

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 2, 2020

- I. **CALL TO ORDER & ROLL CALL:** Mayor Spurr called the meeting to order at 6:00 p.m. with Council Members Barnes, Mattina, Parlet, Turner, and Mayor Spurr present.
- City Clerk Buendia read the meeting participation instructions.
- II. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Mattina, seconded by Council Member Turner, to accept the agenda. The motion was passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye to accept agenda as posted.
- III. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
  - B. Minutes: Approve minutes of the City Council special meeting of May 18, 2020, May 19, 2020, May 26, 2020, May 27, 2020 and the regular meeting of May 19, 2020.
  - C. Renew Emergency Resolution: Mendocino Complex Fire Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.
  - D. Renew Emergency Resolution: February 2019 Storms Confirm the continuing existence of a local emergency for the February 2019 Storms.
  - E. Renew Emergency Resolution: PG&E Public Safety Power Shutoffs (PSPS) Confirm the continuing existence of a local emergency for the October 2019 PSPS.
  - F. Renew Emergency Resolution: COVID-19 Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.
  - G. Application 2020-013: Approve application 2020-013 for the Tuesday Farmer’s Market in Library Park, contingent on Health Department approval and staff recommendations.
  - H. Bid Award: Authorize the City Manager to sign purchase order with Arrow Fence for the purchase and installation of the chain link security fence at new PD. Additionally, to authorize the purchase and installation of the electrical work, IPROX reader and Honeysuckle vines.
  - I. Bid Award: Approve and authorize the City Manager to execute a professional services agreement with Miskis Services for installation of a sewer liner as proposed.
  - J. Side Letter: Approve the side letter agreement with Unrepresented Employees Compensation and Benefits Program adopted March 6, 2018.
  - K. Fireworks Operations Plan: Receive and file the Illegal Fireworks Police Operation Plan.
  - L. Contract Award: Civic Spark Approve and authorize the City Manager to execute a Service Agreement with the Local Government Commission for (1) CivicSpark Fellow for project year 2020/2021.
  - M. Contract Amendment: City Manager Approve Amendment #4 to the Agreement for Services Between the City of Lakeport and Margaret Silveira, dated October 18, 2016.
  - N. Certificate of Acceptance: 800 North Main Street (Natural High): Adopt a resolution accepting acquisition of the property located at 800 North Main Street in Lakeport, California and authorizing the City Manager to execute documents related thereto.

## Vote on Consent Agenda:

Prior to taking action on the Consent Agenda, City Attorney Ruderman read the following disclaimer:

“Before we move on to taking action on the consent calendar, I’d like to publicly announce that under Government Code 54953.c.3, the City Council is required to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.

Accordingly, before the City Council this evening, as part of agenda item III.J is a recommendation to approve a side letter to the unrepresented management employees’ compensation program that will include a short-term voluntary separation program. The separation program includes up to 12 weeks of pay and one-year service credit towards the retiree health program for employees retiring by July 1, 2020.

Also, before the City Council this evening as agenda item III.M is a recommendation to approve an amendment to the City Manager’s contract. The amendment extends the City Manager’s contract to February 22, 2022 provides for city-paid retiree health benefits until that date in the event of early retirement.”

Council member Mattina abstained from vote on item III.N Certificate of Acceptance for 800 North Main Street (Natural High) due to a potential conflict of interest on the item because of Council Member Mattina’s business property is located within 500 feet of the subject property.

A motion was made by Council Member Turner, seconded by Council Member Barnes, to accept the consent agenda. The motion was passed by the following roll call vote: Barnes – aye; Mattina – abstained from vote on item N, aye on all other items; Parlet – aye; Turner – aye; Spurr - aye

**IV. PUBLIC PRESENTATIONS/REQUESTS:**

## A. Public Input:

There was no input offered from the public.

**V. COUNCIL BUSINESS:**

## A. Finance Director

## 1. FY 2020-21 Preliminary Budget:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Turner, seconded by Council Member Parlet, to adopt the recommended budget for the City of Lakeport and its component units authorize the City Manager to expend the appropriations found therein for the fiscal year 2020-21. The motion was passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye.

## 2. Appropriations Limit

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Mattina, seconded by Council Member Barnes to approve the appropriations limit of \$13,326,112 in Fiscal Year 2020-21 for the City of Lakeport and adopt the proposed resolution

The motion was passed 5-0-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye.

**VI. CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

Council Member Barnes reminded everyone to stay safe and healthy.

Council Member Parlet gave no report.

Council Member Mattina said Area Planning Commission and transit meetings would be held tomorrow and the 11th Street Corridor study would be reviewed.

Council Member Turner thanked Finance Director Walker for the thorough report. She will attend legislative policy meetings with the League on Friday. Expressed intense appreciation for the Lakeport Police Department who go above and beyond to treat people with respect and professionalism.

Mayor Spurr also thanked the Police Department and asked that this message be delivered to the staff.

City Manager Silveira announced that she would like to do a virtual ribbon cutting at the new Library Park seawall and promenade.

Mayor Spurr adjourned the meeting at 6:47 p.m.

VII. ADJOURNMENT:

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George Spurr, Mayor

Attest:

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Kelly Buendia, City Clerk