Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

I. CALL TO ORDER & ROLL CALL: 6:00 p.m.

II. PLEDGE OF ALLEGIANCE:

URGENCY ITEMS:

To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.

IV. ACCEPTANCE OF AGENDA:

Move to accept agenda as posted, or move to add or delete items.

V. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of March 6, 2018.

C. Warrants:

Approve the warrant register of March 13, 2018.

D. Application 2018-010:

Approve Application 2018-010, with staff recommendations, for the Home Wine and Beer Makers Festival event to be held in Library Park on June 16, 2018.

E. Application 2018-011:

Approve Application 2018-011, with staff recommendations, for the Lakeport Camp and Shine VW Car Show event to be held on Park Street on June 16, 2018.

F. Revise Master Pay Schedule:

Resolution Rescinding Resolution 2649 (2018) and Revising the Master Pay Schedule in Conformance with California Code of Regulations, Title 2, Section 570.5.

G. Housing Bond:

Adopt the proposed resolution supporting the Veterans and Affordable Housing Bond Act 2018.

VI. PUBLIC PRESENTATIONS/REQUESTS:

A. Citizen Input:

Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight’s agenda. Persons wishing to address the City Council are required to complete a Citizen’s Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.

VII. COUNCIL BUSINESS:

A. City Clerk

1. Parks and Recreation Commission Appointments:

   Appoint three members, Cindy Ustrud, Jen Hanson, and Ben Moore, to the Parks and Recreation Commission effective immediately, with terms expiring December 31, 2019.

B. Community Development Director

1. Ordinance Introduction:

   Introduce the proposed ordinance amending Section 8.28 of the Lakeport Municipal Code changing the date in which dry vegetation creating fire hazard conditions on private property must be abated from early July to June 1st, and set a public hearing for April 3, 2018.

C. Finance Director

1. Investment Committee

   The Mayor is asked to appoint two council members to the Finance Committee.
D. Public Works Director

1. Library Park Storm Damage Update: Receive an update on projects to repair damage to Library Park due to the 2017 flood event.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

IX. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport’s website, www.cityoflakeport.com, subject to staff’s ability to post the documents before the meeting.

The City of Lakeport, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk’s Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

_______________________________________
Hilary Britton, Deputy City Clerk
RECEPTION:
Reception with City Council members and members of Committees and Commissions.

I. CALL TO ORDER & ROLL CALL:
Mayor Mattina called the meeting to order at 6:05 p.m., with Council Member Barnes, Council Member Mattina, Council Member Parlet, and Council Member Spurr present.

II. PLEDGE OF ALLEGIANCE:
The Pledge of Allegiance was led by David Ruderman.

III. ACCEPTANCE OF AGENDA:
Urgency Items:
City Attorney Ruderman stated that the City learned about an item today, after the posting of the agenda, which must be acted upon before the next meeting.
A motion was made by Council Member Barnes, seconded by Council Member Spurr and unanimously carried by voice vote to add an Urgency Item, “Adopt a resolution supporting the City’s application to the USDA Rural Development Communities Facilities Loan and Grant Program”, as Item VI.B.1.
Council Member Barnes made a motion, seconded by Council Member Mattina and unanimously carried by voice vote to further amend the agenda to take the Proclamation item ahead of the Consent Calendar.

Proclamation:
Mayor Turner read a Proclamation honoring City of Lakeport Committee and Commission members, and presented Certificates of Appreciation to outgoing Committee and Commission members.

IV. CONSENT AGENDA:
A. Ordinances:
Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

B. Minutes:
Approve minutes of the City Council regular meeting of February 20, 2018 and the special meeting of February 28, 2018.

C. Warrants:
Approve the warrant register of February 26, 2018.

D. Memorandum of Understanding: Lakeport Employees Association:
Adopt a resolution approving a Memorandum of Understanding with the Lakeport Employees’ Association for the period of January 1, 2018 through December 31, 2020.

E. Confidential Employee Group Compensation and Benefits Program:
Adopt a resolution approving the Compensation and Benefits Program for the City of Lakeport Confidential Employees for the period of March 1, 2018 through June 30, 2020.

F. Unrepresented Management Employee Group Compensation and Benefits Program:
Adopt a resolution approving the Compensation and Benefits Program for the City of Lakeport Unrepresented Management Employees for the period of March 1, 2018 through June 30, 2020.

G. Contract Amendment:
Approve Amendment #2 to Agreement for Services between the City of Lakeport and Margaret Silveira.

Statutory Disclaimer (Gov. Code §54953(c)(3)): Prior to taking action on the Consent Agenda, Mayor Turner read the following disclaimer:

“Before we move on to taking action on the consent calendar, I’d like to publically announce that last fall, Governor Brown signed legislation requiring the City Council to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.

Accordingly, before the City Council this evening, as part of agenda item IV.F is a recommendation to approve a salary and benefit package for the unrepresented
management employees. The unrepresented management employees consist of at-will management employees and mid-management employees. The benefit package before the City Council includes a 4% salary increase per year and technology allowance of $750 for Mid-Management and $1,500 for At-Will Management over the term of the contract.

Also before the City Council this evening as agenda item IV.G is a recommendation to approve an amendment to the City Manager’s contract. The amendment provides for a 15% salary increase and a 40% annual technology allowance reduction to $750 per year.”

Vote on Consent Agenda:

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote to approve the Consent Agenda, items A-G.

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Citizen Input:

There was no input from the public.

VI. COUNCIL BUSINESS:

A. Police Chief

1. Walk/Bike to School Event:

The staff report was presented by Chief Rasmussen.

Suzanne Lyons invited the Council and staff to utilize the walking path developed by the Parks & Recreation Commission to walk from Library Park to the Lakeport Unified School District (LUSD) campuses on May 9th, Walk/Bike to School day.

A motion was made by Council Member Spurr, seconded by Council Member Mattina, and unanimously carried by voice vote to authorize the Chief of Police and Public Works Director to close portions of N. High Street, Lakeshore Blvd., Giselman Street, Sayre Street and Lange Street and also conduct traffic controls at other intersections along the route between the 1800 block of N. High Street and the LUSD campuses on Lange Street on the morning of May 9th, 2018.

B. City Manager

1. USDA Rural Development Communities Facilities Loan and Grant:

This item was presented by City Manager Silveira.

A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote to adopt a resolution supporting the City’s application to the USDA Rural Development Communities Facilities Loan and Grant Program

VII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira had no report

City Attorney Ruderman had no report.

Public Works Director Grider had no report.

Finance Director Walker had no report.

Administrative Services Director/City Clerk Buendia had no report.

Police Chief Rasmussen reported another mountain lion siting, near the school but not in the City limits.

Community Development Director Ingram announced the City is re-instituting business site visits in conjunction with LEDAC. This will start March 16, 2018.

Council Member Spurr had no report.

Council Member Parlet reported that the City, the Chamber of Commerce and LMSA will be collaborating on producing “59 Minutes to a Better Business”
training workshops covering various aspects of marketing for local and regional businesses.

Council Member Mattina had no report.

Council Member Barnes had no report.

Mayor Turner reported that she will take over as President of the League of California Cities Redwood Empire Division at the Division meeting on March 9, 2018.

VIII. ADJOURNMENT:

Mayor Turner adjourned the meeting at 6:35 p.m.

_________________________________________
Mireya G. Turner, Mayor

Attest:

_________________________________________
Kelly Buendia, City Clerk
3/14/2018

I hereby certify that the attached list of warrants has been audited, extensions are proper, purchase orders have been issued, and department heads have been given the opportunity to review and sign claim forms.

______________________________
Nicholas Walker
Finance Director
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Bank Account 15-0352000798 Total: (104) -433,448.60
Report Total: (104) -433,448.60
### Summary

#### Bank Account

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Report Total: 104  
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#### Cash Account

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Report Total: 104  
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#### Transaction Type

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Report Total: 104  
-433,448.60
CITY OF LAKEPORT
225 Park Street
Lakeport, CA 95453

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

<table>
<thead>
<tr>
<th>Application Received (Date): 03/07/2018</th>
<th>Application No. 2018-010</th>
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<tbody>
<tr>
<td>☑ $15.00 Application Fee Paid</td>
<td>For Council Meeting of (Date): 03/20/2018</td>
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This section to be completed by Applicant (please answer all questions):

<table>
<thead>
<tr>
<th>Applicant Name: David Velasquez</th>
<th>Organization Name: Lake county Symphony Ass’n</th>
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</thead>
<tbody>
<tr>
<td>Address: 1490 N. Main St., Lakeport, CA 95453</td>
<td>Address: PO Box 974, Lakeport, CA 95453</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>Work Phone:</td>
</tr>
<tr>
<td>Mobile Phone: 651-238-2833</td>
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</tr>
<tr>
<td>Email Address: <a href="mailto:djvelasquez@citlink.net">djvelasquez@citlink.net</a></td>
<td>Other Contact: Charlie Schley, LCSA Vice-President</td>
</tr>
<tr>
<td>Phone for Other Contact: 707-279-2997</td>
<td>Organization is: ☑ Nonprofit Organization ☐ For Profit Organization</td>
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</table>

Name of Event: Home Wine and Beer Makers Festival

Description of Event: Tasting of amateur beer and wine with food/arts and crafts; annual fundraiser for LCSA

Specific Location of Event (Map Must be Attached): Library Park, Lakeport

Does this use involve public right of way, streets, or sidewalk? ☑ Yes ☐ No If yes, please indicate specific location:

If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:

Date(s) of Event: June 16, 2018

<table>
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<th>Total Number of Days: 1</th>
<th>Set Up Time: 10 AM</th>
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<td>Tear Down Time: 5:00 PM</td>
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Specify anticipated number of people (both participants and the public): 300

Will any vendors be present? Yes ☑ No ☐

Will any food booths be present? Yes ☑ No ☐

Requirements:

| ☑ Electricity (cannot be guaranteed by City) |
| ☑ Street/Sidewalk Closures |
| ☑ No irrigation in park prior to event |
| ☑ Other (please specify): Gazebo electricity will be supplied |

Specific City Staff Needs:

| ☑ Police |
| ☑ Public Works |
| ☑ Parks |

Coordination of these requirements must be made through the Public Works Department: (707) 263-0751

The City reserves the right to bill applicant for related City costs.

Insurance Information:

Specify Insurance Company: Lincoln-Leavitt Insurance Agency/Nova Casualty Co.

Policy Number: CML-10000646-10 Expired Date: 4/15/18 will renew

LIMITS OF INSURANCE: $2,000,000

INSURANCE CERTIFICATE REQUIRED

Note: The insurance certificate provided to the City by your organization’s insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $2,000,000. The certificate and
Hilary Britton, Deputy City Clerk

**USE OF ALCOHOL: is a permit for alcoholic beverages requested:**  □ Yes   □ No

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

**HOLD HARMLESS AGREEMENT**

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant
Responsible Official of Applicant Organization

Dated:

---

**STAFF RESPONSE**

This section to be completed by City and Other Affected Agencies:

<table>
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<tr>
<th>Staff Name: Hilary Britton, Deputy City Clerk</th>
<th>Department: Administration</th>
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<tr>
<td>□ No Fiscal Impact</td>
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<td>□ (Describe/Include Estimated Costs)</td>
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<td>□ Public Works</td>
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<td>□ Parks</td>
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<td>□ Other (please specify):</td>
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The following will be Required:

- Business License
- ABC License
- Health Department Permit
- Other (Specify): LPD EtOH Permit

**Staff Comments:**

Applicant will need to submit the following prior to the event:
1. Insurance Certificate
2. EtOH Permit - Issued by Lakeport Police Department*
3. Sign Hold Harmless

Applicant will be advised:
1. No stakes allowed to anchor pop-ups
2. Special Requests – Electricity, and Bathrooms can be coordinated with the Public Works Department at 707-263-0751.

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

- □ Application Approved
- □ Application Denied
- □ Application Approved With Conditions (See Below)

**Conditions of Approval:**

□ Attachments (specify):
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lincoln-Leavitt Insurance Agency, Inc.
650 N Main St
CA Lic. #0C73811
Lakeport CA 95453

CONTACT NAME: Kathleen Compton
PHONE: (707) 263-7162 FAX (707) 263-5018
E-MAIL: kathleen-compton@leavitt.com

INSURED
Lake County Symphony Association
P. O. Box 974
Lakeport CA 95453

 Insurer A: Nova Casualty Company # 42552

COVERAGES
CERTIFICATE NUMBER: 17/18 GL

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<th>POLICY EFFECT (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION (MM/DD/YYYY)</th>
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<td>DAMAGE TO RENTED PREMISES (EA occurrence) $100,000</td>
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<td>MED EXP (Any one person) $5,000</td>
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<td></td>
<td>PERSONAL &amp; ADV INJURY $1,000,000</td>
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<td></td>
<td>GENERAL AGGREGATE $2,000,000</td>
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<td>PRODUCTS COMPOUND AGG $2,000,000</td>
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<td>LIQUOR LIABILITY $1,000,000</td>
</tr>
</tbody>
</table>

AUTOMOBILE LIABILITY

| | ANY AUTO | ALL OWNED AUTOS | SCHEDULED AUTOS | NON-OWNED AUTOS |
| | | | | |
| | | | | |

UMBRELLA LIABILITY

| | OCCUR | CLAIMS-MADE |
| | | |

EXCESS LIABILITY

| | OCCUR |
| | |

WORKERS COMPENSATION AND EMPLOYERS' LIABILITY

| | Y/N | N/A |
| | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is added as additional insured on the general liability policy per contract

CERTIFICATE HOLDER

hbritton@cityoflakeport.co

City of Lakeport
225 Park Street
Lakeport, CA 95453

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

K Compton/KACOMP

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ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD

INS025 (2014/01)
HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant
Responsible Official of Applicant Organization

Dated:

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: Hilary Britton, Deputy City Clerk
Department: Administration

☐ No Fiscal Impact
☐ Fiscal Impact
(Describe/Include Estimated Costs)

☐ Police
☐ Public Works
☐ Parks
☐ Other (please specify):

The following will be Required:
☐ Business License Vendors need 1 day license
☒ ABC License
☒ Health Department Permit
☒ Other (Specify): LPD ETOH Permit

Staff Comments:

Applicant will need to submit the following prior to the event:
1. Insurance Certificate
2. EtOH Permit - Issued by Lakeport Police Department*
3. Sign Hold Harmless

Applicant will be advised:
1. No stakes allowed to anchor pop-ups
2. Special Requests – Electricity, and Bathrooms can be coordinated with the Public Works Department at 707-263-0751.

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):

☐ Application Approved
☐ Application Denied
☐ Application Approved With Conditions (See Below)

Conditions of Approval:

* All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.
A true hero is not defined simply by the uniform he or she is wearing but rather the person who’s wearing it!

Hi all,

Please find attached Application 2018-010 for the 2018 Home Wine & Beer Makers Festival to be held in Library Park, for your review and comments.

We would like to submit this for Council approval at the 03/20/2018 Council meeting, so please have your comments back to me by 03/14/2018.

As always, thank you for your input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com
CITY OF LAKEPORT

APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

| Application Received (Date): | 03/07/2018 |
| Application No. | 2018-011 |
| $15.00 Application Fee Paid | For Council Meeting of (Date): | 03/20/2018 |

This section to be completed by Applicant (please answer all questions):

| Applicant Name: | Rich Lesco |
| Organization Name: | NorCal Aircooled Group |
| Address: | 1778 Cantrell ct. Concord CA. 94521 |
| Address: | 1778 Cantrell ct. Concord CA. 94521 |
| Home Phone: | (650) 773-9553 |
| Work Phone: | (650) 773-9553 |
| Mobile Phone: | (650) 773-9553 |
| Email Address: | rjlesco@gmail.com |
| Other Contact: | Ron Holman |
| Phone for Other Contact: | (925) 876-9460 |
| Organization is: | ☑ Nonprofit Organization |
| | ☑ For Profit Organization |

Name of Event: Lakeport Camp & Shine 2018

Description of Event: VW Car Show

Specific Location of Event (Map Must be Attached): Park Street and 2nd street inbetween Park street and Main street (see map attached)

Does this use involve public right of way, streets, or sidewalk? ☑ Yes ☐ No If yes, please indicate specific location: see map attached

If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:

we will provide 30 days notice to all businesses on Park street and 2nd street.

| Date(s) of Event: | Saturday June 16th, 2018 |
| Total Number of Days: | 1 |
| Set Up Time: | 7:00am-8:00am |
| Time of Event: | .8:00am-3:00pm |
| Tear Down Time: | 3:00pm-3:30pm |

Specify anticipated number of people (both participants and the public): 75

Will any vendors be present? Yes ☐ No ☑ Will any food booths be present? Yes ☐ No ☑

Requirements:

☑ Electricity (cannot be guaranteed by City)
☑ Barricades
☑ Street/Sidewalk Closures
☐ No irrigation in park prior to event
☐ Other (please specify):

Coordination of these requirements must be made through the Public Works Department: (707) 263-0751

Specific City Staff Needs:

☐ Police
☑ Public Works
☐ Parks
☐ Other (please specify):

The City reserves the right to bill applicant for related City costs.

Insurance Information:

Specify Insurance Company: we will get insurance once the permit/event is approved, from same company we for prior 8 years.

Policy Number: | Expiration Date: |
| Limits of Coverage: |

INSURANCE CERTIFICATE REQUIRED

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $5,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
Applicant will need to submit the following prior to the event:

1. Insurance Certificate naming the City of Lakeport as also insured for the event

Applicant will be advised:

1. Special Requests – Electricity, Barricades and Bathrooms can be coordinated with the Public Works Department at 707-263-0751.
Car show area:
- Park St. between 1st and 3rd
- 2nd St. between Main St. and Park St.
Need barricades at 4 locations marked
Show is planned for Saturday June 16th, 2018 from 8:00 am to 3:00 pm
We will start setting up at 6:30 am
This show is open with no fee to the public
We will charge for anyone who wants to enter his or her vehicle in the show
NAG (Northern Aircooled Group) held this event last year and would like to continue the tradition started by the Silver Circle Volkswagen Club
Contact info:
Rich Lesco
cell (650) 773-9553
USE OF ALCOHOL: Is a permit for alcoholic beverages requested? Yes ☐ No ☐
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT
In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant
Responsible Official of Applicant Organization
Dated: 2/21/18

STAFF RESPONSE
This section to be completed by City and Other Affected Agencies:

| Staff Name: Hilary Britton, Deputy City Clerk | Department: Administration |
| No Fiscal Impact ☐ | Other (please specify): ☐ |
| Fiscal Impact ☐ | Police ☐ |
| (Describe/Include Estimated Costs) | Public Works ☐ |
| | Parks ☐ |

The following will be Required:

☑ Business License |
☐ ABC License |
☐ Health Department Permit |
☐ Other (Specify): ☐

Staff Comments:

Applicant will need to submit the following prior to the event:
1. Insurance Certificate naming the City of Lakeport as also insured for the event

Applicant will be advised:
1. Special Requests – Electricity, Barricades and Bathrooms can be coordinated with the Public Works Department at 707-263-0751.

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):
☐ Application Approved
☐ Application Denied
☐ Application Approved With Conditions (See Below)

Conditions of Approval:

Environmental Health has no concerns regarding this event – no food vendors present.

Tina Rubin
3/8/18
From: Jason D. Ferguson <jferguson@lakeportpolice.org>
Sent: Thursday, March 08, 2018 6:44 PM
To: Hilary Britton
Subject: Re: Application 2018-011 - Lakeport Camp & Shine Car Show

No police concerns, no alcohol requested

Jason Ferguson
Lieutenant
Lakeport Police Department
2025 S. Main St.
Lakeport, Ca. 95453
Office (707) 263-9654

A true hero is not defined simply by the uniform he or she is wearing but rather the person who's wearing it!

-----Original Message-----
From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Thursday, March 8, 2018 11:38 AM
To: Amanda Frazell (Dean.Eichelmann@lakecountyca.gov), Cheryl Bennett (cheryl.bennett@lakecountyca.gov), Cynthia Ader, 'Daniel Chance', 'Doug Grider', 'Executive Management', 'Jason Ferguson', 'Jim Kennedy', 'Linda Sobieraj', Lori Price (lorip@co.lake.ca.us), Mark Wall (mwaconsulting@comcast.net), 'Matt Hartzog', 'Mike Sobieraj', Pheakdey Preciado (pheakdey.preciado@lakecountyca.gov), 'Rebekah Dolby', 'Ron Ladd', Sheriff's Dept (records@lakecountyca.gov), Tina Rubin (Tina.Rubin@lakecountyca.gov)
Subject: Application 2018-011 - Lakeport Camp & Shine Car Show

Hi all,

Please find attached application 2018-011 for the 2018 Lakeport Camp & Shine car show, for your review and comments.

We would like to submit this for Council approval at the 02/20/2018 Council meeting, so please have your comments back to me by 03/14/2018.

As always, thank you for your input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x102
hbritton@cityoflakeport.com
STAFF REPORT

RE: Resolution Revising the City of Lakeport Master Pay Schedule | MEETING DATE: 3/20/2018

SUBMITTED BY: Kelly Buendia, Administrative Services Director

PURPOSE OF REPORT: ☒ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:
Staff recommends that the City Council adopt a Resolution revising the City of Lakeport’s (City) master pay schedule for all represented employee classifications and all unrepresented employees covered by a Compensation Plan so that the City is in compliance with the requirements of the California Code of Regulations section 570.5 and the California Public Employees’ Retirement System (CalPERS) relating to publically available pay schedules.

BACKGROUND/DISCUSSION:
CalPERS, pursuant to their interpretation of California Code of Regulations section 570.5, recommends all CalPERS employers maintain their compensation levels in a publicly available pay schedule, approved and adopted by the governing body.

At their March 6, 2018 meeting, the City Council approved a Memorandum of Understanding with the Lakeport Employees’ Association, a Compensation and Benefits Program for Unrepresented Management, an amendment to the employment agreement with Margaret Silveira, City Manager and a resolution approving Confidential employees’ compensation and benefits.

With agreements and contracts approved, the City Council will need to adopt a revised Master Pay Schedule to reflect the approved salary changes. For clarification purposes the Confidential employee group consists of one Deputy City Clerk and one Administrative Specialist, which was inadvertently omitted from the resolution approving their compensation and benefits but provided in the attached resolution and schedule.

In compliance with California Code of Regulations section 570.5, the revised schedule will be made publically available on the city’s website.

OPTIONS:
The Council could deny this request and provide other direction to staff.

FISCAL IMPACT:
☒ None ☐ $ Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $

Affected fund(s): ☒ General Fund ☒ Water OM Fund ☒ Sewer OM Fund ☐ Other:

Comments:
SUGGESTED MOTIONS: Move to approve a Resolution rescinding Resolution 2649 (2018) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.

Attachments:

1. Resolution Rescinding Resolution 2649 (2018) and Revising the Master Pay Schedule in Conformance with California Code of Regulations, Title 2, Section 570.5
RESOLUTION NO. __(2018)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT
RESCINDING RESOLUTION 2649 (2018) AND REVISING THE
MASTER PAY SCHEDULE IN CONFORMANCE WITH CALIFORNIA
CODE OF REGULATIONS, TITLE 2, SECTION 570.5

WHEREAS, at its March 6, 2018 meeting, the City Council approved a Memorandum of
Understanding with the Lakeport Employees’ Association, a Compensation and Benefits
Program for Unrepresented Management, an amendment to the employment agreement with
Margaret Silveira, City Manager, and a resolution approving Confidential employees’
compensation and benefits, and;

WHEREAS, the City now desires to revise the Master Pay Schedule to reflect salary
adjustments approved in the Memorandum of Understanding with the Lakeport Employees’
Association, the Compensation and Benefits Program for Unrepresented Management, the
amendment to the employment agreement with Margaret Silveira, City Manager and the
resolution approving Confidential employees’ compensation and benefits, and;

WHEREAS, the Confidential Employees’ group consists of one Deputy City Clerk and one
Administrative Specialist, and;

WHEREAS, the California Public Employees’ Retirement System (CalPERS), has requested
all CalPERS employers list their compensation levels on one document, approved and adopted
by the governing body, in accordance with title 2 of the California Code of Regulations, section
570.5, and meeting all of the following requirements thereof:

1. Has been duly approved and adopted by the employer's governing body in
   accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a
   single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base
   is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and
   available for public review from the employer during normal business hours
   or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less
   than five years; and
8. Does not reference another document in lieu of disclosing the pay rate; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEPORT, CALIFORNIA, DOES HEREBY
RESOLVE AS FOLLOWS:
SECTION 1.
Resolution 2649 (2018) is rescinded.

SECTION 2.
The City Council affirms the previously approved separate compensation levels for represented Bargaining Unit positions and the Compensation Plans for the unrepresented positions through, by and with the adoption of the single Master Pay Schedule attached hereto as Exhibit A.

SECTION 3. The City Council affirms the single Master Pay Schedule attached hereto meets all of the requirements of title 2 of the California Code of Regulations, section 570.5, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City’s internet website and be retained by the City and available for public inspection for not less than five years.

SECTION 4. This Resolution is effective upon its adoption.

DULLY AND REGULARLY ADOPTED on this 20th day of March, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

__________________________________
MIREYA G. TURNER, Mayor

ATTEST:

__________________________________
KELLY BUENDIA, City Clerk
<table>
<thead>
<tr>
<th>Job Classification</th>
<th>Class Range</th>
<th>Unit</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services Director/City Clerk</td>
<td>E-4</td>
<td>UM</td>
<td>6,512</td>
<td>6,839</td>
<td>7,180</td>
<td>7,660</td>
<td>8,045</td>
<td>n-a</td>
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<td>*Administrative Specialist I</td>
<td>33</td>
<td>LEA</td>
<td>2,744</td>
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<td>5,485</td>
<td>5,850</td>
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<td>n-a</td>
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<td>n-a</td>
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<td>POA = Lakeport Police Officers' Association</td>
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<td>UM = Unrepresented Management, salaries effective 7/1/2016</td>
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<td>LEA = Lakeport Employees' Association, salaries effective 1/1/2018</td>
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<td>Exhibit A</td>
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** MASTER PAY SCHEDULE**

**MONTHLY RATES WITH STEPS**

DATED 3/20/2018

**HOURLY AT-WILL EMPLOYEES**

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<th>Job Title</th>
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<td>Lifeguard</td>
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<td>Head Lifeguard</td>
<td>12.20 - 14.12 per hour</td>
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<tr>
<td>Swim Instructor</td>
<td>11.10 - 11.58 per hour</td>
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<tr>
<td>Pool Office Assistant</td>
<td>10.00 - 11.58 per hour</td>
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<tr>
<td>Pool Manager</td>
<td>16.50 - 20.00 per hour</td>
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<tr>
<td>Part-time Help Property and Evidence</td>
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<tr>
<td>Part-time Help Records</td>
<td>18.50 per hour</td>
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</tbody>
</table>

LEA = Lakeport Employees' Association, salaries effective 1/1/2018
UM = Unrepresented Management, salaries effective 9/1/2017
POA = Lakeport Police Officers' Association, unless noted salaries effective 7/1/2016

*Classifications may include Confidential employees (See Resolution 2657 [2018]).*
STAFF REPORT

RE: Resolution Supporting the Veterans and Affordable Housing Bond Act 2018

MEETING DATE: 03/20/2018

SUBMITTED BY: Margaret Silveira, City Manager

PURPOSE OF REPORT: ☒ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:
The City Council is being asked to adopt a resolution supporting the Veterans and Affordable Housing Bond Act 2018.

BACKGROUND/DISCUSSION:
The League of California Cities is encouraging its member cities to support the Veterans and Affordable Housing Bond that is slated for the November 2018 statewide ballot. The bond will generate $4 billion for affordable housing programs, infill infrastructure projects and the veterans’ homeownership program. The Legislature placed the bond on the ballot through the passage of League-supported SB 3 (Beall) last September.

SB 3 was part of the League’s Blueprint for More Housing, which comprised several 2017 bills designed to jump start the development of more affordable housing units through streamlined regulations and new funding sources. These also include SB 2 (Atkins), which is projected to generate millions of dollars annually for affordable housing, emergency shelters and other housing needs and League-sponsored SB 540 (Roth), which streamlines the housing approval process in Workforce Housing Opportunity Zones. Gov. Jerry Brown signed those bills on Sept. 27, 2017 as part of a 15 bill housing package approved by the Legislature.

If approved by voters in November, the Veterans and Affordable Housing Bond will fund a number of programs and breathe new life into existing housing programs that have proven, over the years, to be effective. California cities are eager to access much needed affordable housing funding to jumpstart construction.

OPTIONS:
Adopt the proposed resolution.
Decline to adopt the proposed resolution.

FISCAL IMPACT:
☐ None ☐ Account Number: Comments:

SUGGESTED MOTIONS:
Move to adopt the proposed resolution supporting the Veterans and Affordable Housing Bond Act 2018.
Attachments:

1. Resolution
2. Affordable Housing Now Factsheet
3. SB 3 Funding Breakdown
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT SUPPORTING THE VETERANS AND AFFORDABLE HOUSING BOND ACT 2018

WHEREAS, housing affordability is an urgent issue facing many communities in California, where a majority of renters (3 million households) pay more than 30 percent of their income toward rent and nearly one-third (over 1.5 million households) spend more than 50 percent of their income on rent; and

WHEREAS, the housing crisis is a contributing factor to homelessness in our communities; and

WHEREAS, public health and safety is a top priority for the City of Lakeport; and

WHEREAS, California’s homeownership rates are at the lowest point since the 1940’s; and

WHEREAS, recent housing production levels are about half of pre-recession levels (roughly 200,000 per year) and are far short of the state’s projected housing need for 180,000 new homes per year; and

WHEREAS, the proceeds from the 2006 housing bond that helped create and preserve affordable apartments, urban infill infrastructure, and single-family homes have been expended; and

WHEREAS, even though federal funding for affordable housing comprises a significant portion of California’s resources to support affordable housing, federal spending has been on the decline in recent years; and

WHEREAS, between 2003 and 2015, Community Development Block Grant (CDBG) and HOME funds allocated to California by the U.S. Department of Housing and Urban Development (HUD) to produce affordable housing units have declined by 51 percent and 66 percent respectively; and

WHEREAS, last year the Legislature passed and Governor Brown signed SB 3 (Beall), which placed the $4 billion Veterans and Affordable Housing Bond Act on the November 6, 2018 general election ballot; and

WHEREAS, the Veterans and Affordable Housing Bond Act will provide funding to support multifamily housing, higher density housing near transit, infill infrastructure, farmworker housing, first-time home buyer assistance, and veteran home loans; and
THEREFORE BE IT RESOLVED that the City of Lakeport hereby supports the Veterans and Affordable Housing Bond Act on the November 6, 2018 ballot to infuse much needed funding to support important affordable housing projects and spur housing construction statewide; and

THEREFORE BE IT FURTHER RESOLVED that the City of Lakeport supports and can be listed as a member of the Affordable Housing Now coalition.

We direct staff to email a copy of this adopted resolution to the League of California Cities at cityletters@cacities.org

I HEREBY CERTIFY the foregoing RESOLUTION was duly introduced, passed and adopted at a regular meeting of the City Council of the City of Lakeport, held on the 20th day of March 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: APPROVED:

_______________________________  _________________________________
KELLY BUENDIA, CITY CLERK  MIREYA G. TURNER, MAYOR
WHO WE ARE

We are a broad coalition of affordable housing advocates, business leaders, labor, veterans and environmental groups working to bring affordable housing to California communities by passing the $4 billion Veterans and Affordable Housing Bond Act (SB 3) that will go before voters in November 2018.

WHAT THE BOND DOES FOR CALIFORNIA VETERANS, STRUGGLING FAMILIES AND PEOPLE WITH DISABILITIES

- Dedicates funding to help military veterans have a safe place to call home.
- Provides stable housing for struggling families, people experiencing homelessness and individuals with disabilities.
- Builds affordable homes for hardworking people like grocery clerks, nurse aides and teaching assistants. This helps people live in the communities where they work and serve, while still having money for basics like groceries, gas and child care.
- Tackles top priorities for Californians – building homes, creating jobs and boosting the economy. It’s expected to create 137,000 jobs and pump $23.4 billion into California’s economy.

WHY CALIFORNIANS NEED THIS AFFORDABLE HOUSING BOND NOW

- The housing crisis is crushing the 1 in 3 Californians who can’t afford their rents.
- Many people are spending more than 30% of their incomes and some as much as 50% of their incomes on housing.
- The growing gap between what Californians earn and the cost of rent has grown so wide that families are separated by excruciating commutes because they can’t afford to live in the cities where they work.
- We don’t have to look far to see the human devastation of the housing crisis. Homelessness and its harsh toll is taking hold in more Californians’ lives. California has the largest population of unsheltered veterans in the nation. Families pushed to the brink live in their cars or double and even triple up in overcrowded housing as they try to maintain their jobs and ensure their children go to school.

HOW YOU CAN JOIN OUR COALITION & SUPPORT THE BOND

- Help spread the word among family, friends, neighbors and colleagues that we all can do something about the housing crisis – Vote YES on the Veterans and Affordable Housing Bond Act this November.

CONTACT

David Koenig (DavidJKoenig@gmail.com) for information on how you and your organization can formally endorse the bond, participate in outreach opportunities and contribute to the campaign to build affordable housing in California.

Paid for by Affordable Housing Now, a coalition of Housing California, California Housing Consortium, State Building and Construction Trades Council of California and Silicon Valley Leadership Group. Committee ID# 1401697.
The housing crisis is crushing the 1 in 3 Californians who can’t afford their rents. Homelessness is hitting veterans. Struggling families are doubling up in overcrowded housing and making excruciating commutes because they can’t afford to live in the cities where they work.

Join a broad coalition of affordable housing advocates, business leaders, labor, veterans and environmental groups working to pass the bond that dedicates $4 billion to helping military veterans have a safe place to call home and builds safe, stable housing for struggling families, people experiencing homelessness and individuals with disabilities.

Californians Need the Veterans and Affordable Housing Bond Now

Please complete the following: (Items with * are required)

Company/Organization or Employer’s Name* (If none, write N/A)

First Name* Last Name*

Title/Occupation

This endorsement is on behalf of: (Circle one or both)
My Organization / Company       Myself (as an individual)

Mailing Address

City State Zip*

E-mail*

Signature* Date

Note: Title and organization is for identification purposes only.

I am willing to:

☐ Promote the campaign in my organization’s printed materials, website and social media.
☐ Participate in local coalition building and outreach efforts.
☐ Participate in press events and/or write letters to the editor.
☐ Make a donation to the campaign.

Please email this completed form to: DavidJKoenig@gmail.com

By completing this form, you agree to be listed as a supporter in campaign materials. You will be signed up to receive e-mail updates from the SB 3 Affordable Housing Now campaign and can unsubscribe anytime.

Paid for by Affordable Housing Now, a coalition of Housing California, California Housing Consortium, State Building and Construction Trades Council of California and Silicon Valley Leadership Group. Committee ID# 1401697
SB 3 (Beall) Veterans and Affordable Housing Bond Act of 2018.
Chapter 365, Statutes of 2017

This measure places a $4 billion general obligation bond on the November 2018 ballot to fund affordable housing programs and the veterans homeownership program (CalVet). If approved by voters, SB 3 would fund the following existing programs:

- **Multifamily Housing Program:** $1.5 billion, administered by HCD, to assist the new construction, rehabilitation and preservation of permanent and transitional rental housing for lower-income households through loans to local public entities and nonprofit and for-profit developers;
- **Transit-Oriented Development Implementation Program:** $150 million, administered by HCD, to provide low-interest loans for higher-density rental housing developments close to transit stations that include affordable units and as mortgage assistance for homeownership. Grants are also available to cities, counties and transit agencies for infrastructure improvements necessary for the development;
- **Infill Incentive Grant Program:** $300 million, administered by HCD, to promote infill housing developments by providing financial assistance for infill infrastructure that serves new construction and rehabilitates existing infrastructure to support greater housing density;
- **Joe Serna, Jr. Farmworker Housing Grant Fund:** $300 million, administered by HCD, to help finance the new construction, rehabilitation and acquisition of owner-occupied and rental housing units for agricultural workers;
- **Local Housing Trust Fund Matching Grant Program:** $300 million, administered by HCD, to help finance affordable housing by providing matching grants, dollar for dollar, to local housing trusts;
- **CalHome Program:** $300 million, administered by HCD, to help low- and very low-income households become or remain homeowners by providing grants to local public agencies and nonprofit developers to assist individual first-time homebuyers. It also provides direct loan forgiveness for development projects that include multiple ownership units and provides loans for property acquisition for mutual housing and cooperative developments;
- **Self-Help Housing Fund:** $150 million – Administered by HCD, this program assist low and moderate income families with grants to build their homes with their own labor; and
- **CalVet Home Loan Program:** $1 billion, administered by the California Department of Veterans Affairs, provides loans to eligible veterans at below-market interest rates with few or no down payment requirements.
STAFF REPORT

RE: Appointments to the Parks and Recreation Commission

MEETING DATE: 03/20/2018

SUBMITTED BY: Kelly Buendia, City Clerk

PURPOSE OF REPORT: ☒ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to appoint three (3) members to serve on the Parks and Recreation Commission.

BACKGROUND/DISCUSSION:

The Parks and Recreation Commission was established in 1984 to act in an advisory capacity to the City Council in matters pertaining to city parks and recreation, to cooperate with the planning commission and civic organizations to advance the sound planning of new recreation areas and facilities, to recommend, from time to time, policies on city recreation facilities to the city council for consideration and approval, and to perform such other duties as may be assigned to the commission by the City Council.

The City Council introduced Ordinance 916 (2018) amending Chapter 2.20 of the Municipal Code regarding the Parks and Recreation Commission at the February 6, 2018 Council meeting. After receiving public input, the Council amended the proposed ordinance to allow one (1) at-large, non-City resident member, open to residents residing in the 95453 zip code, and established monthly meetings. These amendments were adopted at the February 20, 2018 Council meeting.

The commission consists of 5 members, who serve two-year terms. In addition, Staff, designated by the City Manager, serve as ex-officio members. Currently, the Public Works Director is the City's ex-officio member.

The terms of three of the committee members expired December 31, 2017. Recruitment for membership was done by a press release that went out to all local media, and by advertising on the City’s website. Letters were sent to all persons whose terms were expiring, and they were invited to reapply. Five applications were received. Applications are on file with the City Clerk’s office.

A temporary Ad Hoc Selection Advisory Committee, consisting of Council Members Mattina and Spurr (with staff support) was appointed by the Council at the meeting of October 17, 2017. This committee was charged with interviewing applicants and making recommendations to Council regarding appointments to the City’s various Committees and Commissions.

The Selection Advisory Committee interviews were held on March 12, 2018. The Ad Hoc Committee reviewed applications and interviewed each applicant regarding their background, interests, and reasons the applicant would like to serve and contribute to their respective Committee/Commission of interest. Based upon their review, the Ad Hoc Committee is recommending that Cindy Ustrud, Jen Hanson, and Ben Moore be appointed to the vacant seats, effective immediately, with terms ending December 31, 2019.
OPTIONS:
Choose members to serve and/or direct staff to further advertise the positions.

FISCAL IMPACT:
☑ None ☐ $       Budgeted Item? ☐ Yes ☐ No
Budget Adjustment Needed? ☐ Yes ☐ No       If yes, amount of appropriation increase: $
Affected fund(s): ☐ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:
Comments:

SUGGESTED MOTIONS:
Move to appoint three members, Cindy Ustrud, Jen Hanson, and Ben Moore, to the Parks and Recreation Commission effective immediately, with terms expiring December 31, 2019.

☑ Attachments:  1. List of 2018 Committee members and terms
NOTICE: In compliance with the requirements of the Maddy Act (Government Code §54970, et seq.), the following appointments list was posted on or before December 31, 2017, at the City Hall, City of Lakeport, 225 Park Street, Lakeport, CA 95453, and at the Lakeport Library, 1425 North High Street, Lakeport, CA 95453. The City Council of the City of Lakeport will make appointments to the positions below which will expire or will otherwise become vacant in 2018. Unless noted otherwise, all appointees must be residents of the City of Lakeport.

PLANNING COMMISSION

The Planning Commission meets the second Wednesday of each month at 5:00 p.m. in the Council Chambers of City Hall. The city council may appoint one member who lives outside of the city limits but within the Lakeport zip code area.

<table>
<thead>
<tr>
<th>COMMISSIONER</th>
<th>DATE APPOINTED</th>
<th>TERM ENDS</th>
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<tbody>
<tr>
<td>Kipp Knorr</td>
<td>February 20, 2018</td>
<td>December 31, 2018</td>
</tr>
<tr>
<td>Suzanne Russell</td>
<td>December 2, 2014</td>
<td>December 31, 2018</td>
</tr>
<tr>
<td>Michael Froio</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
</tr>
<tr>
<td>Ken Wicks</td>
<td>December 20, 2016</td>
<td>December 31, 2020</td>
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<tr>
<td>Michael Green</td>
<td>December 20, 2016</td>
<td>December 31, 2020</td>
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PARKS & RECREATION COMMISSION

The Parks & Recreation Commission meets on the second Thursday of each month at 3:00 p.m. in the Council Chambers at City Hall.

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<thead>
<tr>
<th>COMMISSIONER</th>
<th>DATE APPOINTED</th>
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<tbody>
<tr>
<td>Ann Blue</td>
<td>December 15, 2015</td>
<td>December 31, 2018</td>
</tr>
<tr>
<td>Cindy Ustrud</td>
<td>December 15, 2015</td>
<td>December 31, 2017</td>
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<tr>
<td>Suzanne Russell</td>
<td>December 15, 2015</td>
<td>December 31, 2017</td>
</tr>
<tr>
<td>Suzanne Lyons</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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<tr>
<td>Kipp Knorr</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC)

The Traffic Safety Advisory Committee meets, every other month on the second Monday of the month at 4:00 p.m. in the City Council Chamber. The City Council may appoint two members who are non-residents.

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<tr>
<th>COMMISSIONER</th>
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<tbody>
<tr>
<td>Ann Blue</td>
<td>December 15, 2015</td>
<td>December 31, 2018</td>
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<tr>
<td>Vicki Cole</td>
<td>December 15, 2015</td>
<td>December 31, 2018</td>
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<tr>
<td>Suzanne Russell</td>
<td>December 15, 2015</td>
<td>December 31, 2018</td>
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<tr>
<td>Frank Dollosso</td>
<td>December 20, 2016</td>
<td>December 31, 2020</td>
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<tr>
<td>Nathan Maxman</td>
<td>December 20, 2016</td>
<td>December 31, 2020</td>
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LAKEPORT ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (LEDAC)

This committee meets bimonthly, on the second Wednesday of the month, at 7:30 a.m. in the Conference Room at City Hall. Membership to this committee is open to anyone who lives, works, shops, or does business in the City of Lakeport, including those in the unincorporated areas of the Lakeport trade area.

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<tr>
<th>COMMISSIONER</th>
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<tbody>
<tr>
<td>Pam Harpster</td>
<td>February 20, 2018</td>
<td>December 31, 2019</td>
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<tr>
<td>Andy Lucas</td>
<td>February 20, 2018</td>
<td>December 31, 2019</td>
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<tr>
<td>Dan Peterson</td>
<td>February 20, 2018</td>
<td>December 31, 2019</td>
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<tr>
<td>Denise Combs</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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<tr>
<td>William Eaton</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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<td>Wilda Shock</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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<tr>
<td>Terre Logsdon</td>
<td>December 20, 2016</td>
<td>December 31, 2018</td>
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MEASURE Z ADVISORY COMMITTEE

This committee meets quarterly to review all revenues and expenditures of the Measure Z transactions and use tax and make recommendations to the City Council regarding those expenditures.

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<tr>
<th>COMMISSIONER</th>
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<tbody>
<tr>
<td>Susan King</td>
<td>April 18, 2017</td>
<td>December 31, 2018</td>
</tr>
<tr>
<td>Tim Wynacht</td>
<td>April 18, 2017</td>
<td>December 31, 2018</td>
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</table>
LAKE COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES

This Board of Trustees meets at 1:30 PM on the second Wednesday of each month at 410 Esplanade, Lakeport, CA. Members must be a voter in the City of Lakeport and reside within the district. Trustee's serve a 2-year or 4-year term, at the discretion of the City Council.

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<tr>
<th>COMMISSIONER</th>
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<tbody>
<tr>
<td>George Spurr</td>
<td>December 15, 2015</td>
<td>December 31, 2019</td>
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</table>
STAFF REPORT

RE: Ordinance Amending the Date in which Dry Vegetation Creating Fire Hazard Conditions on Private Property be Changed from Early July to June 1st.  

MEETING DATE: 3/20/2018

SUBMITTED BY: Kevin M. Ingram, Community Development Director

PURPOSE OF REPORT: ☑ Information only ☐ Discussion ☑ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to initiate proceedings and set a public hearing for the consideration of an amendment to Section 8.28 of the Lakeport Municipal Code amending the date in which property owners are required to abate dry vegetation creating fire hazard conditions from early July to June 1st.

BACKGROUND/DISCUSSION:

Section 8.28 of the Lakeport Municipal Code (LMC) defines dry vegetation creating fire hazard conditions as a nuisance and outlines a procedure consistent with California Government Code Section 39567 that allows the City to abate declared nuisance properties if property owners do not self-abate such identified hazardous vegetation in a timely manner. LMC Section 8.28.030 currently requires that weed abatement must be performed at least once between June 1 and typically the first working day after the Fourth of July holiday. Upon consultation with the Fire Chief and a review of other similar local ordinances of neighboring jurisdictions, staff is recommending revising this above referenced language to require dry vegetation creating fire hazard conditions to be abated no later than June 1st.

Following the devastating wild fires of the past few years the City, together with the Fire District, have engaged in a more aggressive dry vegetation abatement program, however both City staff and the Fire Chief believe the success of this effort has been limited due to the current July deadline for the removal of such hazard creating vegetation contained in LMC Section 8.28.030. As recent history has demonstrated, urban areas such as Lakeport are not immune from the destructive capabilities of wildland fires. A wildland fire in 1994 quickly swept down from the Cow Mountain area jumping Highway 29 and destroyed several residences near Sixth and Berry Streets west of Spurr Street. Changing the date in which hazardous weeds should be abated from early July to June 1 will aid the City and Fire District in its abatement program efforts and help protect the residents of Lakeport from the all too familiar threat that wild land fires pose to our region.

OPTIONS:

1. Introduce the proposed ordinance amending Section 8.28 of the Lakeport Municipal Code and schedule a public hearing for April 3, 2018.

FISCAL IMPACT:
SUGGESTED MOTION:

Move to introduce the proposed ordinance amending Section 8.28 of the Lakeport Municipal Code changing the date in which dry vegetation creating fire hazard conditions on private property must be abated from early July to June 1st, and set a public hearing for April 3, 2018.

Attachments:
1. Draft Ordinance Amending Section 8.28 of the Lakeport Municipal Code
ORDINANCE NO. (2018)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEPORT AMENDING SECTION 8.28 TO THE LAKEPORT MUNICIPAL CODE CHANGING THE DATE IN WHICH DRY VEGETATION CREATING FIRE HAZARD CONDITIONS MUST BE ABATED FROM EARLY JULY TO JUNE 1ST

WHEREAS, section 39501 of the Government Code provides it is the policy of the State that “the legislative body may compel the owner, lessee, or occupant of buildings, grounds, or lots to remove dirt rubbish, weeds, and rank growths from buildings or grounds and adjacent sidewalks”; and

WHEREAS, section 39562.2 of the Government Code states “In any case where cities are authorized to abate weeds pursuant to the provisions of this chapter and where the legislative body finds and declares that weeds on specified parcels of property are seasonal and recurrent nuisances as provided in Section 39562.1, the legislative body may provide for the preventive abatement of such seasonal and recurrent nuisance as provided in this section”; and

WHEREAS, over the past three years alone, Lake County has suffered five major wildfires, the Rocky, Jerusalem, Valley, Clayton and Sulphur fires, which have impacted several communities, destroyed over 1500 residences and structures, and displaced Lake County residents from their homes; and

WHEREAS, the City of Lakeport has its own history of being impacted by wildfires, and it is therefore imperative that dry weeds, brush, and similar vegetation that heighten the risk of fire danger within the Lakeport community constitutes a public nuisance and must be abated in a timely manner.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEPORT DOES ORDAIN AS FOLLOWS:

SECTION 1: Amendment to Chapter 8.28 “Weeds and Rubbish”

Chapter 8.28 of Title 8 of the Lakeport Municipal Code is amended as follows. Additions are denoted by underlined text and deletions by struck through text.

Section 8.28.030 Abatement—Notice to property owners.

A. After the passage of the resolution, the street superintendent community development department shall cause to be mailed to each person entitled to notice under Government Code Section 39567.1, a notice captioned “Notice to
Destroy Weeds and to Remove Rubbish, Refuse and Dirt,” substantially in the following form:

NOTICE TO DESTROY WEEDS AND TO REMOVE RUBBISH, REFUSE AND DIRT

Notice is hereby given that on the ____________ day of _______________, 1920 __, the City Council of Lakeport passed a resolution declaring that: if noxious or dangerous weeds are growing upon, or in front of, the parcel of property designated by this notice; if rubbish, refuse, and/or dirt are upon, or in front of, the parcel of property noted here (and more particularly described in Exhibit A of the above Resolution); such weeds, rubbish, refuse and/or dirt constitute a public nuisance which must be abated by the removal of the weeds, rubbish, refuse, and/or dirt. Otherwise, they will be removed by the municipal authorities to abate the nuisance, and the cost of removal will be assessed upon the parcels from or in front of which the weeds, rubbish, refuse, and/or dirt are removed; and, a lien for such cost will be placed upon the property until paid.

Reference is hereby made to the resolution for further particulars. A copy of said resolution is on file in the Office of the City Clerk, 225 Park Street, Lakeport, CA. Any property owner having an objection to the proposed removal of the weeds, rubbish, and/or dirt, is hereby notified there will be a meeting of the city council of the City of Lakeport on the ______ day of ________________, 1920 __, at the hour of ______ p.m., when objections will be heard and given due consideration. The City encourages property owners to have a regular maintenance program which will prevent hazards to the public safety. In particular with regard to weeds, it is required that weed abatement must be performed at least once between June 1 and July ______, 19___ May 1 and no later than June 1, 20 ___ in order to reduce the hazard from regrowth of weeds during the late fire season. Written notification must be returned to the City by ____________, 19 20 __, by property owners who intended to arrange for private abatement. (Return notification form provided on lower section of this notice.)

Dated this ________ day of ___________, 1920 __.

B. Said notices shall be mailed by the superintendent of streets community development department at least ten days prior to the time of hearing of objections by the city council. (Ord. 734, 1992; Ord. 372 §3, 1960)

Section 8.28.050 Abatement by city—Procedure.

A. After final action has been taken by the city council on the disposition of any protests or objections, or in case no protests or objections have been received, the city council, by motion or resolution, shall order the street superintendent, the fire chief community development director, or such other public officer as the city council may designate, to abate said nuisance by having the weeds, rubbish, refuse and dirt referred to removed, and he and his or her assistants or deputies are authorized to enter upon private property for that purpose.
B. Any property owner shall have the right to have any such weeds and rubbish, refuse and dirt, removed at his own expense, providing the same is done prior to the arrival of the street superintendent, fire chief, community development director, or such other public officer so designated or his or her representative to do the same.

Section 8.28.060 Abatement by city—Account keeping.

The street superintendent, fire chief, community development director or such other public official so designated shall keep an account of the cost of abating such nuisance in front of or on each separate lot or parcel of land where the work is done by him or his or her deputies, and shall render an itemized report in writing to the city council showing the cost of removing such weeds, rubbish, refuse and dirt on each separate lot, or in front thereof, or both; provided, that before said report is submitted to said legislative body a copy of the same shall be posted for at least three days prior thereto on or near the chamber door of the City Hall, together with a notice of the date when the report shall be submitted to the legislative body for confirmation.

SECTION 2. Severability: Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

SECTION 3. CEQA. The adoption of this Resolution is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq. (“CEQA”) and 14 Cal. Code Reg. §§ 15000 et seq. (“CEQA Guidelines”).) Amending the deadlines to conduct weed abatement is not a project within the meaning of CEQA Guidelines because it merely alters the pre-existing mechanism for nuisance abatement that will not result in a potentially significant physical impact on the environment. Section 15378. Furthermore, this Ordinance is categorically exempt from CEQA because it involves only minor alterations of land and vegetation. CEQA Guidelines 15304. The weed abatement deadlines are also categorically exempt as actions, authorized by state law, that maintain, restore or protect natural resources. CEQA Guidelines 15307.

SECTION 4. Effective Date. This ordinance shall take effect thirty (30) days after adoption as provided by Government Code section 36937.

SECTION 5. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law. Pursuant to Government Code section 36933, a summary of this Ordinance may be published and posted in lieu of publication and posting the entire text.
INTRODUCED and first read at a regular meeting of the City Council on the 20th day of March, 2018 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

FINAL PASSAGE AND ADOPTION by the City Council of Lakeport occurred at a meeting thereof held on the 3rd day of April, 2018 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

___________________________  
MIREYA G. TURNER, MAYOR  

ATTEST:  

_____________________________  
KELLY BUENDIA, City Clerk  
City of Lakeport
WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:
The Mayor is being asked to appoint two council members to the Finance Committee.

BACKGROUND/DISCUSSION:
According to the Investment Policy of the City Council and the Lakeport Redevelopment Agency Successor Agency (RDA) an investment committee consisting of no less than the City Manager, the Finance Director, and two Council Members, shall meet regularly to review both the investment policy of the City of Lakeport and the RDA and/or investment strategies and practices to determine appropriate improvements.

Currently the City does not have a specific investment strategy other than to hold all idle funds in LAIF (Local Agency Investment Fund). The practice is simple and relatively risk free. LAIF is a highly liquid fund, meaning the City has access to its cash within one business day upon request. It is managed by the state and historically has been a very good investment option, yielding high returns with little effort on the City's part. However, those returns have eroded considerably due to the economic downturn of 2008, and it would be prudent for the City to explore other options to better diversify its cash portfolio. Even though other investment markets have returned to a respectable rate, LAIF has not.

Proposals and products will be explored by the Investment Committee. The Committee will review options in detail, formulate an investment strategy, and make a recommendation to Council. The Committee, as defined by the policy, is to consist of the City Manager, the Finance Director, and two council members. Two additional members of the Committee may be appointed at the recommendation of the City Manager and approval of the Council. All recommendations of the Committee will be brought before the Council for consideration and direction.

Unless otherwise directed, the City Clerk will add this appointment to the annual Mayoral appointments list which is reviewed in January of each year.

OPTIONS:
1. Recommission the Investment Committee and appoint two Council members to serve on it.
2. Do not approve and/or appoint but provide direction to staff.
FISCAL IMPACT:
☒ None ☐ $ ☐ Yes ☐ No
Budgeted Item? ☐ Yes ☒ No
Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $ 
Affected fund(s): ☐ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:
Comments:

SUGGESTED MOTIONS:
No suggested motion. The appointment power under the Investment Policy lies with the Mayor.

☒ Attachments: