

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSION AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 16, 2018

City Council Chambers, 225 Park Street, Lakeport, California 95453

CLOSED SESSION:

Mayor Turner called the meeting to order at 5:32 p.m.

Mayor Turner adjourned the meeting to closed session at 5:34 p.m. to consider the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)

1. 800 N. Main Street, APN 025-601-07
Agency Negotiator: City Manager Silveira
Negotiating Party: Superintendent Lieferman
Under Negotiation: Price and Terms of Payment
2. 810 N. Main Street, APN 025-601-04
Agency Negotiator: City Manager Silveira
Negotiating Party: George Hotaling
Under Negotiation: Price and Terms of Payment

The City Council reconvened from Closed Session at 6:09 p.m. There was no report out of Closed Session.

I. CALL TO ORDER & ROLL CALL:

Mayor Turner called the regular meeting to order at 6:09 p.m. with Council Member Spurr, Council Member Parlet, Council Member Mattina, Council Member Barnes and Mayor Turner present.

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Supervisor Tina Scott.

III. ACCEPTANCE OF AGENDA:

A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote to accept agenda as posted, or move to add or delete items.

Urgency Items:

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of January 2, 2018.
- C. Warrants: Approve the warrant registers of January 5, 2018.
- D. Retention Schedule Revisions: Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2614 (2017)
- E. Professional Services Agreement: Approve and authorize the City Manager to execute the proposed professional services agreement with Paul Curren dba Curren Consulting.
- Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote to accept the consent agenda, items A-E.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Citizen Input: There was no input offered from the public.
- B. Proclamation: Mayor Turner presented a Proclamation honoring Robert Ray's 45 years of service to the Fire Service in Lake County.

VI. COUNCIL BUSINESS:

- A. Community Development Director

1. Cannabis Fee Resolution The staff report was presented by Community Development Director Ingram.

A motion was made by Council Member Spurr, seconded by Council Member Parlet, and unanimously carried by voice vote to adopt the proposed resolution establishing fees for the processing of commercial cannabis permit applications consistent with processes outlined in Chapter 5.34 of the Lakeport Municipal Code which permits and regulates commercial cannabis activities within the City of Lakeport.

B. Finance Director

1. Mid-Year Budget Review The staff report was presented by Finance Director Walker who noted that the requested appropriation had increased from \$37,000 to \$52,000.

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to approve the amendment to the fiscal year 2017-18 City budget as recommended by staff (in the amount of \$52,000.)

2. Recognized Obligation Payment Schedule 18-19 The staff report was presented by Finance Director Walker.

Sitting as the Board of the Successor Agency to the former Lakeport Redevelopment Agency, a motion was made by Board Member Barnes, seconded by Board Member Parlet, and unanimously carried by voice vote to approve the Recognized Obligation Payment Schedule 18-19 for the period of July 1, 2018 through June 30, 2019 for presentation and adoption by the Lakeport Redevelopment Oversight Board.

C. Public Works Director

1. Camera Van Purchase The staff report was presented by Utilities Superintendent Harris. Kim Beall asked about maintenance of the camera van.

A motion was made by Council Member Parlet, seconded by Council Member Mattina, and unanimously carried by voice vote to authorize the City Manager to sign the associated purchase order and purchase agreement for a Weco Industries Multi-Conductor Main Line TV Van for \$242,672.04

D. Administrative Services Director

1. Master Salary Schedule The staff report was presented by Administrative Services Director Buendia. A motion was made by Council Member Mattina, seconded by Council Member Spurr, and unanimously carried by voice vote to adopt a proposed Resolution creating and affirming the City of Lakeport's (City) master pay schedule for all represented employee classifications and all unrepresented employees covered by a Compensation Plan so that the City is in compliance with the requirements of the California Code of Regulations, title 2, section 570.5 and the California Public Employees' Retirement System (CalPERS) relating to publically available pay schedules.

VII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira had no report.

City Attorney Ruderman had no report.

Finance Director Walker had no report.

Police Chief Rasmussen had no report.

Community Development Director Ingram had no report.

Administrative Services Director had no report.

Council Member Spurr had no report.

Council Member Parlet had no report.

Council Member Barnes had no report.

Council Member Mattina reported she would be attending LAFCO meeting and then attending a League Housing and Economic Development Committee Meeting.

Mayor Turner reported she would be attending League Community Services and Environmental Policy Committee Meetings.

Mayor Turner adjourned the meeting at 7:01 p.m.

VIII. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, www.cityoflakeport.com, subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

Mireya Turner, Mayor

Attest:

Kelly Buendia, City Clerk