

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, March 3, 2020

City Council Chambers, 225 Park Street, Lakeport, California 95453

- I. **CALL TO ORDER & ROLL CALL:** Mayor Spurr called the meeting to order at 6:00 p.m. with Council Members Mattina, Parlet, and Turner present. Council Member Barnes was absent.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Assistant City Manager Ingram.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Barnes absent, to accept the agenda as posted.
- IV. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council of the regular meeting of February 18, 2020, and the special meeting of February 24, 2020.
- C. Renew Emergency Resolution: Mendocino Complex Fire Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.
- D. Renew Emergency Resolution: February 2019 Storms Confirm the continuing existence of a local emergency for the February 2019 Storms.
- E. Renew Emergency Resolution: PG&E Public Safety Power Shutoffs (PSPS) Confirm the continuing existence of a local emergency for the October 2019 PSPS.
- F. Application 2020-005: Approve Application 2020-005, with staff recommendations, for the 2020 Memorial Day Parade to be held on Main Street.
- G. Application 2020-006: Approve application 2020-006, with staff recommendations, for the 2020 July Fourth Arts & Crafts Fair event on Park Street and Library Park.
- H. Application 2020-007: Approve application 2020-007, with staff recommendations, for the 2020 Taste of Lake County event on Main Street.
- I. Application 2020-008: Approve application 2020-008, with staff recommendations, for the 2020 Pumpkin and Dia de Los Muertos event on Main Street.
- J. Application 2020-009: Approve application 2020-009, with staff recommendations, for the 2020 Trick or Treat Main Street event.
- K. Application 2020-010: Approve application 2020-010, with staff recommendations, for the 2020 Dickens Faire event on Main Street.
- L. Conflict of Interest Code: Adopt a resolution amending and adopting an updated Conflict of Interest Code.
- M. Retention Schedule: Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2712 (2019).
- N. Out of State Travel: Authorize Out-of-State Travel for two (2) staff members from the Utilities Division to attend the California Rural Water Association (CRWA) Expo in Lake Tahoe, Nevada.
- Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Barnes absent, to adopt the Consent Agenda, items A-N.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: There was no public input.

B. Presentation: Public Health Officer Dr. Gary Pace, MD, MPH, gave a short update regarding preparations/planning undertaken by officials to address the Coronavirus in Lake County.
Highlights from the update include:

- County Health officials are communicating with State and Federal officials daily.
- What individuals can do: wash hands, cover mouth/nose, don't touch face, stay away from large gatherings (>1000) or those who are ill.
- Employers: Encourage teleconferencing, encourage employees to stay home when sick, allow parents sick time to care for children.
- Masks: N95 supplies are limited, and generally unnecessary. Those with symptoms should instead wear surgical masks if they must go out in public while ill.
- Resources: The Health Department will give weekly updates to the Board of Supervisors, as well as distribute press releases with updates. The CDC website is also a good resource.

VI. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira reported that the Prop 68 Grant awarded, and thanked Parks Foreman, Assistant City Manager Ingram and Associate Planner Chance for putting the grant together. She also thanked Council Member Mattina for reaching out to the consultant that shepherded the City through the process.

City Attorney Ruderman had no report.

Public Works Director Grider had no report.

Finance Director Walker had no report.

Chief Rasmussen reported that the Lakeport Police Department has signed an agreement with the Willits Police Department for off-duty LPD officers to take extra shifts (volunteer) to assist Willits. Willits will pay the officers.

Chief Rasmussen reminded the Council and public of the Town Hall meeting scheduled for Thursday regarding public safety.

Assistant City Manager Ingram will be traveling to Monterey next week for a workshop on retail recruiting to help spur development for our vacant shopping center properties.

Council Member Turner will be attending the National League of Cities Conference in DC next week.

Council Member Mattina had no report.

Council Member Parlet had no report.

Mayor Spurr had no report.

VII. ADJOURNMENT:

Mayor Spurr adjourned the meeting at 6:35 p.m.

George Spurr, Mayor

Attest: _____
Hilary Britton, Deputy City Clerk