



# AGENDA

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 16, 2020 6:00 p.m.

Location: See Teleconferencing Instructions Below

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for **June 16, 2020** will be conducted telephonically through Go to Webinar. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

**If you would like to speak on an agenda item, you can access the meeting remotely:**

Join from a PC, Mac, iPad, iPhone, or Android device:

Please use this web link: <https://attendee.gotowebinar.com/rt/4934289734610796044>

**Or join by phone\*:**

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

United States (Toll-free): + 1 877 309 2074

United States: +1 (213) 929-4221

Access Code: 723-557-820

Audio PIN: Shown after joining the webinar

\*Please note that if you phone in without using the web link, you will be in "listen mode" only, and will not be able to participate or comment.

The City wants you to know that you can also submit your comments by email to [virtualhost@cityoflakeport.com](mailto:virtualhost@cityoflakeport.com). To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, June 16, 2020.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



## AGENDA

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Tuesday, June 16, 2020

5:30 p.m.

1. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Name of Agency Negotiators: Councilmembers Turner and Barnes  
Unrepresented Employee: City Manager
2. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Name of Agency Negotiators: Mayor Spurr and Councilmember Mattina  
Unrepresented Employee: City Manager

6:00 p.m.

#### CLOSED SESSION:

#### CALL TO ORDER & ROLL CALL:

#### II. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Move to accept agenda as posted, or move to add or delete items.

*To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.*

#### III. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

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|----|---|---|
| A. | Ordinances:   | Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per <i>Government Code</i> Section 36934.                 |
| B. | Minutes:  | Approve minutes of the City Council regular meeting of June 2, 2020, and the special meeting of June 9, 2020.   |
| C. | Renew Emergency Resolution:<br>Mendocino Complex Fire                   | Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.   |
| D. | Renew Emergency Resolution:<br>February 2019 Storms                     | Confirm the continuing existence of a local emergency for the February 2019 Storms.   |
| E. | Renew Emergency Resolution:<br>PG&E Public Safety Power Shutoffs (PSPS) | Confirm the continuing existence of a local emergency for the October 2019 PSPS.  |
| F. | Renew Emergency Resolution:<br>COVID-19                                 | Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.   |
| G. | Warrants:   | Approve the warrant register of June 9, 2020.   |
| H. | Notice of Completion:   | Adopt the resolution accepting construction of the Library Park Seawall Replacement Project by West Coast Contractors, Inc. and authorize the filing of the Notice of Completion. |
| I. | Professional Services Agreement:  | Approve and authorize the City Manager to execute the professional services agreement with Polestar Computers for the provision of IT support services                            |
| J. | Professional Services Agreement:  | Approve and authorize the City Manager to execute the professional services agreement with NHA Advisors LLC.  |
| K. | Professional Services Agreement:  | Approve and authorize the City Manager to execute the professional services agreement with PCT.   |

- L. Bid Rejection: Reject all bids for the 2020 Sewer Main Replacement Project because doing so best serves the interests of the City.
- M. Ordinance Introduction: Safety Assessment Placard Ordinance Introduce the proposed ordinance to the Lakeport Municipal Code and schedule a public hearing for July 14, 2020
- N. Unrepresented Employees: Adopt a resolution approving the Compensation and Benefits Program for the City of Lakeport Unrepresented Employees for the period of July 1, 2020 through June 30, 2021.

#### IV. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Persons wishing to address the City Council are required to complete a Citizen's Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.*
- B. Proclamation: Present a proclamation honoring Chief Building Official Tom Carlton on his retirement from the City after 20 years of dedicated service to the community.

#### V. COUNCIL BUSINESS:

- A. Police Chief
1. Police Operations Update: Receive a report regarding Police Department policies and procedures being provided in light of current national events.
- B. Assistant City Manager
1. Hazardous Weed Abatement Approve the proposed resolution declaring dry weeds, brush and similar vegetation creating a fire hazard upon lands throughout the City to constitute a public nuisance and direct staff to utilize the Administrative Citation procedures outlined in Chapter 8.30 of the Lakeport Municipal Code to abate said public nuisance weeds.
  2. Lakefront Park Design Project: Approve and authorize the City Manager to execute a professional services agreement with SSA for the planning, design, engineering and project management of the Lakefront Park project.
  3. Local Early Action Planning (LEAP) Grant: Adopt the proposed Resolution and authorize the City Manager to submit the LEAP grant application to HCD.
- C. Administrative Services Director
1. Community Center Authorize the City Manager to develop, maintain, and revise a Lakeport Community Center Facility Rental Policy and adopt a Resolution approving use and rental fees for the Lakeport Community Center.
  2. Classification and Salary Schedule Updates:
    1. Approve a Public Works Superintendent I-II classification at salary range E-2 for the Superintendent I and salary range E3 for Superintendent II.
    2. Approve a Building Inspector classification at salary range 42.
    3. Approve a Resolution rescinding Resolution 2739 (2020) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.

#### VI. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

#### VII. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, [www.cityoflakeport.com](http://www.cityoflakeport.com), subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

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Hilary Britton, Deputy City Clerk