

# MINUTE

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, February 6, 2018

City Council Chambers, 225 Park Street, Lakeport, California 95453

### CLOSED SESSION:

Mayor Turner called the meeting to order at 5:32 p.m.

Council Member Parlet arrived at 5:32 p.m.

There was no public comment, and Mayor Turner adjourned the meeting to Closed Session at 5:32 p.m.

to consider the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)

1. 800 N. Main Street, APN 025-601-07  
Agency Negotiator: City Manager Silveira  
Negotiating Party: Lakeport Unified School District  
Under Negotiation: Price and Terms of Payment
2. 810 N. Main Street, APN 025-601-04  
Agency Negotiator: City Manager Silveira  
Negotiating Party: George Hotaling  
Under Negotiation: Price and Terms of Payment
3. 910 Bevins Street, APN: 025-472-03  
Agency Negotiator: City Manager Silveira  
Negotiating Party: Lake County Theatre Company  
Under Negotiation: Price and Terms of Payment

### REPORT FROM CLOSED SESSION:

There were no reportable actions from Closed Session.

### I. CALL TO ORDER & ROLL CALL:

Mayor Turner called the regular meeting to order at 6:09 p.m., with Council Member Barnes, Council Member Mattina, Council Member Parlet, Council Member Spurr and Mayor Turner present.

### II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by City Manager Silveira.

### III. ACCEPTANCE OF AGENDA:

A motion was made by Council Member Mattina, seconded by Council Member Barnes, and unanimously carried by voice vote to accept agenda as posted.

Urgency Items:

There were no urgency items.

### IV. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of January 16, 2018.

C. Warrants:

Approve the warrant registers of January 23, 2018.

D. Application 2018-003:

Approve Application 2018-003, with staff recommendations, for Cinco de Mayo event to be held in Library Park on May 6, 2018.

E. Lakeshore Blvd. ER Project:

Authorize the City Manager to sign Contract Change Orders No. 8 and 9, as well as sign and file the Notice of Completion with Granite Construction Co. on the Lakeshore Blvd ER Project ER4403(003).

F. Lakeshore Blvd Roadway Repair Project:

Approve the Resolution accepting Exhibit 13-A, stating the Lakeshore Blvd Roadway Repair project has no acquisition of right of way associated with it.

G. Measure Z Advisory Committee:

Receive and file draft minutes of the January 17, 2018 Measure Z Advisory Committee.

Vote on Consent Agenda:

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to approve the Consent Agenda, items A-G.

### V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Citizen Input: There was no citizen input.
- B. Proclamation: Mayor Turner presented of a Proclamation honoring Harold Taylor's 14 years of service on the Lakeport Planning Commission.

Mayor Turner announced that there will be a reception for Committee & Commission members at the March 6, 2018 meeting. Invitations and details will go out to the Committee and Commission members.

## VI. COUNCIL BUSINESS:

- A. City Clerk
1. Committee & Commission Appointments: Planning Commission
 

The staff report was presented by City Clerk Buendia.  
A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to appoint Kipp Knorr to the Planning Commission to a term effective immediately with the term expiring December 31, 2018.
  2. Committee & Commission Appointments: Lakeport Economic Development Advisory Committee
 

The staff report was presented by City Clerk Buendia.  
Suzanne Lyons asked why applicants to the Parks and Recreation Commission have not been appointed yet.  
A motion was made by Council Member Mattina, seconded by Council Member Spurr, and unanimously carried by voice vote to appoint three members, Pamela Harpster, Dan Peterson, and Andy Lucas, to the Lakeport Economic Development Committee effective immediately, with terms expiring December 31, 2019.
  3. Ordinance Introduction: Parks and Recreation Ordinance Amendments
 

The staff report was presented by City Clerk Buendia.  
Nancy Ruzicka spoke in support of monthly meetings of Park and Recreation Commission.  
Parks and Recreation Commissioner Suzanne Lyons spoke in favor of a Council liaison to the Commission. She is opposed to quarterly meetings, supports monthly meetings.  
Parks and Recreation Commissioner Suzanne Russell spoke in favor of monthly meetings.  
Parks and Recreation Commissioner Ann Blue spoke in favor monthly meetings.  
Bill Graham spoke in favor of monthly meetings.

A motion was made by Council Member Mattina to Introduce an Ordinance of the City Council of the City of Lakeport Amending Chapter 2.20 of Title 2 of the Lakeport Municipal Code regarding the Park and Recreation Commission including:

    1. Allowing one at-large, non-City resident member, open to residents residing in the 95453 zip code.
    2. Change meeting frequency to bi-monthly.

and to set a Public Hearing for February 20, 2018.

The motion died for lack of a second.

A motion was made by Council Member Parlet, , seconded by Council Member Barnes, passed by the following roll call vote:  
Council Member Barnes: Aye  
Council Member Mattina: Aye  
Council Member Parlet: Aye  
Council Member Spurr: Aye  
Mayor Turner: Nay

to Introduce an Ordinance of the City Council of the City of Lakeport Amending Chapter 2.20 of Title 2 of the Lakeport Municipal Code regarding the Park and Recreation Commission including:

    1. Allowing one at-large, non-City resident member, open to residents residing in the 95453 zip code.

2. Change meeting frequency to monthly.  
and to set a Public Hearing for February 20, 2018.

B. Community Development Director

1. City Hall Remodel Proposal:

The staff report was presented by Community Development Director Ingram. Nancy Ruzicka suggested having someone at City Hall on Fridays when City Hall is closed. She also would like to see space for consultation with staff away from the public counter.

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to authorize City staff to prepare and solicit a Request for Proposals (RFP) for the City Hall Remodel Project.

C. Police Chief

1. Background Check Authorization:

The staff report was presented by Police Chief Rasmussen. A motion was made by Council Member Spurr, seconded by Council Member Barnes, and unanimously carried by voice vote to adopt a resolution of the City Council of the City of Lakeport authorizing conducting criminal background checks for commercial cannabis licensing purposes.

**VII. CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira had no report.  
City Attorney Ruderman had no report.  
Public Works Director Grider had no report.  
Finance Director Walker had no report.  
Administrative Services Director/City Clerk Buendia had no report.  
Police Chief Rasmussen reported that upon taking delivery of the new Police Department Dodge Chargers the cars ended up being \$5,000.00 less than the amount authorized by the City Council.  
Community Development Director Ingram had no report.  
Council Member Spurr had no report.  
Council Member Parlet took part in a trip to City of Greenfield (Monterey County) to tour a cannabis processing plant on Monday.  
Council Member Mattina had no report.  
Council Member Barnes had no report.  
Mayor Turner had no report.  
Mayor Turner adjourned the meeting at 7:55 p.m.

**VIII. ADJOURNMENT:**

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Mireya G. Turner, Mayor

Attest:

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Hilary Britton, Deputy City Clerk