



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, December 15, 2020 6:00 p.m.

Location: See Teleconferencing Instructions Below

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **December 15, 2020** will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/97368201787?pwd=a2NvVnN6MEFjQ2Exc2pTZkpldU1sQT09>

Passcode: 477973

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 973 6820 1787

Passcode: 477973

International numbers available: <https://zoom.us/u/abNyiaqY1I>

The City wants you to know that you can also submit your comments by email to virtualhost@cityoflakeport.com. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, December 15, 2020**.

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, December 15, 2020

6:00 p.m.

- I. **CALL TO ORDER & ROLL CALL:**
- II. **PLEDGE OF ALLEGIANCE:**
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:**
 - Move to accept agenda as posted, or move to add or delete items.
 - To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.*
- IV. **CONSENT AGENDA:**
 - The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
 - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of December 1, 2020, and the special meeting of December 7 and 8, 2020.
 - C. Warrants: Approve the warrant register of December 8, 2020.
 - D. Maddy List: Direct the City Clerk to prepare the 2021 Maddy Act Appointments List and post at City Hall and the Lakeport Public Library.
- V. **CITY COUNCIL REORGANIZATION:**
 - A. City Clerk
 - 1. Certification of County Elections Office—Results of Canvas and Adoption of Resolution Reciting Facts of Election Approve the Certification of County Elections Office of Results of the Canvass of the Consolidated General Election and adopt a resolution reciting the facts of the consolidated general municipal election, the city of Lakeport on the 3rd day of November, 2020, declaring the results thereof and such other matters as are provided by law.
 - 2. Presentation to Outgoing City Councilmembers Presentation to Outgoing City Councilmembers by the Mayor Pro Tem Parlet.
 - 3. Oaths of Office Administer oaths of office to newly elected Council Members.
 - 4. Appointment of Mayor and Mayor Pro Tem Nomination and election of Mayor and Mayor Pro Tem for a period of one year.
- VI. **PUBLIC PRESENTATIONS/REQUESTS:**
 - A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight’s agenda. Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda*
 - B. Presentation: Dr. Gary Pace. MD, MPH, of the Lake County Health Department will present an update on Covid-19 in Lake County.

VII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

VIII. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, www.cityoflakeport.com, subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

Hilary Britton, Deputy City Clerk



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, December 1, 2020

- I. CALL TO ORDER & ROLL CALL:** Mayor Spurr called the meeting to order at 6:00 p.m., with Council Members Barnes, Mattina, Parlet, Turner, and Mayor Spurr present.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was omitted due to technical difficulties.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Barnes, seconded by Council Member Mattina, and passed 5-0-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to accept the agenda as posted.
- IV. CONSENT AGENDA:**
- The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of November 17, 2020.
- C. Terminate Emergency Declaration: Adopt a resolution proclaiming the termination of the local emergency due to the Mendocino Complex Fire.
- D. Terminate Emergency Declaration: Adopt a resolution proclaiming the termination of the local emergency due to the February 2019 Atmospheric River Storm System.
- E. Terminate Emergency Declaration: Adopt a resolution proclaiming the termination of the local emergency due to the October 2019 Public Safety Power Shutoff (PSPS)
- F. California Intergovernmental Risk Authority (CIRA): Adopt the resolution of the City Council of the City of Lakeport approving the CIRA Joint Powers Agreement and Bylaws and Approving the REMIF Fourth Amended and Restated Joint Powers Agreement and Bylaws.
- G. Language Assistance Plan: Approve the Language Assistance Plan for the City of Lakeport and adopt the proposed resolution.
- Vote on the Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Barnes, and passed 5-0-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to approve the Consent Agenda, items A-G.
- V. PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: A comment from David Kestenbaum was read into the record regarding masks.
- Frank Dollosso commented about the Covid-19 purple tier and requested that the City not enforce the mandates.
- VI. COUNCIL BUSINESS:**
- A. City Manager:

1. Covid-19 Support Letter: The staff report was presented by City Manager Ingram.

Michael Green agreed that the letter needs to be clear in what the city is asking and be very clear why we are unique. He recommended using the outdoor dining model used by the City of Napa and encouraged enforcement.

Frank Dollosso stated that businesses are struggling and we need to do everything we can to keep the businesses afloat.

Nathan Maxman stated that if the Council creates a letter it should have steps the City is taking to reduce the number of cases

Staff was directed to work closely with the League to give a greater voice to the rural areas on COVID-19 relief for local businesses and residents and bring the item back for further consideration.

VII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

Council Member Barnes stated that this is his last full meeting.

Council Member Mattina thanked Public Works for getting the lights, wreaths and flags up on Main Street giving a little bit of happiness during this time.

Council Member Parlet commented on the lack of science related to the Covid-19 testing processes. He is sad that the residents of Lake County are victims of questionable science regarding Covid-19.

Council Member Turner confirmed that there would be a special Council meetings on December 7th and 8th, 2020, for committee and commission appointments. She also expressed her appreciation of Council Member Barnes' service on the Council.

Mayor Spurr had no report.

Administrative Services Director Buendia stated that the Registrar had not yet certified the election but she would email the Council once receiving the results.

City Attorney Ruderman gave no report.

City Manager Ingram stated that staff is reviewing new regulations on COVID for employee and customer safety.

Community Development Director Byers gave no report.

Finance Director Walker stated the City still has \$35K available for business loans.

Police Chief Rasmussen gave no report.

Public Works Director Grider gave no report.

Mayor Spurr adjourned the meeting at 7:04 p.m.

VIII. ADJOURNMENT:

George Spurr, Mayor

Attest:

Kelly Buendia, City Clerk



**MINUTES
NOTICE AND CALL OF SPECIAL MEETING
OF THE LAKEPORT CITY COUNCIL
Monday, December 7, 2020
Tuesday, December 8, 2020
5:30 p.m.**

1. Call to Order and Roll Call:

Mayor Spurr called the meeting to order at 5:35 p.m., with Council Members Mattina, Parlet, and Mayor Spurr present.
Council Members Barnes and Turner were absent.

The following item is expected to be taken up and completed on December 7, 2020. If not completed on December 7, 2020, this item will be continued to December 8, 2020.

2. Planning Commission Interviews and Appointments:

The staff report was presented by City Clerk Buendia.
The Council interviewed each applicant present.

Council Member Parlet nominated Kurt Combs, seconded by Council Member Mattina, and confirmed 3-0-0-2 by the following roll call vote: Barnes – absent; Mattina – aye; Parlet – aye; Turner – absent; Spurr – aye, to appoint Kurt Combs to the Planning Commission for a term beginning January 1, 2021 and ending December 31, 2024.

Council Member Mattina nominated Scott Barnett, seconded by Council Member Parlet and confirmed 3-0-0-2 by the following roll call vote: Barnes – absent; Mattina – aye; Parlet – aye; Turner – absent; Spurr – aye, to appoint Scott Barnett to the Planning Commission for a term beginning January 1, 2021 and ending December 31, 2024.

Mayor Spurr nominated Nathan Maxman, seconded by Council Member Mattina, and confirmed 3-0-0-2 by the following roll call vote: Barnes – absent; Mattina – aye; Parlet – aye; Turner – absent; Spurr – aye, to appoint Nathan Maxman to the Planning Commission for a term beginning January 1, 2021 and ending December 31, 2022.

3. Adjournment:

Mayor Spurr adjourned the meeting at 6:56 p.m. to December 8, 2020 at 5:30 p.m.

The following items are expected to be taken up and completed on December 8, 2020.

4. Call to Order and Roll Call:

Mayor Spurr called the meeting to order at 5:35 p.m., with Council Members Mattina, Parlet, and Mayor Spurr present.
Council Members Barnes and Turner were absent.

5. Lakeport Economic Development Advisory Committee (LEDAC) Interviews and Appointments:

Nancy Ruzicka suggested that LEDAC needs to go in a new direction. She suggested that business attraction strategies should focus on companies that would employ at least 100 workers for each business.

The Council interviewed each applicant present.

Council Member Parlet nominated Wilda Shock, Bonnie Darling, Denise Combs, and Alicia Russell, seconded by Council Member Mattina and confirmed 3-0-0-2 by the following roll call vote: Barnes – absent; Mattina – aye; Parlet – aye; Turner – absent; Spurr – aye, to appoint Wilda Shock, Bonnie Darling, Denise Combs, and Alicia Russell to the LEDAC for a term beginning January 1, 2021 and ending December 31, 2022.

Council directed staff to appoint Bill Eaton the Ex Officio Research Committee Chair.

6. Measure Z Advisory Committee (MZAC) Interviews and Appointments:

The Council interviewed each applicant present.

Council Member Parlet nominated Dennis Rollins, Zack Jordan and Meg Harper, seconded by Council Member Mattina and confirmed 3-0-0-2 by the following roll call vote: Barnes – absent; Mattina – aye; Parlet – aye; Turner – absent; Spurr – aye, to appoint Dennis Rollins, Zack Jordan and Meg Harper to the LEDAC for a term beginning January 1, 2021 and ending December 31, 2024.

7. Adjournment:

Mayor Spurr adjourned the meeting at 7:23 p.m.

Hilary Britton, Deputy City Clerk

CITY OF LAKEPORT

*Over 125 years of community
pride, progress and service*



12/9/2020

I hereby certify that the attached list of warrants has been audited, extensions are proper, purchase orders have been issued, and department heads have been given the opportunity to review and sign claim forms.

A handwritten signature in blue ink, appearing to read "N. Walker", is positioned above a horizontal line.

Nicholas Walker
Finance Director



Lakeport

Bank Transaction Report

Transaction Detail

Issued Date Range: 10/30/2020 - 12/08/2020
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 15-0352000798 - POOLED CASH BANK							
11/06/2020		58288	AFLAC	Accounts Payable	Outstanding	Check	-663.00
11/06/2020		58289	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
11/06/2020		58290	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-100.00
11/06/2020		58291	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-345.00
11/06/2020		58292	LPOA	Accounts Payable	Outstanding	Check	-490.00
11/06/2020		58293	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
11/06/2020		58294	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,442.04
11/06/2020		DFT0001962	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,857.19
11/06/2020		DFT0001963	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,866.86
11/06/2020		DFT0001964	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,604.51
11/06/2020		DFT0001965	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,983.41
11/06/2020		DFT0001966	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,566.75
11/06/2020		DFT0001967	CALPERS	Accounts Payable	Outstanding	Bank Draft	-5,511.10
11/06/2020		DFT0001968	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
11/06/2020		DFT0001969	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.37
11/06/2020		DFT0001970	CALPERS	Accounts Payable	Outstanding	Bank Draft	-42.78
11/06/2020		DFT0001971	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
11/06/2020		DFT0001972	IRS	Accounts Payable	Outstanding	Bank Draft	-3,375.72
11/06/2020		DFT0001973	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-3,685.24
11/06/2020		DFT0001974	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,072.36
11/06/2020		DFT0001975	IRS	Accounts Payable	Outstanding	Bank Draft	-10,866.72
11/06/2020		DFT0001976	IRS	Accounts Payable	Outstanding	Bank Draft	-159.96
11/09/2020		58296	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Check	-492.00
11/09/2020		58297	AMERICAN WATER WORKS ASSOCIATION	Accounts Payable	Outstanding	Check	-459.00
11/09/2020		58298	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Check	-91.60
11/09/2020		58299	ASFPM	Accounts Payable	Outstanding	Check	-165.00
11/09/2020		58300	AT&T	Accounts Payable	Outstanding	Check	-85.60
11/09/2020		58301	AT&T CALNET3	Accounts Payable	Outstanding	Check	-1,323.80
11/09/2020		58302	BOB NISHIYAMA INVESTIGATIONS	Accounts Payable	Outstanding	Check	-2,474.83
11/09/2020		58303	CACEO	Accounts Payable	Outstanding	Check	-95.00
11/09/2020		58304	CALIFORNIA PARK & RECREATION SOCIETY	Accounts Payable	Outstanding	Check	-170.00
11/09/2020		58305	COUNTY OF LAKE - INFO TECH	Accounts Payable	Outstanding	Check	-2,785.25
11/09/2020		58306	COUNTY OF LAKE-PUBLIC WORKS	Accounts Payable	Outstanding	Check	-17.00
11/09/2020		58307	CPOA	Accounts Payable	Outstanding	Check	-125.00
11/09/2020		58308	DAWN MILLER	Accounts Payable	Outstanding	Check	-54.21
11/09/2020		58309	ENTERPRISE - EAN SERVICES, LLC	Accounts Payable	Outstanding	Check	-122.54

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/09/2020		58310	EUREKA OXYGEN COMPANY	Accounts Payable	Outstanding	Check	-1,105.72
11/09/2020		58311	FASTENAL COMPANY	Accounts Payable	Outstanding	Check	-350.18
11/09/2020		58312	FERRELLGAS	Accounts Payable	Outstanding	Check	-118.63
11/09/2020		58313	IMAGE SALES, INC.	Accounts Payable	Outstanding	Check	-21.75
11/09/2020		58314	INTERSTATE BATTERY SYSTEM	Accounts Payable	Outstanding	Check	-124.89
11/09/2020		58315	IT'S ABOUT TIME, INC	Accounts Payable	Outstanding	Check	-42.58
11/09/2020		58316	JONES TOWING	Accounts Payable	Outstanding	Check	-75.00
11/09/2020		58317	JOSEPH SZUPELLO	Accounts Payable	Outstanding	Check	-589.32
11/09/2020		58318	LAKE COUNTY ELECTRIC SUPPLY	Accounts Payable	Outstanding	Check	-33.79
11/09/2020		58319	LAKE COUNTY LOCK & SAFE	Accounts Payable	Outstanding	Check	-763.78
11/09/2020		58320	LEE'S SPORTING GOODS	Accounts Payable	Outstanding	Check	-135.94
11/09/2020		58321	LIGHTHOUSE BIS, LLC	Accounts Payable	Outstanding	Check	-1,349.00
11/09/2020		58322	MYERS STEVENS & TOOHEY & CO.	Accounts Payable	Outstanding	Check	-326.70
11/09/2020		58323	NEW HOPE FELLOWSHIP	Accounts Payable	Outstanding	Check	-171.81
11/09/2020		58324	NORTH COAST COMMUNITY PLANNING	Accounts Payable	Outstanding	Check	-438.75
11/09/2020		58325	NORTHERN CALIFORNIA GLOVE	Accounts Payable	Outstanding	Check	-335.57
11/09/2020		58326	PAPE MATERIAL HANDLING	Accounts Payable	Outstanding	Check	-1,387.65
11/09/2020		58327	PAUL R. CURREN	Accounts Payable	Outstanding	Check	-5,312.50
11/09/2020		58328	PEOPLE SERVICES, INC.	Accounts Payable	Outstanding	Check	-200.00
11/09/2020		58329	PETERSON	Accounts Payable	Outstanding	Check	-494.86
11/09/2020		58330	PG&E	Accounts Payable	Outstanding	Check	-25,831.98
11/09/2020		58331	PITNEY BOWES PURCHASE POWER	Accounts Payable	Outstanding	Check	-522.63
11/09/2020		58332	POLLARD WATER	Accounts Payable	Outstanding	Check	-161.86
11/09/2020		58333	RAINBOW AGRICULTURAL SERVICES	Accounts Payable	Outstanding	Check	-334.49
11/09/2020		58334	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Check	-491.23
11/09/2020		58335	ROYAL AUTOMOTIVE CENTER	Accounts Payable	Outstanding	Check	-68.00
11/09/2020		58336	SAFETY-KLEEN CORPORATION	Accounts Payable	Outstanding	Check	-230.20
11/09/2020		58337	TEAM GHILOTTI, INC Reversal	Accounts Payable	Outstanding	Check Reversal	281,954.53
11/09/2020		58337	TEAM GHILOTTI, INC	Accounts Payable	Outstanding	Check	-281,954.53
11/09/2020		58338	TIRE HUB	Accounts Payable	Outstanding	Check	-1,219.89
11/09/2020		58339	TUFTS POLYGRAPH & INVESTIGATIONS	Accounts Payable	Outstanding	Check	-250.00
11/09/2020		58340	U.S. BANK	Accounts Payable	Outstanding	Check	-4,198.75
11/09/2020		58341	UNDERGROUND SERVICE ALERT	Accounts Payable	Outstanding	Check	-157.99
11/09/2020		58342	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-129.13
11/09/2020		58343	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Check	-784.10
11/09/2020		58344	WILDA SHOCK	Accounts Payable	Outstanding	Check	-1,510.00
11/16/2020		58345	LAKEPORT DISPOSAL, INC.	Accounts Payable	Outstanding	Check	-78,185.36
11/20/2020		58346	AFLAC	Accounts Payable	Outstanding	Check	-663.00
11/20/2020		58347	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
11/20/2020		58348	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-100.00
11/20/2020		58349	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-345.00
11/20/2020		58350	LEGALSHIELD	Accounts Payable	Outstanding	Check	-193.40
11/20/2020		58351	LPOA	Accounts Payable	Outstanding	Check	-490.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/20/2020		58352	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
11/20/2020		58353	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,442.04
11/20/2020		DFT0001978	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,167.66
11/20/2020		DFT0001979	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,178.37
11/20/2020		DFT0001980	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,631.76
11/20/2020		DFT0001981	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,014.62
11/20/2020		DFT0001982	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,566.75
11/20/2020		DFT0001983	CALPERS	Accounts Payable	Outstanding	Bank Draft	-5,511.07
11/20/2020		DFT0001984	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
11/20/2020		DFT0001985	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.36
11/20/2020		DFT0001986	CALPERS	Accounts Payable	Outstanding	Bank Draft	-43.71
11/20/2020		DFT0001987	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
11/20/2020		DFT0001988	IRS	Accounts Payable	Outstanding	Bank Draft	-3,410.52
11/20/2020		DFT0001989	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-3,779.22
11/20/2020		DFT0001990	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,061.34
11/20/2020		DFT0001991	IRS	Accounts Payable	Outstanding	Bank Draft	-10,838.77
11/20/2020		DFT0001992	IRS	Accounts Payable	Outstanding	Bank Draft	-182.28
11/24/2020		58354	4LEAF, INC.	Accounts Payable	Outstanding	Check	-6,052.72
11/24/2020		58355	ADAMS ASHBY GROUP, LLC.	Accounts Payable	Outstanding	Check	-5,200.00
11/24/2020		58356	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Check	-1,627.00
11/24/2020		58357	AMERIGAS - 0920	Accounts Payable	Outstanding	Check	-362.55
11/24/2020		58358	AmWINS GROUP BENEFITS, INC.	Accounts Payable	Outstanding	Check	-20,887.68
11/24/2020		58359	APEX TECHNOLOGY MGMT, INC.	Accounts Payable	Outstanding	Check	-221.57
11/24/2020		58360	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Check	-22.90
11/24/2020		58361	AT&T	Accounts Payable	Outstanding	Check	-354.76
11/24/2020		58362	AT&T CALNET3	Accounts Payable	Outstanding	Check	-549.37
11/24/2020		58363	BAILEY'S, INC.	Accounts Payable	Outstanding	Check	-178.97
11/24/2020		58364	BRIDGES CONSTRUCTION	Accounts Payable	Outstanding	Check	-9,943.16
11/24/2020		58365	CACEO	Accounts Payable	Outstanding	Check	-38.00
11/24/2020		58366	CLEAR LAKE ENVIRONMENTAL RESEARCH CENTER	Accounts Payable	Outstanding	Check	-875.00
11/24/2020		58367	CODE PUBLISHING	Accounts Payable	Outstanding	Check	-392.25
11/24/2020		58368	COLANTUONO, HIGHSMITH & WHATLEY, PC	Accounts Payable	Outstanding	Check	-12,673.00
11/24/2020		58369	COMMUNITY DEVELOPMENT SERVICES	Accounts Payable	Outstanding	Check	-2,000.00
11/24/2020		58370	CONSER LAND SURVEYING	Accounts Payable	Outstanding	Check	-2,460.00
11/24/2020		58371	COUNTY OF LAKE-ANIMAL CONTROL	Accounts Payable	Outstanding	Check	-463.50
11/24/2020		58372	COUNTY OF LAKE-HEALTH SVCS	Accounts Payable	Outstanding	Check	-5,025.00
11/24/2020		58373	DAVIS TIRE & AUTO REPAIR	Accounts Payable	Outstanding	Check	-220.00
11/24/2020		58374	DEBRA ENGLAND	Accounts Payable	Outstanding	Check	-675.00
11/24/2020		58375	DEEP VALLEY SECURITY	Accounts Payable	Outstanding	Check	-247.85
11/24/2020		58376	DEPT OF JUSTICE	Accounts Payable	Outstanding	Check	-133.00
11/24/2020		58377	EUREKA OXYGEN COMPANY	Accounts Payable	Outstanding	Check	-475.84
11/24/2020		58378	FERRRELLGAS	Accounts Payable	Outstanding	Check	-1,328.57
11/24/2020		58379	G & G PRINTING SERVICES	Accounts Payable	Outstanding	Check	-32.08

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/24/2020		58380	IT'S ABOUT TIME, INC	Accounts Payable	Outstanding	Check	-341.48
11/24/2020		58381	JJACPA, INC.	Accounts Payable	Outstanding	Check	-8,400.00
11/24/2020		58382	KELSEYVILLE LUMBER	Accounts Payable	Outstanding	Check	-786.76
11/24/2020		58383	LACO	Accounts Payable	Outstanding	Check	-7,050.00
11/24/2020		58384	LAKE COUNTY ELECTRIC SUPPLY	Accounts Payable	Outstanding	Check	-113.79
11/24/2020		58385	LAKE COUNTY RECORD BEE	Accounts Payable	Outstanding	Check	-99.36
11/24/2020		58386	LAKE COUNTY RECORD-BEE	Accounts Payable	Outstanding	Check	-216.43
11/24/2020		58387	LAKE COUNTY TAX COLLECTOR	Accounts Payable	Outstanding	Check	-2,961.22
11/24/2020		58388	LEETE GENERATORS	Accounts Payable	Outstanding	Check	-19,547.59
11/24/2020		58389	LEXIS NEXIS RISK SOLUTIONS	Accounts Payable	Outstanding	Check	-30.00
11/24/2020		58390	LIGHTHOUSE BIS, LLC	Accounts Payable	Outstanding	Check	-114.00
11/24/2020		58391	MARK CLEMENTI, PH.D.	Accounts Payable	Outstanding	Check	-774.00
11/24/2020		58392	MEDIACOM	Accounts Payable	Outstanding	Check	-1,768.16
11/24/2020		58393	MENDO MILL & LUMBER CO.	Accounts Payable	Outstanding	Check	-1,179.06
11/24/2020		58394	MILAN HOPKINS, MD	Accounts Payable	Outstanding	Check	-101.00
11/24/2020		58395	MYERS STEVENS & TOOHEY & CO.	Accounts Payable	Outstanding	Check	-326.70
11/24/2020		58396	NAPA AUTO - LAKE PARTS	Accounts Payable	Outstanding	Check	-766.10
11/24/2020		58397	NORTHERN CALIFORNIA GLOVE	Accounts Payable	Outstanding	Check	-226.47
11/24/2020		58398	NUSO	Accounts Payable	Outstanding	Check	-258.97
11/24/2020		58399	ONLINE INFORMATION SERVICES	Accounts Payable	Outstanding	Check	-27.45
11/24/2020		58400	O'REILLY AUTO PARTS	Accounts Payable	Outstanding	Check	-388.56
11/24/2020		58401	PACE ENGINEERING, INC.	Accounts Payable	Outstanding	Check	-684.00
11/24/2020		58402	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Check	-402.04
11/24/2020		58403	PERKINS SEPTIC TANK CLEANING	Accounts Payable	Outstanding	Check	-407.81
11/24/2020		58404	PG&E	Accounts Payable	Outstanding	Check	-25,880.39
11/24/2020		58405	PITNEY BOWES - SUPPLIES	Accounts Payable	Outstanding	Check	-271.71
11/24/2020		58406	PITNEY BOWES PURCHASE POWER	Accounts Payable	Outstanding	Check	-524.65
11/24/2020		58407	POLLARD WATER	Accounts Payable	Outstanding	Check	-137.84
11/24/2020		58408	R.B. PETERS	Accounts Payable	Outstanding	Check	-128.70
11/24/2020		58409	R.S. HUGHES	Accounts Payable	Outstanding	Check	-183.46
11/24/2020		58410	RAINBOW AGRICULTURAL SERVICES	Accounts Payable	Outstanding	Check	-2,654.44
11/24/2020		58411	RELIABLE MILL SUPPLY, INC.	Accounts Payable	Outstanding	Check	-725.00
11/24/2020		58412	REMIF	Accounts Payable	Outstanding	Check	-144.84
11/24/2020		58413	RICOH - WELLS FARGO VENDOR FIN SVCS, LLC	Accounts Payable	Outstanding	Check	-1,262.48
11/24/2020		58414	RICOH USA, INC.	Accounts Payable	Outstanding	Check	-267.03
11/24/2020		58415	SHN CONSULTING ENGINEERS & GEO	Accounts Payable	Outstanding	Check	-696.25
11/24/2020		58416	SSA LANDSCAPE ARCHITECTS, INC.	Accounts Payable	Outstanding	Check	-68,085.47
11/24/2020		58417	STANDARD PRINTING COMPANY	Accounts Payable	Outstanding	Check	-864.25
11/24/2020		58418	STAPLES BUSINESS CREDIT-BUSINESS ADVANTAGE	Accounts Payable	Outstanding	Check	-789.16
11/24/2020		58419	SWRCB ACCOUNTING OFFICE	Accounts Payable	Outstanding	Check	-5,994.00
11/24/2020		58420	SYSCO SFO	Accounts Payable	Outstanding	Check	-18,530.60
11/24/2020		58421	TEAM GHILOTTI, INC	Accounts Payable	Outstanding	Check	-230,885.38
11/24/2020		58422	TELSTAR INSTRUMENTS	Accounts Payable	Outstanding	Check	-1,801.00

Bank Transaction Report

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/24/2020		58423	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Check	-10,626.75
11/24/2020		58424	TRI-CITIES ANSWERING SERVICE	Accounts Payable	Outstanding	Check	-139.90
11/24/2020		58425	TRIEPI SMITH & ASSOCIATES, INC.	Accounts Payable	Outstanding	Check	-9,060.00
11/24/2020		58426	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Check	-36,940.05
11/24/2020		58427	UNDERGROUND SERVICE ALERT	Accounts Payable	Outstanding	Check	-150.00
11/24/2020		58428	UNIVAR USA INC.	Accounts Payable	Outstanding	Check	-10,431.34
11/24/2020		58429	US POSTMASTER - ARIZONA	Accounts Payable	Outstanding	Check	-936.54
11/24/2020		58430	USA BLUE BOOK	Accounts Payable	Outstanding	Check	-513.45
11/24/2020		58431	VERIZON CONNECT NWF, INC.	Accounts Payable	Outstanding	Check	-323.80
11/24/2020		58432	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-524.06
11/24/2020		58433	ZUMAR INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-604.58
12/04/2020		58435	AFLAC	Accounts Payable	Outstanding	Check	-663.00
12/04/2020		58436	CA STATE DISBURSEMENT UNIT	Accounts Payable	Outstanding	Check	-157.38
12/04/2020		58437	FRANCHISE TAX BOARD	Accounts Payable	Outstanding	Check	-100.00
12/04/2020		58438	LAKEPORT EMPLOYEE'S ASSOC	Accounts Payable	Outstanding	Check	-360.00
12/04/2020		58439	LEGALSHIELD	Accounts Payable	Outstanding	Check	-193.40
12/04/2020		58440	LPOA	Accounts Payable	Outstanding	Check	-490.00
12/04/2020		58441	NATIONWIDE RETIREMENT SOLUTION	Accounts Payable	Outstanding	Check	-875.00
12/04/2020		58442	VALIC - C/O JP MORGAN CHASE	Accounts Payable	Outstanding	Check	-2,442.04
12/04/2020		DFT0001994	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,523.30
12/04/2020		DFT0001995	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,535.21
12/04/2020		DFT0001996	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,642.75
12/04/2020		DFT0001997	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,027.21
12/04/2020		DFT0001998	CALPERS	Accounts Payable	Outstanding	Bank Draft	-3,566.75
12/04/2020		DFT0001999	CALPERS	Accounts Payable	Outstanding	Bank Draft	-5,511.08
12/04/2020		DFT0002000	CALPERS	Accounts Payable	Outstanding	Bank Draft	-833.69
12/04/2020		DFT0002001	CALPERS	Accounts Payable	Outstanding	Bank Draft	-2,014.37
12/04/2020		DFT0002002	CALPERS	Accounts Payable	Outstanding	Bank Draft	-43.71
12/04/2020		DFT0002003	CALPERS	Accounts Payable	Outstanding	Bank Draft	-7.64
12/04/2020		DFT0002004	IRS	Accounts Payable	Outstanding	Bank Draft	-3,511.96
12/04/2020		DFT0002005	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-3,919.16
12/04/2020		DFT0002006	CA EMP DEVELOPMENT DEPT	Accounts Payable	Outstanding	Bank Draft	-1,096.33
12/04/2020		DFT0002007	IRS	Accounts Payable	Outstanding	Bank Draft	-11,183.81
12/04/2020		DFT0002008	IRS	Accounts Payable	Outstanding	Bank Draft	-275.28
12/08/2020		58443	ALPHA ANALYTICAL LABORATORIES	Accounts Payable	Outstanding	Check	-848.00
12/08/2020		58444	ALTERITY GROUP	Accounts Payable	Outstanding	Check	-1,017.75
12/08/2020		58445	APEX TECHNOLOGY MGMT, INC.	Accounts Payable	Outstanding	Check	-234.85
12/08/2020		58446	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Check	-68.70
12/08/2020		58447	AT&T	Accounts Payable	Outstanding	Check	-85.60
12/08/2020		58448	AT&T CALNET3	Accounts Payable	Outstanding	Check	-1,341.18
12/08/2020		58449	BADGER METER	Accounts Payable	Outstanding	Check	-4,954.83
12/08/2020		58450	BOB NISHIYAMA INVESTIGATIONS	Accounts Payable	Outstanding	Check	-1,362.03
12/08/2020		58451	CALIFORNIA RURAL WATER ASSN	Accounts Payable	Outstanding	Check	-1,178.00

Bank Transaction Report

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
12/08/2020		58452	FED EX	Accounts Payable	Outstanding	Check	-44.95
12/08/2020		58453	FERRELLGAS	Accounts Payable	Outstanding	Check	-414.88
12/08/2020		58454	GRANITE CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-504.94
12/08/2020		58455	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Check	-32.63
12/08/2020		58456	INTERIOR/EXTERIOR WOOD PRODUCTS	Accounts Payable	Outstanding	Check	-350.00
12/08/2020		58457	LAKE CO OFFICE OF EDUCATION	Accounts Payable	Outstanding	Check	-25.00
12/08/2020		58458	LAKE COUNTY ELECTRIC SUPPLY	Accounts Payable	Outstanding	Check	-347.49
12/08/2020		58459	LAKE COUNTY LOCK & SAFE	Accounts Payable	Outstanding	Check	-100.00
12/08/2020		58460	LEE'S SPORTING GOODS	Accounts Payable	Outstanding	Check	-58.70
12/08/2020		58461	LEETE GENERATORS	Accounts Payable	Outstanding	Check	-102,220.66
12/08/2020		58462	LIGHTHOUSE BIS, LLC	Accounts Payable	Outstanding	Check	-114.00
12/08/2020		58463	LOCAL GOVERNMENT COMMISSION INC.	Accounts Payable	Outstanding	Check	-4,727.28
12/08/2020		58464	MEDIACOM	Accounts Payable	Outstanding	Check	-1,640.85
12/08/2020		58465	NUSO	Accounts Payable	Outstanding	Check	-260.17
12/08/2020		58466	ONLINE INFORMATION SERVICES	Accounts Payable	Outstanding	Check	-12.20
12/08/2020		58467	O'REILLY AUTO PARTS	Accounts Payable	Outstanding	Check	-359.31
12/08/2020		58468	PACE SUPPLY #03391-00	Accounts Payable	Outstanding	Check	-686.17
12/08/2020		58469	PAPE MATERIAL HANDLING	Accounts Payable	Outstanding	Check	-1,387.65
12/08/2020		58470	PAUL R. CURREN	Accounts Payable	Outstanding	Check	-5,343.75
12/08/2020		58471	PEOPLE SERVICES, INC.	Accounts Payable	Outstanding	Check	-200.00
12/08/2020		58472	PG&E	Accounts Payable	Outstanding	Check	-2,014.95
12/08/2020		58473	PINNACLE PUBLIC FINANCE, INC.	Accounts Payable	Outstanding	Check	-28,461.00
12/08/2020		58474	RAINBOW AGRICULTURAL SERVICES	Accounts Payable	Outstanding	Check	-191.95
12/08/2020		58475	REMIF	Accounts Payable	Outstanding	Check	-64,493.40
12/08/2020		58476	SHRED-IT USA LLC	Accounts Payable	Outstanding	Check	-142.16
12/08/2020		58477	STANDARD PRINTING COMPANY	Accounts Payable	Outstanding	Check	-566.80
12/08/2020		58478	SWRCB ACCOUNTING OFFICE	Accounts Payable	Outstanding	Check	-23,210.00
12/08/2020		58479	TEAM GHILOTTI, INC	Accounts Payable	Outstanding	Check	-101,567.31
12/08/2020		58480	THATCHER COMPANY OF CA., INC.	Accounts Payable	Outstanding	Check	-2,422.44
12/08/2020		58481	THE WORKS INC/MLS - LSQ FUNDING GROUP	Accounts Payable	Outstanding	Check	-2,193.07
12/08/2020		58482	U.S. BANK	Accounts Payable	Outstanding	Check	-5,505.07
12/08/2020		58483	UKIAH PAPER SUPPLY, INC.	Accounts Payable	Outstanding	Check	-2,999.31
12/08/2020		58484	UMPQUA BANK	Accounts Payable	Outstanding	Check	-141,780.36
12/08/2020		58485	UNION BANK	Accounts Payable	Outstanding	Check	-2,535.00
12/08/2020		58486	US POSTMASTER - ARIZONA	Accounts Payable	Outstanding	Check	-939.10
12/08/2020		58487	WESTGATE PETROLEUM CO., INC.	Accounts Payable	Outstanding	Check	-4,414.63
12/08/2020		58488	WILDA SHOCK	Accounts Payable	Outstanding	Check	-1,500.00
Bank Account 15-0352000798 Total: (245)							-1,346,262.19
Report Total: (245)							-1,346,262.19

Bank Transaction Report

Issued Date Range: -

Summary

Bank Account	Count	Amount
15-0352000798 POOLED CASH BANK	245	-1,346,262.19
Report Total:	245	-1,346,262.19

Cash Account	Count	Amount
998 998-0000-101000 POOLED CASH - WEST AMERICA	245	-1,346,262.19
Report Total:	245	-1,346,262.19

Transaction Type	Count	Amount
Bank Draft	45	-130,382.31
Check	199	-1,497,834.41
Check Reversal	1	281,954.53
Report Total:	245	-1,346,262.19



CITY OF LAKEPORT

- City Council
- City of Lakeport Municipal Sewer District
- Lakeport Redevelopment Successor Agency
- Lakeport Industrial Development Authority
- Municipal Financing Agency of Lakeport

STAFF REPORT	
RE: Annual Maddy Act Appointment List	MEETING DATE: 12/15/2020
SUBMITTED BY: Kelly Buendia, City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to direct the City Clerk to prepare the annual Maddy Act Appointment List.

BACKGROUND/DISCUSSION:

The Maddy Act (*Government Code* Sections 54970 through 54974) states that a vast and largely untapped reservoir of talent exists among the citizenry of the State of California, and that rich and varied segments of this great human resource are, all too frequently, not aware of the many opportunities which exist to participate in and serve on local regulatory and advisory boards, commissions, and committees.

The Act requires that on or before December 31 of each year, each legislative body prepare an appointments list of all regular ongoing boards, commissions, and committees which are appointed by the legislative body of the local agency.

Pursuant to the Maddy Act, the list must contain the list of all appointive terms that expire during the next calendar year (shown in red), with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position. Once the list is prepared, the City Clerk will make it available to the public in accordance with the Act and can continue recruiting any vacant positions.

OPTIONS:

The Appointments list is statutorily mandated. The City Council could direct the City Clerk to complete the list and call a special meeting for approval prior to the December 31 deadline.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

Move to direct the City Clerk to prepare the 2021 Maddy Act Appointments List and post at City Hall and the Lakeport Public Library.

- Attachments:** 1. DRAFT Maddy Act Appointment List

CITY OF LAKEPORT 2020 MADDY ACT LOCAL APPOINTMENTS LIST

NOTICE: In compliance with the requirements of the Maddy Act (*Government Code §54970, et seq.*), the following appointments list was posted on or before December 31, 2019, at the City Hall, City of Lakeport, 225 Park Street, Lakeport, CA 95453, and at the Lakeport Library, 1425 North High Street, Lakeport, CA 95453. The City Council of the City of Lakeport will make appointments to the positions below which will expire or will otherwise become vacant in 2020. Unless noted otherwise, all appointees must be residents of the City of Lakeport.

PLANNING COMMISSION

The Planning Commission meets the second Wednesday of each month at 5:00 p.m. in the Council Chambers of City Hall. The city council may appoint one member who lives outside of the city limits but within the Lakeport zip code area.

COMMISSIONER	DATE APPOINTED	TERM ENDS
Mark Mitchell	December 18, 2018	December 31, 2022
Jeff Warrenburg	December 17, 2019	December 31, 2022
Nathan Maxman	December 7, 2020	December 31, 2022
Kurt Combs	December 7, 2020	December 31, 2024
Scott Barnett	December 7, 2020	December 31, 2024

LAKEPORT ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (LEDAC)

This committee meets bimonthly, on the second Wednesday of the month, at 7:30 a.m. in the Conference Room at City Hall. Membership to this committee is open to anyone who lives, works, shops, or does business in the City of Lakeport, including those in the unincorporated areas of the Lakeport trade area.

COMMISSIONER	DATE APPOINTED	TERM ENDS
Pam Harpster	December 17, 2019	December 31, 2021
Andy Lucas	December 17, 2019	December 31, 2021
Laura Sammel	December 17, 2019	December 31, 2021
Denise Combs	December 8, 2020	December 31, 2022
Bonnie Darling	December 18, 2020	December 31, 2022
Wilda Shock	December 8, 2020	December 31, 2022
Alicia Russell	December 8, 2020	December 31, 2022

MEASURE Z ADVISORY COMMITTEE

This committee meets quarterly to review all revenues and expenditures of the Measure Z transactions and use tax and make recommendations to the City Council regarding those expenditures.

COMMISSIONER	DATE APPOINTED	TERM ENDS
Susan King	December 18, 2018	December 31, 2022
Verna Schaffer	December 18, 2018	December 31, 2022
Meg Harper	December 8, 2020	December 31, 2024
Dennis Rollins	December 8, 2020	December 31, 2024
Zack Jordan	December 8, 2020	December 31, 2024

LAKEPORT FIRE PROTECTION DISTRICT BOARD

BOARD MEMBER	DATE APPOINTED	TERM ENDS
Andy Lucas	December 17, 2019	December 31, 2023
Alan Flora	January 1, 2019	December 31, 2022



CITY OF LAKEPORT

- City Council
- City of Lakeport Municipal Sewer District
- Lakeport Redevelopment Successor Agency
- Lakeport Industrial Development Agency
- Municipal Financing Agency of Lakeport

STAFF REPORT	
RE: City Council Reorganization	MEETING DATE: 12/15/2020
SUBMITTED BY: Kelly Buendia, City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to hold its annual reorganization meeting.

BACKGROUND/DISCUSSION:

In December, the City Council holds its annual reorganization meeting. This year, because it is an election year, the reorganization meeting includes adopting a resolution reciting the facts of the Consolidated Municipal Election, approving the Certificate of the County of Lake's result of the canvass, and administration of Oaths of Office and Presentations of Certificates of Election. This meeting also includes the appointment of Mayor and Mayor Pro Tem.

Resolution Reciting the Facts of the Election

The first order of business is for the Council to approve the attached Resolution which sets forth the results of the November elections for City Council Members. The Elections Code requires that the County of Lake provide the City with a Certification of County Elections Office of Results of the Canvass of the Consolidated General Election and that the City Council approve the Certification. Staff recommends the suggested motion at the end of this report.

Presentation to Outgoing Councilmembers

It is customary for the Outgoing Councilmembers to be honored during this meeting. Mayor Pro Tem Parlet will make a presentation to Outgoing Councilmembers, Tim Barnes and George Spurr.

Oaths of Office

Each new Council Member will be required to cite an oath of office. The City Clerk will swear in new councilmembers and present them Certificates of Election and Oaths of Office.

Appointment of Mayor and Mayor Pro Tem

The City Clerk conducts mayoral elections as part of that position's statutory duties. It is recommended that the Mayor Pro Tem Parlet announce that elections for Mayor and Mayor Pro Tem are to be conducted by the City Clerk and turn the meeting over to the City Clerk.

The City Clerk will request nominations for Mayor (which do not require a second but do require the acceptance of the nomination by the nominee) and conduct a public election by roll call vote. Following the election of Mayor, the City Clerk will provide a similar nomination and election process for Mayor Pro Tem.

At that point, the new Mayor will be seated, and the meeting will be turned over to the new Mayor.

The new Mayor has the responsibility to make appointments to various commissions, boards, and committees. In order to give the Mayor time to review these committees and ascertain who would like to serve on them, the appointments to the commissions, boards, and committees will take place at the next regular council meeting. A list of the available appointments are attached to this report.

OPTIONS:

The reorganization meeting is a statutorily mandated meeting for all City Councils.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

Move to approve the Certification of County Elections Office of Results of the Canvass of the Consolidated General Election and adopt the proposed resolution reciting the facts of the consolidated general municipal election held in said city of Lakeport on the 3rd day of November, 2020, declaring the results thereof and such other matters as are provided by law.

- Attachments:**
1. Proposed Resolution
 2. Certificates of Election and Oaths of Office
 3. List of current liaison seats to commissions, boards, and committees

RESOLUTION NO. ____ (2020)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT, CALIFORNIA,
RECITING THE FACTS OF THE CONSOLIDATED GENERAL MUNICIPAL ELECTION
HELD ON THE 3RD DAY OF NOVEMBER, 2020, DECLARING THE RESULTS
AND SUCH OTHER MATTERS AS PROVIDED BY LAW.**

WHEREAS, a Consolidated General Municipal Election was held and conducted in the City of Lakeport, California, on Tuesday, the 3RD day of November, 2020, as required by law; and

WHEREAS, notice of the election was given in time, form, and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form, and manner as required by the provisions of the *Elections Code* of the State of California for the holding of elections in general law cities; and

WHEREAS, the County Elections Official of the County of Lake canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEPORT, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts except by vote by mail voter ballots and provisional ballots was 234.

That the whole number of vote by mail ballots cast in the City was 2,270 making a total of 2,504 ballots cast in the City.

SECTION 2. That the names of persons voted for at the election for a Member of the City Council are as follows:

Michael Green	Kenneth Parlet
Nathan Maxman	Michael Froio

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates are as listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that:

KENNETH "KENNY" PARLET was elected as a member of the City Council for a full term of four (4) years.

MICHAEL S. GREEN was elected as a member of the City Council for a full term of four (4) years.

MICHAEL FROIO was elected as a member of the City Council for a full term of four (4) years

SECTION 5. That the City Clerk shall enter on the records of the City Council of Lakeport, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City; (2) The names of the persons voted for; (3) For what office each person was voted for; (5) The number of votes given at each precinct to each person, and for and against each measures; (6) The total number of votes given to each person and for and against each measure.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON this 15TH day of December, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

GEORGE SPURR, Mayor

ATTEST:

KELLY BUENDIA, City Clerk

Resolution No.



COUNTY OF LAKE
Office of the Registrar
Courthouse - 255 North Forbes Street
Lakeport, CA 95453
Telephone 707/263-2372
FAX 707/263-2742

MARIA VALADEZ
Registrar of Voters

LOURDES PANTALEON
Deputy Registrar of Voters

**CERTIFICATION OF COUNTY ELECTIONS OFFICIAL OF RESULTS
OF THE OFFICIAL CANVASS OF THE ELECTION RETURNS
AND THE RESULTS OF THE 1% MANUAL TALLY OF
RANDOMLY SELECTED VOTING PRECINCTS FOR THE
NOVEMBER 3, 2020 GENERAL ELECTION**

STATE OF CALIFORNIA)

SS

COUNTY OF LAKE)

I, MARIA VALADEZ, Registrar of Voters, do hereby certify that, in pursuance of the provisions of Division 15, Chapter 4, Article 5 (commencing with Section 15360) of the Elections Code, State of California, I conducted the 1% public manual tally of randomly selected precincts for the November 3, 2020 General Election commencing on Tuesday, November 17, 2020 and ending on Thursday, November 19, 2020; and the following random voting precincts were selected for the 1% manual tally: VBM-382 (No Election Day votes cast at 382 Voting Precinct - only Provisional/Conditional ballots); 111 (VBM-111); 215 (VBM-215); 311 (VBM-311); VBM-411 (No Election Day votes cast at 411 Voting Precinct – only Provisional/Conditional ballots); and, 561 (VBM-561). The findings of the Canvassing Board, consisting of four (4) members, found that the Hart Verity Voting System tabulated the ballots correctly and the Canvassing Board did not find any discrepancies between the machine count and the manual tally; other than unintentional and explainable human error.

Following the completion of the 1% public manual tally and counting all of the remaining vote-by-mail ballots, approved office provisional/conditional ballots, and approved polls provisional/conditional ballots; I do hereby certify that, in pursuance of the provisions of Division 15, Chapter 4, Article 1 (commencing with Section 15300) of the Elections Code, I did canvass the returns of the votes cast for elective public offices, State propositions, and the local fire district measure; and, I do hereby certify that the Statement of Votes, to which this certification is attached, shows the total number of votes cast in each of the respective voting precincts therein, and that the totals of the respective columns and the totals as shown for each candidate, State propositions, and local fire district measure are full, true and correct.

WITNESS my hand and official seal this 1st day of December, 2020.



Maria Valadez

MARIA VALADEZ, REGISTRAR OF VOTERS

City of Lakeport - Member, City Council (VF3)

Cumulative Totals	Registration	Ballots Cast	Turnout (%)	MICHAEL S. GREEN	KENNETH "KENNY" PARLET	NATHAN MAXMAN	MICHAEL FROJO
Precinct							
411 LP LANGE	712	629	88.3	287	373	220	247
412 LP WILLOW TREE	722	619	85.7	311	348	190	262
413 LP GOVERNMENT	713	592	83.0	274	311	182	220
414 LP FAIRGROUNDS	841	664	79.0	347	310	200	238
Vote by Mail Totals	2,988	2,270	76.0	1,141	1,229	738	873
Election Day Voting Totals	2,988	234	7.8	78	113	54	94
Grand Totals	2,988	2,504	83.8	1,219	1,342	792	967

City of Lakeport - Member, City Council (VF3)

Vote by Mail
Totals

District	Registration	Ballots Cast	Turnout (%)	MICHAEL S. GREEN	KENNETH "KENNY" PARLET	NATHAN MAXMAN	MICHAEL FROJO
Lake County	2,988	2,270	76.0	1,141	1,229	738	873
5th Congressional District	2,988	2,270	76.0	1,141	1,229	738	873
2nd Senatorial District	2,988	2,270	76.0	1,141	1,229	738	873
4th Assembly District	2,988	2,270	76.0	1,141	1,229	738	873
4th Supervisorial District	2,988	2,270	76.0	1,141	1,229	738	873
City of Lakeport	2,988	2,270	76.0	1,141	1,229	738	873
Bd Of Equalization, Dist 2	2,988	2,270	76.0	1,141	1,229	738	873
Vote by Mail Totals	2,988	2,270	76.0	1,141	1,229	738	873

City of Lakeport - Member, City Council (VF3)

Election Day
Voting Totals

District	Registration	Ballots Cast	Turnout (%)	MICHAEL S. GREEN	KENNETH "KENNY" PARLET	NATHAN MAXMAN	MICHAEL FROJO
Lake County	2,988	234	7.8	78	113	54	94
5th Congressional District	2,988	234	7.8	78	113	54	94
2nd Senatorial District	2,988	234	7.8	78	113	54	94
4th Assembly District	2,988	234	7.8	78	113	54	94
4th Supervisorial District	2,988	234	7.8	78	113	54	94
City of Lakeport	2,988	234	7.8	78	113	54	94
Bd Of Equalization, Dist 2	2,988	234	7.8	78	113	54	94
Election Day Voting Totals	2,988	234	7.8	78	113	54	94

City of Lakeport - Member, City Council (VF3)

Grand Totals

District	Registration	Ballots Cast	Turnout (%)	MICHAEL S. GREEN	KENNETH "KENNY" PARLET	NATHAN MAXMAN	MICHAEL FROJO
Lake County	2,988	2,504	83.8	1219	1342	792	967
5th Congressional District	2,988	2,504	83.8	1219	1342	792	967
2nd Senatorial District	2,988	2,504	83.8	1219	1342	792	967
4th Assembly District	2,988	2,504	83.8	1219	1342	792	967
4th Supervisorial District	2,988	2,504	83.8	1219	1342	792	967
City of Lakeport	2,988	2,504	83.8	1219	1342	792	967
Bd Of Equalization, Dist 2	2,988	2,504	83.8	1219	1342	792	967
Vote by Mail Totals	2,988	2,270	76.0	1,141	1,229	738	873
Election Day Voting Totals	2,988	234	7.8	78	113	54	94
Grand Totals	2,988	2,504	83.8	1,219	1,342	792	967

Certificate of Election and Oath of Office

I, Kelly Buendia, City Clerk of the City of Lakeport, State of California, do hereby certify that at an Election held in this City, on the 3rd day of November, 2020, KENNETH “KENNY” PARLET was elected to the office of City Council member as appears by the official result of the election, on file in my office.

Witness my hand and official seal this 15th day of December, 2020.

Kelly Buendia, City Clerk

STATE OF CALIFORNIA,)
) ss.
County of Lake)

I, KENNY PARLET, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Name of Office: CITY COUNCIL MEMBER

Kenny Parlet

Subscribed and sworn to before me, this 15th day of December, 2020.

Kelly Buendia, City Clerk

Certificate of Election and Oath of Office

I, Kelly Buendia, City Clerk of the City of Lakeport, State of California, do hereby certify that at an Election held in this City, on the 3rd day of November, 2020, MICHAEL S. GREEN was elected to the office of City Council member as appears by the official result of the election, on file in my office.

Witness my hand and official seal this 15TH day of December, 2020.

Kelly Buendia, City Clerk

STATE OF CALIFORNIA,)
) ss.
County of Lake)

I, MICHAEL S. GREEN, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Name of Office: CITY COUNCIL MEMBER

Michael S. Green

Subscribed and sworn to before me, this 15th day of December, 2020.

Kelly Buendia, City Clerk

LAKEPORT CITY COUNCIL
EFFECTIVE JANUARY 5, 2021
LIAISONS TO COMMISSIONS, BOARDS, COMMITTEES

LIAISONS

2020

2021

Lakeport Fire Protection District	Mayor Spurr Council Member Turner, Alt.	
Lakeport Regional Chamber of Commerce	Council Member Turner Council Member Mattina, Alt.	
Lakeport Main Street Association	Mayor Spurr	

APPOINTMENTS

2020

2021

League of California Cities Redwood Empire Division Division Business Meeting Voting Delegate	Council Member Turner Council Member Mattina	
League of California Cities Redwood Empire Division Legislative Committee Voting Delegate	Mayor Spurr Council Member Mattina	
Lake County/City Area Planning Council	Council Member Mattina Council Member Parlet Council Member Spurr Alt.	
Lakefront Park Advisory Ad-Hoc Committee	Mayor Pro Tem Parlet Council Member Mattina	
Right of Way Ordinance Advisory Ad-Hoc Committee		
PEG Board	Council Member Turner	
Vector Control District Board	Mayor Spurr	
County of Lake Solid Waste Management Task Force	Mayor Spurr Council Member Turner	
SB 621 Indian Gaming Funds Committee	Mayor Spurr Council Member Barnes	
Local Agency Formation Commission LAFCO Alternate* *Rotates to City of Clearlake in 2020 & 2021	Council Member Mattina	
Invasive Species Task Force Committee	Mayor Pro Tem Parlet	
Clean Water Program Committee	Council Member Turner Mayor Spurr, Alt.	
Lakeport Unified School District Committee	Council Member Mattina Council Member Turner	
Abandoned Vehicle Service Authority	Mayor Pro Tem Parlet Mayor Spurr, Alt.	
Lake County Airport Land Use Commission	Council Member Mattina	
Lakeport Investment Committee	Council Member Mattina Mayor Pro Tem Parlet	