



## AGENDA

### REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, March 2, 2021

- I. CALL TO ORDER & ROLL CALL:** Mayor Parlet called the meeting to order at 6:00 p.m., with Council Members Froio, Green, Mattina, Turner, and Mayor Parlet present.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was observed via video.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** The Clerk requested that the City Council allow the presentation by NHA take place no earlier than 6:45 p.m. A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to move to accept the agenda as amended.
- The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- IV. CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of February 16, 2021.
- C. Renew Emergency Resolution: COVID-19 Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.
- Vote on the Consent Agenda: A motion was made by Council Member Mattina, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the Consent Agenda, items A-C.
- V. PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: No input was offered from the public.
- B. Presentation: Eric Scriven of NHA Advisors gave a presentation on the Unfunded Accrued Liability Pension Program. (This item was heard at the end of Council Business).
- C. New Employee Introduction: Police Chief Rasmussen introduced Lakeport Police Department Intern Pualani Kiao (PK) Erickson.
- VI. COUNCIL BUSINESS:**
- A. Administrative Services Director
1. Employment Risk Management Authority (ERMA): The staff report was presented by Administrative Services Director Buendia.
- A motion was made by Council Member Froio, seconded by Council Member Green, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt a resolution to approve joining the Employment Risk Management Authority (ERMA) JPA for employment practices liability coverage.

B. Community Development Director

1. Consultant Selection: The staff report was presented by Community Development Director Byers.  
  
A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to authorize the City Manager to execute a Professional Service Agreement with Mintier Harnish for the completion of Objective Design and Development Standards.
2. Community Development Block Grant – Disaster Relief (CDBG-DR): The staff report was presented by Community Development Director Byers.  
  
A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the resolution approving an allocation of funding and the execution of a grant agreement and any amendments thereto from the CDBG-DR Program.

C. Finance Director

1. Comprehensive Annual Financial Report (CAFR) The staff report was presented by Finance Director Walker.  
  
A motion was made by Council Member Froio, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept the CAFR and the single audit for the year ended June 30, 2020.
2. AB 1600 Report: The staff report was presented by Finance Director Walker.  
  
A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the proposed resolution to reaffirm the necessity of AB 1600 development impact fees.

D. Public Works Director

1. Roads Report: Public Works Director Grider presented an informational item providing a basic overview of City roads and the methods used to manage them.

**VII. CITY COUNCIL COMMUNICATIONS:**

- A. Miscellaneous Reports, if any: Council Member Froio commented on the Unfunded Accrued Liability Program and emphasized to the public that the debt was not a function of mismanagement on the part of the Council, but rather a function of CalPers' actions.  
  
Council Member Mattina gave no report.  
  
Mayor Parlet thanked staff, Council and participants for working hard on the agenda items presented at this meeting.  
  
Council Member Turner stated that next week is the National League of Cities Congressional Conference that she will be attending. She will be attending committee meetings for the Racism, Equality and Leadership, the Community Economic Development, and the Small Cities Council committees in addition to other sessions. She will also participate in the Day on the Hill session with Congressional representatives.

Council Member Green asked Public Works Director Grider regarding the Forbes Creek ER repair. He spoke about vaccine roll-out.

Administrative Services Director Buendia announced that a number of city employees have become eligible and are participating in receipt of COVID-19 vaccinations.

City Attorney Ruderman gave no report.

City Manager Ingram reminded the City Council the Goal Planning session takes place next Tuesday.

Community Development Director Byers gave no report.

Finance Director Walker gave no report.

Police Chief Rasmussen gave no report.

Public Works Director Grider gave no report.

Mayor Parlet adjourned the meeting at 8:34 p.m.

**VIII. ADJOURNMENT:**

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Kenneth Parlet, II, Mayor

Attest:

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Kelly Buendia, City Clerk