

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 16, 2020

### CLOSED SESSION:

Mayor Spurr called the meeting to order at 5:30 p.m. with Council Members Turner, Mattina and Spurr present. Council Members Barnes and Parlet arrived at the Closed Session at 5:34 p.m.

Council Member Mattina announced that she will recuse herself for Item 1, as she represents the City Manager as a realtor.

Mayor Spurr adjourned the meeting to closed session at 5:31 p.m. to discuss the following:

1. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Name of Agency Negotiators: Councilmembers Turner and Barnes  
Unrepresented Employee: City Manager
2. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Name of Agency Negotiators: Mayor Spurr and Councilmember Mattina  
Unrepresented Employee: City Manager

### CALL TO ORDER & ROLL CALL:

Mayor Spurr called the open session to order at 6:15 p.m., with Council Members Barnes, Mattina, Parlet, Turner, and Mayor Spurr present.

### II. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to accept the agenda as posted.

### III. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

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| A. | Ordinances:  | Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per <i>Government Code</i> Section 36934.                 |
| B. | Minutes:   | Approve minutes of the City Council regular meeting of June 2, 2020, and the special meeting of June 9, 2020.   |
| C. | Renew Emergency Resolution:<br>Mendocino Complex Fire                      | Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.   |
| D. | Renew Emergency Resolution:<br>February 2019 Storms                        | Confirm the continuing existence of a local emergency for the February 2019 Storms.   |
| E. | Renew Emergency Resolution:<br>PG&E Public Safety Power Shutoffs<br>(PSPS) | Confirm the continuing existence of a local emergency for the October 2019 PSPS.  |
| F. | Renew Emergency Resolution:<br>COVID-19                                    | Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.   |
| G. | Warrants:  | Approve the warrant register of June 9, 2020.   |
| H. | Notice of Completion:  | Adopt the resolution accepting construction of the Library Park Seawall Replacement Project by West Coast Contractors, Inc. and authorize the filing of the Notice of Completion. |

- I. Professional Services Agreement: Approve and authorize the City Manager to execute the professional services agreement with Polestar Computers for the provision of IT support services
  - J. Professional Services Agreement: Approve and authorize the City Manager to execute the professional services agreement with NHA Advisors LLC.
  - K. Professional Services Agreement: Approve and authorize the City Manager to execute the professional services agreement with PCT.
  - L. Bid Rejection: Reject all bids for the 2020 Sewer Main Replacement Project because doing so best serves the interests of the City.
  - M. Ordinance Introduction: Safety Assessment Placard Ordinance Introduce the proposed ordinance to the Lakeport Municipal Code and schedule a public hearing for July 14, 2020
  - N. Unrepresented Employees: Adopt a resolution approving the Compensation and Benefits Program for the City of Lakeport Unrepresented Employees for the period of July 1, 2020 through June 30, 2021.
- Vote on Consent Agenda: Prior to taking action on the Consent Agenda, City Attorney Ruderman read the following disclaimer:

“Before we move on to taking action on the consent calendar, the City Council must orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers. Accordingly, before the City Council this evening, as part of agenda item III.N is a recommendation to approve a salary and benefit package for the unrepresented management employees. The unrepresented management employees consist of at-will management employees and mid-management employees. The benefit package before the City Council includes no salary increase and is otherwise status quo from the prior contract.”

A motion was made by Council Member Parlet, seconded by Council Member Barnes , and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to accept the consent agenda, items A-N.

#### IV. **PUBLIC PRESENTATIONS/REQUESTS:**

- A. Public Input: There was public comment received via chat. Michael Green had a question regarding City utilizing code enforcement for Covid-19 compliance for City businesses, and requested that staff research and bring this issue back at a future meeting.
- B. Proclamation: Mayor Spurr presented a proclamation honoring Chief Building Official Tom Carlton on his retirement from the City after 20 years of dedicated service to the community.

#### V. **COUNCIL BUSINESS:**

- A. Police Chief
  - 1. Police Operations Update: Police Chief Rasmussen presented a report regarding Police Department policies and procedures being provided in light of current national events. Michael Green asked about current legislative policing reforms.
- B. Assistant City Manager
  - 1. Hazardous Weed Abatement The staff report was presented by Assistant City Manager Ingram. Michael Green asked about constitutional objections regarding code enforcement of nuisance weeds. A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to approve the proposed resolution declaring dry weeds, brush and similar vegetation creating a fire hazard upon lands throughout the City to constitute a public nuisance and direct staff to utilize the Administrative Citation procedures outlined in Chapter 8.30 of the Lakeport Municipal Code to abate said public nuisance weeds.

2. Lakefront Park Design Project: The staff report was presented by Assistant City Manager Ingram. Council Member Mattina recused herself from this item as she owns property within 1000 feet of the property at 800 North Main Street. A motion was made by Council Member Parlet, seconded by Council Member Turner, and passed 4-0-1 by the following roll call vote: Barnes – aye; Mattina – abstained; Parlet – aye; Turner – aye; Spurr – aye, to approve and authorize the City Manager to execute a professional services agreement with SSA for the planning, design, engineering and project management of the Lakefront Park project.
3. Local Early Action Planning (LEAP) Grant: The staff report was presented by Assistant City Manager Ingram. A motion was made by Council Member Mattina, seconded by Council Member Parlet, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to adopt the proposed Resolution and authorize the City Manager to submit the LEAP grant application to HCD.

C. Administrative Services Director

1. Community Center The staff report was presented by Administrative Services Director Buendia. Council Member Mattina suggested that the Community Center be named after City Manager Silveira, and requested that this be brought at a future meeting. The Mayor requested staff to bring the issue of the name of the Center back at a future meeting. Council Member Mattina requested clarification on the issue of trash removal after events. Michael Green supported naming the Community Center the Silveira Center. A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to authorize the City Manager to develop, maintain, and revise a Lakeport Community Center Facility Rental Policy and adopt a Resolution approving use and rental fees for the Lakeport Community Center.
2. Classification and Salary Schedule Updates: The staff report was presented by Administrative Services Director Buendia.
1. A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to approve a Public Works Superintendent I-II classification at salary range E-2 for the Superintendent I and salary range E3 for Superintendent II.
  2. A motion was made by Council Member Turner, seconded by Council Member Barnes, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to approve a Building Inspector classification at salary range 42.
  3. A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye, to approve a Resolution rescinding Resolution 2739 (2020) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.

VI. **CITY COUNCIL COMMUNICATIONS:**

- A. Miscellaneous Reports, if any: Council Member Barnes had no report. Council Member Parlet reached out to the President of the Lake County NAACP, who advised that they are very supportive of Chief Rasmussen’s policing plan. Council Member Mattina had no report.

Council Member Turner is attending the National League of Cities symposium this week.

Mayor Spurr complimented Police Chief Rasmussen’s update and thanked Chief Building Official Tom Carlton for his service.

Finance Director Walker had no report.

Police Chief Rasmussen had no report.

Public Works Director Grider advised that staff is working on deferred maintenance projects.

Administrative Services Director reminded Council that open enrollment closes Friday. She advised that the PelletB testing will be taking place in the Community Center this week.

Assistant City Manager Ingram had no report.

Margaret thanked Council for their support, and also thanked Chief Building Official Carlton for his service.

Mayor Spurr adjourned the meeting at 7:33 p.m.

**VII. ADJOURNMENT:**

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George Spurr, Mayor

Attest:

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Kelly Buendia, City Clerk