

# MINUTES

## SPECIAL MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, October 22, 2019

City Council Chambers, 225 Park Street, Lakeport, California 95453

*Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.*

- I. **CALL TO ORDER & ROLL CALL:** Mayor Pro Tem Spurr called the meeting to order at 6:00 p.m. with Council Members Mattina and Parlet present. Council Member Turner and Mayor Barnes were absent.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Public Works Director Grider.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Turner and Mayor Barnes absent, to add urgency item Out of State Travel as item IV.H., and accept the agenda as amended.
- IV. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of October 1, 2019.
- C. Renew Emergency Resolution: Mendocino Complex Fire Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.
- D. Renew Emergency Resolution: February 2019 Storms Confirm the continuing existence of a local emergency for the February 2019 Storms.
- E. Application 2019-027: Approve application 2019-027, with staff recommendations, for the 2019 Halloween Costume Parade on October 31, 2019.
- F. Application 2020-001: Approve application 2020-001, with staff recommendations, for the 2020 Home Wine and Beer Makers Festival in Library Park.
- G. Lakeport Hazard Mitigation Plan (LHMP) Approve the adoption of the LHMP.
- H. Out of State Travel Authorize the police department to send staff to Arizona for a time sensitive police investigation.
- Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Turner and Mayor Barnes absent, to approve the consent agenda, items A-H.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: Mayor Pro Tem Spurr presented the certificate from the Governor's Office of Emergency Services certifying Public Works Director Grider as an Emergency Management Specialist.
- VI. **COUNCIL BUSINESS**
- A. Police Chief
1. Vehicle Purchase The staff report was presented by Chief Rasmussen.
- A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote, with Council Member Turner and Mayor Barnes absent, to authorize the City Manager to follow the procurement policy and grant guidelines to purchase a general police patrol vehicle and a police K9 vehicle for an amount not to exceed \$108,854.
- B. Community Development Director

1. Contract Award: The staff report was presented by Community Development Director Ingram

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Turner and Mayor Barnes absent, to authorize the Community Development Director to enter into a Professional Service Agreement with De Novo Planning Group for the completion of the City of Lakeport's 6th Cycle Housing Element Update in the amount of \$33,240.

C. Administrative Services Director:

1. Committees and Commissions: The staff report was presented by Administrative Services Director Buendia.

Ken Wicks spoke against the process.  
Suzanne Russell spoke against the process.  
Michael Froio spoke against the process.

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote, with Council Member Turner and Mayor Barnes absent, to adopt a resolution of the City Council of the City of Lakeport establishing an Ad Hoc Selection Advisory Committee for the selection of the members of its Committees and Commissions with terms expiring in 2019, to be comprised of Mayor Barnes and Mayor Pro Tem Member Spurr.

**VII. CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira has been in close contact with PG&E regarding a potential Public Safety Power Shutdown.

City Attorney Ruderman gave no report.

Finance Director Walker gave no report.

Public Works Director Grider gave no report.

Police Chief Rasmussen advised of the prescription drug take back event at the Police Department on Saturday.

Community Development Director Ingram gave no report.

Administrative Services Director/City Clerk Buendia gave no report.

Mayor Barnes was absent.

Council Member Parlet attended the League of California Cities conference last week. He attended presentations on policing, posting policy, homelessness. He came back from the conference feeling more in tune with CA issues.

He also reported that the League formed a rural Cities group to focus on rural issues.

Council Member Mattina agreed that the conference was excellent and praised the staff for things that we were already doing in Lakeport that aren't being done elsewhere yet. She also stated that Lakeport was well represented at the conference, in part due to the participation of Lakeport City Council member on League committees.

Council Member Spurr added that he was impressed with the rural committee.

Council Member Turner was absent.

**VIII. ADJOURNMENT:**

Mayor Pro Tem Spurr adjourned the meeting at 6:55 p.m.

Attest:

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Kelly Buendia, City Clerk