AGENDA
REGULAR MEETING OF THE LAKEPORT CITY COUNCIL
(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)
Tuesday, October 2, 2018
City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

CLOSED SESSION: 5:30 p.m.

1. Conference with Real Property Negotiator (Gov. Code § 54956.8)
   910 Bevins Street, APN 025-472-03
   Agency Negotiator: City Manager Silveira
   Negotiating Party: Jeff Lear
   Under Negotiation: Price and Terms of Payment

2. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3)):
   A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City:
   Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))

I. CALL TO ORDER & ROLL CALL: 6:00 p.m.
II. PLEDGE OF ALLEGIANCE:
III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS: Move to accept agenda as posted, or move to add or delete items.

   To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.

IV. CONSENT AGENDA:

   A. Ordinances:
      Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

   B. Minutes:
      Approve minutes of the City Council regular meeting of September 18, 2018.

   C. Warrants:
      Approve the warrant register of September 24, 2018.

   D. Renew Emergency Resolution:
      Confirm the continuing existence of a local emergency in the City of Lakeport.

   E. Application 2018-028:
      Approve Application 2018-028, with staff recommendations, for the 2018 Clear Lake High School, to be held October 12, 2018, on Main Street.

   F. Wildfire Grant Application:
      Approve a letter of support for a Community Planning Assistance for Wildfire (CPAW) Program Grant Application.

V. PUBLIC PRESENTATIONS/REQUESTS:

   A. Citizen Input:
      Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight’s agenda. Persons wishing to address the City Council are required to complete a Citizen’s Input Form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.

   B. Presentation: New Employees
      Introduce new employees Anthony Lynott and Alex Sharp.
C. Proclamation: Present a Proclamation designating the month of October 2018 Domestic Violence Awareness Month in the City of Lakeport to representatives of the Lake Family Resource Center.

VI. PUBLIC HEARING
A. Ordinance Adoption: Adopt the proposed Ordinance amending Chapter 3.05 to the Lakeport Municipal Code to take advantage of the Uniform Public Construction Cost Accounting Act.

VII. COUNCIL BUSINESS:
A. Police Chief
   1. Speed Survey Update: Receive an update on speeding, speed surveys and traffic control measures on Twentieth Street between Alden Ave and Hartley Street.

VIII. CITY COUNCIL COMMUNICATIONS:
A. Miscellaneous Reports, if any:

X. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport’s website, www.cityoflakeport.com, subject to staff’s ability to post the documents before the meeting.

The City of Lakeport, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk’s Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

_______________________________________
Hilary Britton, Deputy City Clerk
MINUTES
REGULAR MEETING OF THE LAKEPORT CITY COUNCIL
(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)
Tuesday, September 18, 2018
City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

CLOSED SESSION:
Mayor Turner called the meeting to order at 5:19 p.m. Mayor Turner adjourned the meeting to Closed Session to consider the following:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)
   910 Bevins Street, APN 025-472-03
   Agency Negotiator: City Manager Silveira
   Negotiating Party: Jeff Lear
   Under Negotiation: Price and Terms of Payment

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)
   902 Bevins Court, APN 025-462-11
   Agency Negotiator: City Manager Silveira
   Negotiating Party: Tribal Health
   Under Negotiation: Price and Terms

Report out of Closed Session:
There was no report out of Closed Session.

I. CALL TO ORDER & ROLL CALL:
Mayor Turner called the meeting to order at 6:00 p.m., with Council Member Barnes, Council Member Mattina, Council Member Parlet, Council Member Spurr and Mayor Turner present.

II. PLEDGE OF ALLEGIANCE:
The Pledge of Allegiance was led by Aiden Freeman.

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:
A motion was made by Council Member Mattina, seconded by Council Member Barnes, and unanimously carried by voice vote to move to accept agenda as posted.

IV. CONSENT AGENDA:
The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

A. Ordinances:
   Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

B. Minutes:
   Approve minutes of the City Council special meeting of August 29, 2018, and the regular meeting of September 4, 2018.

C. Renew Emergency Resolution:
   Confirm the continuing existence of a local emergency in the City of Lakeport.

D. Ordinance Introduction:
   Approve the first reading of the proposed Ordinance amending Sections 3.05.011 and 3.05.013 of Chapter 3.05 to the Lakeport Municipal Code to comply with the Uniform Public Construction Cost Accounting Act.

E. Side Letter:
   Adopt a resolution approving the addendum to the Compensation and Benefits Program for the City of Lakeport Unrepresented Employees and providing these terms to the City Manager

Statutory Disclaimer (Gov. Code §54953(c)(3)):
Prior to taking action on the Consent Agenda, Mayor Turner read the following disclaimer:
“Before we move on to taking action on the consent calendar, I’d like to publically announce that last fall, Governor Brown signed legislation requiring the City Council to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.

Accordingly, before the City Council this evening, as part of agenda item IV.E is a recommendation to approve an addendum to the salary and benefit package for the unrepresented management employees and the City Manager. The resolution provides straight time pay for hours in excess of normal hours during the Mendocino Complex Fires and when acting as disaster service personnel during future declared emergencies”.

**Vote on Consent Agenda:**

Mayor Turner requested to pull item IV.B Minutes of the City Council special meeting of August 29, 2018, and the regular meeting of September 4, 2018.

A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote to approve the consent calendar with the exception of item IV.B.

Mayor Turner stated that the word “former” needed to be added in reference to her position with the Transportation Committee to the Minutes of September 4, 2018 meeting.

A motion was made by Council Member Spurr, seconded by Council Member Parlet, and unanimously carried by voice vote to approve item IV.B as amended.

**PUBLIC PRESENTATIONS/REQUESTS:**

A. Citizen Input:

Wilda Shock reported that the Shakespeare at the Lake event was rescheduled due to wildfires and presented at the Soper Reese Theatre over the weekend. She stated that plans are in place for next year’s event.

B. Presentation: Sutter Lakeside Hospital

Dan Peterson, Chief Administrative Officer of Sutter Lakeside gave an update on the hospital and its response to the wildfires.

**VI. COUNCIL BUSINESS:**

A. Police Chief

1. Fireworks After Action Report:

Chief Rasmussen presented the after action report regarding police operations for the independence day fireworks.

A motion was made by Council Member Spurr, seconded by Council Member Mattina, and unanimously carried by voice vote to approve and file the 2018 police after action report on the Independence Day Fireworks Operations.

B. Public Works Director

1. Bid Award:

Public Works Director Grider presented the staff report regarding the bid for the Lakeshore Blvd Roadway Repair project.

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to award a construction contract to Granite Construction Company for the Lakeshore Blvd Roadway Repair Project.

**VII. CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira gave no report.

City Attorney Ruderman gave no report.

Public Works Director Grider expressed his appreciation for the National Night Out event and thanked his staff for their efforts on the event and on getting the new playground equipment installed.

Finance Director Walker gave no report.
Chief Rasmussen thanked all departments and the City Council for their assistance with the National Night Out event, the largest yet. He stated he has received very good feedback from the community.

Community Development Director Ingram gave no report.

Administrative Services Director/City Clerk Buendia gave no report.

Council Member Barnes thanked Public Works staff on the preparations for National Night Out including the new playground equipment.

Council Member Parlet had no report.

Council Member Mattina reported the League Conference was excellent with great classes and networking. She will be attending a LAFCo meeting this week.

Council Member Spurr reported that he attended the League of California Cities conference and he attended National Night Out event where he judged the bicycle contest.

Mayor Turner echoed the “thank you” to the Public Works staff, admin staff, police staff and Batman for National Night Out.

VIII. ADJOURNMENT:

Mayor Turner adjourned the meeting at 6:48 p.m.

_______________________________________
Mireya G. Turner, Mayor

Attest:

_____________________________________
Kelly Buendia, City Clerk
9/25/2018

I hereby certify that the attached list of warrants has been audited, extensions are proper, purchase orders have been issued, and department heads have been given the opportunity to review and sign claim forms.

______________________________
Nicholas Walker
Finance Director
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**Report Total:** (137) \(-1,519,263.72\)
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Meeting Date: 10/02/2018

CITY OF LAKEPORT

STAFF REPORT

RE: Continuation of Local Emergency Declaration

MEETING DATE: 10/02/2018

SUBMITTED BY: Margaret Silveira, City Manager

PURPOSE OF REPORT: □ Information only □ Discussion □ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to review the need to continue the proclamation declaring a Local State of Emergency due to conditions of extreme peril as a result of the River Fire, re-named along with the Ranch Fire, the Mendocino Complex fire and provide direction.

BACKGROUND/DISCUSSION:

On July 28, 2018, the Director of Emergency Services for the City of Lakeport declared a local State of Emergency in connection with the conditions of extreme peril to the safety of persons and property within the city as a result of the River Fire, re-named the Mendocino Complex fire in combination with the Ranch Fire. In accordance with the Emergency Services Act Section 8630(b) and Lakeport Municipal Code section 2.28.130, the City Council ratified the declared emergency on July 30, 2018 under Resolution 2679 (2018). Under Lakeport Municipal Code section 2.28.150, the City Council shall review, at least every 14 days the need for continuing the emergency declaration until the local emergency is terminated.

The City Council, at a Special Meeting on August 13, 2018, continued the emergency declaration via Resolution 2680 (2018). The City Council subsequently continued the emergency declaration on August 21, 2018 and September 18, 2018. Since a need still exists for the declaration, Council is asked to review and continue the declaration. Should the need continue, staff will return this item at the next regularly scheduled City Council meeting.

OPTIONS:

Approve the need for the continuation of the proclamation declaring a Local State of Emergency due to Mendocino Complex fire; or proclaim the termination of the Local State of Emergency

FISCAL IMPACT:

□ None □ $ Budgeted Item? □ Yes □ No

Budget Adjustment Needed? □ Yes □ No If yes, amount of appropriation increase: $

Affected fund(s): □ General Fund □ Water OM Fund □ Sewer OM Fund □ Other:
Comments:

**SUGGESTED MOTIONS:** Move to confirm the continuing existence of a local emergency in the City of Lakeport.

- [ ] **Attachments:**
  1. Resolution No. 2679 (2018)
RESOLUTION NO. 2679 (2018)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT RATIFYING THE DIRECTOR OF EMERGENCY SERVICES’ PROCLAMATION OF A LOCAL EMERGENCY IN THE CITY OF LAKEPORT

WHEREAS, Chapter 2.28 of the Lakeport Municipal Code, adopted as Ordinance Number 832 of the City of Lakeport empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when the City of Lakeport is affected or likely to be affected by a public calamity and the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen within this City as a result of a fire commencing on or about 1:01 p.m. on the 27th day of June, 2018, called the River Fire and later re-named the Mendocino Complex along with the Ranch Fire, which commenced on or about 12:05 p.m. on the 27th day of July, 2018, at which time the City Council of the City of Lakeport was not in session; and

WHEREAS, the City Manager, acting as the Director of Emergency Services of the City of Lakeport, did proclaim the existence of a local emergency within the City on the 28th day of July, 2018; and

WHEREAS, the Governor of the State of California proclaimed a state of emergency in the Lake County as a result of the Mendocino Complex on the 28th day of July, 2018; and

WHEREAS, the City Council does hereby find that aforesaid conditions of extreme peril did warrant and necessitate the proclamation of existence of a local emergency.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that the City Council hereby proclaims a local emergency due to the existence or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the City of Lakeport; and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Services’ Proclamation of Existence of a Local Emergency is hereby ratified and confirmed; and

IT IS FURTHER RESOLVED AND ORDERED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Lakeport; and

IT IS FURTHER RESOLVED AND ORDERED that during the existence of this local emergency the powers, functions and duties of the Disaster Council of the City of Lakeport and its Director of Emergency Services shall be those prescribed by state law, and by the ordinances and resolutions of this City; and
IT IS FURTHER ORDERED that a copy of this Resolution be forwarded to the State Director of the Office of Emergency Services; and

IT IS FURTHER ORDERED that Margaret Silveira, Director of Emergency Services of the City of Lakeport, is hereby designated as the authorized representative of the City of Lakeport for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available State and Federal assistance.

This resolution shall be effective upon its adoption.

THIS RESOLUTION was passed by the City Council of the City of Lakeport at a special meeting thereof on the 30th day of July, 2018, by the following vote:

AYES:  
NOES:  
ABSTAINING:  
ABSENT:  

MIREYA G. TURNER, Mayor

ATTEST:

KELLY BUENDIA, City Clerk
# APPLICATION FOR USE OF PUBLIC AREAS

**Please note:** City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

<table>
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<td>For Council Meeting of (Date):</td>
<td>10/02/2018</td>
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This section to be completed by Applicant (please answer all questions):

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>Jennifer Scheel</th>
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<tbody>
<tr>
<td>Address:</td>
<td>350 Lange St</td>
</tr>
<tr>
<td>Home Phone:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Jscheel@lakeport.k12.ca.us">Jscheel@lakeport.k12.ca.us</a></td>
</tr>
<tr>
<td>Other Contact:</td>
<td>Jill Falconer</td>
</tr>
<tr>
<td>Phone for Other Contact:</td>
<td>707.262.3010</td>
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<tr>
<td>Organization Name:</td>
<td>Clear Lake High School</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Work Phone:</td>
<td>707.262.3010</td>
</tr>
<tr>
<td>Mobile Phone:</td>
<td>707.245.2990</td>
</tr>
<tr>
<td>Organization is:</td>
<td>Nonprofit Organization</td>
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**Name of Event:** Clear Lake High School Homecoming Parade

**Description of Event:** Parade with approximately 15-20 entries, including a marching band

**Specific Location of Event (Map Must be Attached):** Main st (starting at Nat. High) to Soper Reese Theater Martin St

**Does this use involve public right of way, streets, or sidewalk?** Yes

**If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:**

Record Bee, Lake County News, Facebook, School Communicaitons. Will resquest a nixle from LPD

**Date(s) of Event:** Friday, October 12th, 2018

**Total Number of Days:** 1

| Set Up Time: | 3:30 PM |
| Time of Event: | 4:00 PM |
| Tear Down Time: | 5:00 PM |

**Will any anticipated number of people (both participants and the public):** 400+

**Will any vendors be present?** Yes

**Will any food booths be present?** Yes

**Requirements:**
- Electricity (cannot be guaranteed by City)
- Barricades
- Street/Sidewalk Closures
- No irrigation in park prior to event
- Other (please specify):

**Specific City Staff Needs:**
- Police
- Public Works
- Parks
- Other (please specify):

The City reserves the right to bill applicant for related City costs.

**Insurance Information:**
- **Specify Insurance Company:** Keenan & Associates
- **Policy Number:**
- **Expiration Date:**
- **Limits of Coverage:**

**INSURANCE CERTIFICATE REQUIRED**

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
### USE OF ALCOHOL

Is a permit for alcoholic beverages requested?  □ Yes  □ No

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

### HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport and its agents and “employees” from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Lakeport from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s).

Date: 09/17/2018

Signature of Applicant
Responsible Official of Applicant Organization

---

### STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

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<th>Department:</th>
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<td>□ Other (please specify):</td>
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<td>□ Police</td>
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<tr>
<td>□ Public Works</td>
<td>□ Parks</td>
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</tbody>
</table>

The following will be Required:

| □ Business License | □ Health Department Permit |
| □ ABC License | □ Other (Specify): |

Staff Comments:

---

This section to be completed by City Clerk following Council meeting:

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<td>□ Application Denied</td>
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<tr>
<td></td>
<td>□ Application Approved With Conditions (See Below)</td>
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Conditions of Approval:

☒ Attachments (specify):

1. Description of Event
2. Map
3. Certificate of Coverage
Clear Lake High School Fall Homecoming Parade

- Staging Area will be in front of the Old Natural High School on North Main St.
- Start Time: 4pm
- Parade Entries Include:
  - Marching Band: 100-125 students
  - Cheerleaders: 20 students
  - Convertible Cars carrying Homecoming Court: Up to 8 vehicles
  - Trucks/Trailers for Homecoming Floats: 4
  - Various Trucks/Trailers with School Teams and/or Clubs: Up to 10
- Homecoming Judging Station: Please Block off one or two parking spots in front of the Museum. CLHS will provide sound system. Plug into the power at the museum.
- End Staging Area for Band: Parking for 2 School Busses in Soper Reece parking lot or around
## Northern California ReLIEF
Protected Insurance Program for Schools

### CERTIFICATE OF COVERAGE

**Issue Date:** 9/19/2018

**ADMINISTRATOR:**

Keenan & Associates  
1111 Broadway, Suite 2000  
Oakland, CA 94607  
8151  
www.keenan.com

**COVERED PARTY:**

Lakeport Unified School District  
SIGNAL II  
2508 Howard Avenue  
Lakeport CA 95453

---

**ENT LTR** | **TYPE OF COVERAGE** | **COVERAGE DOCUMENTS** | **EFFECTIVE/EXPIRATION DATE** | **MEMBER RETAINED LIMIT / DEDUCTIBLE** | **LIMITS**  
--- | --- | --- | --- | --- | ---  
A | GENERAL LIABILITY  
✓ GENERAL LIABILITY  
✓ OCCURRENCE  
✓ GOVERNMENT CODES  
✓ ERRORS & OMISSIONS  
| NCR 00108-32  
| 7/1/2018  
| 7/1/2019  
| $25,000  
| $1,000,000  

A | AUTOMOBILE LIABILITY  
✓ ANY AUTO  
✓ HIRED AUTO  
✓ NON-OWNED AUTO  
✓ AUTO PHYSICAL DAMAGE  
| NCR 00108-32  
| 7/1/2018  
| 7/1/2019  
| $25,000  
| $1,000,000  

A | PROPERTY  
✓ ALL RISK  
✓ EXCLUDES EARTHQUAKE & FLOOD  
✓ BUILDER'S RISK  
| NCR 00108-32  
| 7/1/2018  
| 7/1/2019  
| $25,000  
| $250,250,000 EACH OCCURRENCE  

A | STUDENT PROFESSIONAL LIABILITY  
| NCR 00108-32  
| 7/1/2018  
| 7/1/2019  
| $25,000  
| Included EACH OCCURRENCE  

B | WORKERS COMPENSATION  
✓ EMPLOYERS' LIABILITY  
| PIPS 00122-15  
| 7/1/2018  
| 7/1/2019  
| $  
| $1,000,000 E.L. EACH ACCIDENT  
| $1,000,000 E.L. DISEASE - EACH EMPLOYEE  
| $1,000,000 E.L. DISEASE - PUBLIC LIMITS  

OTHER

---

**DESCRIPTION OF OPERATIONS/Locations/VEHICLES/RESTRICTIONS/SPECIAL PROVISIONS:**

As respects to the use of Main Street and surrounding streets in Lakeport, CA (Main St. (starting at Nat. High) to Soper Reese Theater Martin St.) by Clearlake High School for their Homecoming Parade on 10/12/2018, 3:30 p.m. until 5:00 p.m.

**CERTIFICATE HOLDER:**

City of Lakeport  
225 Park Street  
Lakeport CA 95453

**CANCELLATION:** SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING ENTITY / JPA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ENTITY / JPA, ITS AGENTS OR REPRESENTATIVES.

John Stephens  
AUTHORIZED REPRESENTATIVE
DISCLAIMER

The Certificate of Coverage on the reverse side of this form does not constitute a contract between the issuing entity(ies), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the coverage documents listed thereon.
ENDORSEMENT

ADDITIONAL COVERED PARTY

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<th>COVERED PARTY</th>
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<tr>
<td>Lakeport Unified School District</td>
<td>NCR 00108-32</td>
<td>Keenan &amp; Associates</td>
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Subject to all its terms, conditions, exclusions, and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under “as respects” below.

**Additional Covered Party:**
City of Lakeport
225 Park Street
Lakeport CA 95453

**As Respects:**
As respects to the use of Main Street and surrounding streets in Lakeport, CA (Main St. (starting at Nat. High) to Soper Reese Theater Martin St.) by Clearlake High School for their Homecoming Parade on 10/12/2018, 3:30 p.m. until 5:00 p.m.

The City of Lakeport is included as an Additional Covered Party.

Authorized Representative

Issue Date: 9/19/2018
1 patrol to lead the parade @ $64.00 per hour at one hour=$64.00

2 volunteers for traffic control @ $27.00 each for one hour=$54.00

LT

On September 24, 2018 at 4:58 PM Hilary Britton
<hbritton@cityoflakeport.com> wrote:

Hi all,

Please find attached application 2018-028 for the Clear Lake High School homecoming parade to be held on 10/12/2018 on Main Street, for your comments.

We would like to submit this to the City Council at the 10/02/meeting, so please have your comments back to me by Thursday, September 28th.

As always, thank you for comments and input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA  95453
(707) 263-5615 x102
hbritton@cityoflakeport.com
Jason Ferguson
Lieutenant
Lakeport Police Department
2025 S. Main St.
Lakeport, Ca. 95453
Office (707) 263-9654

A true hero is not defined simply by the uniform he or she is wearing but rather the person who's wearing it!
Thank you Hilary. We will move our routes to Forbes during this period.

Wanda Gray
Director Regional Operations
Paratransit Services
Operators of Lake Transit

"Providing Quality Coordinated Transportation and community services since 1980"

Direct: (707) 994-3384 ext 5
Cell: (707) 951-6403
Fax: (707) 994-3387
Email: WLG@paratransit.net

Please consider the environment before printing this email.

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Hi all,

Please find attached application 2018-028 for the Clear Lake High School homecoming parade to be held on 10/12/2018 on Main Street, for your comments.

We would like to submit this to the City Council at the 10/02/meeting, so please have your comments back to me by Thursday, September 28th.
October 2, 2018

Molly Mowery, Director
Wildfire Planning International

RE: Community Planning Assistance for Wildfire (CPAW) Program Grant Application

Dear Ms. Mowery,

The City of Lakeport is the government seat for the rural County of Lake in Northern California. We are an incorporated city of approximately 5,000 buffeted but determined citizens. Lakeport is situated along the northwest shore of Clear Lake, California’s largest lake with 100 miles of shoreline centered within Lake County.

In the spring of 2017 Lakeport suffered a second major flooding event in three years, destroying several residences including a mobile home park occupied by low-income residents, many of them local farmworkers. While the city is still struggling to repair its impacted infrastructure and its citizens continue to repair their homes, our community was again thrown into turmoil when, this past late July, the respective River and Ranch fires, originating in Mendocino County to the west, nearly merged and became the Mendocino Complex.

By the time this fire was officially fully contained on September 18th it had destroyed just under 460,000 acres, by far California’s largest wildfire ever recorded. The City of Lakeport devoted its already-stretched personnel, equipment and financial resources towards fighting this fire and protecting its city limits. At the same time, Lakeport area residents were under mandatory evacuation for a week, with many unable to return to their residences for up to another month because of hazardous air conditions. Although no structures were physically damaged by the fire, much of our Wildfire Urban Interface was physically threatened, and the fire came within Lakeport’s Local Agency Formation Commission’s (LAFCo) sphere of influence or projected growth area.

The City of Lakeport works hard to protect its citizens. Therefore, this city council chooses to proactively plan for its improved future by applying for your technical assistance provided by the Community Planning Assistance for Wildfire (CPAW) Program. With your expert help, we can review our past history, analyze our current regulations, and prepare for our safe future growth. We thank you for this opportunity, and we look forward to a positive response from your organization.
This letter was approved by unanimous consensus of the Lakeport City Council at its regular meeting of October 2, 2018

Sincerely,

Mireya G. Turner
Mayor
City of Lakeport
Community Planning Assistance for Wildfire (CPAW) works with communities to reduce wildfire risks through improved land use planning. CPAW is a program providing communities with professional assistance from planners, foresters, economists and wildfire risk modelers to integrate wildfire mitigation into the development planning process. CPAW communities receive customized services, including:

- **Land Use Planning**
  - We provide communities with expertise in land use planning, forestry, and hazard mitigation to reduce wildfire risk.

- **Risk Assessments**
  - We help communities develop wildfire risk assessments to identify and prioritize areas of concern.

- **Capacity Building**
  - We offer workshops, trainings, and webinars to facilitate learning, networking, and skills development.

- **Research & Science**
  - We help grow the larger body of knowledge supporting land use planning and wildfire mitigation in the wildland-urban interface.

All services provided through CPAW come at no cost to the community. Implementation of recommendations is voluntary and under the authority of the local jurisdiction.

**Where We Work**

We work with and learn from communities at all scales and sizes across the United States. Communities apply through a competitive process to participate in CPAW. Since our founding in 2015, we have worked with 26 communities in 13 states:

- **Arizona**
  - Flagstaff
- **California**
  - Mammoth Lakes
  - San Diego
- **Colorado**
  - Boulder County
  - Huerfano County
  - San Luis Valley
  - Summit County
- **Idaho**
  - Boise
- **Minnesota**
  - Bemidji
- **Montana**
  - Lewis & Clark County
  - Missoula County
  - Park County
- **New Jersey**
  - Township of Ocean
- **New Mexico**
  - Los Alamos
  - Santa Fe
  - Taos County
- **Oregon**
  - Ashland
  - Bend
  - Sisters
  - Wasco County
- **South Dakota**
  - Deadwood
- **Texas**
  - Austin
- **Washington**
  - City of Chelan
  - Chelan County
  - Wenatchee
Land use planning tools to reduce wildfire risk are diverse and can help communities determine where to allow development, what types of building materials will help keep people safe, and what infrastructure is needed to safely respond when disasters strike. CPAW develops recommendations after multiple on-site assessments, ongoing stakeholder engagement, and extensive review of community documents.
**Why conduct wildfire risk assessments?**

To encourage and inform better land use planning to reduce wildfire risk to the built environment

Community Planning Assistance for Wildfire | July 2017

What does successful land use planning look like for a fire adapted community?
Successful land use planning means a community has worked towards being fire adapted by applying policies and regulations that minimize wildfire risk to the built environment, including homes and other buildings and critical infrastructure.

Scientifically-driven wildfire risk assessments—calibrated to local conditions—can be used to inform and justify where to apply regulations for existing and new developments. These regulations include development standards (location, setbacks, density, landscaping), subdivision design (road access, grade, width, signage), protection of water supply and critical infrastructure, and open space management, among others. As a result of good land use planning, federal land managers also are able to effectively maximize ecological benefits while minimizing suppression costs and the negative effects on community safety, economic, and social values.
What is the necessary scale for wildfire risk assessments to be useful in land use planning?

To implement appropriate land use policies and regulations that are effective in mitigating the wildfire impact on a community, local planners must first understand the wildfire risk. Once the risk is assessed, planners will use this information as the decision support tool to develop and defend land use policies and regulations appropriate to the level of risk.

The wildfire risk triangle consists of three primary aspects: likelihood, intensity and susceptibility:

Land use planning typically focuses on addressing the susceptibility aspect of the risk triangle by applying mitigating measures to the built environment through policy and regulation. Land use planning can also address a portion of the likelihood aspect by mitigating ignition sources through policy and regulation.

To be useful for land use planning, a wildfire risk assessment must be defendable and provide a spatially ranked delineation of risk at scales compatible with community planning — such as zoning districts, subdivisions, or parcels.

Land use planning, therefore, requires both a community level spatial risk assessment and an individual parcel level assessment. The community level assessment shows the risk to potential future developments. The individual parcel level assessment, or Home Ignition Zone level assessment, shows the susceptibility of individual structures on existing developments.

It is also helpful to include Fireshed level assessment which provides the likelihood and intensity context for a community level assessment. A Fireshed level assessment identifies: fire transmission pathways; which stakeholders should be engaged; the possible implications of wildfire policy implementation to neighboring lands; and a community’s role as a stakeholder in planning beyond their jurisdictional boundaries.
How can wildfire risk assessments be applied in land use planning?
The following examples demonstrate different ways wildfire risk assessments can inform and encourage better land use planning.

- To inform where development should be encouraged or avoided through incentives such as density bonuses, transfer of development rights or other growth management tools. Implementation of such policies can include a criterion which evaluates the degree of wildfire risk in a given area. Specified areas, such as those with higher risk, would be discouraged from allowing new growth, whereas areas with less risk would receive bonuses to redirect growth to those preferred locations.

- To justify where regulations are applied in different areas of a community through a designated wildland-urban interface or wildfire overlay zone. Based on spatially delineated risk, some neighborhoods may be required to manage hazardous vegetation or use different construction techniques and materials for new or existing development. A defendable risk assessment ensures that local regulations, such as building codes and landscaping ordinances, are appropriately applied and avoids controversies over implementation of local regulations.

- To provide the authority to make codes enforceable. While we know intuitively roof replacements, vegetation management, and other risk reduction measures are a good thing, (just like we intuitively know where the WUI is), we can only require these reduction measures if they are part of an enforceable, adopted regulatory code. A city council or board of county commissioners will not pass codes unless they can justify that applying these restrictions to specific areas of a community will reduce risk. Land use plans by themselves are not enforceable, but the codes are, and risk assessments provide critical justification for applying and enforcing codes.

- To require adequate fire protection standards. It can be difficult to require in every subdivision at least two means of access, adequate water supply, and other community safety requirements due to associated development costs. With the appropriate assessment, however, subdivisions in identified risk areas should be subject to adequate fire protection standards.

- To identify permitted and conditional land uses in higher risk areas. Some land uses may be inappropriate for identified risk areas, or require appropriate mitigation before they can be approved. For example, industrial uses that may include the storage of combustible or hazardous materials should not be permitted unless specific conditions for approval are required.

- To support a balanced approach to community planning for natural hazards. In addition, a risk assessment supports a more meaningful integration between wildfire and land use planning efforts. Communities often have an awareness of flood risk due to the prevalence of floodplain maps and regulations. However, without a valid risk assessment it can be
challenging to elevate the importance of wildfire within the Comprehensive Plan and other community plans.

In addition, wildfire risk assessments also can be used for:

**Education and communication.** To provide a spatial reference tool between multiple stakeholders, land management agencies, local planners and the public to build awareness and encourage discussion.

**Political support.** To empower county and city staff to take action. One of the first questions that residents, developers, and elected officials will ask community staff (for example, planners and fire marshals) is how the WUI was determined. Providing a consistent and defendable risk assessment enables community staff to discuss appropriate mitigation strategies based on the risk and enables local elected officials to justify improvements to land use planning.

**Fundraising and grants.** To strengthen and justify funding requests for grants and proposals, such as the support of cost-benefit analysis requirements, fuel treatments, and other fire adapted community activities.

**Who should be involved in wildfire risk assessments?**
In addition to fire modelers experienced in both wildland fire and wildland urban interface modelling, it is important to involve experts with knowledge in ecology, fire behavior, forest management, fire management and other specialties. It is also important to include knowledge from local subject matter experts (e.g., fire practitioners, foresters, ecologists, land use planners) in the development of wildfire risk assessments. Local knowledge can help calibrate the risk assessment by incorporating local information and expertise into the analysis. Integrating local knowledge also creates important ownership and buy-in throughout the process from local officials, who are more likely to understand and use the assessment if they can see their feedback was incorporated.

**Contact**

*For overall CPAW program:*
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406-570-7044

*For community-level risk assessments:*
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**About Community Planning Assistance for Wildfire (CPAW)**
Established in 2015, Community Planning Assistance for Wildfire (CPAW) works with communities to reduce wildfire risk through improved land use planning. CPAW is a collaborative effort between Headwaters Economics and Wildfire Planning International. It is funded by the U.S. Forest Service and private foundations. [http://planningforwildfire.org/](http://planningforwildfire.org/)
End Notes


Proclamation

OF THE CITY COUNCIL OF THE CITY OF LAKEPORT

DESIGNATING THE MONTH OF OCTOBER 2018 AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE CITY OF LAKEPORT

WHEREAS, Domestic Violence impacts women, children and men of all racial, cultural and economic backgrounds; and

WHEREAS, emotional and physical scars resulting from Domestic Violence are often severe and long lasting; and

WHEREAS, in the past 12 months, Lake County Law Enforcement responded to over 547 incidents of Domestic Violence, including men, women and children. In the past 12 months the Victim Witness Division of the District Attorney’s office has served 234 victims of Domestic Violence, and the District Attorney’s Office has prosecuted 51 felonies and 160 misdemeanor acts of Domestic Violence. Lake Family Resource Center responded to 407 crisis line calls, served victims, and additionally sheltered 171 domestic violence victims and their children for a total of 6,047 bed nights.

WHEREAS, it is crucially important to hold perpetrators responsible for assault and to prevent Domestic Violence at every opportunity; and

WHEREAS, family violence is a community problem, stopping the cycle requires not only the strength and courage of survivors, but also the support and involvement of all members of the community; and

WHEREAS, many organizations such as the District Attorney’s Office, Sheriff’s Office, Lakeport Police Department, Clearlake Police Department and Lake Family Resource Center are committed to ending Domestic Violence in Lake County and provide essential crisis intervention and prevention services to all members of our community.

NOW, THEREFORE, BE IT PROCLAIMED that the Lakeport City Council does hereby designate the month of October 2018, as

DOMESTIC VIOLENCE AWARENESS MONTH

in the City of Lakeport, and our community is urged to support the efforts of the agencies assisting victims of domestic violence and to increase their involvement in efforts to prevent domestic violence, thereby strengthening our community and creating an environment which honors, nurtures and protects all members of every family.

I have hereunto set my hand and caused the Seal of the City of Lakeport to be affixed this 2nd day of October, 2018.

_____________________________________
MIREYA G.TURNER, Mayor
STAFF REPORT

RE: Revision of the State of California Uniform Construction Cost Accounting Ordinance

MEETING DATE: 10/2/18

SUBMITTED BY: Nicholas Walker, Finance Director

PURPOSE OF REPORT: ☑ Information only ☐ Discussion ☑ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The Council and Board of Directors are being asked to conduct a Public Hearing and to adopt the proposed Ordinance amending Chapter 3.05 of the Lakeport Municipal Code to take advantage of updates to the Uniform Public Construction Cost Accounting Act (UPCCAA).

BACKGROUND/DISCUSSION:

The City has opted into the UPCCAA, which allows public agencies more leeway in the execution of public works projects; speeds up the award process; expedites project delivery; reduces the time, effort and expense associated with bidding small projects; and simplifies administration. Due to changes in regulations and recent events, staff has prepared revisions to the ordinance to ensure compliance with applicable laws and regulations of the Uniform Cost Accounting Policies and Procedures (UCAPP). The UCAPP program, promulgated by the California Uniform Construction Cost Accounting Commission (Commission), is a comprehensive set of policies and procedures based on the accounting requirements of the Uniform Public Construction Cost Accounting Act (Act) of 1983.

The UCAPP and the Act were created in 1983 to allow local agencies to perform, or procure contract services to perform, public works projects without the need to engage in formal bidding requirements, up to certain dollar thresholds, so long as an agency adopts and practices cost accounting procedures outlined in the Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission (Manual). Recent changes to accounting policies and procedures under the act are as follows:

1. Public projects of $60,000 or less using a negotiated contract or standard purchase order,
2. Projects of or below $200,000 by negotiated contract pursuant to the Act (PCC § 22032(b)), or
3. Projects in excess of $200,000 by formal bidding procedures pursuant to the Act (PCC § 22032(c)).

OPTIONS:

1. Hold a Public Hearing and adopt the proposed Ordinance amending Chapter 3.05 to the Lakeport Municipal Code to comply with the Uniform Public Construction Cost Accounting Act.

2. Hold a Public Hearing and do not adopt but provide direction to staff.
FISCAL IMPACT:

☒ None ☐ Undetermined ☐ Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No    If yes, amount of appropriation increase: $

Affected fund(s): ☐ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other: Storm Drain Improvement Fund, Water Expansion Fund, Sewer Expansion Fund

Comments:

SUGGESTED MOTIONS:

Move to adopt the proposed Ordinance amending Chapter 3.05 to the Lakeport Municipal Code to take advantage of the Uniform Public Construction Cost Accounting Act.

☒ Attachments:  

1. Ordinance No. 919 (2018) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEPORT AMENDING SELECTED SECTIONS OF CHAPTER 3.05 TO THE LAKEPORT MUNICIPAL CODE TO COMPLY WITH THE UPDATED UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PURCHASING THRESHOLDS
ORDINANCE NO. 919 (2018)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEPORT AMENDING SELECTED SECTIONS OF CHAPTER 3.05 TO THE LAKEPORT MUNICIPAL CODE TO COMPLY WITH THE UPDATED UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PURCHASING THRESHOLDS

WHEREAS, the City Council adopted Resolution No. 2625 (2017) causing the city to become subject to the Uniform Public Construction Cost Accounting Act (“UPCCAA”) procedures set forth in Article 2 of Chapter 2 of Part 3 of Division 2 of the Public Contract Code (commencing with section 22010);

WHEREAS, the City Council adopted Ordinance No. 913 (2017) to implement the requirements of the UPCCAA under Public Contract Code section 22034;

WHEREAS, Assembly Bill 2249 amended Public Contract Code sections 22020 et seq. to reflect new monetary thresholds for bidding procedures; and

WHEREAS, the City Council desires to amend its ordinance to meet the updated purchasing thresholds allowed by the Legislature.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEPORT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Municipal Code Amendment Sections 3.05.011 and 3.05.013 of Chapter 3.05 of the Lakeport Municipal Code are hereby amended as follows. Additions are denoted by underlined text and deletions by struck through text.

3.05.011 Public projects

A. Except as provided in subsection E of this section, the city manager may cause public projects of forty-five thousand dollars ($45,000) sixty thousand dollars ($60,000) or less to be performed by employees of the City by force account, by negotiated contract, or by purchase order.

B. Except as provided in subsection E of this section, public projects of one hundred seventy-five thousand dollars ($175,000) two hundred thousand dollars ($200,000) or less, may be let to contract by informal procedures as set forth in Section 3.05.013.

C. Except as provided in subsection E of this section, and subsection E of section 3.05.013, public projects of more than one hundred seventy-five thousand dollars ($175,000) two hundred thousand dollars ($200,000) or less, may be let to contract by informal procedures as set forth in Section 3.05.013.
hundred thousand dollars ($200,000) shall be let to contract by the formal bidding procedure outlined in Sections 3.05.014 and 3.05.015.

D. The term “public project” shall have the definition set forth in Public Contract Code section 22002.

E. The dollar limits set forth in subsections A and B of this section shall adjust without city council action as necessary to comply with any adjustment mandated by the Controller pursuant to the authority granted by Public Contract Code section 22020.

3.05.013 Informal bidding procedure

The following apply to informal bids for public projects:

A. Notice inviting informal bids.

1. Required noticing. When a public contract is to be bid pursuant to the procedures in this section, a notice inviting informal bids shall be mailed to all construction trade journals specified by the Commission in accordance with Public Contract Code section 22036.

2. Optional noticing. Notification may be also provided to the contractors on the list created pursuant to Section 3.05.012 for the category of work being bid, and to any additional contractors and/or construction trade journals.

3. Exception. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

B. Mailing notices. All mailing of notices to contractors and construction trade journals pursuant to subsections A.1 and A.3, above, shall be completed not less than 10 calendar days before bids are due.

C. Description of project. The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

D. Authority to award contracts. The city manager is authorized to award a contract if the lowest bid received is forty-five thousand dollars ($45,000) sixty thousand dollars ($60,000) or less. Contracts valued at more than forty-five thousand dollars ($45,000) sixty thousand dollars ($60,000) can only be awarded by the city council.
E. **Bids exceeding $175,000 $200,000.** If all bids received pursuant to the informal process are in excess of one hundred seventy-five thousand dollars ($175,000) two hundred thousand dollars ($200,000), the city council may adopt a resolution by a four-fifths vote to award the contract at one hundred eighty-seven thousand five hundred dollars ($187,500) two hundred twelve thousand five hundred dollars ($212,500) or less, to the lowest responsible bidder, if it determines the City’s cost estimate was reasonable. Otherwise, the project shall be re-bid pursuant to section 3.05.014 and awarded pursuant to sections 3.05.014 and 3.05.015 of this chapter.

F. **Award of contract.** The contract shall be awarded to the lowest responsible bidder.

**SECTION 2.** **Severability.** If any provision, section, paragraph, sentence or word of this Ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

**SECTION 3.** **Construction.** The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law, including the Public Contract Code, and this Ordinance shall be construed in light of that intent.

**SECTION 4.** **CEQA.** This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to 14 Cal. Code Regs. § 15378(b)(4) and (5) as a creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and as an agency organizational or administrative activity that produces no physical changes to the environment.

**SECTION 5.** **Effective Date.** This ordinance shall take effect on January 1, 2019 or thirty days after its passage and adoption under Government Code section 36937, whichever is later.

**SECTION 6.** **Certification.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law. Pursuant to Government Code section 36933, a summary of this Ordinance may be published and posted in lieu of publication and posting the entire text.
INTRODUCED and first read at a regular meeting of the City Council on the 18th day of September, 2018, by the following vote:

AYES: Mayor Turner, Council Members Barnes, Mattina, Parlet, and Spurr
NOES: None
ABSENT: None
ABSTAINING: None

FINAL PASSAGE AND ADOPTION by the City Council occurred at a meeting thereof held on the 2nd day of October 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

____________________________________
MIREYA G. TURNER, Mayor
City of Lakeport

ATTEST:

____________________________________
KELLY BUENDIA, City Clerk
City of Lakeport
STAFF REPORT

RE: Update on Speeding, Speed Surveys & Traffic Control Measures on Twentieth Street

PURPOSE OF REPORT: Information only

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:
The City Council is being asked to receive an update on speeding, speed surveys and traffic control measures on Twentieth Street between Alden Ave and Hartley Street.

BACKGROUND/DISCUSSION:
On November 1, 2016 the City Council held a public hearing regarding the 2016 City of Lakeport Speed Zone Study. Based on the results of this study, the traffic engineer recommended that the speed zone for the aforementioned section of Twentieth Street be reset from 25 Miles per hour (MPH) to 30 MPH after identifying the 85th percentile speed as 36 MPH. During the hearing, it became clear that residents had serious concerns regarding vehicles speeding in the area. These residents felt that having the speed reset to 30 MPH would lead to ongoing speeding issues. Due to state restrictions, if the speed zone was not reset, police would have been unable to enforce the speed limit. Ultimately, the Council approved the recommendation to reset the speed limit with the understanding that police would strictly enforce it, provide public education and that departments would investigate appropriate traffic control measures with the goal of reducing the 85th percentile speed back down to between 25 & 30 MPH.

Since the public hearing, the police department has worked to develop a traffic enforcement plan for the area that has included releasing public education materials to residents, Nixle community messages, Social Media information as well as assigning additional patrols and radar certified officers to work traffic enforcement in the area. Additionally, last summer (July 2017), the Police, Community Development, City Engineer and Public Works Departments developed a traffic control measures option to stripe the street with white fog lines 8 feet out from each curb and add a double yellow center line, including raised traffic dots, which would narrow the travel lanes to approximately 12 feet wide with the expectation of creating a visual narrowing effect and cause drivers to reduce speed. The work was completed in the fall of 2017.

In April of 2018 the police department placed a radar trailer on 20th St. west of Mellor Dr. as a tool for educating motorists on identifying their individual speeds in relation to the posted speed limit.

Between December 1st, 2016 and March 2018, additional speed data has been collected for this section of Twentieth Street with the most recent data being collected March 27th to March 29th. This data showed that the 85th percentile speed was at approximately 37 MPH with the majority of the excessive speed times being between 10 AM and 3 PM.
Law enforcement continued its efforts to reduce speeding motorists on 20th St. and Between April 6, 2018 and September 6, 2018 radar certified Officers wrote 7 speeding violations. In addition, several officers conducted vehicle stops wherein, they gave a warning and educated the driver on the speed survey letter that was delivered to residents in the neighborhood. In all, officers wrote 58 other citations in the area of 20th St. and Hartley St. and although these citations were not speed related, they most likely played a factor in detouring would-be speed violators. As a result of law enforcement presence and proactivity in the area, several residents have expressed appreciation toward the department and its members.

Some factors that hampered our ability to be more proactive in the area were the floods in February 2017 and the recent River Fire in July 2018. Additionally, staffing shortages have played a part in reduced visibility and proactivity in the area as officers have been working dayshift as solo beat officers and are dedicated to other calls for services.

At this time, deployment of the radar trailer, increased enforcement and public education is planned for the area prior to staff recommending another formal speed survey.

OPTIONS:

Receive and discuss report.

FISCAL IMPACT:

☒ None ☐ budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $

Affected fund(s) ☐ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:

Comments:

SUGGESTED MOTIONS:

☒ Attachments: