



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 4, 2021

Mayor Parlet called the meeting to order at 5:16 p.m. Mayor Parlet adjourned to closed session at 5:16 p.m. to discuss:

1. Public Employee Performance Evaluation (Gov. Code § 54957)
Title: City Manager

The Council returned from closed session at 6:08 p.m. and Mayor Parlet announced that there was no reportable action out of closed session.

I. CALL TO ORDER & ROLL CALL:

Mayor Parlet called the meeting to order at 6:08 p.m., with Council Members Froio, Green, Mattina, Turner, and Mayor Parlet present.

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed via video.

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

A motion was made by Council Member Turner, seconded by Council Member Mattina and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept the agenda as posted.

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

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| A. Ordinances: | Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per <i>Government Code</i> Section 36934. |
| B. Minutes: | Approve minutes of the City Council special meetings of April 15, 2021 and April 20, 2021, and the regular meeting of April 20, 2021. |
| C. Application 2021-004: | Approve event application 2021-004, with staff recommendations, for the 2021 Home Amateur Winemakers Winefest on September 18, 2021. |
| D. Application 2021-008: | Approve event application 2021-008, with staff recommendations, for the 2021 Memorial Day Parade on May 29, 2021. |
| E. Sales and Use Tax Records: | Approve Resolution Authorizing Examination of Sales or Transactions and Use Tax Records and authorize the City Manager to sign an Amendment and Novation Agreement. |

Vote on the Consent Agenda:

A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the consent agenda, items A-E.

V. PUBLIC PRESENTATIONS/REQUESTS:

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| A. Public Input: | There was no input offered by the public. |
| B. Presentation: | A presentation was given by PG&E representatives John Stallman and Melinda Rivera about the Community Wildfire Safety Program. |
| C. Proclamation: | Mayor Parlet read a proclamation recognizing May 9-15, 2021 as Police Week. |

VI. COUNCIL BUSINESS:**A. City Manager**

1. Lakeport Main Street Association (LMSA) 2021-2022 MOU

The staff report was presented by City Manager Ingram. Lorna Cruz Higdon, Marie Schrader and Barbara Breunig of LMSA gave a presentation and were available for questions.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve a Memorandum of Understanding between the City of Lakeport and the Lakeport Main Street Association for the period of July 1, 2021 through June 30, 2022.

B. Finance Director

1. Utility Rate Study Update:

The staff report was presented by Finance Director Walker. Chris Fisher, Daryll Parker, and Michael Cronan of Willdan gave a presentation.

The City Council received an update on the utility rate study and directed staff to prepare a report using scenario 4B for water rates that included debt service of capital projects and 2% increase in wastewater.

2. Waiver Request - Hartley Assessment:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the waiver of accrued interest in the amount of \$9,041.57 for the parcel located at 2403 Hartley Street (APN #26-021-17) in exchange for the full payment of the parcel's base assessment in escrow.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to deny a reduction in the AB1600 Water Expansion Fee for the parcel located at 2403 Hartley Street (APN #26-021-17).

C. Community Development Director

1. Community Development Block Grant – Disaster Relief (CDBG-DR):

The staff report was presented by City Manager Ingram.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the Resolution as amended approving an allocation of funding and the execution of a grant agreement and any amendments thereto from the CDBG-DR Program.

2. Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV):

The staff report was presented by City Manager Ingram.

A motion was made by Council Member Turner, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the draft Resolution authorizing the City Manager to sign the statement of assurances and submit an application for the State Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act, Rounds 2 and 3.

D. Public Works Director

- 1. 2021 Sewer Main Rehabilitation Project:

The staff report was presented by Public Works Director Grider.

A motion was made by Council Member Froio, seconded by Council Member Green, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to terminate the construction contract with AFelix General Engineering, Inc. dba WestPac Construction under Section 6-5 of the contract’s Standard Specifications.

A motion was made by Council Member Froio, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to award a construction contract to Ghilotti Construction for the 2021 Sewer Main Rehabilitation Project subject to the previously-approved budget adjustment.

VII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

Council Member Froio gave no report.

Council Member Mattina stated that she would be attending an APC meeting tomorrow.

Mayor Parlet thanked everyone for their hard work, and congratulated City Manager Ingram and on his review.

Council Member Turner stated that the League of Cal Cities Rural Cities Information exchange will be hosting a webinar on drought on Thursday.

Council Member Green gave no report.

Administrative Services Director Buendia gave no report.

City Attorney Ruderman gave no report.

City Manager Ingram gave a shout out and congratulations to Officer Melissa Bedford for a Lake County Stars Award for her work with the homeless.

Community Development Director Byers was absent.

Finance Director Walker thanked the Council for giving direction on the rate study.

Police Chief Rasmussen gave no report.

Public Works Director Grider gave no report.

Mayor Parlet adjourned the meeting at 8:49 p.m.

VIII. ADJOURNMENT:

Kenneth Parlet, II, Mayor

Attest:

Kelly Buendia, City Clerk