

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 7, 2020

City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

- I. **CALL TO ORDER & ROLL CALL:** Mayor Spurr called the meeting to order at 6:00 p.m. with Council Members Barnes, Mattina, Parlet, and Turner present.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Spurr.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote, to accept the agenda as posted
- IV. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of December 17, 2019.
- C. Renew Emergency Resolution: Mendocino Complex Fire Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.
- D. Renew Emergency Resolution: February 2019 Storms Confirm the continuing existence of a local emergency for the February 2019 Storms.
- E. Renew Emergency Resolution: PG&E Public Safety Power Shutoffs (PSPS) Confirm the continuing existence of a local emergency for the October 2019 PSPS.
- F. FY 2020-21 Recognized Obligation Schedule (ROPS): Approve ROPS 20-21 for the period of July 1, 2020 through June 30, 2021 for presentation and adoption by the Lakeport Redevelopment Oversight Board.
- G. Out-of-State Travel: Authorize the out of state travel as requested by the City Manager for Council Member Turner to attend the National League of Cities' Congressional City Conference to be held in Washington, DC, March 7-11, 2020.
- Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to accept the Consent Agenda, items A-G.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Persons wishing to address the City Council are required to complete a Citizen's Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.*
- B. Presentation: Mayor Spurr presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting to Finance Director Nick Walker on behalf of the City of Lakeport.
- VI. **COUNCIL BUSINESS**
- A. Administrative Services Director/City Clerk
1. ACA Implementation: The staff report was presented by Administrative Services Director/City Clerk Buendia. A motion was made by Council Member Mattina, seconded by Council Member Barnes, and unanimously carried by voice vote, to receive and file a Compliance and Implementation Plan for the Patient Protection and Affordable Care Act.
2. Assistant City Manager The staff report was presented by Administrative Services Director/City Clerk Buendia.

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to approve the Assistant City Manager classification at salary range E-5A already included in the 2019-2020 budget, and

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to approve a Resolution rescinding Resolution 2715 (2019) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.

1. Appointments of Liaisons to Community Boards & Committees:

The staff report was presented by Administrative Services Director/City Clerk Buendia.

Council Member Barnes advised that he can no longer serve as liaison to the Lakeport Fire Protection District Board. Mayor Spurr will serve instead.

Mayor Spurr reappointed Council Members as liaisons to various Boards, Committees, and Commissions*.

*The list of appointments are attached to these Minutes.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and unanimously carried by voice vote, to adopt a resolution appointing Council Member Mattina and Council Member Turner to represent and vote on behalf of the City at the League of California Cities, Redwood Empire Division Business meetings; and

Mayor Spurr and Council Member Mattina to represent the City and vote at Division Legislative Committee meetings.

B. Finance Director

1. Utility Billing:

The staff report was presented by Finance Director Walker.

Supervisor Scott advised that Lake County Continuum of Care can assist low income customers with utility deposits.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and unanimously carried by voice vote, to Adopt the resolution approving the revised Administrative Policy – Utilities Billing effective February 1, 2020.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and unanimously carried by voice vote, to adopt a resolution approving the revised service deposits for new water accounts effective February 1, 2020 and authorize the City Manager to execute the agreement with ONLINE Information Services, Inc.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira advised that the new carpet for the lobby and conference rooms will be installed this week. The Council Chamber will also be re-carpeted once the Council approves the carpet option.

Acting City Attorney Reed had no report.

Public Works Director Grider had no report.

Finance Director Walker had no report.

Chief Rasmussen reported that two new Lakeport Police Department recruits started at the Police Academy this week and should graduate by the end of March.

Community Development Director Ingram had no report.

Administrative Services Director/City Clerk Buendia had no report.

Council Member Barnes had no report.

Council Member Parlet advised that he is sorry to leave LAFCo this year, after serving as the City alternate to LAFCo the past 2 years.

Council Member Mattina advised she will be attending the LAFCo meeting next week.

Council Member Turner had no report.

Mayor Spurr had no report.

Mayor Spurr adjourned the meeting at 6:37 p.m.

IX. ADJOURNMENT:

Attest:

George Spurr, Mayor

Hilary Britton, Deputy City Clerk

LAKEPORT CITY COUNCIL
EFFECTIVE JANUARY 8, 2020
LIAISONS TO COMMISSIONS, BOARDS, COMMITTEES

LIAISONS

2019

2020

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| Lakeport Fire Protection District | Mayor Barnes Council Member Turner, Alt. | Mayor Spurr Council Member Turner, Alt. |
| Lakeport Regional Chamber of Commerce | Council Member Turner Council Member Mattina, Alt. | Council Member Turner Council Member Mattina, Alt. |
| Lakeport Main Street Association | Mayor Pro Tem Spurr | Mayor Spurr |

APPOINTMENTS

2019

2020

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| League of California Cities Redwood Empire Division Division Business Meeting Voting Delegate | Council Member Turner Council Member Mattina | Council Member Turner Council Member Mattina |
| League of California Cities Redwood Empire Division Legislative Committee Voting Delegate | Mayor Pro Tem Spurr Council Member Mattina | Mayor Spurr Council Member Mattina |
| Lake County/City Area Planning Council | Council Member Mattina Council Member Parlet Council Member Spurr Alt. | Council Member Mattina Council Member Parlet Council Member Spurr Alt. |
| PEG Board | Council Member Turner | Council Member Turner |
| Vector Control District Board | Mayor Pro Tem Spurr | Mayor Pro Tem Spurr |
| County of Lake Solid Waste Management Task Force | Council Member Spurr Mayor Turner | Mayor Spurr Council Member Turner |
| SB 621 Indian Gaming Funds Committee | Council Member Spurr Mayor Pro Barnes | Mayor Spurr Council Member Barnes |
| Local Agency Formation Commission LAFCO Alternate* *Rotates to City of Clearlake in 2020 & 2021 | Council Member Mattina Council Member Parlet | Council Member Mattina |
| Invasive Species Task Force Committee | Council Member Parlet | Mayor Pro Tem Parlet |
| Clean Water Program Committee | Council Member Parlet | Mayor Pro Tem Parlet |
| Lakeport Unified School District Committee | Council Member Mattina Council Member Turner | Council Member Mattina Council Member Turner |
| Oversight Board of the Former Lakeport Redevelopment Agency | Council Member Mattina Council Member Parlet. Alt. | Council Member Mattina Mayor Pro Tem Alt. |
| Abandoned Vehicle Service Authority | Council Member Parlet Council Member Spurr, Alt. | Mayor Pro Tem Parlet Mayor Spurr, Alt. |
| Lake County Airport Land Use Commission | Council Member Mattina | Council Member Mattina |
| Lakeport Investment Committee | Council Member Mattina Council Member Parlet | Council Member Mattina Mayor Pro Tem Parlet |