. 75% vs. 100 UAL Pay Off%?
- What If Scenarios? Evaluate the savings projected if interest rates are higher than they are now (4.0% or 4.50%) and/or if CalPERS earns below its projected rate of 7.0%?
- Amortization Payments: Level, 2% growth, or something else?

Reinvestment Risk: Ultimately, actual savings from the restructuring will be dependent on two factors: (1) actual interest rates at the time of pricing and (2) future CalPERS returns, which is an unknown at the time of bond issuance. Assessing and mitigating reinvestment risk will be a key objective as the City and its team evaluate and optimize the final bond structure. The City will be working with its financing team to properly quantify the reinvestment risk of the various options that will be explored during this process and present those results to City Council.

New Reserve Funding Policy: Staff will develop a new reserve funding policy that will consider leveraging the savings created through the POBs to augment the City’s pension and OPEB irrevocable trusts. Creating prudent financial policies to ensure that future pension and OPEB liabilities continue to be addressed is critical to ensure long term financial sustainability and will also assist during the credit rating process, as it demonstrates strong financial planning and policy.

Formation of Ad Hoc: As discussed during the special meeting held on April 15, 2021, the mayor could use this opportunity to establish a UAL Policy and Restructuring Ad Hoc Committee. This committee would be used for policy recommendations and evaluating restructuring options.

CONCLUSION:

Staff recommends the City Council approve this resolution, so that staff and the financing team can continue exploring the feasibility of UAL restructuring using POBs in greater detail and put the City in position to take advantage of this opportunity if certain objectives are met. As stated previously, adopting the resolution and commencing the validation process only provides the City with a basis to issue POBs in the future. It does not obligate the City to issue POBs. The financing team expects to return to Council this Summer to provide an update on the process and receive further guidance.

OPTIONS:

- 1. Approve the recommendation as presented, and adopt the associated resolution.
- 2. Do not approve resolution, but provide direction to staff.

FISCAL IMPACT:

None at this time. \$5,000 FY 2021/22

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

- 1. Move to approve the subject Resolutions to authorize and direct the issuance of the Bonds, authorize a judicial validation action, and approving related matters.

- 2. Move to appoint Councilmembers ____ and ____ to a UAL Policy and Restructuring Ad Hoc Committee which will dissolve upon issuance of its recommendation regarding the subject pension obligation bonds.

Attachments:

Exhibit A	City Resolution No. ____
Exhibit B	Draft Indenture of Trust
Exhibit C	Good Faith Estimates

RESOLUTION NO. _____

A Resolution of the City Council of the City of Lakeport Authorizing the Issuance of One or More Series of Pension Obligation Bonds to Refinance Outstanding Obligations of the City to the California Public Employees' Retirement System and to Umpqua Bank, Authorizing a Judicial Validation Action, and Approving and Directing Related Matters

WHEREAS, the City of Lakeport (the "City") is a contracting member of the California Public Employees' Retirement System ("PERS"), and as such the City is obligated to make certain payments to PERS (the "PERS Obligations"); and

WHEREAS, pursuant to Resolution No. 2558 (2015), adopted by the City Council on September 15, 2015, the City executed and delivered a Lease Agreement, dated as of December 1, 2015, by and between Umpqua Bank and the City, the proceeds of which were used to pay a portion of the then-outstanding PERS Obligations, thereby converting a portion of the then-outstanding PERS Obligations into an obligation owed to Umpqua Bank (the "Umpqua Obligation"); and

WHEREAS, the City is authorized under the provisions of Articles 10 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53570 of said Code (the "Bond Law"), to issue its bonds for the purpose of refunding certain outstanding obligations of the City, including the PERS Obligations and the Umpqua Obligation; and

WHEREAS, the City proposes at this time to authorize the issuance of one or more series of bonds under the Bond Law for the purpose of refinancing the PERS Obligations and the Umpqua Obligation, in whole or in part; and

WHEREAS, the City Council further wishes at this time to authorize the institution of judicial proceedings to determine the validity of its bonds, and the bond contracts related thereto, to be issued under the Bond Law to refund the PERS Obligations and the Umpqua Obligation; and

WHEREAS, an initial series of bonds is proposed to be issued in 2021 to refund a portion of the City's existing PERS Obligations and the Umpqua Obligation (the "2021 Bonds"), and the information required to be obtained and disclosed with respect to the 2021 Bonds in accordance with Section 5852.1 of the California Government Code is set forth in the staff report accompanying this resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEPORT HEREBY RESOLVES AS FOLLOWS:

Section 1. Authorization of Issuance of Bonds. The City Council hereby authorizes the issuance of one or more series of bonds or other evidences of indebtedness from time to time under the Bond Law for the purpose of refinancing the Umpqua Obligation and the PERS Obligations which are due and owing at the time of such issuance (collectively, including the 2021 Bonds, the "Bonds"); provided, however, that each series of Bonds shall satisfy the Bond Law requirement that the issuance of the applicable series of Bonds shall not require the deposit of any more moneys, obligations, and federal securities than are sufficient to implement the refunding of the obligation(s) being refunded, including an amount required to pay all costs of issuing the applicable series of Bonds. Any bonds or other evidences of indebtedness issued under the Bond Law to refund Bonds shall constitute Bonds as defined in this Resolution.

Section 2. Material Provisions of Bonds. Each series of Bonds shall be issued under an Indenture of Trust (the “Indenture”) between the City and a corporate trustee, in substantially the form on file with the City Clerk, together with any changes therein or additions thereto deemed advisable by the City Manager or the Finance Director (each, an “Authorized Officer”). The execution of an Indenture by an Authorized Officer shall be conclusive evidence of the approval of any such changes or additions. The Bonds shall be subject to the following limitations:

- (a) Each series of Bonds shall be issued in compliance with the Bond Law and mature over a term not exceeding 35 years from the date of issuance.
- (b) Interest on each series of Bonds will be calculated at a fixed rate, which shall not exceed the maximum rate of interest permitted by law.
- (c) Principal, interest, and redemption premiums (if any) on the Bonds shall be payable from the General Fund of the City and from any other source of legally available funds of the City. The Bonds shall not constitute an obligation of the City for which the City is obligated to levy or pledge any form of taxation.
- (d) Principal, interest, and redemption premiums (if any) on the Bonds shall be secured by a lien on, and security interest in, the funds and accounts provided for in the Indenture.
- (e) Proceeds of each series of the Bonds, except to the extent required to pay the costs of issuing such Bonds (including, but not limited to, underwriter’s discount and original issue discount, if any), shall be applied to refund the Umpqua Obligation and/or then-existing PERS Obligations of the City.

Section 3. Institution of Judicial Validation Proceedings. The City Council hereby authorizes the filing of an action to determine the validity of the Bonds, the form of the Indenture and related matters in the Superior Court of Lake County, under the provisions of Sections 860 *et seq.* of the Code of Civil Procedure of the State of California. Jones Hall, A Professional Law Corporation, acting as bond counsel to the City, and working in conjunction with the City Attorney, is hereby directed to prepare and cause to be filed and prosecuted to completion all proceedings required for the judicial validation of the Bonds, the form of the Indenture, and related matters.

Section 4. Engagement of Financing Team. In connection with the issuance and sale of the 2021 Bonds, NHA Advisors is designated to serve as municipal advisor to the City, and Jones Hall, A Professional Law Corporation, is designated to serve as bond counsel and disclosure counsel (if applicable with respect to the 2021 Bonds) to the City. The City Council hereby authorizes the execution by an Authorized Officer of a professional services agreement with each of said firms, as and to the extent deemed necessary or desirable by an Authorized Officer. In addition, an Authorized Officer is authorized and directed to select a corporate trustee and an underwriter for the 2021 Bonds.

Section 5. Approval of Additional Documents and Actions. Upon the successful completion of the validation action authorized under Section 3, City staff shall cause to be submitted to the City Council for each series of Bonds a further resolution of the City Council for approval of the following, as applicable: (i) an agreement for the purchase of the applicable series of Bonds by the underwriter or other initial purchaser, (ii) a Preliminary Official Statement relating to such series of Bonds, to be prepared by the City’s disclosure counsel, (iii) the substantially final form

of the Indenture for such series of Bonds, and (iv) authorization for City staff to execute such other agreements and documents, and take such other actions, as are necessary or convenient to implement the issuance, sale and delivery of such series of Bonds.

Section 6. Effective Date. This Resolution shall take effect immediately upon approval thereof.

Introduced, approved and adopted this _____ day of _____ 20__.

ATTEST: (s) _____ (s) _____
City Clerk Mayor

I, _____, City Clerk of the City of Lakeport, California, DO HEREBY CERTIFY that the foregoing resolution was duly introduced, approved and adopted by the City Council of the City of Lakeport, at a regular meeting of said Council held on the _____ day of _____, 20__, by the following roll call vote:

Ayes: (Names of Councilmembers)

Noes: (Names of Councilmembers)

Absent: (Names of Councilmembers)

(s) _____
City Clerk

INDENTURE OF TRUST

Dated as of _____ 1, 2021

between the

CITY OF LAKEPORT

and

_____,
as Trustee

Relating to

\$ _____
City of Lakeport
2021 Taxable Pension Obligation Bonds

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APPENDIX A - DEFINITIONS

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INDENTURE OF TRUST

This INDENTURE OF TRUST (this "Indenture") dated as of _____ 1, 2021, is between the CITY OF LAKEPORT, a general law city and municipal corporation duly organized and existing under the laws of the State of California (the "City"), and _____, a national banking association organized and existing under the laws of the United States of America, as trustee (the "Trustee").

BACKGROUND:

1. The City has previously elected to become a contracting member of the California Public Employees' Retirement System ("PERS"), and as such the City is obligated by the Retirement Law and the PERS Contracts (defined herein), to make payments to PERS relating to pension benefits accruing to retired City employees who are PERS members, including retired and current public safety employees and their beneficiaries and retired and current miscellaneous employees and their beneficiaries (the "PERS Obligations").

2. Pursuant to Resolution No. 2558 (2015), adopted by the City Council on September 15, 2015, the City executed and delivered a Lease Agreement, dated as of December 1, 2015, by and between Umpqua Bank and the City, the proceeds of which were used to pay a portion of the then-outstanding PERS Obligations, thereby converting a portion of the then-outstanding PERS Obligations into an obligation owed to Umpqua Bank (the "Umpqua Obligation").

3. The City is authorized under the provisions of Articles 10 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53570 of said Code (the "Bond Law"), to issue its bonds for the purpose of refunding certain outstanding indebtedness of the City, including the PERS Obligations and the Umpqua Obligation.

4. In order to refund the PERS Obligations and the Umpqua Obligation and thereby realize substantial cash flow savings and accomplish a more prudent amortization of its pension obligations, the City has determined to issue its \$_____ aggregate principal amount of City of Lakeport 2021 Taxable Pension Obligation Bonds (the "Bonds") under the Bond Law and this Indenture, and under a Resolution adopted by the City Council of the City on _____, 2021.

5. The principal of and interest on the Bonds are payable from any source of legally available funds of the City, including amounts on deposit in the General Fund of the City.

6. The Bonds have been determined to be the legal, valid and binding obligations of the City by judgment of the Lake County Superior Court rendered on _____, 2021 in [*City of Lakeport v. All Persons Interested, etc.*], Case No. _____.

7. The City has determined that all acts and proceedings required by law necessary to make the Bonds, when executed by the City, authenticated and delivered by the Trustee and duly issued, the valid, binding and legal limited obligations of the City, and

to constitute this Indenture a valid and binding agreement for the uses and purposes herein set forth in accordance with its terms, have been done or taken.

A G R E E M E N T :

In order to secure the payment of the principal of and the interest and redemption premium (if any) on all the Outstanding Bonds under this Indenture according to their tenor, and to secure the performance and observance of all the covenants and conditions therein and herein set forth, and to declare the terms and conditions upon and subject to which the Bonds are to be issued and received, and in consideration of the mutual covenants herein contained and of the purchase and acceptance of the Bonds by the Owners thereof, and for other valuable considerations, the receipt of which is hereby acknowledged, the City and the Trustee hereby covenant and agree with one another, for the benefit of the respective Owners from time to time of the Bonds, as follows:

ARTICLE I

DEFINITIONS; RULES OF CONSTRUCTION

SECTION 1.01. *Definitions.* Unless the context clearly otherwise requires or unless otherwise defined herein, the capitalized terms defined in Appendix A attached to this Indenture have the respective meanings specified in Appendix A when used in this Indenture.

SECTION 1.02. *Authorization.* Each of the parties represents and warrants that it has full legal authority and is duly empowered to enter into this Indenture, and has taken all actions necessary to authorize the execution hereof by the officers and persons signing it.

SECTION 1.03. *Interpretation.*

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and do not affect the meaning, construction or effect hereof.

(c) All references herein to "Articles," "Sections" and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Indenture; the words "herein," "hereof," "hereby," "hereunder" and other words of similar import refer to this Indenture as a whole and not to any particular Article, Section or subdivision hereof.

ARTICLE II

AUTHORIZATION AND TERMS OF BONDS

SECTION 2.01. *Authorization and Purpose of Bonds.* The City has reviewed all proceedings heretofore taken and has found, as a result of such review, and hereby finds and determines that all things, conditions and acts required by law to exist, happen or be performed precedent to and in connection with the issuance of the Bonds do exist, have happened and have been performed in due time, form and manner as required by law, and the City is now duly empowered, under each and every requirement of law, to issue the Bonds in the manner and form provided in this Indenture.

The City hereby authorizes the issuance of the Bonds in the aggregate principal amount of \$_____ under the Authorizing Resolution and the Bond Law for the purposes of providing funds to refinance the PERS Obligations and the Umpqua Obligation as provided herein. The Bonds are designated the "City of Lakeport 2021 Taxable Pension Obligation Bonds".

SECTION 2.02. *Terms of the Bonds.* The Bonds shall be issued in fully registered form without coupons in denominations of \$5,000 or any integral multiple thereof. The Bonds shall be dated as of the Closing Date and mature on July 15 in the years and in the respective principal amounts and bear interest (calculated on the basis of a 360-day year comprised of twelve 30-day months) at the respective rates per annum, as set forth in the following table:

Maturity Date (<u>July 15</u>)	Principal <u>Amount</u>	Interest <u>Rate</u>
-------------------------------------	----------------------------	-------------------------

Interest on the Bonds is payable from the Interest Payment Date immediately preceding the date of authentication thereof unless:

- (a) a Bond is authenticated on or before an Interest Payment Date and after the close of business on the preceding Record Date, in which event it will bear interest from such Interest Payment Date,
- (b) a Bond is authenticated on or before the first Record Date, in which event interest thereon will be payable from the Closing Date, or
- (c) interest on a Bond is in default as of the date of authentication thereof, in which event interest thereon will be payable from the date to which interest has been paid in full, payable on each Interest Payment Date.

Interest is payable on each Interest Payment Date to the persons in whose names the ownership of the Bonds is registered on the Registration Books at the close of business on the immediately preceding Record Date, except as provided below. Interest on a Bond which is not punctually paid or duly provided for on any Interest Payment Date is payable to the person in whose name the ownership of such Bond is registered on the Registration Books at the close of business on a special record date for the payment of such defaulted interest to be fixed by the Trustee, notice of which is given to such Owner by first-class mail not less than ten days prior to such special record date.

The Trustee will pay interest on the Bonds by check of the Trustee mailed by first class mail, postage prepaid, on each Interest Payment Date to the Owners of the Bonds at their respective addresses shown on the Registration Books as of the close of business on the preceding Record Date. At the written request of the Owner of Bonds in an aggregate principal amount of at least \$1,000,000, which written request is on file with the Trustee as of any Record Date, the Trustee will pay interest on such Bonds on each succeeding Interest Payment Date by wire transfer in immediately available funds to such account of a financial institution within the United States of America as specified in such written request, which written request will remain in effect until rescinded in writing by the Owner. The Trustee will pay principal of the Bonds in lawful money of the United States of America by check of the Trustee upon presentation and surrender thereof at the Office of the Trustee.

SECTION 2.03. *Redemption of Bonds.*

(a) Optional Redemption. The Bonds maturing on or before July 15, ____, are not subject to redemption prior to their respective stated maturities. The Bonds maturing on or after July 15, ____, are subject to redemption in whole, or in part among maturities on such basis as set forth in a Request of the City, and within a maturity on a pro rata basis among the Beneficial Owners of the Bonds of such maturity, at the option of the City, on any date on or after July 15, ____, from any available source of funds, at a redemption price equal to the principal amount thereof to be redeemed together with accrued interest thereon to the redemption date, without premium.

The City shall give the Trustee written notice of its intention to redeem Bonds under this subsection (a), and the manner of selecting such Bonds for redemption from among the maturities thereof and the amount of the redemption premium thereon, at least 30 days prior to the date fixed for redemption.

(b) Mandatory Sinking Fund Redemption. The Term Bonds are subject to mandatory redemption, within a maturity on a pro rata basis among the Beneficial Owners of the Term Bonds of such maturity, at a redemption price equal to 100% of the principal amount thereof to be redeemed, without premium, in the aggregate respective principal amounts and on July 15 in the respective years as set forth in the following tables. If some but not all of the Term Bonds have been redeemed under subsection (a) of this Section, the total amount of all future sinking fund payments will be reduced by the aggregate principal amount of the Term Bonds so redeemed, to be allocated among such sinking fund payments on a pro rata basis in integral multiples of \$5,000 (as set forth in a schedule provided by the City to the Trustee).

**Term Bonds Maturing
July 15, ____**

Sinking Fund
Redemption Date
(July 15)

Principal Amount
To Be Redeemed

**Term Bonds Maturing
July 15, ____**

Sinking Fund
Redemption Date
(July 15)

Principal Amount
To Be Redeemed

(c) Notice of Redemption. The Trustee on behalf and at the expense of the City will mail (by first class mail) notice of any redemption to the respective Owners of Bonds designated for redemption at their respective addresses appearing on the Registration Books, to the Securities Depositories and the Municipal Securities Rulemaking Board, at least 20 but not more than 60 days prior to the date fixed for redemption; *provided, however,* that neither failure to receive any such notice so mailed nor any defect therein will affect the validity of the proceedings for the redemption of such Bonds or the cessation of the accrual of interest thereon. Such notice must state the date of the notice, the redemption date, the redemption place and the redemption price and must designate the CUSIP numbers, the Bond numbers and the maturity or maturities (in the event of redemption of all of the Bonds of such maturity or maturities in whole) of the Bonds to be redeemed, and must require that such Bonds be then surrendered at the Office of the Trustee identified in such notice for redemption at the redemption price, giving notice also that further interest on such Bonds will not accrue from and after the redemption date.

(d) Right to Rescind Notice of Optional Redemption. The City may send a conditional notice of an optional redemption of Bonds under subsection (a) of this Section. The City may rescind any notice of the optional redemption of Bonds under subsection (a) of this Section by written notice to the Trustee on or prior to the date fixed for redemption. Any notice of optional redemption will be cancelled and annulled if for any reason funds will not be or are not available on the date fixed for redemption for the payment in full of the Bonds then called for redemption, and such cancellation will not constitute an Event of Default. The City and the Trustee have no liability to the Owners or any other party related to or arising from such rescission of redemption. The Trustee will mail notice of such rescission of redemption in the same manner as the original notice of redemption was sent under subsection (c) of this Section.

(e) Manner of Redemption. Whenever provision is made in this Section 2.03 for the redemption of less than all of the Bonds of a maturity, the Trustee shall select the Bonds of such maturity to be redeemed on a pro rata basis among the Beneficial Owners

of the Bonds of such maturity. For purpose of such selection, all Bonds will be deemed to be comprised of separate \$5,000 denominations and such separate denominations will be treated as separate Bonds which may be separately redeemed.

So long as the Bonds are registered in book-entry-only form and so long as the Depository or a successor securities depository is the sole registered Owner of the Bonds, partial redemptions will be done in accordance with procedures of the Depository. It is the City's intent that redemption allocations made by the Depository be made in accordance with the proportional provisions described herein. However, neither the City nor the Trustee has a duty to assure, and can provide no assurance, that DTC will allocate redemptions among Beneficial Owners on such a proportional basis, and neither the City nor the Trustee shall have any liability whatsoever to Beneficial Owners in the event redemptions are not done on a proportionate basis for any reason. The portion of any registered Bonds of a denomination of more than \$5,000 to be redeemed will be in the principal amount of \$5,000 or any integral multiple thereof.

(f) Partial Redemption of Bonds. If only a portion of a Bond is called for redemption, then upon surrender of such Bond the City will execute and the Trustee shall authenticate and deliver to the Owner thereof, at the expense of the City, a new Bond or Bonds of the same series and maturity date, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Bond to be redeemed.

(g) Effect of Redemption. From and after the date fixed for redemption, if notice of redemption has been duly mailed and funds available for the payment of the principal of and interest (and premium, if any) on the Bonds so called for redemption have been duly provided, such Bonds so called shall cease to be entitled to any benefit under this Indenture other than the right to receive payment of the redemption price, and no interest shall accrue thereon from and after the redemption date specified in such notice. Unless otherwise directed in writing by the City, the Trustee shall cancel and destroy all Bonds redeemed under this Section 2.03.

SECTION 2.04. *Book Entry System.*

(a) Original Delivery. The Bonds will be initially delivered in the form of a separate single fully registered bond (which may be typewritten) for each maturity of the Bonds. Upon initial delivery, the Trustee shall register the ownership of each Bond on the Registration Books in the name of the Nominee. Except as provided in subsection (c), the ownership of all of the Outstanding Bonds will be registered in the name of the Nominee on the Registration Books.

With respect to Bonds the ownership of which is registered in the name of the Nominee, the City and the Trustee has no responsibility or obligation to any Depository System Participant or to any person on behalf of which the Nominee holds an interest in the Bonds. Without limiting the generality of the immediately preceding sentence, the City and the Trustee has no responsibility or obligation with respect to (i) the accuracy of the records of the Depository, the Nominee or any Depository System Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Depository System Participant or any other person, other than a Bond Owner as shown in the Registration Books, of any notice with respect to the Bonds, including any notice of redemption, (iii) the selection by the Depository of the beneficial interests in the Bonds to be redeemed if the City elects to redeem the Bonds in part, (iv) the payment to any Depository System

Participant or any other person, other than a Bond Owner as shown in the Registration Books, of any amount with respect to principal, premium, if any, or interest on the Bonds or (v) any consent given or other action taken by the Depository as Owner of the Bonds. The City and the Trustee may treat and consider the person in whose name each Bond is registered as the absolute owner of such Bond for the purpose of payment of principal of and premium, if any, and interest on such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers of ownership of such Bond, and for all other purposes whatsoever. The Trustee shall pay the principal of and the interest and premium, if any, on the Bonds only to the respective Owners or their respective attorneys duly authorized in writing, and all such payments will be valid and effective to fully satisfy and discharge all obligations with respect to payment of principal of and interest and premium, if any, on the Bonds to the extent of the sum or sums so paid. No person other than a Bond Owner shall receive a Bond evidencing the obligation of the City to make payments of principal, interest and premium, if any, under this Indenture. Upon delivery by the Depository to the City of written notice to the effect that the Depository has determined to substitute a new Nominee in its place, and subject to the provisions herein with respect to Record Dates, such new nominee will become the Nominee hereunder for all purposes; and upon receipt of such a notice the City will promptly deliver a copy of the same to the Trustee.

(b) Representation Letter. In order to qualify the Bonds for the Depository's book-entry system, the City will execute and deliver to such Depository a letter representing such matters as necessary to so qualify the Bonds. The execution and delivery of such letter shall not in any way limit the provisions of subsection (a) above or in any other way impose upon the City or the Trustee any obligation whatsoever with respect to persons having interests in the Bonds other than the Bond Owners. Upon the written acceptance by the Trustee, the Trustee shall agree to take all action reasonably necessary for all representations of the Trustee in such letter with respect to the Trustee to at all times be complied with. In addition to the execution and delivery of such letter, the City may take any other actions, not inconsistent with this Indenture, to qualify the Bonds for the Depository's book-entry program.

(c) Transfers Outside Book-Entry System. If either (i) the Depository determines not to continue to act as Depository for the Bonds, or (ii) the City determines to terminate the Depository as such, then the City will thereupon discontinue the book-entry system with such Depository. In such event, the Depository shall cooperate with the City and the Trustee in the issuance of replacement Bonds by providing the Trustee with a list showing the interests of the Depository System Participants in the Bonds, and by surrendering the Bonds, registered in the name of the Nominee, to the Trustee on or before the date such replacement Bonds are to be issued. The Depository, by accepting delivery of the Bonds, agrees to be bound by the provisions of this subsection (c). If, prior to the termination of the Depository acting as such, the City fails to identify another Securities Depository to replace the Depository, then the Bonds shall no longer be required to be registered in the Registration Books in the name of the Nominee, but shall be registered in whatever name or names the Owners transferring or exchanging Bonds shall designate, in accordance with the provisions hereof.

If the City determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the City may notify the Depository System Participants of the availability of such certificated Bonds through the Depository. In such event, the Trustee will issue, transfer and exchange Bonds as required by the

Depository and others in appropriate amounts; and whenever the Depository requests, the Trustee and the City will cooperate with the Depository in taking appropriate action (a) to make available one or more separate certificates evidencing the Bonds to any Depository System Participant having Bonds credited to its account with the Depository, or (b) to arrange for another Securities Depository to maintain custody of a single certificate evidencing such Bonds, all at the City's expense.

(d) Payments to the Nominee. Notwithstanding any other provision of this Indenture to the contrary, so long as a Bond is registered in the name of the Nominee, all payments with respect to principal of and interest and premium, if any, on that Bond and all notices with respect to that Bond shall be made and given, respectively, as provided in the letter described in subsection (b) of this Section or as otherwise instructed by the Depository.

SECTION 2.05. *Form and Execution of Bonds*. The Bonds, the form of Trustee's certificate of authentication, and the form of assignment to appear thereon, are set forth in Appendix B attached hereto and by this reference incorporated herein, with necessary or appropriate variations, omissions and insertions, as permitted or required by this Indenture.

The City Manager shall execute, and the City Clerk of the City shall attest each Bond. Any or all of such signatures may be made manually or may be affixed by facsimile thereof. If any officer whose signature appears on a Bond ceases to be such officer before the Closing Date, such signature will nevertheless be as effective as if the officer had remained in office until the Closing Date. A Bond may be signed and attested on behalf of the City by such persons as at the actual date of the execution of that Bond are the proper officers of the City, duly authorized to execute debt instruments on behalf of the City, although on the date of that Bond any such person was not an officer of the City.

Only those Bonds bearing a certificate of authentication in the form set forth in Appendix B, manually executed and dated by the Trustee, are valid or obligatory for any purpose or entitled to the benefits of this Indenture, and such certificate of the Trustee is conclusive evidence that such Bonds have been duly authenticated and delivered hereunder and are entitled to the benefits of this Indenture.

SECTION 2.06. *Transfer and Exchange of Bonds*.

(a) Transfer. A Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by a duly authorized attorney of such person, upon surrender of that Bond to the Trustee at its Office for cancellation, accompanied by delivery of a written instrument of transfer in a form acceptable to the Trustee, duly executed. The Trustee shall collect any tax or other governmental charge on the transfer of any Bonds under this Section 2.06. Whenever any Bond or Bonds are surrendered for transfer, the City will execute and the Trustee shall authenticate and deliver to the transferee a new Bond or Bonds of like series, interest rate, maturity and aggregate principal amount. The City will pay the cost of printing Bonds and any services rendered or expenses incurred by the Trustee in connection with any transfer of Bonds.

(b) Exchange. The Bonds may be exchanged at the Office of the Trustee for a like aggregate principal amount of Bonds of other authorized denominations and of the

same series, interest rate and maturity. The Trustee shall collect any tax or other governmental charge on the exchange of Bonds under this subsection (b). The City will pay the cost of printing Bonds and any services rendered or expenses incurred by the Trustee in connection with any exchange of Bonds.

(c) Limitations. The Trustee may refuse to transfer or exchange, under the provisions of this Section 2.06, any Bonds selected by the Trustee for redemption under Section 2.03, or any Bonds during the period established by the Trustee for the selection of Bonds for redemption.

SECTION 2.07. *Registration Books*. The Trustee will keep or cause to be kept, at its Office, sufficient records for the registration and registration of transfer of the Bonds, which shall at all times during normal business hours, and upon reasonable notice, be open to inspection by the City. The Trustee will register the ownership and transfer of the Bonds on the Registration Books under such reasonable regulations as it may prescribe.

SECTION 2.08. *Bonds Mutilated, Lost, Destroyed or Stolen*. If a Bond is mutilated, the City, at the expense of the Owner of that Bond, shall execute, and the Trustee shall thereupon authenticate and deliver, a new Bond of like tenor in exchange and substitution for the Bond so mutilated, upon surrender to the Trustee of the Bond so mutilated. The Trustee shall cancel every mutilated Bond surrendered to it and deliver such mutilated Bond to or upon the order of the City. If a Bond is lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the Trustee and, if such evidence is satisfactory to the Trustee and if indemnity satisfactory to the Trustee is given, the City, at the expense of the Owner, will execute, and the Trustee will thereupon authenticate and deliver, a new Bond of like tenor in lieu of and in substitution for the Bond so lost, destroyed or stolen. The Trustee may require payment of a sum not exceeding the actual cost of preparing each new Bond issued under this Section and of the expenses which may be incurred by the Trustee in connection therewith. Any Bond issued under the provisions of this Section in lieu of any Bond alleged to be lost, destroyed or stolen will constitute an original additional contractual obligation on the part of the City whether or not the Bond so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and are equally and proportionately entitled to the benefits of this Indenture with all other Bonds issued under this Indenture.

Notwithstanding any other provision of this Section 2.08, in lieu of delivering a new Bond for which principal has become due for a Bond which has been mutilated, lost, destroyed or stolen, the Trustee may make payment of such Bond in accordance with its terms upon receipt of indemnity satisfactory to the Trustee.

ARTICLE III

DEPOSIT AND APPLICATION OF PROCEEDS OF BONDS

SECTION 3.01. *Issuance of Bonds.* Upon the execution and delivery of this Indenture, the City shall execute and deliver Bonds in the aggregate principal amount of \$_____ to the Trustee and the Trustee shall authenticate and deliver the Bonds to the Original Purchaser upon receipt of a Request of the City therefor.

SECTION 3.02. *Deposit and Application of Proceeds.* Upon receipt of the proceeds of the Bonds on the Closing Date, the Trustee shall deposit the proceeds into a special fund to be held by the Trustee and known as the Bond Proceeds Account which the Trustee shall establish and hold in trust hereunder, to be applied as follows:

- (a) The Trustee shall deposit the amount of \$_____ in the Costs of Issuance Fund.
- (b) The Trustee shall apply the amount of \$_____, to the full satisfaction of the Umpqua Obligation by effecting a wire transfer of such proceeds to Umpqua Bank, in accordance with a Request of the City.
- (c) The Trustee shall apply the amount of \$_____, constituting the remainder of the proceeds of sale of the Bonds, to the satisfaction of [a portion of] the PERS Obligation by effecting a wire transfer of such proceeds to PERS, in accordance with a Request of the City.

After making the foregoing transfers, the Trustee shall close the Bond Proceeds Account.

SECTION 3.03. *Costs of Issuance Fund.* There is hereby established a separate fund to be known as the "Costs of Issuance Fund," to be held by the Trustee. The Trustee shall disburse moneys in the Costs of Issuance Fund from time to time to pay Costs of Issuance upon submission of a Request of the City stating (a) the person to whom payment is to be made, (b) the amounts to be paid, (c) the purpose for which the obligation was incurred, (d) that such payment is a proper charge against the Costs of Issuance Fund, and (e) that such amounts have not been the subject of a prior Request of the City; in each case together with a statement or invoice for each amount requested thereunder. On _____, 20__, the Trustee shall transfer any amounts remaining in the Costs of Issuance Fund to the Debt Service Fund.

SECTION 3.04. *Validity of Bonds.* The Bonds shall be valid and binding upon their execution and delivery in accordance with this Indenture.

ARTICLE IV

SECURITY OF BONDS; FLOW OF FUNDS; INVESTMENTS

SECTION 4.01. *Security of Bonds; Equal Security.* The obligations of the City under the Bonds, including the obligation to make all payments of principal of and interest on the Bonds when due and the obligation of the City to make the deposits required hereunder for the security of the Bonds, are obligations of the City imposed by law and are absolute and unconditional, without any right of set-off or counterclaim. Principal, interest, and redemption premiums (if any) on the Bonds shall be secured by a lien on, and security interest in, the funds and accounts provided for in this Article IV.

The City agrees to pay from any legally available source of revenues of the City, including amounts on deposit in the General Fund of the City, all amounts due and owing with respect to Bonds issued under this Indenture, including principal and interest thereon and the redemption price thereof.

The Bonds do not constitute an obligation of the City for which the City is obligated to levy or pledge any form of taxation. Neither the Bonds nor the obligations of the City to make payments on the Bonds constitute an indebtedness of the City, the State of California, or any of its political subdivisions within the meaning of any constitutional or statutory debt limitation or restriction.

In consideration of the acceptance of the Bonds by those who hold the same from time to time, this Indenture constitutes a contract between the City and the Owners from time to time of the Bonds, and the covenants and agreements herein set forth to be performed on behalf of the City are for the equal and proportionate benefit, security and protection of all Owners of the Bonds without preference, priority or distinction as to security or otherwise of any of the Bonds over any of the others by reason of the number or date thereof or the time of sale, execution and delivery thereof, or otherwise for any cause whatsoever, except as expressly provided therein or herein.

SECTION 4.02. *Debt Service Fund; Transfer of Amounts to Trustee.* There is hereby established a separate fund to be known as the "Debt Service Fund" which shall be held by the Trustee in trust for the benefit of the Bond Owners. The Trustee will hold the Debt Service Fund for the uses and purposes set forth herein, so long as any of the Bonds remain Outstanding. The City will transfer an amount of legally available funds to the Trustee in the following amounts at the following times, for deposit by the Trustee in the following respective special accounts within the Debt Service Fund, which accounts are hereby established with the Trustee with respect to the Bonds, in the following order of priority:

- (a) Interest Account. On or before the 5th Business Day preceding each date on which interest on the Bonds is due and payable, the City will transfer to the Trustee for deposit in the Interest Account an amount which, when added to the amount then on deposit in the Interest Account, equals the aggregate amount of the interest coming due and payable on the Outstanding Bonds on that date. The Trustee will

apply amounts in the Interest Account solely for the purpose of paying the interest on the Bonds when due and payable.

- (b) Principal Account. On or before the 5th Business Day preceding each date on which principal of the Bonds is due and payable at maturity or upon mandatory sinking fund redemption, the City will transfer to the Trustee for deposit in the Principal Account an amount which, when added to the amount then on deposit in the Principal Account, equals the amount of principal coming due and payable on that date on the Outstanding Bonds, including the principal amount of the Term Bonds which are subject to mandatory sinking fund redemption on that date under Section 2.03(b). The Trustee will apply amounts in the Principal Account solely for the purpose of paying the principal of the Bonds at the maturity thereof and the principal of the Term Bonds upon the mandatory sinking fund redemption thereof.

SECTION 4.03. *Investment of Moneys in Funds.* The Trustee shall invest moneys in the funds and accounts established and held by it hereunder in Permitted Investments specified in the Request of the City (which Request will be deemed to include a certification that the specified investment is a Permitted Investment) delivered to the Trustee at least two Business Days in advance of the making of such investments. In the absence of any direction from the City concerning the investment of amounts held by the Trustee hereunder, the Trustee shall invest any such amounts solely in Permitted Investments described in subsection (c) of the definition thereof. The City shall ensure that all Permitted Investments mature not later than the date on which the funds invested therein are required to be expended.

Obligations purchased as an investment of moneys in any fund or account will be deemed to be part of such fund or account. Whenever in this Indenture the City is required to transfer any moneys to the Trustee, such transfer may be accomplished by transferring a like amount of Permitted Investments. All interest or gain derived from the investment of amounts in any of the funds or accounts held by the Trustee hereunder will be retained in the respective fund or account from which such investment was made. For purposes of acquiring any investments hereunder, the Trustee may commingle funds held by it hereunder upon receipt by the Trustee of the Request of the City. The Trustee may act as principal or agent in the acquisition or disposition of any investment and may impose its customary charges therefor. The Trustee shall incur no liability for losses arising from any investments made under this Section.

The Trustee shall provide the City with periodic cash transaction statements which include detail for all investment transactions effected by the Trustee or brokers selected by the City. Upon the City's election, such statements will be delivered via the Trustee's online service and upon electing such service, paper statements will be provided only upon request. The City waives the right to receive brokerage confirmations of security transactions effected by the Trustee as they occur, to the extent permitted by law. The City further understands that trade confirmations for securities transactions effected by the Trustee will be available upon request and at no additional cost and other trade confirmations may be obtained from the applicable broker.

The Trustee or any of its affiliates may act as sponsor, advisor or manager in connection with any investments made by the Trustee hereunder.

ARTICLE V

OTHER COVENANTS OF THE CITY

SECTION 5.01. *Punctual Payment.* The City shall, from any legally available source of funds of the City, including amounts on deposit in the General Fund of the City, punctually pay or cause to be paid the principal, premium (if any) and interest to become due in respect of all the Bonds in strict conformity with the terms of this Indenture. The City shall faithfully observe and perform all of the conditions, covenants and requirements of this Indenture and all Supplemental Indentures.

SECTION 5.02. *Budget and Appropriation of Debt Service; Certification to Trustee.* The City covenants to take such action as may be necessary to include in each of its annual budgets the payments required to be made by the City under Section 4.02, and to make the necessary annual appropriations for all such payments. If any payment of Debt Service requires the adoption by the City of a supplemental budget or appropriation, the City will promptly adopt the same. The covenants on the part of the City herein contained constitute duties imposed by law and it is the duty of each and every public official of the City to take such action and do such things as are required by law in the performance of the official duty of such officials to enable the City to carry out and perform the covenants and agreements in this Indenture agreed to be carried out and performed by the City.

SECTION 5.03. *Extension of Payment of Bonds.* The City may not directly or indirectly extend or assent to the extension of the maturity of any of the Bonds or the time of payment of any claims for interest by the purchase of such Bonds or by any other arrangement, and if the maturity of any of the Bonds or the time of payment of any such claims for interest is extended, such Bonds or claims for interest are not entitled, in case of any default hereunder, to the benefits of this Indenture, except subject to the prior payment in full of the principal of all of the Outstanding Bonds and of all claims for interest thereon which have not been so extended. Nothing in this Section limits the right of the City to issue bonds for the purpose of refunding any Outstanding Bonds, and such issuance does not constitute an extension of maturity of the Bonds.

SECTION 5.04. *Books and Accounts; Financial Statements; Additional Information.* The City will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the City. Such books of record and accounts shall at all times during business hours be subject, upon prior written request, to the reasonable inspection of the Trustee (who has no duty to inspect) or the Owners of not less than 10% in aggregate principal amount of the Bonds then Outstanding, or their representatives authorized in writing.

The City will cause to be prepared annually, within nine months after the close of each Fiscal Year so long as any of the Bonds are Outstanding, complete audited financial statements with respect to such Fiscal Year, as of the end of such Fiscal Year. The City will furnish a copy of such statements, upon reasonable request, to the Trustee. The Trustee has no duty to review any such financial statement.

SECTION 5.05. *Continuing Disclosure.* The City will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision hereof, failure of the City to comply with the Continuing Disclosure Certificate does not constitute an Event of Default hereunder; *provided, however,* that any Participating Underwriter (as such term is defined in the Continuing Disclosure Certificate) or any Owner or Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the City to comply with its obligations under this Section 5.05.

SECTION 5.06. *Protection of Security and Rights of Owners.* The City shall preserve and protect the security of the Bonds and the rights of the Owners. From and after the date of issuance of the Bonds, the City shall not contest the validity or enforceability of the Bonds or this Indenture.

SECTION 5.07. *Further Assurances.* The City shall adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Indenture, and for the better assuring and confirming unto the Bond Owners the rights and benefits provided in this Indenture.

ARTICLE VI

THE TRUSTEE

SECTION 6.01. Duties, Immunities and Liabilities of Trustee.

(a) The Trustee shall, prior to the occurrence of an Event of Default, and after the curing or waiving of all Events of Default which may have occurred, perform such duties and only such duties as are specifically set forth in this Indenture and no implied covenants or duties will be read into this Indenture against the Trustee. The Trustee shall, during the existence of any Event of Default (which has not been cured or waived), exercise such of the rights and powers vested in it by this Indenture, and use the same degree of care and skill in their exercise, as a reasonable corporate trustee would exercise or use.

(b) The City may remove the Trustee at any time, and shall remove the Trustee (i) if at any time requested to do so by an instrument or concurrent instruments in writing signed by the Owners of not less than a majority in aggregate principal amount of the Bonds then Outstanding (or their attorneys duly authorized in writing) or (ii) if at any time (A) the Trustee ceases to be eligible in accordance with subsection (e) of this Section 6.01, (B) becomes incapable of acting, (C) is adjudged a bankrupt or insolvent, (D) a receiver of the Trustee or its property is appointed, or (E) any public officer takes control or charge of the Trustee or of its property or affairs for the purpose of rehabilitation, conservation or liquidation. The City may accomplish such removal by giving 30 days written notice to the Trustee, whereupon the City will appoint a successor Trustee by an instrument in writing.

(c) The Trustee may at any time resign by giving written notice of such resignation to the City, and by giving notice of such resignation by first class mail, postage prepaid, to the Bond Owners at their respective addresses shown on the Registration Books. Upon receiving such notice of resignation, the City will promptly appoint a successor Trustee by an instrument in writing.

(d) Any removal or resignation of the Trustee and appointment of a successor Trustee becomes effective upon acceptance of appointment by the successor Trustee. If no successor Trustee has been appointed and accepted appointment within 45 days following giving notice of removal or notice of resignation as aforesaid, the resigning Trustee, at the expense of the City, or any Owner (on behalf of such Owner and all other Owners) may petition any federal or state court for the appointment of a successor Trustee, and such court may thereupon, after such notice (if any) as it may deem proper, appoint such successor Trustee. Any successor Trustee appointed under this Indenture shall signify its acceptance of such appointment by executing and delivering to the City and to its predecessor Trustee a written acceptance thereof, and to the predecessor Trustee an instrument indemnifying the predecessor Trustee for any costs or claims arising during the time the successor Trustee serves as Trustee hereunder, and such successor Trustee, without any further act, deed or conveyance, shall become vested with all the moneys, estates, properties, rights, powers, trusts, duties and obligations of such predecessor Trustee, with like effect as if originally named Trustee herein; but, nevertheless, upon the receipt by the predecessor Trustee of the Request of the City or the request of the successor Trustee, such predecessor Trustee shall execute and deliver any and all instruments of conveyance or further assurance and do such other things as may reasonably be required for more fully and certainly vesting in and confirming to such successor Trustee all the right, title and interest of such predecessor Trustee in and to any property held by it under this Indenture and shall pay over, transfer, assign and deliver to the successor Trustee any money or other property subject to the trusts and conditions herein set forth. Upon request of the successor Trustee, the City will execute and deliver any and all instruments as may be reasonably required for more fully and certainly vesting in and confirming to such successor Trustee all such moneys, estates, properties, rights, powers, trusts, duties and obligations. Upon acceptance of appointment by a successor Trustee as provided in this subsection, the City will mail or cause the successor Trustee to mail, by first class mail postage prepaid, a notice of the succession of such Trustee to the trusts hereunder to each rating agency which then maintains a rating on the Bonds and to the Owners at the addresses shown on the Registration Books. If the City fails to mail such notice within 15 days after acceptance of appointment by the successor Trustee, the successor Trustee shall cause such notice to be mailed at the expense of the City.

(e) Any Trustee appointed under the provisions of this Section in succession to the Trustee shall (i) be a company or bank having trust powers, (ii) have a corporate trust office in the State of California, (iii) have (or be part of a bank holding company system whose bank holding company has) a combined capital and surplus of at least \$50,000,000, and (iv) be subject to supervision or examination by federal or state authority.

If such bank or company publishes a report of condition at least annually, under law or to the requirements of any supervising or examining authority above referred to, then for the purpose of this subsection the combined capital and surplus of such bank or company is deemed to be its combined capital and surplus as set forth in its most recent report of condition so published. In case at any time the Trustee shall cease to be eligible

in accordance with the provisions of this subsection (e), the Trustee shall resign immediately in the manner and with the effect specified in subsection (c) of this Section.

SECTION 6.02. *Merger or Consolidation.* Any bank or company into which the Trustee may be merged or converted or with which either of them may be consolidated or any bank or company resulting from any merger, conversion or consolidation to which it shall be a party or any bank or company to which the Trustee may sell or transfer all or substantially all of its corporate trust business, provided such bank or company shall be eligible under subsection (e) of Section 6.01, shall be the successor to such Trustee without the execution or filing of any paper or any further act, anything herein to the contrary notwithstanding.

SECTION 6.03. *Liability of Trustee.*

(a) The recitals of facts herein and in the Bonds contained shall be taken as statements of the City, and the Trustee assumes no responsibility for the correctness of the same, nor does it have any liability whatsoever therefor, nor does it make any representations as to the validity or sufficiency of this Indenture or of the Bonds nor does it incur any responsibility in respect thereof, other than as expressly stated herein. The Trustee is, however, be responsible for its representations contained in its certificate of authentication on the Bonds. The Trustee is not liable in connection with the performance of its duties hereunder, except for its own negligence or willful misconduct. The Trustee is not liable for the acts of any agents of the Trustee selected by it with due care. The Trustee may become the Owner of Bonds with the same rights it would have if they were not Trustee and, to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as a member of, or in any other capacity with respect to, any committee formed to protect the rights of the Owners, whether or not such committee shall represent the Owners of a majority in principal amount of the Bonds then Outstanding. The Trustee, either as principal or agent, may engage in or be entrusted in any financial or other transaction with the City.

(b) The Trustee is not liable with respect to any action taken or omitted to be taken by it in accordance with the direction of the Owners of a majority in aggregate principal amount of the Bonds at the time Outstanding relating to the time, method and place of conducting any proceeding for any remedy available to the Trustee, or exercising any trust or power conferred upon the Trustee under this Indenture.

(c) The Trustee is not liable for any action taken by it in good faith and believed by it to be authorized or within the discretion or rights or powers conferred upon it by this Indenture, except for actions arising from the negligence or willful misconduct of the Trustee. The permissive right of the Trustee to do things enumerated hereunder shall not be construed as a mandatory duty.

(d) The Trustee will not be deemed to have knowledge of any Event of Default hereunder unless and until a responsible officer of the Trustee has actual knowledge thereof, or unless and until a responsible officer of the Trustee has received written notice thereof at its Office. Except as otherwise expressly provided herein, the Trustee shall not be bound to ascertain or inquire as to the performance or observance of any of the terms, conditions, covenants or agreements herein or of any of the documents executed in connection with the Bonds, or as to the existence of an Event of Default hereunder or thereunder. The Trustee shall not be responsible for the City's payment of principal and

interest on the Bonds, the City's observance or performance of any other covenants, conditions or terms contained herein, or the validity or effectiveness of any collateral given to or held by it. Without limiting the generality of the foregoing, and notwithstanding anything herein to the contrary, the Trustee is not responsible for reviewing the contents of any financial statements furnished to the Trustee under Section 5.05 and may rely conclusively on the Certificate of the City accompanying such financial statements to establish the City's compliance with its financial covenants hereunder.

(e) No provision in this Indenture requires the Trustee to risk or expend its own funds or otherwise incur any financial liability hereunder. The Trustee is entitled to receive interest on any moneys advanced by it hereunder, at the maximum rate permitted by law.

(f) The Trustee may establish additional accounts or subaccounts of the funds established hereunder as the Trustee deems necessary or prudent in furtherance of its duties under this Indenture.

(g) The Trustee has no responsibility or liability whatsoever with respect to any information, statement, or recital in any official statement, offering memorandum or any other disclosure material prepared or distributed with respect to the Bonds, nor shall the Trustee have any obligation to review any such material, and any such review by the Trustee will not be deemed to create any obligation, duty or liability on the part of the Trustee.

(h) Before taking any action under Article VIII hereof the Trustee may require indemnity satisfactory to the Trustee be furnished to it to hold the Trustee harmless from any expenses whatsoever and to protect it against any liability it may incur hereunder.

(i) The immunities extended to the Trustee also extend to its directors, officers, employees and agents.

(j) The permissive right of the Trustee to do things enumerated in this Indenture shall not be construed as a duty.

(k) The Trustee may execute any of the trusts or powers hereof and perform any of its duties through attorneys, agents and receivers and shall not be answerable for the conduct of the same if appointed by it with reasonable care.

(l) The Trustee will not be considered in breach of or in default in its obligations hereunder or progress in respect thereto in the event of delay in the performance of such obligations due to unforeseeable causes beyond its control and without its fault or negligence, including, but not limited to, Acts of God or of the public enemy or terrorists, acts of a government, acts of the other party, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, earthquakes, explosion, mob violence, riot, inability to procure or general sabotage or rationing of labor, equipment, facilities, sources of energy, material or supplies in the open market, litigation or arbitration involving a party or others relating to zoning or other governmental action or inaction pertaining to any project refinanced with the proceeds of the Bonds, malicious mischief, condemnation, and unusually severe weather or delays of suppliers or subcontractors due to such causes or any similar event and/or occurrences beyond the control of the Trustee.

SECTION 6.04. *Right to Rely on Documents.* The Trustee is protected in acting upon any notice, resolution, requisition, request, consent, order, certificate, report, opinion or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or parties. The Trustee may consult with counsel, including, without limitation, Bond Counsel or other counsel of or to the City, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by the Trustee hereunder in accordance therewith.

The Trustee is not bound to recognize any person as the Owner of a Bond unless and until such Bond is submitted for inspection, if required, and such person's title thereto is established to the satisfaction of the Trustee.

Whenever in the administration of the trusts imposed upon it by this Indenture the Trustee deems it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof be herein specifically prescribed) may be deemed to be conclusively proved and established by a Certificate of the City, which shall be full warrant to the Trustee for any action taken or suffered in good faith under the provisions of this Indenture in reliance upon such Certificate, but in its discretion the Trustee may (but has no duty to), in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may deem reasonable. The Trustee may conclusively rely on any certificate or report of any Independent Accountant appointed by the City.

SECTION 6.05. *Preservation and Inspection of Documents.* The Trustee shall retain in its possession all documents received by it under the provisions of this Indenture, which are subject during normal business hours, and upon reasonable prior written notice, to the inspection of the City and any Owner, and their agents and representatives duly authorized in writing.

SECTION 6.06. *Compensation and Indemnification.* Absent any agreement to the contrary, the City shall pay to the Trustee from time to time compensation for all services rendered under this Indenture and also all expenses, charges, legal and consulting fees and other disbursements and those of its attorneys (including any allocated costs of internal counsel), agents and employees, incurred in and about the performance of its powers and duties under this Indenture.

The City further covenants to indemnify the Trustee and its officers, directors, agents and employees, against any loss, expense and liabilities, whether or not litigated, which it may incur arising out of or in the exercise and performance of its powers and duties hereunder, including the costs and expenses of defending against any claim of liability and of enforcing any remedies hereunder and under any related documents, but excluding any and all losses, expenses and liabilities which are due to the negligence or willful misconduct of the Trustee, its officers, directors, agents or employees. The obligations of the City under this Section 6.06 shall survive resignation or removal of the Trustee under this Indenture and payment of the Bonds and discharge of this Indenture.

SECTION 6.07. *Accounting Records and Financial Statements.* The Trustee shall at all times keep, or cause to be kept, proper books of record and account, prepared in accordance with industry standards, in which complete and accurate entries shall be made of all transactions made by it relating to the proceeds of the Bonds and all funds and

accounts established and held by the Trustee under this Indenture. Such books of record and account shall be available for inspection by the City at reasonable hours, during regular business hours, with reasonable prior notice and under reasonable circumstances. The Trustee shall furnish to the City, at least semiannually, an accounting (which may be in the form of its customary statements) of all transactions relating to the proceeds of the Bonds and all funds and accounts held by the Trustee under this Indenture.

ARTICLE VII

MODIFICATION OR AMENDMENT OF THIS INDENTURE

SECTION 7.01. *Amendments Permitted.*

(a) Amendment With Bond Owner Consent. This Indenture and the rights and obligations of the City and of the Owners of the Bonds may be modified or amended by the City and the Trustee upon Request of the City at any time by the execution of a Supplemental Indenture, with the written consents of the Owners of a majority in aggregate principal amount of the Bonds then Outstanding, exclusive of Bonds disqualified as provided in Section 9.05. Any such Supplemental Indenture becomes effective upon the execution and delivery thereof by the parties thereto and upon consent of the requisite Bond Owners. No such modification or amendment may:

- (i) extend the maturity of a Bond or reduce the interest rate thereon, or otherwise alter or impair the obligation of the City to pay the principal thereof, or interest thereon, or any premium payable on the redemption thereof, at the time and place and at the rate and in the currency provided therein, without the written consent of the Owner of that Bond; or
- (ii) modify any of the rights or obligations of the Trustee without its written consent.

(b) Amendment Without Bond Owner Consent. This Indenture and the rights and obligations of the City and of the Owners of the Bonds may also be modified or amended at any time by a Supplemental Indenture, without the consent of any Owners of the Bonds, for any one or more of the following purposes:

- (i) to add to the covenants and agreements of the City contained in this Indenture, other covenants and agreements thereafter to be observed, or to limit or surrender any rights or power herein reserved to or conferred upon the City;
- (ii) to provide additional security for the Bonds; or
- (iii) to cure any ambiguity, or to cure, correct or supplement any defective provision contained in this Indenture, or in any other respect whatsoever as the City deems necessary or desirable, provided under any circumstances that such modifications or amendments do not materially adversely affect the interests of the Owners in the opinion of Bond Counsel filed with the City and the Trustee.

SECTION 7.02. *Effect of Supplemental Indenture.* From and after the time any Supplemental Indenture becomes effective under this Article VII, this Indenture shall be deemed to be modified and amended in accordance therewith, the respective rights, duties and obligations of the parties hereto or thereto and all Owners, as the case may be, shall thereafter be determined, exercised and enforced hereunder subject in all respects to such modification and amendment, and all the terms and conditions of any Supplemental Indenture shall be deemed to be part of the terms and conditions of this Indenture for any and all purposes.

SECTION 7.03. *Endorsement or Replacement of Bonds After Amendment.* After the effective date of any amendment or modification hereof under this Article VII, the City may determine that any or all of the Bonds shall bear a notation, by endorsement in form approved by the City, as to such amendment or modification and in that case upon demand of the City the Owners of such Bonds shall present such Bonds for that purpose at the Office of the Trustee, and thereupon a suitable notation as to such action shall be made on such Bonds. In lieu of such notation, the City may determine that new Bonds shall be prepared and executed in exchange for any or all of the Bonds and in that case upon demand of the City the Owners of the Bonds shall present such Bonds for exchange at the Office of the Trustee without cost to such Owners.

SECTION 7.04. *Amendment by Mutual Consent.* The provisions of this Article VII do not prevent any Owner from accepting any amendment as to the particular Bond held by such Owner.

SECTION 7.05. *Trustee's Reliance.* The Trustee may conclusively rely, and is protected in relying, upon a Certificate of the City and an opinion of counsel stating that all requirements of this Indenture relating to the amendment or modification hereof have been satisfied and that such amendments or modifications do not materially adversely affect the interests of the Bond Owners.

ARTICLE VIII

EVENTS OF DEFAULT AND REMEDIES

SECTION 8.01. *Events of Default.* Each of the following events constitutes an Event of Default hereunder:

- (a) Failure to pay any installment of the principal of any Bonds when due, whether at maturity as therein expressed, by proceedings for redemption, by acceleration, or otherwise.
- (b) Failure to pay any installment of interest on the Bonds when due.
- (c) Failure by the City to observe and perform any of the other covenants, agreements or conditions on its part contained in this Indenture or in the Bonds, if such failure has continued for a period of 30 days after written notice thereof, specifying such failure and requiring the same to be remedied, has been given to the City by the Trustee er;

provided, however, if in the reasonable opinion of the City the failure stated in the notice can be corrected, but not within such 30-day period, such failure will not constitute an Event of Default if corrective action is instituted by the City and thereafter diligently and in good faith cures the failure in a reasonable period of time.

- (d) The City commences a voluntary case under Title 11 of the United States Code or any substitute or successor statute.

SECTION 8.02. *Remedies on Default.* If an Event of Default occurs under Section 8.01 and is continuing, the Trustee may, and at the written direction of the Owners of a majority in aggregate principal amount of the Bonds then Outstanding the Trustee must, (a) declare the principal of the Bonds, together with the accrued interest thereon, to be due and payable immediately, and upon any such declaration the same will become immediately due and payable, anything in this Indenture or in the Bonds to the contrary notwithstanding, and (b) subject to the provisions of Sections 8.07 and 8.09, exercise any other remedies available to the Trustee and the Bond Owners in law or at equity to enforce the rights of the Bond Owners under this Indenture. Without limiting the generality of the foregoing, the Trustee shall have the right by mandamus, suit, action or proceeding, to compel the City and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Indenture and in the Bonds, and to require the carrying out of any or all such covenants and agreements of the City and the fulfillment of all duties imposed upon it.

This provision, however, is subject to the condition that if, at any time after the principal of the Bonds has been so declared due and payable, and before any judgment or decree for the payment of the moneys due has been obtained or entered, the City deposits with the Trustee a sum sufficient to pay all principal on the Bonds matured prior to such declaration and all matured installments of interest (if any) upon all the Bonds, with interest on such overdue installments of principal and interest at an interest rate equal to the highest rate borne by the Outstanding Bonds, and the reasonable fees and expenses of the Trustee, including fees and expenses of its attorneys, and any and all other defaults known to the Trustee (other than in the payment of principal of and interest on the Bonds due and payable solely by reason of such declaration) has been made good or cured to the satisfaction of the Trustee or provision deemed by the Trustee to be adequate has been made therefor, then, and in every such case, the Owners of at least a majority in aggregate principal amount of the Bonds then Outstanding, by written notice to the City and to the Trustee, may, on behalf of the Owners of all of the Bonds, rescind and annul such declaration and its consequences. However, no such rescission and annulment shall extend to or shall affect any subsequent default, or shall impair or exhaust any right or power consequent thereon.

SECTION 8.03. *Notice of Event of Default.* Immediately upon becoming aware of the occurrence of an Event of Default, but in no event later than five Business Days following becoming aware of such occurrence, the Trustee shall give notice of such Event of Default to the City by telephone confirmed in writing. Such notice must also state whether the principal of the Bonds has been declared to be or have immediately become due and payable as provided in Section 8.02(a). With respect to any Event of Default described in Section 8.01(a) or (b), the Trustee shall, and with respect to any Event of Default described in Section 8.01(c) the Trustee in its sole discretion may, also give such notice to the Bond Owners in the same manner as provided herein for notices of

redemption of the Bonds, which must include the statement that interest on the Bonds will cease to accrue from and after the date, if any, on which the Trustee declares the Bonds to become due and payable under Section 8.02 (but only to the extent that principal and any accrued, but unpaid, interest on the Bonds is actually paid on such date).

SECTION 8.04. *Application of Funds Upon Event of Default.* All of the sums in the funds and accounts established and held by the Trustee hereunder upon the occurrence of an Event of Default, and all sums thereafter received by the Trustee hereunder, shall be applied by the Trustee as follows and in the following order:

- (a) *First*, to the payment of any fees, costs and expenses incurred by the Trustee to protect the interests of the Owners of the Bonds; payment of the fees, costs and expenses of the Trustee (including fees and expenses of its counsel, including any allocated costs of internal counsel) incurred in and about the performance of its powers and duties under this Indenture and the payment of all fees, costs and expenses owing to the Trustee under Section 6.06, together with interest on all such amounts advanced by the Trustee at the maximum rate permitted by law.
- (b) *Second*, to the payment of the whole amount then owing and unpaid upon the Bonds for interest and principal, with interest on such overdue amounts at the respective rates of interest borne by those Bonds, and in case such moneys are insufficient to pay in full the whole amount so owing and unpaid upon the Bonds, then to the payment of such interest, principal and interest on overdue amounts without preference or priority among such interest, principal and interest on overdue amounts ratably to the aggregate of such interest, principal and interest on overdue amounts.

SECTION 8.05. *Power of Trustee to Control Proceedings.* If the Trustee, upon the happening of an Event of Default, takes any action, by judicial proceedings or otherwise, in the performance of its duties hereunder, whether upon its own discretion, with the consent or upon the request of the Owners of a majority in aggregate principal amount of the Bonds then Outstanding, it has full power, in the exercise of its discretion for the best interests of the Owners of the Bonds, with respect to the continuance, discontinuance, withdrawal, compromise, settlement or other disposal of such action. The Trustee may not, unless there no longer continues an Event of Default, discontinue, withdraw, compromise or settle, or otherwise dispose of any litigation pending at law or in equity, if at the time there has been filed with it a written request signed by the Owners of a majority in principal amount of the Outstanding Bonds hereunder opposing such discontinuance, withdrawal, compromise, settlement or other disposal of such litigation.

SECTION 8.06. *Limitation on Owners' Right to Sue.* No Owner of a Bond has the right to institute any suit, action or proceeding at law or in equity, for any remedy under or upon this Indenture, unless:

- (a) said Owner has previously given to the Trustee written notice of the occurrence of an Event of Default;

- (b) the Owners of a majority in aggregate principal amount of all the Bonds then Outstanding have requested the Trustee in writing to exercise the powers hereinbefore granted or to institute such action, suit or proceeding in its own name;
- (c) said Owners have tendered to the Trustee indemnity reasonably acceptable to the Trustee against the costs, expenses and liabilities to be incurred in compliance with such request; and
- (d) the Trustee has failed to comply with such request for a period of 60 days after such written request has been received by, and said tender of indemnity has been made to, the Trustee.

Such notification, request, tender of indemnity and refusal or omission are hereby declared, in every case, to be conditions precedent to the exercise by any Owner of any remedy hereunder; it being understood and intended that no one or more Owners has any right in any manner whatever by his or their action to enforce any right under this Indenture, except in the manner herein provided, and that all proceedings at law or in equity to enforce any provision of this Indenture shall be instituted, had and maintained in the manner herein provided and for the equal benefit of all Owners of the Outstanding Bonds.

The right of any Owner of any Bond to receive payment of the principal of and premium, if any, and interest on such Bond as herein provided, shall not be impaired or affected without the written consent of such Owner, notwithstanding the foregoing provisions of this Section or any other provision of this Indenture.

SECTION 8.07. *Non-waiver.* Nothing in this Article VIII or in any other provision of this Indenture or in the Bonds, affects or impairs the obligation of the City, which is absolute and unconditional, to pay from any source of legally available funds of the City, the principal of and interest and redemption premium (if any) on the Bonds to the Bond Owners when due and payable as herein provided, or affects or impairs the right of action, which is also absolute and unconditional, of the Bond Owners to institute suit to enforce such payment by virtue of the contract embodied in the Bonds.

A waiver of any default by any Owner does not affect any subsequent default or impair any rights or remedies on the subsequent default. No delay or omission of the Bond Owner or any Owner to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein, and every power and remedy conferred upon the Owners by the Bond Law or by this Article VIII may be enforced and exercised from time to time and as often as shall be deemed expedient by the Bond Owners.

If a suit, action or proceeding to enforce any right or exercise any remedy is abandoned or determined adversely to the Bond Owners, the City and the Bond Owners will be restored to their former positions, rights and remedies as if such suit, action or proceeding had not been brought or taken.

SECTION 8.08. *Actions by Trustee as Attorney-in-Fact.* Any suit, action or proceeding which any Owner has the right to bring to enforce any right or remedy hereunder may be brought by the Trustee for the equal benefit and protection of all Owners

similarly situated and the Trustee is hereby appointed (and the successive respective Owners by taking and holding the Bonds shall be conclusively deemed so to have appointed it) the true and lawful attorney-in-fact of the respective Owners for the purpose of bringing any such suit, action or proceeding and to do and perform any and all acts and things for and on behalf of the respective Owners as a class or classes, as may be necessary or advisable in the opinion of the Trustee as such attorney-in-fact, subject to the provisions of Article VI. Notwithstanding the foregoing provisions of this Section 8.08, the Trustee has no duty to enforce any such right or remedy unless it has been indemnified to its satisfaction for any additional fees, charges and expenses of the Trustee related thereto, including without limitation, fees and charges of its attorneys and advisors.

SECTION 8.09. *Remedies Not Exclusive.* No remedy herein conferred upon or reserved to the Owners is intended to be exclusive of any other remedy. Every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing, at law or in equity or by statute or otherwise, and may be exercised without exhausting and without regard to any other remedy conferred by the Bond Law or any other law.

ARTICLE IX

MISCELLANEOUS

SECTION 9.01. *Benefits Limited to Parties.* Nothing in this Indenture, expressed or implied, gives any person other than the City, the Trustee and the Owners, any right, remedy, claim under or by reason of this Indenture. Any covenants, stipulations, promises or agreements in this Indenture contained by and on behalf of the City are for the sole and exclusive benefit of the Trustee and the Owners.

SECTION 9.02. *Successor is Deemed Included in All References to Predecessor.* Whenever in this Indenture or any Supplemental Indenture either the City or the Trustee is named or referred to, such reference shall be deemed to include the successors or assigns thereof, and all the covenants and agreements in this Indenture contained by or on behalf of the City or the Trustee binds and inures to the benefit of the respective successors and assigns thereof whether so expressed or not.

SECTION 9.03. *Defeasance of Bonds.* If the City pays and discharges the entire indebtedness on any Bonds in any one or more of the following ways:

- (a) by paying or causing to be paid the principal of and interest on such Bonds, as and when the same become due and payable;
- (b) by irrevocably depositing with the Trustee or an escrow bank, in trust, at or before maturity, an amount of cash which, together with the available amounts then on deposit in the funds and accounts established under this Indenture, in the opinion or report of an Independent Accountant is fully sufficient to pay such Bonds, including all principal, interest and redemption premium, if any;

- (c) by irrevocably depositing with the Trustee or an escrow bank, in trust, Federal Securities in such amount as an Independent Accountant determines will, together with the interest to accrue thereon and available moneys then on deposit in any of the funds and accounts established under this Indenture, be fully sufficient to pay and discharge the indebtedness on such Bonds (including all principal, interest and redemption premium, if any) at or before maturity; or
- (d) by purchasing such Bonds prior to maturity and tendering such Bonds to the Trustee for cancellation;

and if such Bonds are to be redeemed prior to the maturity thereof notice of such redemption has been duly given or provision satisfactory to the Trustee has been made for the giving of such notice, then, at the election of the City, and notwithstanding that any such Bonds have not been surrendered for payment, all obligations of the Trustee and the City under this Indenture with respect to such Bonds shall cease and terminate, except only:

- (a) the obligation of the Trustee to transfer and exchange Bonds hereunder,
- (b) the obligation of the City to pay or cause to be paid to the Owners of such Bonds, from the amounts so deposited with the Trustee, all sums due thereon, and
- (c) the obligations of the City to compensate and indemnify the Trustee under Section 6.06.

The City must file notice of such election with the Trustee. The Trustee shall pay any funds thereafter held by it, which are not required for said purpose, to the City.

To accomplish defeasance, the City shall cause to be delivered (i) a report of an Independent Accountant verifying the sufficiency of the escrow established to pay the Bonds in full on the maturity or redemption date ("Verification"), (ii) an Escrow Deposit Agreement, (iii) an opinion of Bond Counsel to the effect that the Bonds are no longer Outstanding and (iv) a certificate of discharge of the Trustee with respect to the Bonds. Each Verification and defeasance opinion shall be acceptable in form and substance, and addressed, to the City and the Trustee.

In the case of a defeasance or payment of all of the Bonds Outstanding in accordance with this Section 9.03, the Trustee shall pay all amounts held by it in any funds or accounts hereunder, which are not required for said purpose or for payment of amounts due the Trustee under Section 6.06, to the City.

SECTION 9.04. *Execution of Documents and Proof of Ownership by Owners.* Any request, consent, declaration or other instrument which this Indenture may require or permit to be executed by any Owner may be in one or more instruments of similar tenor, and shall be executed by such Owner in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Owner or his attorney of such request, consent, declaration or other instrument, or

of such writing appointing such attorney, may be proved by the certificate of any notary public or other officer authorized to take acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

The ownership of Bonds and the amount, maturity, number and date of ownership thereof are conclusively proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Bond binds all future Owners of such Bond in respect of anything done or suffered to be done by the City or the Trustee in good faith and in accordance therewith.

SECTION 9.05. *Disqualified Bonds.* In determining whether the Owners of the requisite aggregate principal amount of Bonds have concurred in any demand, request, direction, consent or waiver under this Indenture, Bonds which are owned or held by or for the account of the City shall be disregarded and deemed not to be Outstanding for the purpose of any such determination. The Trustee will not be deemed to have knowledge that any Bond is owned or held by the City unless the Trustee has received written notice to that effect.

SECTION 9.06. *Waiver of Personal Liability.* No member, officer, agent or employee of the City is individually or personally liable for the payment of the principal of or interest or any premium on the Bonds. However, nothing contained herein relieves any such member, officer, agent or employee from the performance of any official duty provided by law.

SECTION 9.07. *Destruction of Canceled Bonds.* Whenever in this Indenture provision is made for the surrender to the City of any Bonds which have been paid or canceled under the provisions of this Indenture, a certificate of destruction duly executed by the Trustee shall be deemed to be the equivalent of the surrender of such canceled Bonds and the City is entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Bonds therein referred to. The City will pay all costs of any microfilming of Bonds to be destroyed.

SECTION 9.08. *Notices.* All written notices under this Indenture shall be given by first class mail or personal delivery to the party entitled thereto at its address set forth below, or at such address as the party may provide to the other party in writing from time to time. Notice is effective either (a) upon transmission by facsimile transmission or other form of telecommunication, (b) upon actual receipt after deposit in the United States mail, postage prepaid, or (c) in any other case, upon actual receipt. The City or the Trustee may, by written notice to the other parties, from time to time modify the address or number to which communications are given hereunder.

If to the City:

City of Lakeport
225 Park Street
Lakeport, CA 95453
Attention: City Manager
Fax: _____

If to the Trustee:

_____, California _____
Attention: Corporate Trust Dept.
Fax: _____

SECTION 9.09. *Partial Invalidity.* If any Section, paragraph, sentence, clause or phrase of this Indenture is for any reason held illegal, invalid or unenforceable, such holding will not affect the validity of the remaining portions of this Indenture. The City and the Trustee hereby declare that they would have entered into this Indenture and each and every other Section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Bonds irrespective of the fact that any one or more Sections, paragraphs, sentences, clauses, or phrases of this Indenture may be held illegal, invalid or unenforceable.

SECTION 9.10. *Unclaimed Moneys.* Anything contained herein to the contrary notwithstanding, any money held by the Trustee in trust for the payment and discharge of the interest or premium (if any) on or principal of the Bonds which remains unclaimed for two years after the date when the payments of such interest, premium and principal have become payable, if such money was held by the Trustee at such date, or for two years after the date of deposit of such money if deposited with the Trustee after the date when the interest and premium (if any) on and principal of such Bonds have become payable, shall be repaid by the Trustee to the City as its absolute property free from trust, and the Trustee shall thereupon be released and discharged with respect thereto and the Owners shall look only to the City for the payment of the principal of and interest and redemption premium (if any) on such Bonds.

SECTION 9.11. *Execution in Counterparts.* This Indenture may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 9.12. *Governing Law.* This Indenture shall be construed and governed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the CITY OF LAKEPORT has caused this Indenture to be signed in its name by its City Manager and attested to by its City Clerk, and _____, in token of its acceptance of the trusts created hereunder, has caused this Indenture to be signed in its corporate name by its officer thereunto duly authorized, all as of the day and year first above written.

CITY OF LAKEPORT

By _____
City Manager

Attest:

City Clerk

_____, *as Trustee*

By _____
Authorized Officer

APPENDIX A

DEFINITIONS

“Authorizing Resolution” means the Resolution adopted by the City Council of the City on _____, 2021, authorizing the issuance of the Bonds.

“Beneficial Owner” means the beneficial owner of each such Bond, determined under the rules of DTC.

“Bond Counsel” means (a) Jones Hall, A Professional Law Corporation, or (b) any other attorney or firm of attorneys appointed by or acceptable to the City of nationally-recognized experience in the issuance of obligations issued by public agencies.

“Bond Law” means the provisions of Articles 10 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53570 of said Code, as in effect on the Closing Date or as thereafter amended.

“Bond Year” means any twelve-month period beginning on July 16 in any year and extending to the next succeeding July 15, both dates inclusive; except that the first Bond Year begins on the Closing Date and ends on July 15, 20__.

“Bonds” means the City of Lakeport 2021 Taxable Pension Obligation Bonds issued by the City in the aggregate principal amount of \$_____ under the Bond Law, the Authorizing Resolution and this Indenture.

“Business Day” means a day of the year (other than a Saturday or Sunday) on which banks in California are not required or permitted to be closed, and on which the New York Stock Exchange is open.

“Certificate of the City” means a certificate in writing signed by the Mayor, City Manager or Finance Director of the City, or any other officer of the City duly authorized by the City for that purpose.

“City” means the City of Lakeport, a municipal corporation organized and existing under the laws of the State of California.

“Closing Date” means the date on which the Bonds are delivered by the City to the Original Purchaser.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the City relating to the authorization, issuance, sale and delivery of the Bonds, including but not limited to: printing expenses; rating agency fees; filing and recording fees; initial fees, expenses and charges of the Trustee and its counsel, including the Trustee’s first annual administrative fee; fees, charges and disbursements of attorneys, financial advisors, accounting firms, consultants and other professionals; Bond Insurance Policy premium; and any other cost, charge or fee in connection with the original issuance of the Bonds.

“Debt Service Fund” means the fund by that name established and held by the Trustee under Section 4.02.

“Depository” means (a) initially, DTC, and (b) any other Securities Depository acting as Depository under Section 2.04.

“Depository System Participant” means any participant in the Depository’s book-entry system.

“DTC” means The Depository Trust Company, and its successors and assigns.

“Event of Default” means any of the events described in Section 8.01.

“Federal Securities” means: (a) any direct general obligations of the United States of America (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America), for which the full faith and credit of the United States of America are pledged; (b) obligations of any agency, department or instrumentality of the United States of America, the timely payment of principal and interest on which are directly or indirectly secured or guaranteed by the full faith and credit of the United States of America.

“Fiscal Year” means any twelve-month period beginning on July 1 in any year and extending to the next succeeding June 30, both dates inclusive, or any other twelve-month period selected and designated by the City as its official fiscal year period under a Certificate of the City filed with the Trustee.

“Indenture” means this Indenture of Trust between the City and the Trustee, as amended or supplemented from time to time under any Supplemental Indenture entered into under the provisions hereof.

“Independent Accountant” means any accountant or firm of such accountants duly licensed or registered or entitled to practice and practicing as such under the laws of the State of California, appointed by or acceptable to the City, and who, or each of whom: (a) is in fact independent and not under domination of the City; (b) does not have any substantial interest, direct or indirect, with the City; and (c) is not connected with the City as an officer or employee of the City, but who may be regularly retained to make reports to the City.

“Interest Account” means the account by that name established and held by the Trustee under Section 4.02(a).

“Interest Payment Date” means _____, 20__, and each July 15 and January 15 thereafter so long as any of the Bonds remain unpaid.

“Moody’s” means Moody’s Investor Services, and its successors.

“Nominee” means (a) initially, Cede & Co. as nominee of DTC, and (b) any other nominee of the Depository designated under Section 2.04(a).

“Office” means, with respect to the Trustee, the corporate trust office of the Trustee at the address set forth in Section 9.08, or at such other or additional offices as may be specified by the Trustee in writing to the City.

“Original Purchaser” means, collectively, the original purchaser of the Bonds upon the negotiated sale thereof.

“Outstanding”, when used as of any particular time with reference to Bonds, means (subject to the provisions of Section 9.05) all Bonds except: (a) Bonds theretofore canceled by the Trustee or surrendered to the Trustee for cancellation; (b) Bonds paid or deemed to have been paid within the meaning of Section 9.03; and (c) Bonds in lieu of or in substitution for which other Bonds have been authorized, executed, issued and delivered by the City hereunder.

“Owner” means, with respect to any Bond, the person in whose name the ownership of such Bond is registered on the Registration Books.

“Permitted Investments” means any of the following which at the time of investment are legal investments under the laws of the State of California for the moneys proposed to be invested therein:

- (a) Federal Securities;
- (b) Federal Housing Administration debentures.
- (c) The listed obligations of government-sponsored agencies which are not backed by the full faith and credit of the United States of America:
 - (i) Federal Home Loan Mortgage Corporation participation certificates (excluding stripped mortgage securities which are purchased at prices exceeding their principal amounts) or senior debt obligations;
 - (ii) Farm Credit Banks (formerly: Federal Land Banks, Federal Intermediate Credit Banks and Banks for Cooperatives) consolidated system-wide bonds and notes;
 - (iii) Federal Home Loan Banks consolidated debt obligations; and
 - (iv) Federal National Mortgage Association senior debt obligations or mortgage-backed securities (excluding stripped mortgage securities which are purchased at prices exceeding their principal amounts);
- (d) Unsecured certificates of deposit, time deposits, and bankers' acceptances (having maturities of not more than 30 days) of any bank, including the Trustee or its affiliates, the short-term obligations of which are rated “A-1” or better by S&P and “Prime-1” or better by Moody's at the time of initial investment.
- (e) Deposits the aggregate amount of which are fully insured by the Federal Deposit Insurance Corporation (FDIC), in banks, including the Trustee or its affiliates, which have capital and surplus of at least \$15 million.

(f) Commercial paper (having original maturities of not more than 270 days) rated “A-1+” by S&P and “Prime-1” by Moody’s.

(g) Money market funds rated “AAm” or “AAm-G” by S&P, or better, including funds for which the Trustee or its affiliates or subsidiaries provide investment or other advisory services.

(h) “State Obligations”, which means:

(i) Direct general obligations of any state of the United States of America or any subdivision or agency thereof to which is pledged the full faith and credit of a state the unsecured general obligation debt of which is rated “A3” by Moody’s and “A” by S&P, or better, or any obligation fully and unconditionally guaranteed by any state, subdivision or agency whose unsecured general obligation debt is so rated;

(ii) Direct general short-term obligations of any state agency or subdivision or agency thereof described in (i) above and rated “A-1+” by S&P and “Prime-1” by Moody’s; and

(iii) Special Revenue Bonds (as defined in the United States Bankruptcy Code) of any state, state agency or subdivision described in (i) above and rated “AA” or better by S&P and “Aa” or better by Moody’s.

(i) Pre-refunded municipal obligations rated “AAA” by S&P and “Aaa” by Moody’s meeting the following requirements:

(i) the municipal obligations are (1) not subject to redemption prior to maturity or (2) the trustee for the municipal obligations has been given irrevocable instructions concerning their call and redemption and the issuer of the municipal obligations has covenanted not to redeem such municipal obligations other than as set forth in such instructions;

(ii) the municipal obligations are secured by cash or Federal Securities described in clause (a) of the definition thereof (“United States Treasury Obligations”) which may be applied only to payment of the principal of, interest and premium on such municipal obligations;

(iii) the principal of and interest on the United States Treasury Obligations (plus any cash in the escrow) has been verified by the report of independent certified public accountants to be sufficient to pay in full all principal of, interest, and premium, if any, due and to become due on the municipal obligations (“Verification”);

(iv) the cash or United States Treasury Obligations serving as security for the municipal obligations are held by an escrow agent or trustee in trust for owners of the municipal obligations;

(v) no substitution of a United States Treasury Obligations shall be permitted except with another United States Treasury Obligation and upon delivery of a new Verification; and

(vi) the cash or United States Treasury Obligations are not available to satisfy any other claims, including those by or against the trustee or escrow agent.

(j) Investment agreements with a domestic or foreign bank or corporation the long-term debt of which, or, in the case of a guaranteed corporation the long-term debt, or, in the case of a monoline financial guaranty insurance company, claims paying ability, of the guarantor is rated at least "AA-" by S&P or "Aa3" by Moody's at the time of initial investment.

(k) The Local Agency Investment Fund which is administered by the California Treasurer for the investment of funds belonging to local agencies within the State of California.

"PERS" has the meaning given in the Recitals.

"PERS Contracts" means the contracts, as amended from time to time, entered into by the City and PERS pursuant to the Retirement Law obligating the City to make contributions to PERS in exchange for PERS providing retirement benefits to certain City employees.

"PERS Obligations" has the meaning given in the Recitals.

"Principal Account" means the account by that name established and held by the Trustee under Section 4.02(b).

"Record Date" means, with respect to any Interest Payment Date, the close of business on the 15th calendar day of the month preceding such Interest Payment Date, whether or not such 15th calendar day is a Business Day.

"Registration Books" means the records maintained by the Trustee under Section 2.07 for the registration and transfer of ownership of the Bonds.

"Request of the City" means a request in writing signed by the Mayor, City Manager or Finance Director of the City, or any other officer of the City duly authorized by the City for that purpose.

"Retirement Law" means Sections 20000 *et seq.* of the California Government Code.

"S&P" means S&P Global Ratings Inc., and its successors.

"Securities Depositories" means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the City may designate in a Request of the City delivered by the City to the Trustee.

"Supplemental Indenture" means any indenture, agreement or other instrument which amends, supplements or modifies this Indenture and which has been duly entered into between the City and the Trustee; but only if and to the extent that such Supplemental Indenture is specifically authorized hereunder.

“Term Bonds” means the Bonds maturing on July 15 in each of the years ___ and ____.

“Trustee” means _____, as Trustee hereunder, or any successor thereto appointed as Trustee hereunder in accordance with the provisions of Article VI.

“Umpqua Bank” means Umpqua Bank, an Oregon state-chartered bank, its successors and assigns.

“Umpqua Obligation” has the meaning given in the Recitals.

APPENDIX B

FORM OF BOND

No. _____

\$_____

UNITED STATES OF AMERICA
STATE OF CALIFORNIA
COUNTY OF LAKE

CITY OF LAKEPORT

2021 TAXABLE PENSION OBLIGATION BOND

RATE OF INTEREST: _____% MATURITY DATE: July 15, 20____
ORIGINAL ISSUE DATE: _____, 20____ CUSIP: _____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS

The CITY OF LAKEPORT, a municipal corporation duly organized and existing under the laws of the State of California (the "City"), for value received, hereby promises to pay to the Registered Owner identified above or registered assigns (the "Registered Owner"), on the Maturity Date identified above, the Principal Amount identified above in lawful money of the United States of America; and to pay interest thereon at the Rate of Interest identified above in like lawful money from the date hereof, which date shall be the Interest Payment Date (as hereinafter defined) next preceding the date of authentication of this Bond (unless this Bond is authenticated on or before an Interest Payment Date and after the first calendar day of the month in which such Interest Payment Date occurs (a "Record Date"), in which event it shall bear interest from such Interest Payment Date, or unless this Bond is authenticated on or before _____, 20____, in which event it shall bear interest from the Original Issue Date identified above; *provided, however*, that if, at the time of authentication of this Bond, interest is in default on this Bond, this Bond shall bear interest from the Interest Payment Date to which interest hereon has previously been paid or made available for payment), payable semiannually on July 15 and January 15 in each year, commencing _____, 20____ (the "Interest Payment Dates") until payment of such Principal Amount in full.

The Principal Amount hereof is payable upon presentation hereof at the corporate office of _____, as trustee (the "Trustee"), in _____, California, or such other place as designated by the Trustee. Interest hereon is payable by check of the Trustee mailed by first class mail on each Interest Payment Date to the Registered Owner hereof at the address of such Registered Owner as it appears on the registration books of the Trustee as of the preceding Record Date; provided that at the written request of the owner of at least \$1,000,000 aggregate principal amount of Bonds which written request

is on file with the Trustee prior to the Record Date immediately preceding any Interest Payment Date, interest on such Bonds shall be paid on such Interest Payment Date by wire transfer to such account within the United States of America as shall be specified in such written request.

This Bond is one of a duly authorized issue of bonds of the City designated as the "City of Lakeport 2021 Taxable Pension Obligation Bonds" (the "Bonds") of an aggregate principal amount of \$_____, all of like tenor and date (except for such variation, if any, as may be required to designate varying numbers, maturities or interest rates) and all issued under the provisions of Articles 10 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53570 of said Code (the "Bond Law") and under an Indenture of Trust, dated as of _____ 1, 2021, between the City and the Trustee (the "Indenture"). The Bonds have been authorized to be issued by the City under a resolution adopted by the City Council of the City on _____, 2021. Reference is hereby made to the Indenture (copies of which are on file at the office of the City) and all supplements thereto and to the Bond Law for a description of the terms on which the Bonds are issued, and the rights thereunder of the owners of the Bonds and the rights, duties and immunities of the Trustee and the rights and obligations of the City thereunder, to all of the provisions of which the Registered Owner of this Bond, by acceptance hereof, assents and agrees.

The Bonds have been issued by the City to refinance obligations of the City owing to the Public Employees Retirement System of the State of California. This Bond and the interest hereon and all other parity obligations and the interest thereon (to the extent set forth in the Indenture) are payable from any source of legally available funds of the City.

The rights and obligations of the City and the owners of the Bonds may be modified or amended at any time in the manner, to the extent and upon the terms provided in the Indenture, but no such modification or amendment shall permit a change in the terms of maturity of the principal of any outstanding Bond or of any installment of interest thereon or a reduction in the rate of interest thereon without the consent of the owner of such Bond, or shall reduce the percentages of the owners required to effect any such modification or amendment.

The Bonds maturing on or before July 15, _____, are not subject to redemption prior to their respective stated maturities. The Bonds maturing on or after July 15, _____, are subject to redemption in whole, or in part among maturities on such basis as set forth in a Request of the City, and within a maturity on a pro rata basis among the Beneficial Owners of the Bonds of such maturity, at the option of the City, on any date on or after July 15, _____, from any available source of funds, at a redemption price equal to the principal amount thereof to be redeemed together with accrued interest thereon to the redemption date, without premium.

The Bonds maturing on July 15, _____ and July 15, _____ (the "Term Bonds") are subject to mandatory redemption, within a maturity on a pro rata basis among the Beneficial Owners of the Term Bonds of such maturity, at a redemption price equal to 100% of the principal amount thereof to be redeemed, without premium, in the aggregate respective principal amounts and on July 15 in the respective years as set forth in the following tables. If some but not all of the Term Bonds have been redeemed pursuant to optional redemption described in the preceding paragraph, the total amount of all future sinking fund payments will be reduced by the aggregate principal amount of the Term

Bonds so redeemed, to be allocated among such sinking fund payments on a pro rata basis in integral multiples of \$5,000 (as set forth in a schedule provided by the City to the Trustee).

**Term Bonds Maturing
July 15, ____**

Sinking Fund Redemption Date (<u>July 15</u>)	Principal Amount <u>To Be Redeemed</u>
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**Term Bonds Maturing
July 15, 20__**

Sinking Fund Redemption Date (<u>July 15</u>)	Principal Amount <u>To Be Redeemed</u>
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As provided in the Indenture, the Trustee is required to mail notice of redemption of any Bonds by first class mail, postage prepaid, not less than 20 nor more than 60 days before the redemption date, to the registered owners of the Bonds to be redeemed, but neither failure to receive such notice nor any defect in the notice so mailed affects the sufficiency of the proceedings for prepayment or the cessation of accrual of interest thereon. Any notice so given by the Trustee with respect to the optional redemption of Bonds may be rescinded under the circumstances and with the effect set forth in the Indenture. If this Bond is called for redemption and payment is duly provided therefor as specified in the Indenture, interest hereon will cease to accrue from and after the date fixed for redemption.

Whenever provision is made in the Indenture for the redemption of less than all of the Bonds of a maturity, the Trustee will select the Bonds of such maturity to be redeemed on a pro rata basis among the Beneficial Owners of the Bonds of such maturity. For purpose of such selection, all Bonds will be deemed to be comprised of separate \$5,000 denominations and such separate denominations will be treated as separate Bonds which may be separately redeemed.

So long as the Bonds are registered in book-entry-only form and so long as DTC (as defined below) or a successor securities depository is the sole registered Owner of the Bonds, partial redemptions will be done in accordance with procedures of the DTC. It is the City's intent that redemption allocations made by DTC be made in accordance with the proportional provisions described in the Indenture. However, neither the City nor the Trustee has a duty to assure, and can provide no assurance, that DTC will allocate redemptions among Beneficial Owners (as defined in the Indenture) on such a proportional basis, and neither the City nor the Trustee shall have any liability whatsoever to Beneficial Owners in the event redemptions are not done on a proportionate basis for any reason.

If an Event of Default occurs under and as defined in the Indenture, the principal of all Bonds may be declared due and payable upon the conditions, in the manner and with the effect provided in the Indenture, but such declaration and its consequences may be rescinded and annulled as further provided in the Indenture.

This Bond is transferable by the Registered Owner hereof, in person or by his attorney duly authorized in writing, at said corporate trust office of the Trustee in Los Angeles, California, or such other place as designated by the Trustee, but only in the manner, subject to the limitations and upon payment of the charges provided in the Indenture, and upon surrender and cancellation of this Bond. Upon registration of such transfer a new Bond or Bonds, of authorized denomination or denominations, for the same aggregate principal amount and of the same maturity will be issued to the transferee in exchange herefor.

The City and the Trustee may treat the Registered Owner hereof as the absolute owner hereof for all purposes, and the City and the Trustee shall not be affected by any notice to the contrary.

It is hereby certified that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of this Bond do exist, have happened or have been performed in due and regular time, form and manner as required by the laws of the State of California and that the amount of this Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by any laws of the State of California, and is not in excess of the amount of Bonds permitted to be issued under the Indenture.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Trustee for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

This Bond is not entitled to any benefit under the Indenture and is not valid or obligatory for any purpose until the certificate of authentication hereon endorsed has been signed by the Trustee.

IN WITNESS WHEREOF, the CITY OF LAKEPORT has caused this Bond to be executed in its name and on its behalf with the facsimile signature of its City Manager and to be attested to by the facsimile signature of its City Clerk, all as of the Original Issue Date specified above.

CITY OF LAKEPORT

By _____
City Manager

Attest:

City Clerk

TRUSTEE'S CERTIFICATE OF AUTHENTICATION

This is one of the Bonds described in the within-mentioned Indenture.

Dated:

_____,
as Trustee

By _____
Authorized Signatory

ASSIGNMENT

For value received the undersigned hereby sells, assigns and transfers unto _____ whose address and social security or other tax identifying number is _____, the within-mentioned Bond and hereby irrevocably _____ constitute(s) _____ and _____ appoint(s) _____ attorney, to transfer the same on the registration books of the Trustee with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Note: Signature(s) must be guaranteed by an eligible guarantor institution.

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.

EXHIBIT C

SB 450 GOOD FAITH ESTIMATES

The good faith estimates set forth herein are provided with respect to the Bonds in accordance with California Government Code Section 5852.1. Such good faith estimates have been provided to the City by NHA Advisors, LLC, the City's Municipal Advisor (the "Municipal Advisor").

Principal Amount. The Municipal Advisor has informed the City that, based on the City's financing plan and current market conditions, its good faith estimate of the aggregate principal amount of the Bonds to be sold is \$7,885,000.00 (the "Estimated Principal Amounts").

True Interest Cost of the Bonds. The Municipal Advisor has informed the City that, assuming that the respective Estimated Principal Amounts of the Bonds are sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the true interest cost of the Bonds, which means the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the Bonds, is 3.2636110%.

Finance Charge of the Bonds. The Municipal Advisor has informed the City that, assuming that the Estimated Principal Amounts of the Bonds are sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the finance charge for the Bonds, which means the sum of all fees and charges paid to third parties (or costs associated with the Bonds), is \$232,310.00.

Amount of Proceeds to be Received. The Municipal Advisor has informed the City that, assuming that the Estimated Principal Amounts of the Bonds are sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the amount of proceeds expected to be received by the City for sale of the Bonds, less the finance charge of the Bonds, as estimated above, and any capitalized interest on the Bonds paid or funded with proceeds of the Bonds, is \$7,652,690.00.

Total Payment Amount. The Municipal Advisor has informed the City that, assuming that the Estimated Principal Amounts of the Bonds are sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the total payment amount, which means the sum total of all payments the City will make to pay debt service on the Bonds, plus the finance charge for the Bonds, as described above, not paid with the respective proceeds of the Bonds, calculated to the final maturity of the Bonds, is \$ 11,107,161.75.

The foregoing estimates constitute good faith estimates only and are based on market conditions prevailing at the time of preparation of such estimates on May 7, 2021. The actual principal amount of the Bonds issued and sold, the true interest cost thereof, the finance charges thereof, the amount of proceeds received therefrom and total payment amount with respect thereto may differ from such good faith estimates due to (a) the actual date of the sale of the Bonds being different than the date assumed for purposes of such estimates, (b) the actual principal amount of Bonds sold being different from the respective Estimated Principal Amounts, (c) the actual amortization of the Bonds being different than the amortization assumed for purposes of such estimates, (d) the actual market interest rates at the time of sale of the Bonds being different than those estimated for purposes of such estimates, (e) other market conditions, or (f) alterations in the City's financing plan, or a combination

of such factors. The actual date of sale of the Bonds and the actual principal amount of Bonds sold will be determined by the City based on various factors. The actual interest rates borne by the Bonds will depend on market interest rates at the time of sale thereof. The actual amortization of the Bonds will also depend, in part, on market interest rates at the time of sale thereof. Market interest rates are affected by economic and other factors beyond the control of the City.