AGENDA
REGULAR MEETING OF THE LAKEPORT CITY COUNCIL
(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)
Tuesday, May 16, 2017
City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

I. CALL TO ORDER & ROLL CALL: 6:00 p.m.

II. PLEDGE OF ALLEGIANCE:

III. ACCEPTANCE OF AGENDA:

Urgency Items:

To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.

IV. CONSENT AGENDA:

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

B. Minutes:

Approve minutes of the regular City Council meeting of May 2, 2017.

C. Warrants:

Approve the warrant register of May 10, 2017.

D. Application 2017-021:

Approve Application 2017-021, with staff recommendations, for the 10th Annual Cardboard and Duct Tape Regatta to be held July 4, 2017.

E. Application WP-2017-002:

Approve Application WP-2017-002, with staff recommendations, for the Grillin’ on the Green fundraiser in Westside Community Park to be held August 5, 2017.

F. Summer Concert Series:

Approve the proposed MOU between the City and the Bicoastal NorCal Media to present the 2017, 2018, and 2019 Summer Concert series in Library Park.

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Citizen Input:

Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight’s agenda. Persons wishing to address the City Council are required to complete a Citizen’s Input form and submit it to the City Clerk prior to the meeting being called to order. While not required, please state your name and address for the record. NOTE: Per Government Code §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.

B. Presentation:

Presentation by Susan Jen of the Health Leadership Network on the Lake County Wellness Roadmap project.

VI. COUNCIL BUSINESS:

A. Community Development Director

1. Groundwater Sustainability Agency (GSA):

Set a public hearing for June 2, 2017 to consider the formation of a Groundwater Sustainability Agency for the area within the Scotts Valley basin that is within the City’s service area and direct staff to prepare legal notification of said public hearing consisted with the provisions outlined in the Sustainable Groundwater Management Act.

2. Mural:

Approve, in concept, the proposed mural design at 270 North Main Street.

B. City Clerk

1. Voting Delegates:

Nominate Council Members as the voting delegate, first alternate and second alternate voting delegate for the League of California Cities Annual Conference to be held September 13-15, 2017, in Sacramento, California.

VII. COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:
VIII. **ADJOURNMENT:**

Adjourn

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport’s website, [www.cityoflakeport.com](http://www.cityoflakeport.com), subject to staff’s ability to post the documents before the meeting.

The City of Lakeport, in complying with the **Americans with Disabilities Act (ADA)**, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk’s Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

_______________________________________
Hilary Britton, Deputy City Clerk
I. CALL TO ORDER & ROLL CALL: Mayor Mattina called the meeting to order at 6:00 p.m. with Council members Barnes, Parlet, Spurr, and Turner present.

II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Chief Rasmussen.

III. ACCEPTANCE OF AGENDA: A motion was made by Council Member Parlet, seconded by Council Member Turner, and unanimously carried by voice vote, to accept the agenda as posted.

   Urgency Items: There were no urgency items.

IV. CONSENT AGENDA: The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

   A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

   B. Minutes: Approve minutes of the regular City Council meeting of April 18, 2017.

   C. Warrants: Approve the warrant register of April 24, 2017.

   D. Application 2017-019: Approve Application 2017-019, with staff recommendations, for the Westside Community Park Committee’s 5K Fun Walk/Run on May 28, 2017.

   E. Application 2017-020: Approve Application 2017-020, with staff recommendations, for the 10th Annual Lake County AIDS Walk on September 9, 2017.

   F. Notice of Completion: Accept the construction of the Lakeport Police Department Acquisition and Improvement Project, and authorize the City Manager to file a Notice of Completion.

   G. Notice of Completion: Adopt a resolution accepting the Lakeport Downtown Improvement Project, Phase II, Bid 16-01, as complete, and authorize the City Manager to file a Notice of Completion.

   VOTE ON CONSENT AGENDA: A motion was made by Council Member Spurr, seconded by Council Member Parlet, and unanimously carried by voice vote, to Approve the Consent Agenda, Items A-G.

V. PUBLIC PRESENTATIONS/REQUESTS:Ken Wicks spoke regarding the opening of the Junior Giants Baseball season and the Junior Giants program. Dennis Rollins, Chair of the Westside Community Park Committee, gave an update on activities at Westside Park, including the upcoming walk/run, and Grillin’ on the Green fundraisers.

B. Presentation: City Manager Silveira and Public Works Director Grider gave a presentation and acknowledgment of all the City staff who participated in the yearlong Downtown Improvement Project, Phase II.

C. Proclamation: Mayor Mattina presented a Proclamation designating May 14-20, 2017 as Police Week, and publicly saluting the service of law enforcement officers in our community and in communities across the nation. Chief Rasmussen commented on Police Week.

VI. COUNCIL BUSINESS:
A. Community Development Director

1. Napa Auto Appeal:

The staff report was presented by Community Development Director Ingram who explained that the City Council would be asked to consider an appeal of Planning Commission's decision of enforcing a condition to remove the Cargo container from the site located at 1015 South Main Street by appellant Deanne Padel.

Mayor Mattina opened the Appeal Hearing at 6:36 p.m.

Appellant Deanne Padel spoke regarding her appeal and offered screening options for the cargo container, a lower cost option for her business.

Melissa Fulton, CEO of Lake County Chamber of Commerce spoke in favor of the appellant's retention of the cargo container with the screening. She further stated that she did not find the container offensive and barely noticeable.

Debbie Reynolds noted that several people present at the meeting have never noticed the cargo container.

Mayor Mattina closed the Appeal Hearing at 6:44 p.m.

Community Development Director Ingram answered questions of the City Council.

The Appellant commented and answered questions of the Council.

A motion was made by Council Member Parlet, seconded by Council Member Turner, and unanimously carried by voice vote, to grant the appeal [of the Planning Commission decision enforcing a condition of AR 16-05 to remove the cargo container located at 1015 South Main Street] contingent upon timely submission of an architectural review application within 60 days and subsequent approval by the Planning Commission.

B. Public Works Director

1. Giselman Bid Award:

The staff report was presented by Public Works Director Grider.

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to award a construction contract to Green Right O'Way Constructors, Inc. for the Giselman Street Waterline Replacement Project.

2. Westside Community Park Concessions:

The staff report was presented by Public Works Director Grider.

Dennis Rollins, Chair of the Westside Community Park Committee, spoke in favor of concessions at Westside Park. Wayne Yahnke of the Konocti Youth Soccer League spoke in favor of concessions at Westside Park.

A motion was made by Council Member Barnes, seconded by Council Member Turner, and unanimously carried by voice vote, to authorize non-profit vending and concessions including a concession stand on Phase II of Westside Park.

3. Equestrian Venue

The staff report was presented by Public Works Grider.

Carol Thorn (Hooves and Wheels Driving Club, the Clear Lake Jr Horsemen, and the Lake County Horse Council), Dennis Rollins (Chair of the Westside Community Park Committee), Carol Maxwell (Lake County Horse Council, Hooves and Wheels, and the Lake County Chapter of the California Dressage Society), Richard Neils, caretaker at Westside Park, and Carol Biggs (LC Horse Council) spoke in favor of the project.

Michael Green asked some questions of staff regarding park master plans

A motion was made by Council Member Turner, seconded by Council Member Barnes, and unanimously carried by voice vote, to approve the request to relocate the Equestrian Park to the CLMSD property on Highway 175 with the recommended conditions.
VII. **COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira gave no report.

City Attorney Ruderman will be attending the League of California Cities City Attorneys conference.

Finance Director Walker gave no report.

Public Works Director Grider gave no report.

Administrative Services Director Buendia gave no report.

Police Chief Rasmussen gave no report.

Community Development Director Ingram reported on tree installation on Downtown Main Street. The trees will be planted by the Memorial Day holiday.

Council Member Spurr reported that he attended Legislative Action Days in Sacramento.

Council Member Parlet gave no report.

Council Member Barnes gave no report.

Council Member Turner expressed appreciation to Richard Neils for work at Westside Park.

Mayor Mattina reported on the Every Fifteen Minutes event last week and commented on how it affected the participants.

VIII. **ADJOURNMENT:**

Mayor Mattina adjourned the meeting at 7:52 p.m.

_______________________________________
Stacey Mattina, Mayor

Attest:

_________________________________________
Kelly Buendia, City Clerk
5/12/2017

I hereby certify that the attached list of warrants has been audited, extensions are proper, purchase orders have been issued, and department heads have been given the opportunity to review and sign claim forms.

Nicholas Walker
Finance Director
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<td>THE WORKS INC/MLS - LSQ FUNDING GROUP</td>
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**Bank Account 15-0352000798 Total: (92)**  
-721,129.82  

**Report Total: (92)**  
-721,129.82
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Report Total: 92 -721,129.82

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Report Total: 92 -721,129.82

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Report Total: 92 -721,129.82
**APPLICATION FOR USE OF PUBLIC AREAS**

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

| Application Received (Date): | S1312017 | Application No. | 2017-021 | For Council Meeting of (Date): | S11612017 |

This section to be completed by Applicant (please answer all questions):

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>ED GOSADA</th>
<th>Organization Name:</th>
<th>LAKEPORT YACHT CLUB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>1580 MC WHITTOO RD, LAKEPORT, CA</td>
<td>Address:</td>
<td>15 5th St., Lakeport, CA</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>263-1879</td>
<td>Work Phone:</td>
<td>263-1871</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:EDGOSADA352@GWC.COM">EDGOSADA352@GWC.COM</a></td>
<td>Phone for Other Contact:</td>
<td>245 8846</td>
</tr>
<tr>
<td>Other Contact:</td>
<td>Michael Woodbury</td>
<td>Organization is:</td>
<td>□ Nonprofit Organization □ For Profit Organization</td>
</tr>
</tbody>
</table>

Name of Event: **10th Annual Cardboard Boat Regatta**

Description of Event: **Home Built Cardboard Boat Races.**

Specific Location of Event (Map Must be Attached): **1st St Ramp Area, Swimming Beach**

Does this use involve public right of way, streets, or sidewalks? □ Yes □ No. If yes, please indicate specific location:

If requesting closure of streets, sidewalks, etc, please describe notification procedure for affected businesses and/or residences:

Date(s) of Event: **July 4, 2017**

Total Number of Days: **1**

Set Up Time: **8:00 a.m.**

Time of Event: **11:00 a.m.**

Tear Down Time: **2:00 p.m.**

Specify anticipated number of people (both participants and the public): **200**

Will any vendors be present? **Yes** □ No □

Will any food booths be present? **Yes** □ No □

Requirements:

| Electricity (cannot be guaranteed by City) | □ | Specific City Staff Needs: |
| Barricades | □ | □ Police |
| Street/Sidewalk Closures | □ | □ Public Works |
| No irrigation in park prior to event | □ | □ Parks |
| Other (please specify): **Fire extinguisher for sale by Al's** | □ | □ Other (please specify): |

Coordination of these requirements must be made through the Public Works Department: (707) 263-0751

Insurance Information:

Specify Insurance Company: **CHUBB INC.**

Policy Number: **36026496**

Expiration Date: **4/20/2018**

Limits of Coverage: **2 MILLION**

**INSURANCE CERTIFICATE REQUIRED**

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
USE OF ALCOHOL: Is a permit for alcoholic beverages requested? □ Yes □ No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT
In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction or property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant  
Responsible Official of Applicant Organization  
Dated: 5/3/17

STAFF RESPONSE
This section to be completed by City and Other Affected Agencies:

<table>
<thead>
<tr>
<th>Staff Name:</th>
<th>Department:</th>
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<tbody>
<tr>
<td>□ No Fiscal Impact</td>
<td>□ Fiscal Impact (Describe/Include Estimated Costs)</td>
</tr>
<tr>
<td>□ Police</td>
<td>□ Other (please specify):</td>
</tr>
<tr>
<td>□ Public Works</td>
<td>□ Parks</td>
</tr>
<tr>
<td>□ Other, (please specify):</td>
<td></td>
</tr>
</tbody>
</table>

The following will be Required:

| □ Business License | □ Health Department Permit |
| □ ABC License | □ Other (Specify): |

Staff Comments:

This section to be completed by City Clerk following Council meeting:

| Considered at Council Meeting (Date): | □ Application Approved |
| | □ Application Denied |
| | □ Application Approved With Conditions (See Below) |

Conditions of Approval:

□ Attachments (specify):
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Gowrie Barden & Brett, Inc.
70 Essex Road
Westbrook, CT 06498

INSURED
Lakeport Yacht Club
P. O. Box 313
#15 Fifth Street
Lakeport, CA 95453

CONTACT NAME: 
PHONE: 1 (800) 262-8911
FAX: (860) 399-3615
E-MAIL: info@gowrie.com

INSURER(S) AFFORDING COVERAGE
INSCRIBER A: Federal Insurance Company
20281

COVERAGE

TYPE OF INSURANCE
COMMERCIAL GENERAL LIABILITY

POLICY NUMBER
36026406

POLICY EFP
06/19/2016
06/19/2017

GENT. AGGREGATE LIMIT APPLIES PER:
POLICY

CLAIMS-MADE
X

OTHER:

DED RETENTION $:

EXCESS LIABILITY

POLICY NUMBER
79892424

POLICY EFP
06/19/2016
06/19/2017

Umbrella Liab

EXCESS LIABILITY

CLAIMS-MADE

DED RETENTION $:

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

Y/N
N/A

ANY PROPRIETOR, PARTNER, EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH)
No

DESCRIPTION OF OPERATIONS: (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Lakeport is an Additional Insured for General Liability when required by contract or agreement and more specifically with regard to an event on 07/04/17.

CERTIFICATE HOLDER
City of Lakeport
225 Park Street
Lakeport, CA 95453

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
S. Carter Brown

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The ACORD name and logo are registered marks of ACORD
No police concerns

Jason Ferguson
Lieutenant
Lakeport Police Department
2025 S. Main St.
Lakeport, Ca. 95453
Office (707) 263-9654

A true hero is not defined simply by the uniform he or she is wearing but rather the person who's wearing it!

-----Original Message-----
From: Hilary Britton [mailto:hbritton@cityoflakeport.com]
Sent: Monday, May 8, 2017 03:13 PM
To: Amanda Frazell (Dean.Eichelmann@lakecountyca.gov),
Cheryl Bennett (cheryl.bennett@lakecountyca.gov), 'Cynthia Ader', 'Daniel Chance',
'Doug Grider', 'Executive Management', 'Jason Ferguson', 'Jim Kennedy', 'Linda Sobieraj',
Lori Price (lorip@co.lake.ca.us), Mark Wall (mwconsulting@comcast.net),
'Matt Hartzog', 'Mike Sobieraj',
Pheakdey Preciado (pheakdey.preciado@lakecountyca.gov), 'Rebekah Dolby', 'Ron Ladd',
Sheriff's Dept (records@lakecountyca.gov),
Tina Rubin (Tina.Rubin@lakecountyca.gov)
Subject: Application 2017-021 - Cardboard & Duct Tape Regatta (Yacht Club)

Hi all,

Please find attached application 2017-021 for the 10th Annual Cardboard & Duct Tape Regatta to be held July 4, 2017 in Library Park.

We would like to submit this for Council approval at the May 16, 2017 meeting, so please have your comments back to me by Thursday, May 11, 2017.

Thank you for your input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA  95453
(707) 263-5615 x12
hbritton@cityoflakeport.com
# APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

**This section to be completed by City:**

<table>
<thead>
<tr>
<th>Application Received (Date):</th>
<th>5/13/2017</th>
<th>Application No.</th>
<th>2017-021</th>
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<td>$15.00 Application Fee Paid</td>
<td>5/16/2017</td>
<td>For Council Meeting of (Date):</td>
<td>5/16/2017</td>
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</table>

**This section to be completed by Applicant (please answer all questions):**

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>E D Pape</th>
<th>Organization Name:</th>
<th>Lakeview Yacht Club</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>355 Lakeview Ave, CA 95453</td>
<td>Address:</td>
<td>15 5th St, Lakeport Q</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>263-1870</td>
<td>Work Phone:</td>
<td>263-1871</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:davepape82@gmail.com">davepape82@gmail.com</a></td>
<td>Phone for Other Contact:</td>
<td>245-8296</td>
</tr>
<tr>
<td>Other Contact:</td>
<td>Michael Pershing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Organization is:</td>
<td>☐ Nonprofit Organization</td>
<td>☐ For Profit Organization</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Event:</th>
<th>10th Annual Calaveras Doc Tack Regatta</th>
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<tbody>
<tr>
<td>Description of Event:</td>
<td>Home Port Calaveras Doc Tack Regatta</td>
</tr>
<tr>
<td>Specific Location of Event (Map Must be Attached):</td>
<td>1st St &amp; Midale, Lakeport Q, Revail</td>
</tr>
<tr>
<td>Does this use involve public right of way, streets, or sidewalk? Yes ☐ No ☑ If yes, please indicate specific location:</td>
<td></td>
</tr>
<tr>
<td>If requesting closure of streets, sidewalk, etc., please describe notification procedure for affected businesses and/or residences:</td>
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</tr>
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<table>
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<td>Tear Down Time:</td>
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Specify anticipated number of people (both participants and the public): 200

Will any vendors be present? Yes ☐ No ☑ Will any food booths be present? Yes ☐ No ☑

Requirements:
☐ Electricity (cannot be guaranteed by City)
☐ Barricades
☐ Street/Sidewalk Closures
☐ No irrigation in park prior to event
☐ Other (please specify): NO URIERATION FOR SOLAR PANELS

Coordination of these requirements must be made through the Public Works Department: (707) 263-0751

Specific City Staff Needs:
☐ Police
☐ Public Works
☐ Parks
☐ Other (please specify):

The City reserves the right to bill applicant for related City costs.

Insurance Information:

<table>
<thead>
<tr>
<th>Insurance Company:</th>
<th>City of Lakeport</th>
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<tbody>
<tr>
<td>Policy Number:</td>
<td>360-264-06</td>
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<td>Expiration Date:</td>
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<tr>
<td>Limits of Coverage:</td>
<td>$2,000,000</td>
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**INSURANCE CERTIFICATE REQUIRED**

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
USE OF ALCOHOL: Is a permit for alcoholic beverages requested?  □ Yes  □ No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant
Responsible Official of Applicant Organization
Dated: 5/3/17

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

Staff Name: ____________________________
Department: ____________________________

□ No Fiscal Impact
□ Fiscal Impact
(Describe/Include Estimated Costs)
□ Police
□ Public Works
□ Parks
□ Other (please specify):

The following will be Required:
□ Business License
□ ABC License
□ Health Department Permit
□ Other (Specify):

Staff Comments:
Environmental Health has no concerns regarding this event - no food vendors present.

Tim Rubi
5/8/17

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date):
□ Application Approved
□ Application Denied
□ Application Approved With Conditions (See Below)

Conditions of Approval:

□ Attachments (specify):
Good morning Hilary,

I have reviewed the subject property usage permit application and it does not look like it will impact County roads in any way. This department does not have any comments or conditions to add to the permit.

Thank you for the opportunity to comment.

Lori Price  
Secretary III  
Lake County Department of Public Works  
255 N. Forbes Street, Rm 309  
Lakeport, CA 95453  
(707) 263-2341  
lorip@co.lake.ca.us

Hi all,

Please find attached application 2017-021 for the 10\textsuperscript{th} Annual Cardboard & Duct Tape Regatta to be held July 4, 2017 in Library Park.

We would like to submit this for Council approval at the May 16, 2017 meeting, so please have your comments back to me by Thursday, May 11, 2017.

Thank you for your input.

Hilary Britton  
Deputy City Clerk  
City of Lakeport  
225 Park Street  
Lakeport, CA 95453  
(707) 263-5615 x12  
hbritton@cityoflakeport.com
# CITY OF LAKEPORT

225 Park Street  
Lakeport, CA 95453

Phone: (707) 263-5615, Ext. 12  
Fax: (707) 263-8584

---

## RESERVATION FORM FOR USE OF FACILITIES

### WESTSIDE COMMUNITY PARK

<table>
<thead>
<tr>
<th>Facility Requested:</th>
<th>Soccer Field 1</th>
<th>Soccer Field 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WEP - 2017-002</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Organization/Requesting Party:** Westside Community Park Committee

- **Address:** 1350 Berry St.
- **City/State/Zip:** Lakeport, CA
- **Telephone:** 707-263-7091
- **Profit**
- **Nonprofit**

**Describe Event:** Grillin' on the Green (barbeque cook off fund raiser)

**Use Date(s):** set up August 3, 4, 5, 2016

- **Begin Time:** a.m.
- **End Time:** a.m.
- **Event Open to the Public?** Yes

**Estimated Attendance:** 350

**Will Entrance Fee be Charged?** Yes

**Security to be Provided by:** Westside Community Park Committee Members

- **Address:** 1350 Berry St., Lakeport, CA
- **Telephone:** 707-349-0969

**USE OF ALCOHOL:** Is a permit for alcoholic beverages requested? Yes

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

Applicant hereby agrees to hold the City of Lakeport, its City Council and Commissions, the individual members thereof and all the officers, agents, volunteers and employees free and harmless from any and all loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of recreation facilities. The undersigned hereby certifies that I will be personally responsible on behalf of the applicant for any damages sustained by the building, furniture or equipment occurring through occupancy or use of said facility by the applicant. Any lost equipment or damages sustained to the above shall be compensated within seven (7) days.

**Applicant’s Signature:** [Signature]  
**Dated:** 5-7-17

**Address:** 1350 Berry St., Lakeport, CA 95453

**Business Phone:** 707-349-0960  
**Home Phone:** 707-263-7091
# USE OF SOCCER FIELDS AND RENTAL INFORMATION

<table>
<thead>
<tr>
<th>Available for use:</th>
<th>Two soccer fields with goal posts and nets; additional fields are planned to be available in the near future</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental rates:</td>
<td>$10 per hour per field with a two-hours minimum rental to reserve field</td>
</tr>
<tr>
<td>Please note:</td>
<td>Authorization to use field(s) may be revoked pending unforeseen circumstances</td>
</tr>
<tr>
<td>Deposit:</td>
<td>A $100 security/cleaning deposit is required for use of the facility and equipment. Part or all of your deposit will be withheld if the City is required to clean or repair any part of the facility or equipment following your groups' departure. Staff cost will be billed at $40 per hour per employee. After hour call-out charges will be billed at $60 per hour with a two-hour minimum.</td>
</tr>
<tr>
<td>Insurance Requirement:</td>
<td>Renters must provide the City of Lakeport with a Certificate of Insurance and Additional Insured Endorsement (Form CG 20 26 11 85) naming the City of Lakeport as additionally insured in the amount of $1,000,000 (one million dollars).</td>
</tr>
</tbody>
</table>
| Renter’s Responsibilities:| - The renter acknowledges that he/she will contact the Administrative Services Department representative 3 days prior to the renter’s event to review the facility and all available equipment to the renter.  
- The participants must place all papers, glass bottles or any other trash properly in waste receptacles.  
- All gates must be closed and locked upon the group’s departure.  
- All equipment used must be returned to the proper location.  
- Applicants and users of the facility assume full responsibility for any damage to the field and equipment.  
- Any additional “City” responsibilities or requested services related to the use of the facility must be received in writing and approved in advance of the scheduled dates by the City of Lakeport Administrative Services Department. |
| Americans with Disabilities Act: | If you have a special need regarding accessibility to this facility, please call the City Clerk’s Office at 263-5615. Every effort will be made to assist in accommodating you. |

---

# For Department Use Only

<table>
<thead>
<tr>
<th>Date Application Received:</th>
<th>Application No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks and Recreation Supervisor Approval:</td>
<td>Date:</td>
</tr>
<tr>
<td>City Manager Approval</td>
<td>Date:</td>
</tr>
<tr>
<td>Facility Use Fee:</td>
<td>$</td>
</tr>
<tr>
<td>Cleaning Deposit:</td>
<td>$</td>
</tr>
<tr>
<td>Others Fees:</td>
<td>$</td>
</tr>
<tr>
<td>Total Fees Due:</td>
<td>$</td>
</tr>
<tr>
<td>Less Costs:</td>
<td>$</td>
</tr>
<tr>
<td>Less Damages:</td>
<td>$</td>
</tr>
<tr>
<td>Refund Due:</td>
<td>$</td>
</tr>
<tr>
<td>Insurance Provided:</td>
<td>□ Yes</td>
</tr>
</tbody>
</table>
CITY OF LAKEPORT
Phone: (707) 263-5615, Ext. 12
Fax: (707) 263-8584

RESERVATION FORM FOR USE OF FACILITIES
WESTSIDE COMMUNITY PARK

<table>
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<td>Organization/Requesting Party:</td>
<td>Westside Community Park Committee</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>1350 Berry St.</td>
<td>☐ Profit</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>Lakeport, CA</td>
<td>Telephone: 707-263-7091</td>
</tr>
</tbody>
</table>

Describe Event: Grillin' on the Green (barbeque cook off fund raiser)

| Use Date(s): | set up August 3, 4, 5, 2016 |
| Begin Time: | ☑ a.m. ☐ p.m. |
| End Time: | ☐ a.m. ☑ p.m. |
| Estimated Attendance: | 350 |
| Event Open to the Public? | ☑ Yes | ☐ No |
| Will Entrance Fee be Charged? | ☑ Yes | ☐ No |
| Security to be Provided by: | Westside Community Park Committee Members |
| Address: | 1350 Berry St., Lakeport, CA | Telephone: 707-349-0969 |

USE OF ALCOHOL: Is a permit for alcoholic beverages requested? | ☑ Yes | ☐ No |

If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are being sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

Applicant hereby agrees to hold the City of Lakeport, its City Council and Commissions, the individual members thereof and all the officers, agents, volunteers and employees free and harmless from any and all loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of recreation facilities. The undersigned hereby certifies that I will be personally responsible on behalf of the applicant for any damages sustained by the building, furniture or equipment occurring through occupancy or use of said facility by the applicant. Any lost equipment or damages sustained to the above shall be compensated within seven (7) days.

Applicant's Signature: [Signature] Dated: 5-7-17

Address: 1350 Berry St., Lakeport, CA 95453

Business Phone: 707-349-0960 | Home Phone: 707-263-7091

All food vendors must have a temporary health permit to sell or give away food at this event and must submit their application 7 days prior to the event. The event sponsor must submit their sponsor temporary health permit application 14 days prior to the event.
MEMORANDUM OF UNDERSTANDING

BETWEEN BICOASTAL NORCAL MEDIA, LLC, AND THE CITY OF LAKEPORT FOR SUMMER CONCERT SERIES

This Memorandum of Understanding is made by and between Bicoastal NorCal Media, LLC (hereafter "CONCERT PRODUCER") and the City of Lakeport (hereafter "LAKEPORT").

In consideration of the right to produce the 2017, 2018, and 2019 Lakeport Summer Concert Series and use LAKEPORT’s facilities for same, CONCERT PRODUCER agrees as follows:

1. CONCERT PRODUCER agrees to produce and promote ten (10) concerts per year in accordance with the City of Lakeport Summer Concert Series Guidelines dated March 2004, as they may be amended from time to time by mutual agreement of the parties.

2. CONCERT PRODUCER shall pay LAKEPORT in advance $100.00 per concert to partially defray LAKEPORT’S expenses associated with the use of its Library Park facilities.

3. CONCERT PRODUCER agrees to indemnify and hold harmless for each concert series that they produce as follows:

   a. To the fullest extent permitted by law, CONCERT PRODUCER shall indemnify, hold harmless, and defend LAKEPORT, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, and injury to any property arising out of or in connection with CONCERT PRODUCER’s alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of CONCERT PRODUCER or any of its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either CONCERT PRODUCER or its subcontractors, in the performance of the 2017, 2018, and 2019 Lakeport Summer Concert Series or its failure to comply with any of its obligations contained in this Agreement and the Summer Concert Series Guidelines dated March 2004, except such loss or damage as is caused by the sole active negligence or willful misconduct of LAKEPORT. Such costs and expenses shall include reasonable attorneys’ fees due to LAKEPORT’s counsel, expert fees and all other costs and fees of litigation.

   b. The obligations of CONCERT PRODUCER under this Section 3 are not limited by the provisions of any workers’ compensation act or similar act. CONCERT PRODUCER expressly waives its statutory immunity under such statutes or laws as to LAKEPORT, its officers, agents, employees and volunteers.
c. Should the conduct of the 2017, 2018, and 2019 Summer Concert Series require the use of subcontractors (as opposed to employees or volunteers), CONCERT PRODUCER agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONCERT PRODUCER in the performance of this Agreement. If CONCERT PRODUCER fails to obtain such indemnity obligations from others as required herein, CONCERT PRODUCER agrees to be fully responsible and indemnify, hold harmless and defend LAKEPORT, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONCERT PRODUCER's subcontractors or any other person or entity involved by, for, with or on behalf of CONCERT PRODUCER in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of LAKEPORT's choice.

d. LAKEPORT does not, and shall not, waive any rights that it may possess against CONCERT PRODUCER because of the acceptance by LAKEPORT, or the deposit with LAKEPORT, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4. During the term of this Agreement, CONCERT PRODUCER shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with CONCERT PRODUCER's performance of this Agreement.

a. Such insurance shall be of the types and in the amounts as set forth below:

i. Comprehensive General Liability Insurance with coverage limits of not less than Two Million Dollars ($2,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, and personal injury where applicable. CONCERT PRODUCER shall not engage in activity that would require Comprehensive General Liability Insurance for underground hazard, explosion or collapse hazard, including but not limited to, use of fireworks or other pyrotechnics or the erection of any stage or a lighting structures.

ii. Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million
Dollars ($1,000,000) per claimant and One Million dollars ($1,000,000)
per incident.

iii. Worker’s Compensation insurance as required by the laws of the State of
California.

b. Should the conduct of the 2017, 2018, and 2019 Summer Concert Series
require the use of subcontractors (as opposed to employees or volunteers),
CONCERT PRODUCER shall require each of its subcontractors to maintain
insurance coverage that meets all of the requirements of this Agreement. For
purposes of this subsection only, "subcontractor" shall not mean musical artists
CONCERT PRODUCER pays to perform at the 2017, 2018, and 2019 Summer
Concert Series.

c. The policy or policies required by this Agreement shall be issued by an insurer
admitted in the State of California and with a rating of at least A:VII in the latest
edition of Best's Insurance Guide.

d. CONCERT PRODUCER agrees that if it does not keep the aforesaid insurance in
full force and effect, LAKEPORT may either (i) take out the necessary insurance
and pay the premium thereon at CONCERT PRODUCER's expense; or (ii) provide
CONCERT PRODUCER fifteen (15) days to cure any lapse in aforesaid insurance.

e. At all times during the term of this Agreement, CONCERT PRODUCER shall
maintain on file with LAKEPORT's Risk Manager a certificate or certificates of
insurance showing that the aforesaid policies are in effect in the required
amounts and naming LAKEPORT and its officers, employees, agents and
volunteers as additional insureds. CONCERT PRODUCER shall, prior to
commencement of work under this Agreement, file with LAKEPORT's Risk
Manager such certificate(s).

f. CONCERT PRODUCER shall provide proof that policies of insurance required
herein expiring during the term of this Agreement have been renewed or
replaced with other policies providing at least the same coverage. Such proof
will be furnished at least two weeks prior to the expiration of the coverages.

g. The general liability and automobile policies of insurance required by this
Agreement shall contain an endorsement naming LAKEPORT and its officers,
employees, agents and volunteers as additional insureds. All of the policies
required under this Agreement shall contain an endorsement providing that the
policies cannot be canceled or reduced except on thirty days’ prior written notice
to LAKEPORT. CONCERT PRODUCER agrees to require its insurer to modify the
certificates of insurance to delete any exculpatory wording stating that failure of
the insurer to mail written notice of cancellation imposes no obligation, and to
delete the word "endeavor" with regard to any notice provisions.
h. The insurance provided by CONCERT PRODUCER shall be primary to any coverage available to LAKEPORT. Any insurance or self-insurance maintained by LAKEPORT and/or its officers, employees, agents or volunteers, shall be in excess of CONCERT PRODUCER's insurance and shall not contribute with it.

i. All insurance coverage provided pursuant to this Agreement shall not prohibit CONCERT PRODUCER, and CONCERT PRODUCER's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. CONCERT PRODUCER hereby waives all rights of subrogation against LAKEPORT.

j. Any deductibles or self-insured retentions must be declared to LAKEPORT.

k. Procurement of insurance by CONCERT PRODUCER shall not be construed as a limitation of CONCERT PRODUCER's liability or as full performance of CONCERT PRODUCER's duties to indemnify, hold harmless and defend under Section 11 of this Agreement.

l. CONCERT PRODUCER shall report to LAKEPORT, in addition to the CONCERT PRODUCER's insurer, any and all insurance claims submitted to CONCERT PRODUCER's insurer in connection with the services under the Agreement.

5. CONCERT PRODUCER will make a good faith effort to "contribute funds, goods, or services for the purpose of enhancing Library Park" following the season end for each concert series that they produce.

6. CONCERT PRODUCER shall have a right of first refusal to negotiate an extension of the Lakeport Summer Concert Series provided said request is made to LAKEPORT in writing prior to December 31, 2019.

7. LAKEPORT will consider allowing up to three (3) "special promotional events" during each concert series. The details of such events will be presented for approval as soon as practical to the Lakeport City Manager for approval.

8. CONCERT PRODUCER shall ensure that LAKEPORT is listed as a host of the concert series on promotional materials and announced as such during each concert.

9. CONCERT PRODUCER shall have the right to reserve the six picnic tables on the northeast side of Library Park to the south of the Third Street Boat Ramp (See Exhibit A attached).

10. CONCERT PRODUCER will have the right bring retail food sales to the event and to select the vendors. Vendors shall be responsible for obtaining, at their sole cost and expense, all permits and regulatory approvals necessary, including a
current City of Lakeport business license and Lake County Health Department permits. No alcohol shall be sold by the vendors at the event.

11. The term of this Agreement shall expire at 11:59 p.m. on December 31, 2019, unless extended by written agreement of the parties or terminated earlier in accordance with the following:

   a. LAKEPORT may terminate this Agreement for cause on five business days' written notice to CONCERT PRODUCER. CONCERT PRODUCER may terminate this Agreement for any reason on sixty calendar days' written notice to LAKEPORT. CONCERT PRODUCER agrees to cease all work under this Agreement on or before the effective date of any notice of termination.

   b. The parties agree that the covenants contained in Section 3 of this Agreement shall survive the expiration or termination of this Agreement.

12. In the performance of this Agreement, CONCERT PRODUCER shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

13. CONCERT PRODUCER is, and shall at all times remain as to LAKEPORT, a wholly independent contractor. CONCERT PRODUCER shall have no power to incur any debt, obligation, or liability on behalf of LAKEPORT or otherwise to act on behalf of LAKEPORT as an agent. Neither LAKEPORT nor any of its agents shall have control over the conduct of CONCERT PRODUCER or any of CONCERT PRODUCER's employees, except as set forth in this Agreement and City of Lakeport Summer Concert Series Guidelines dated March 2004. CONCERT PRODUCER shall not represent that it is, or that any of its agents or employees are, in any manner, employees of LAKEPORT.

14. All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between LAKEPORT and CONCERT PRODUCER with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by LAKEPORT and CONCERT PRODUCER.
ACCEPTED AND AGREED TO:

______________________________   __________________________
STACEY MATTINA, Mayor     Dated
City of Lakeport

______________________________________   _________________________________
BICOASTAL NORCAL MEDIA, LLC Dated
WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to receive public input and to set a public hearing for June 2, 2017 to consider the establishment of a Groundwater Sustainability Agency for a portion of the Scotts Valley Groundwater Basin.

BACKGROUND/DISCUSSION:

Background

Sustainable Groundwater Management Act Overview. In 2014, the California Legislature passed the Sustainable Groundwater Management Act (SGMA) to regulate the state’s groundwater. The Act regulates individual aquifers through formation of one or more “groundwater sustainability agencies” (“GSAs”) specific to that groundwater basin or a portion thereof. GSAs will develop groundwater sustainability plans (“GSPs”), which will study conditions and plan for management of groundwater extractions through monitoring, regulation, and fines for enforcement. The Act authorizes one or more local agencies with water supply, water management, or land use responsibilities — including the City — that overlie a groundwater basin to form a GSA for that basin.1 For any groundwater basins designated as medium- or high-priority by the Department of Water Resources’ (“DWR”) Bulletin 118, the Act requires that a GSA be formed by June 30, 2017 and a GSP adopted by January 31, 2020 if the basin is subject to critical conditions of overdraft.2 For medium- and high-priority basins, a GSP must be adopted by January 31, 2022.3 Once formed, GSAs have broad authority to regulate groundwater for their basins.4 If a portion of a basin is not managed by a GSA, the county is presumed to be the GSA for that unmanaged area.5 If these deadlines are not otherwise met, the State Water Resources Control Board (“SWRCB”) may designate the basin as “probationary” and adopt an interim GSP.6

The Scotts Valley groundwater basin that underlies the City is designated as a medium-priority basin. Therefore, if the City wishes to form a GSA for this basin or a portion of it, it must do so by June 30, 2017. The GSP will need to be adopted by January 31, 2022.

---

1 Wat. Code, §§ 10721, subd. (m), 10723 [all further references are to the Water Code unless otherwise stated]
2 § 10735.2, subd. (a); see also § 10720.7, subd. (a)(1)
3 § 10735.2, subd. (a); see also § 10720.7, subd. (a)(1) and (2)
4 §§ 10725-10726.9
5 § 10724, subd. (a)
6 §§ 10735.2, 10735.4, 10735.6, 10735.8.
GSA Formation Procedures. A GSA may be formed by a local agency on its own, or together with other local agencies as part of a joint powers agreement, memorandum of agreement, or “other legal agreement.” To form a GSA, a local agency or a group of local agencies must:

1. Establish and maintain a list of persons interested in receiving notices regarding plan preparation, meeting announcements, and availability of draft plans, maps, and other relevant documents.
2. Set a public hearing on a resolution to form a GSA and adoption of any rules or regulations for the GSA.
3. Publish notice of that hearing once a week for two weeks.
4. Hold the noticed public hearing on GSA formation in the county overlying the basin and approve a resolution forming the GSA.

GSA Formation Notices. Within 30 days of deciding to form a GSA for their basin, the local agency or agencies must provide notice to DWR of their decision to undertake groundwater management by submitting the following information:

1. Service area boundaries, boundaries of the groundwater basin or portion of the groundwater basin to be managed, and the local agencies that will manage it,
2. Copy of the resolution(s) forming the GSA,
3. Copy of any new rules or regulations adopted by the local agencies for purposes of the GSA, and
4. List of “interested parties” for the groundwater basin and an explanation of how their interests will be considered in regulating the groundwater basin.

Once received, DWR conducts a “completeness review,” discussed below. Once DWR determines that a notice is complete, the notice is posted to its website and the GSA is formed 90 days after posting.

Discussion

On January 17, 2017, the City Council directed staff to take necessary steps to form a GSA consistent with the standards and deadlines outlined in the SGMA. At this time staff has completed much of the preliminary work necessary for the submittal of a GSA application to DWR, including: the drafting of a resolution to form the GSA, service area boundary map and the creation of a list of “interested parties.”

Resolution to form the GSA. A draft of the proposed resolution is provided as Attachment 1 of this staff report.

Proposed Service Area Boundary. The proposed GSA consists all incorporated lands in addition to approximately 380 acres of unincorporated lands located west of the City Limits principally along Scotts Valley Road where the City provides municipal water service. This area includes the lands upon which the City of Lakeport’s groundwater wells are located. See Attachment 2 for map of the proposed service area boundaries.

Interested Parties. The SGMA requires that the following categories of interested parties be considered throughout the process of establishing a GSA:

1. Holders of groundwater rights for the basin, including agricultural users and domestic well owners,
2. Municipal well operators (i.e., local governments that pump groundwater),
3. Public water systems,
4. Local land use planning agencies,
5. Environmental users of groundwater,
6. Surface water users that affect groundwater resources,
7. The federal government, including the military and managers of federal lands,
8. California Native American tribes,

7 § 10723.6, subd. (a)
8 10723.8, subd. (a)
9 § 10723.8, subd. (b)
10 § 10723.8, subd. (c)
9. Disadvantaged communities especially those served by private domestic wells or small community water systems, and
10. Other local agencies interested in groundwater resources.11

The City has established a list of interested parties (Attachment 3) consistent with the criteria listed above. Those identified on the list will be provided with direct notification of the June 2, 2017 public hearing. Additionally, staff has identified a listing of key stakeholder groups and organizations whom have already received an invitation to this meeting as well as an opportunity to schedule a meeting with City staff to discuss any questions or concerns they have regarding the possibility of the City forming a GSA for a portion of the Scotts Valley Groundwater Basin. These key stakeholders include:

- Lake County Water Resources Department
- Big Valley Band of Pomo Indians
- Scotts Valley Band of Pomo Indians
- Yolo County Flood Control & Water Conservation District
- Scotts Valley Water Conservation District
- Scotts Valley Community Advisory Committee
- Lake County Farm Bureau
- The Essential Public Information Center

Conclusion

GSAs have the potential to be powerful agencies that create a new opportunity for the City to engage in management of a resource which is vital to future development and sustainable growth. Although staff’s preference is to form a JPA with the County to be the GSA for the entire Scotts Valley basin, because County staff is no longer recommending this form of GSA, staff recommends the City pursue forming a GSA on its own. Should there be overlapping boundaries on any GSAs formed by both the City and the County, DWR will require them to be resolved before it approves the GSA.

City staff has discussed with County staff the possibility of forming a joint powers authority to become the GSA for Scotts Valley and has even prepared a draft joint powers agreement. However, County staff is currently recommending to the Board of Supervisors that the County form a single GSA covering all groundwater basins in the County (including the Scotts Valley basin) for ease of administration. As far as staff understands, the current recommendation would give the City a non-voting seat on a technical advisory committee as one of the interested parties in the regulation of groundwater.

OPTIONS:

1. Direct staff to prepare a legal notice consistent with the necessary requirements for the formation of a GSA for the area within the Scotts Valley basin that is within the City’s service area and set a public hearing for June 2, 2017.
2. Provide other direction to staff regarding the formation of a GSA for the Scotts Valley groundwater basin.
3. Take no action.

FISCAL IMPACT:

☐ None  ☒ $ TBD  Budgeted Item? ☐ Yes  ☐ No

Budget Adjustment Needed? ☐ Yes  ☐ No  If yes, amount of appropriation increase: $

Affected fund(s): ☐ General Fund  ☐ Water OM Fund  ☐ Sewer OM Fund  ☐ Other:

Comments:

11 §§ 10723.8, subd. (a), 10723.2
SUGGESTED MOTION:

Move to set a public hearing for June 2, 2017 to consider the formation of a Groundwater Sustainability Agency for the area within the Scotts Valley basin that is within the City’s service area and direct staff to prepare legal notification of said public hearing consistent with the provisions outlined in the Sustainable Groundwater Management Act.

Attachments:
1. Draft Resolution forming the GSA
2. Proposed Service Area Boundary Map
3. List of Interested Parties
RESOLUTION NO. _______ (2017)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT
ELECTING TO BECOME THE GROUNDWATER SUSTAINABILITY AGENCY FOR A PORTION OF THE
SCOTTS VALLEY BASIN NO. 5-14 WITHIN THE COUNTY OF LAKE

WHEREAS, the Legislature has adopted, and the Governor’s has signed into law, Senate Bill Nos. 1168 and 1319 and Assembly Bill No. 1739, known collectively as the Sustainable Groundwater Management Act of 2014 (“SGMA”);

WHEREAS, the SGMA requires that each California groundwater basin or sub basin be managed by a Groundwater Sustainability Agency (“GSA”), or multiple GSAs, by June 30, 2017, and that such management be implemented pursuant to an approved Groundwater Sustainability Plan (“GSP”) or multiple GSPs;

WHEREAS, any local agency that has water supply, water management, or land use responsibilities within a groundwater basin may elect to be the GSA for that basin;

WHEREAS, the City of Lakeport (“City”) is a “local agency” within the meaning of California Water Code section 10721, and is eligible to serve as a GSA under Water Code section 10723;

WHEREAS, retaining local jurisdiction over water management and land use is essential to the sustainable management of groundwater and to the vitality of the City’s economy, community, and environment;

WHEREAS, the City overlies, and has water management responsibility for, a portion of the Scotts Valley Groundwater Basin (Basin No. 5-14 in the Department of Water Resources Bulletin 118) (“Basin”);

WHEREAS, the City’s service area overlies that portion of the Basin shown on the map attached hereto as Exhibit “A”;

WHEREAS, Section 10732.2 of the SGMA requires that a GSA consider the interests of all beneficial uses and users of groundwater, as well as those responsible for implementing groundwater sustainability plans;

WHEREAS, the City held a public hearing on this date after publication of notice in the Lake County Record-Bee pursuant to Government Code section 6066 to consider adoption of this Resolution;

WHEREAS, it is the intent of the City to work cooperatively with other local agencies to manage the Basin in a sustainable manner; and
WHEREAS, Section 10723.8 of the SGMA requires that a local agency electing to be a GSA to notify the Department of Water Resources of its election and its intent to undertake sustainable groundwater management within a basin.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEPORT AS FOLLOWS:

Section 1. The City elects to become the exclusive Groundwater Sustainability Agency for the portion of the Scotts Valley Groundwater Basin No. 5-14 located within the County of Lake as shown on attached Exhibit A.

Section 2. Within 30 days of the date of this Resolution and prior to June 30, 2017, whichever is earlier, the City Manager or her designee is directed to submit a notice of intent to the Department of Water Resources pursuant to Water Code section 10723.8, subdivision (a).

Section 3. The City Manager or her designee shall create and maintain a list of persons interested in receiving notices concerning Groundwater Sustainability Plan preparation, meeting announcements, and the availability of draft plans, maps, and other relevant documents, as required by Water Code section 10723.4.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 16th day of May, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED:

_______________________________
Stacey Mattina, Mayor
City of Lakeport

ATTEST:

_______________________________
Kelly Buendia, City Clerk
City of Lakeport
CERTIFICATE

STATE OF CALIFORNIA )
COUNTY OF LAKE  ) ss.
CITY OF LAKEPORT )

I, Kelly Buendia, City Clerk of the City of Lakeport, do hereby certify that the foregoing Resolution was passed, approved, and adopted at a regular meeting of the City Council held on May 16, 2017.

DATED: ________________ ___, 2017

______________________
KELLY BUENDIA, City Clerk
City of Lakeport
EXHIBIT “A”
[SCOTTS VALLEY GSA MAP]
Legend
- City of Lakeport
- GSA Boundary
- Service Area
- Scotts Valley Groundwater Basin

Scotts Valley GSA Map
List of Interested Parties

Interested parties within the City of Lakeport’s proposed GSA management area in the Scotts Valley Groundwater Basin, as determined pursuant to Water Code section 10723.2, include:

(a) Holders of overlying groundwater rights, including:
   (1) Agricultural users.
       The City of Lakeport proposed GSA management area consists of several agricultural well users, most specifically located within the approximately 380 acre area of unincorporated area where City municipal water services are provided.
       • Notice to be provided to individual property owners within the unincorporated areas of the proposed management area.
       • Lake County Farm Bureau
   (2) Domestic Well owners.
       The City of Lakeport proposed GSA management area consists of several domestic well users, most specifically located within the approximately 380 acre area of unincorporated area where City municipal water services are provided.
       • Notice to be provided to individual property owners within the unincorporated areas of the proposed management area.

(b) Municipal well operators.
    The City of Lakeport is the only municipal well operator within the proposed GSA management area.

(c) Public water systems.
    The City of Lakeport is the only public water system within the proposed GSA management area.

(d) Local land use planning agencies.
    The proposed GSA management area includes lands within the City of Lakeport and lands located within the unincorporated area of Lake County.
    • Lake County Community Development Department
    • Lake LAFCo

(e) Environmental users of groundwater
    There are no known environmental users within the proposed GSA management area; however, the Lake County Resource Conservation District, Scotts Valley Water Conservation District and Scotts Valley Community Advisory Committee were all identified as stakeholder organizations with a long-term interest in the sustainability of groundwater resources within the larger Scotts Valley Groundwater Basin.
    • Lake County Resource Conservation District
    • Scotts Valley Water Conservation District
    • Scotts Valley Community Advisory Committee

(f) Surface water users, if there is a hydrologic connection between surface and groundwater bodies.
The Yolo County Flood Control and Water Conservation District have rights to the surface water of Clear Lake in addition to those groundwater resources with a hydrologic connection to the lake, including the Scotts Valley Groundwater Basin. Although not located directly within management area, Lake County Special Districts operates a public water system (CSA #21) that utilizes surface water from Clear Lake directly to the north of the Lakeport City limits.

- Yolo County Flood Control & Water Conservation District
- Lake County Special Districts, CSA #21

(g) The federal government, including but not limited to, the military and managers of federal lands.

The Federal government does not manage and area within the proposed GSA management area; however, the Bureau of Land Management (BLM) does own land and manage the Cow Mountain Recreational Area which is located within the Scotts Valley Groundwater Basin.

- BLM, Ukiah Field Office

(h) California Native American Tribes.

Two California Native American Tribes have ancestral lands within the management area and wider Scotts Valley Groundwater Basin: Big Valley & Scotts Valley Band of Pomo Indians.

- Big Valley Band of Pomo Indians
- Scotts Valley Band of Pomo Indians

(i) Disadvantaged communities, including but not limited to those served by private domestic wells or small community water systems.

There are no disadvantaged communities located within proposed management area.

(j) Entities listed in Section 10927 that are monitoring and reporting groundwater elevations in all or a part of groundwater basin managed by the GSA.

The City of Lakeport and Lake County Water Resources Department monitor and report groundwater elevation in all or part of the Scotts Valley Groundwater Basin.

- Lake County Water Resources Department

Additional parties requesting notification:

- The Essential Public Information Center
STAFF REPORT

RE: Mural on building at 270 N. Main Street  MEETING DATE: 05/16/2017

SUBMITTED BY: Kevin M. Ingram, Community Development Director

PURPOSE OF REPORT: Information only ☒ Discussion ☐ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:
The City Council is being provided information for a proposal by the Lakeport Main Street Association project to locate a mural on the building at 270 North Main Street.

BACKGROUND/DISCUSSION:
Over the past year the Lakeport Main Street Association (LMSA) has been evaluating the potential for adding murals at various locations throughout the downtown area. In addition, the LMSA has been working at selecting themes for those murals that represent the historic and cultural aspects of the Lakeport community. The LMSA worked with an artist familiar with murals, Gloria De La Cruz, in developing the current mural, which includes a shoreline view of Mount Konocti, with the “City of Lakeport” ferry and a sailboat. The mural is proposed on the wall along the 3rd Street Frontage of the building located at 270 North Main Street, and would cover a majority of that wall. The artist is proposing an anti-graffiti treatment for the mural. De La Cruz’s current murals include the wetland scene on the water tanks in Clearlake Oaks along Highway 20, and various wineries throughout Lake County. At this time, the LMSA hopes that the establishment of this mural will be a catalyst for other murals in the downtown area, as other historic towns have accomplished.

The LMSA is currently working with the property owner Pensco Pension Services Inc./Roy Mulhauser to prepare a licensing agreement for the long term preservation and maintenance of the mural. This proposal is consistent with the Community Design and Economic Development Elements of the General Plan, specifically Policy CD 4.10 which encourages the location of art in public spaces.

OPTIONS:
Council can approve in concept the mural design at 270 North Main Street or provide alternate direction to staff.

FISCAL IMPACT:
☒ None ☐ $ Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $

Affected fund(s): ☒ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:

Comments: None

SUGGESTED MOTION:
Move to approve in concept the mural design at 270 North Main Street.
Attachments:

1. Street View of 270 N. Main Street
2. Mural view superimposed on Building
SUNRISE SAILING  ~  4,650

DESIGN BY GLORIA DELACRUZ FOR LAKEPORT MAIN ST. ASSOCIATION 11/1/16
STAFF REPORT

RE: Nominate Voting Delegate and Alternate(s) for League of California Cities Conference September 13 – 15, 2017, in Sacramento

MEETING DATE: 05/16/2017

SUBMITTED BY: Kelly Buendia, City Clerk

PURPOSE OF REPORT: □ Information only  □ Discussion  □ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to nominate a voting delegate and alternate(s) for the League of California Cities 2017 Annual Conference.

BACKGROUND/DISCUSSION:

The League of California Cities 2017 Annual Conference is scheduled for September 13-15, 2017, in Sacramento. An important part of the Annual Conference is the Annual Business meeting, which is scheduled for 12:30 p.m. on Friday, September 15, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business meeting, each city council must designate a voting delegate. In the event that the designated voting delegate is unable to serve in that capacity, each city may appoint up to two alternate voting delegates. The Voting Delegate form must be returned to the League’s office no later than September 1, 2017, so that voting delegate/alternates records may be established prior to the conference.

The voting delegate and alternate(s) must be registered to attend the conference. At least one must be present at the Business Meeting and in possession of a voting card in order to cast a vote. Each member city has a right to cast one vote on matters pertaining to League Policy. In order for the City of Lakeport to vote, a delegate must be designated.

OPTIONS:

The Council has the option of choosing not to designate a voting member.

FISCAL IMPACT:

☐ None  ☐ $  □ Budgeted Item?  ☐ Yes  ☐ No

Budget Adjustment Needed?  ☐ Yes  ☐ No  If yes, amount of appropriation increase: $

Affected fund(s):  ☐ General Fund  ☐ Water OM Fund  ☐ Sewer OM Fund  ☐ Other:

Comments:

SUGGESTED MOTIONS:

1. Move to nominate __________ as the voting delegate and __________ as the first alternate and __________ as the second alternate voting delegate for the League of California Cities Annual Conference to be held September 13-15, 2017, in Sacramento, California.
Attachments:

1. Voting Delegate Letter from the League of California Cities
May 3, 2017

TO: Mayors, City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 13 – 15, Sacramento

The League’s 2017 Annual Conference is scheduled for September 13 – 15 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 15, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League’s office no later than Friday, September 1, 2017. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city’s voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. **Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.**

- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the
Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but only between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may **not** transfer the voting card to another city official.

- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 13, 8:00 a.m. – 6:00 p.m.; Thursday, September 14, 7:00 a.m. – 4:00 p.m.; and Friday, September 15, 7:30 a.m.–Noon. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city’s voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 1. If you have questions, please call Carly Shelby at (916) 658-8279.

Attachments:
- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form
Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.

2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.

4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city’s voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.

6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.

7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.
2017 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, September 1, 2017. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: ________________________
Title: ________________________

2. VOTING DELEGATE - ALTERNATE

Name: ________________________
Title: ________________________

3. VOTING DELEGATE - ALTERNATE

Name: ________________________
Title: ________________________

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: ________________________ E-mail ________________________
Mayor or City Clerk ________________________ Phone: ________________________
(circle one) (signature)
Date: ________________________

Please complete and return by Friday, September 1, 2017

League of California Cities
ATTN: Carly Shelby
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Sacramento, CA 95814

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