

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 7, 2019

City Council Chambers, 225 Park Street, Lakeport, California 95453

*Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.*

**CLOSED SESSION:**

The meeting was called to order by Mayor Barnes at 5:30 p.m. Mayor Barnes adjourned to close session at 5:30 p.m. to consider the following:

1. Conference with Labor Negotiator (Gov. Code § 54957.6)  
Employee Group: Unrepresented Management  
Negotiators: Administrative Services Director Buendia

**I. CALL TO ORDER & ROLL CALL:**

Mayor Barnes called the meeting to order at 6:00p.m. with Council Members Mattina, Parlet, Turner, and Spurr present.

**Report Out of Closed Session:**

There was no reportable action out of closed session.

**II. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by a member of the U.S. Coast Guard Auxiliary, Flotilla 88 of Lake County.

**III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:**

A motion was made by Council Member Spurr, seconded by Council Member Turner, and unanimously carried by voice vote to accept the agenda as posted.

**IV. CONSENT AGENDA:**

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of April 16, 2019.

C. Warrants:

Approve the warrant register of April 30, 2019.

D. Renew Emergency Resolution:  
Mendocino Complex Fire

Confirm the continuing existence of a local emergency for the Mendocino Complex Fire.

E. Renew Emergency Resolution: February  
2019 Storms

Confirm the continuing existence of a local emergency for the February 2019 Storms.

F. Application 2019-013:

Approve event application 2019-003, with staff recommendations, for the 2019 Rhythm and Brews event.

G. Application 2019-012:

Approve the Lakeport Criterium event application and agreement between the City of Lakeport and Main Street Elite Cycling and require event staff to continue to meet with city staff to ensure that all concerns and requirements are met prior to the event.

H. Application 2019-014:

Approve event application 2019-014, with staff recommendations, for the 2019 Cardboard and Duct Tape Regatta.

I. Application 2019-016:

Approve event application 2019-016, with staff recommendations, for the 2019 Memorial Day Parade.

J. Retention Schedule:

Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2698 (2019).

K. Measure Z Advisory Committee (MZAC):

Receive and file the draft minutes of the regular meeting of April 17, 2019.

- L. Contract Amendment: Approve Amendment #3 to Agreement for Services between the City of Lakeport and Margaret Silveira.

**Statutory Disclaimer (Gov. Code §54953(c)(3)):**

Prior to taking action on the Consent Agenda, Mayor Barnes read the following disclaimer:

“Before we move on to taking action on the consent calendar, I’d like to publically announce that GC Code §54953 (c)(3) requires the City Council to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.

Accordingly, before the City Council this evening, as part of agenda item IV.L is a recommendation to approve an amendment to the City Manager’s contract. The amendment provides for a 6.5% salary increase”.

Vote on the Consent Agenda:

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to approve the Consent Agenda, items A-L.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight’s agenda. Persons wishing to address the City Council are required to complete a Citizen’s Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.*
- B. Proclamation: Mayor Barnes presented a Proclamation designating May 12-18, 2019 as Police Week, and publicly saluting the service of law enforcement officers in our community and in communities across the nation.
- C. Presentation: Chief Rasmussen and Mayor Barnes presented a Council Certificate of Recognition to Lakeport Police Officer Casey DeBolt in recognition for his efforts to stem drunk driving in our community.
- D. Proclamation: Mayor Barnes presented a Proclamation declaring May 18 through May 24, 2019 as National Safe Boating Week in Lake County.
- E. Presentation: Herman Hernandez from PG&E will give a presentation regarding the utility’s Wildland Fire Mitigation Plan.

**VI. COUNCIL BUSINESS:**

- A. City Clerk:
1. Appointment Lake County Airport Land Use Commission Board of Directors  
The staff report was presented by City Clerk Buendia. Mayor Barnes appointed Council Member Mattina as the City of Lakeport representative to the Lake County Airport Land Use Commission Board of Directors.
  2. Clean Water Management Program:  
The staff report was presented by City Clerk Buendia. Mayor Barnes appointed Council Member Turner as the designated representative from the City of Lakeport to the Program Management Council and Council Member Spurr as the alternate.
- B. City Manager
1. Contract Award:  
The staff report was presented by City Manager Silveira.  
  
Michael Froio spoke against the project.  
  
Melissa Fulton applauded staff for involving line staff in the process and paying attention to the details on the remodel project.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to award a construction contract to Bridges Construction for the City Hall Remodel Project.

**VII. CITY COUNCIL COMMUNICATIONS:**

**A. Miscellaneous Reports, if any:**

City Manager Silveira stated that the West Company will be presenting at an upcoming Council meeting regarding ways businesses can prepare for emergencies.

City Attorney Ruderman gave no report.

Public Works Director Grider stated that on May 14 a meeting takes place at City Hall on the 11<sup>th</sup> Street Corridor Study to garner as much community input as possible. He further stated that the Library Park sea wall has been approved by FEMA as a project and is with engineers for design.

Finance Director Walker was absent.

Chief Rasmussen stated there is a bill at the state legislature that eliminates police authority to tow vehicles after 72 hours. This would include abandoned vehicles. He reported several staff will be attending training on using videos for messaging in emergencies.

Community Development Director Ingram stated that a community meeting takes place on May 13, 2019 for the Prop 68 parks grant.

Administrative Services Director/City Clerk Buendia gave no report.

Mayor Barnes gave no report.

Council Member Parlet gave no report.

Council Member Mattina gave no report.

Council Member Spurr gave no report.

Council Member Turner invited the community to the Mother’s Day Breakfast at the Lakeport Senior Center. She also invited the community to attend the Community Visioning Forum on wellness at the Soper Reese on May 16, 2019.

**VII. ADJOURNMENT:**

Mayor Barnes adjourned the meeting at 7:37 p.m.

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Tim Barnes, Mayor

Attest:

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Kelly Buendia, City Clerk