



# AGENDA

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, July 7, 2020 6:00 p.m.

Location: See Teleconferencing Instructions Below

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **July 7, 2020** will be conducted telephonically through Go to Webinar. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

**If you would like to speak on an agenda item, you can access the meeting remotely:**

Join from a PC, Mac, iPad, iPhone, or Android device:

Please use this web link: <https://attendee.gotowebinar.com/rt/4934289734610796044>

**Or join by phone\*:**

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

United States (Toll-free): + 1 877 309 2071

United States: +1 (951) 384-3421

Access Code: 879-799-541

Audio PIN: Shown after joining the webinar

\*Please note that if you phone in without using the web link, you will be in "listen mode" only, and will not be able to participate or comment.

The City wants you to know that you can also submit your comments by email to [virtualhost@cityoflakeport.com](mailto:virtualhost@cityoflakeport.com). To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, July 7, 2020.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



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**Tuesday, July 7, 2020**

**5:30 p.m.**

1. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Name of Agency Negotiators: Mayor Spurr and Councilmember Mattina  
Unrepresented Employee: City Manager

6:00 p.m.

#### CLOSED SESSION:

#### CALL TO ORDER & ROLL CALL:

Move to accept agenda as posted, or move to add or delete items.

*To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.*

#### II. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

#### III. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

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|----|--|---|
| A. | Ordinances:  | Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per <i>Government Code</i> Section 36934. |
| B. | Minutes:   | Approve minutes of the City Council regular meeting of June 16, 2020.   |
| C. | Renew Emergency Resolution:<br>Mendocino Complex Fire                      | Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.   |
| D. | Renew Emergency Resolution:<br>February 2019 Storms                        | Confirm the continuing existence of a local emergency for the February 2019 Storms.   |
| E. | Renew Emergency Resolution:<br>PG&E Public Safety Power Shutoffs<br>(PSPS) | Confirm the continuing existence of a local emergency for the October 2019 PSPS.  |
| F. | Renew Emergency Resolution:<br>COVID-19                                    | Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.   |
| G. | Ordinance Introduction: Safety<br>Assessment Placard Ordinance             | Introduce the proposed ordinance to the Lakeport Municipal Code and schedule a public hearing for August 4, 2020.   |
| H. | Electronic Signature Policy:   | Adopt the resolution approving and adopting a policy authorizing the use and acceptance of electronic signatures (e-signatures) on City documents.                |
| I. | City Manager Contract:   | Approve the Retirement Incentive Agreement Between the City of Lakeport and Margaret Silveira.  |

#### IV. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input:

*Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Persons wishing to address the City Council are required to complete a Citizen's Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.*

#### V. PUBLIC HEARINGS:

- A. Housing Element: Hold a public hearing and adopt the proposed Resolution to Adopt the Housing Element Update of the General Plan and finding this action exempt from CEQA.
- B. Hazardous Weeds: Hold a protest hearing in accordance with Lakeport Municipal Code Section 8.28.030 allowing recipients of a notice to abate dry vegetation creating fire hazard conditions on private property to express objections and be provided with due consideration as to why their property should not be abated.

**VI. COUNCIL BUSINESS:**

- A. City Manager
  - 1. Westside Park Road: Approve a resolution directing staff to begin the application process to change Westside Park Road to Charlie's Way.
  - 2. City Manager Contract: Approve the Agreement for Services Between the City of Lakeport and Kevin M. Ingram.
- B. Finance Director
  - 1. Delinquent Utility Bills: Cause a written report ("Written Report") to be prepared and filed with the City Clerk containing a description of each parcel of real property within the City/CLMSD to which delinquent water and sewer user charges, fees, and penalties are applicable and the amount of the delinquent water and sewer user charge, fee, and penalty for each such parcel the period of June 1, 2019 through May 31, 2020.
  - 2. Solid Waste Contract: Approve and authorize the City Manager to sign the amendment to the franchise agreement with Lakeport Disposal, Inc.
- C. Administrative Services Director:
  - 1. Community Center: Adopt a resolution officially naming the building donated by the Bank of America, located at 500 N. Main Street.
- D. Public Works Director:
  - 1. Bid Award: Award a construction contract to Team Ghilotti, Inc. for the Second Street Sidewalk Improvement Project.

**VII. CITY COUNCIL COMMUNICATIONS:**

- A. Miscellaneous Reports, if any:

**VIII. ADJOURNMENT:**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, [www.cityoflakeport.com](http://www.cityoflakeport.com), subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

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Hilary Britton, Deputy City Clerk