

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, April 7, 2020 6:00 p.m.

- I. CALL TO ORDER & ROLL CALL:** Mayor Spurr called the meeting to order at 6:00 pm, with Council Members Spurr, Barnes, Mattina, Parlet, and Turner present. Council Member Parlet joined at 6:03 p.m.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was not observed.  
City Clerk Buendia gave housekeeping instructions for the GoToWebinar electronic platform.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Mattina, seconded by Council Member Turner, to accept the agenda as posted. The motion was passed 5-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr - aye
- IV. CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council of the special meeting of March 17, 2020, and the regular meeting of March 17, 2020.
- C. Warrants: Approve the warrant register of March 13, 2020.
- D. Renew Emergency Resolution: Mendocino Complex Fire Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.
- E. Renew Emergency Resolution: February 2019 Storms Confirm the continuing existence of a local emergency for the February 2019 Storms.
- F. Renew Emergency Resolution: PG&E Public Safety Power Shutoffs (PSPS) Confirm the continuing existence of a local emergency for the October 2019 PSPS.
- G. Renew Emergency Resolution: COVID-19 Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.
- H. School Resource Officer Contract: Approve the Memorandum of Understanding between the Lakeport Unified School District and the City of Lakeport Police Department for the services of a School Resource Officer for Fiscal Years 2020/2021 & 2021/2022 and direct the City Manager to sign.
- I. Bid Award: Award a construction contract to Thompson Contracting for the Spray Field Fence Replacement Project
- Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Turner, to approve the Consent Agenda, items A-I. The motion was passed 5-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

- A. Public Input: Public Input was submitted via email and/or Go to Webinar teleconference:  
Steve Tucker (email): was read by Mayor Spurr regarding the Shelter in Place order.

**VI. PUBLIC HEARINGS:**

- A. Assistant City Manager:
1. Ordinance Adoption:  
Building Code Update
- The staff report was presented by Assistant City Manager Ingram.
- Mayor Spurr opened the Public Hearing at 6:14 p.m. With no comment offered by the public, Mayor Spurr closed the Public Hearing at 6:14 p.m.
- A motion was made by Council Member Turner, seconded by Council Member Barnes, to approve the Ordinance adopting the 2019 California Building Code and removing references to obsolete building codes throughout the Lakeport Municipal Code. The motion was passed 5-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye.

**VII. COUNCIL BUSINESS:**

- A. City Manager
1. Ratify Executive Order  
2020-01:
- The staff report was presented by City Manager Silveira.
- A motion was made by Council Member Parlet, seconded by Council Member Mattina to ratify and confirm Executive Order 2020-01. The motion was passed 5-0 by the following roll call vote: Barnes – aye; Mattina – aye; Parlet – aye; Turner – aye; Spurr – aye.

**VIII. CITY COUNCIL COMMUNICATIONS:**

- A. Miscellaneous Reports, if any:
- Council Member Barnes said he hoped everyone was holding up well.
- Council Member Parlet gave no report.
- Council Member Mattina gave no report.
- Council Member Turner commended the police force on their businesses visits and enforcement of the shelter in place order. She further thanked the public works crews for keeping the sewers and facilities operational.
- Mayor Spurr gave no report.

**IX. ADJOURNMENT:**

Mayor Spurr adjourned the meeting at 6:27 p.m.

Attest:

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George Spurr, Mayor

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Kelly Buendia, City Clerk