



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 5, 2021

Mayor Parlet called the meeting to order at 6:01 p.m., with Council Members Froio, Green, Mattina, Turner, and Mayor Parlet present.

Mayor Parlet asked for a moment of silence in honor of Clifford Ruzicka.

The Pledge of Allegiance was led by Mayor Parlet.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to accept the agenda as posted.

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

Approve minutes of the City Council regular meeting of December 15, 2020.

Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.

Approve ROPS 21-22 for the period of July 1, 2021 through June 30, 2022 for presentation and adoption by the Lake County Redevelopment Oversight Board

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to approve the Consent Agenda, items A-D.

There were no comments offered by the public.

Introduction of new employee Mark Fetzer, Utilities Operator III by Paul Harris, Utilities Superintendent.

Mayor Parlet presented a proclamation designating January, 2021 as Human Trafficking Awareness Month in the City of Lakeport.

Sheri Young, Program Director, Family Resource Center thanked the City Council and the City of Lakeport for participation in trafficking awareness.

The staff report was presented by City Manager Ingram.

The Council received an update on the City of Lakeport's current COVID-19 response efforts. Staff was directed to keep a robust business outreach programs including

I. CALL TO ORDER & ROLL CALL:

II. PLEDGE OF ALLEGIANCE:

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

IV. CONSENT AGENDA:

A. Ordinances:

B. Minutes:

C. Renew Emergency Resolution:
COVID-19

D. FY 2021-22 Recognized Obligation
Schedule (ROPS):

Vote on the Consent Agenda:

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Public Input:

B. New Employee Introduction:

C. Proclamation:

VI. COUNCIL BUSINESS:

A. City Manager:

1. COVID-19 Response
Efforts:

education on grants and available programs. They were directed to continue with enforcement efforts, educating first but utilizing administrative citations, focusing on frequent violators. Finally, there was direction to leave the emergency resolution without modification.

B. City Clerk

1. Appointments of Liaisons to Community Boards & Committees:

The staff report was presented by City Clerk Buendia.

1. Mayor Parlet appointed Council Members as liaisons to various Boards, Committees, and Commissions with the list of appointments attached to these Minutes.

Note: An error was noted on the appointments list provided in the agenda packet – the 2020 Lakefront Park Advisory Ad-Hoc Committee was made up of Mayor Pro Tem Parlet and Council Member Turner.

2. A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to adopt a resolution appointing Council Member Mattina and Council Member Turner as the alternate and to represent and vote on behalf of the City at the League of California Cities, Redwood Empire Division Business meetings; and Council Member Turner and Council Member Mattina as the alternate to represent the City and vote at Division Legislative Committee meetings.

C. Finance Director

1. Contract Award:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to authorize the City Manager to execute a PSA with Willdan Financial Services for the completion of a utility rate study.

2. Budget Review and 1st Quarter Financials:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Mattina, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to approve the amendments to the fiscal year 2020-21 City budget as recommended by staff (Option 2 from staff report) and review and file the First Quarter Financial report.

D. Community Development Director

1. Contract Amendment:

The staff report was presented by Community Development Director Byers.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye, to approve and authorize the City Manager to execute the first amendment to the Professional Services Agreement with 4LEAF, Inc. for Building Services.

VII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

Council Member Froio asked about the former Lunas Building at the corner of Third and Main that does not look good. He also asked about status of a potential storefront ordinance. Community Development Director Byers stated that the

property owner was respectfully asked if the plywood in the windows could be painted and that work is continuing in the building. She further stated that she can bring back a goal for the Council to consider at the goal-setting workshop for tools to set standards on empty properties.

Council Member Mattina complimented the Lakeport Police Department on their proactive measures in patrol. She also congratulated Supervisor Rob Brown on twenty years of service.

Mayor Parlet also commended Supervisor Brown for his public service.

Council Member Turner gave no report.

Council Member Green will be bringing back the idea of retail cannabis and a tribal liaison ad hoc committee. He wanted to highlight a litigation between the City of Clearlake and Lake County Tax Collector.

Administrative Services Director Buendia gave no report.

City Attorney Ruderman gave no report.

City Manager Ingram gave no report.

Community Development Director Byers gave no report.

Finance Director Walker gave no report.

Police Chief Rasmussen stated that we have a police officer trainee beginning Monday. The Chief is working to get COVID vaccines for officers and received his shot today.

Public Works Director Grider was absent.

Mayor Parlet adjourned the meeting at 8:12 p.m.

VIII. ADJOURNMENT:

Kenneth Parlet, II, Mayor

Attest:

Kelly Buendia, City Clerk

LAKEPORT CITY COUNCIL
EFFECTIVE JANUARY 5, 2021
LIAISONS TO COMMISSIONS, BOARDS, COMMITTEES

LIAISONS

	2020	2021
Lakeport Fire Protection District	Mayor Spurr Council Member Turner, Alt.	Council Member Green Council Member Turner, Alt.
Lakeport Regional Chamber of Commerce	Council Member Turner Council Member Mattina, Alt.	Mayor Parlet Mayor Pro Tem Mattina, Alt.
Lakeport Main Street Association	Mayor Spurr	Council Member Froio

APPOINTMENTS

	2020	2021
League of California Cities Redwood Empire Division Division Business Meeting Voting Delegate	Council Member Turner Council Member Mattina	Council Member Turner Mayor Pro Tem Mattina
League of California Cities Redwood Empire Division Legislative Committee Voting Delegate	Mayor Spurr Council Member Mattina	Council Member Turner Mayor Pro Tem Mattina Mayor Parlet, Alt.
Lake County/City Area Planning Council	Council Member Mattina Council Member Parlet Council Member Spurr Alt.	Mayor Pro Tem Mattina Council Member Green Mayor Parlet, Alt.
Lakefront Park Advisory Ad-Hoc Committee	Mayor Pro Tem Parlet Council Member Turner	Mayor Parlet Council Member Turner
Right of Way Ordinance Advisory Ad-Hoc Committee		Council Member Froio Council Member Green
PEG Board	Council Member Turner	Council Member Froio
Vector Control District Board	Mayor Spurr	Council Member Green
County of Lake Solid Waste Management Task Force	Mayor Spurr Council Member Turner	Council Member Froio Mayor Parlet
SB 621 Indian Gaming Funds Committee	Mayor Spurr Council Member Barnes	Mayor Parlet Council Member Green
Local Agency Formation Commission LAFCO Alternate* <small>*Rotates to City of Clearlake in 2020 & 2021</small>	Council Member Mattina	Council Member Mattina Mayor Parlet, Alt. (City of Lakeport)
Invasive Species Task Force Committee	Mayor Pro Tem Parlet	Council Member Green
Clean Water Program Committee	Council Member Turner Mayor Spurr, Alt.	Council Member Turner Council Member Green, Alt.
Lakeport Unified School District Committee	Council Member Mattina Council Member Turner	Mayor Pro Tem Mattina Council Member Turner
Abandoned Vehicle Service Authority	Mayor Pro Tem Parlet Mayor Spurr, Alt.	Council Member Froio Mayor Parlet, Alt.
Lake County Airport Land Use Commission	Council Member Mattina	Mayor Pro Tem Mattina

Lakeport Investment Committee	Council Member Mattina Mayor Pro Tem Parlet	Mayor Pro Tem Mattina Mayor Parlet
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