AGENDA
REGULAR MEETING OF THE LAKEPORT CITY COUNCIL
(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)
Tuesday, September 6, 2016
City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

I. CALL TO ORDER & ROLL CALL: 6:00 p.m.

II. PLEDGE OF ALLEGIANCE:

III. ACCEPTANCE OF AGENDA:

   Urgency Items: Move to accept agenda as posted, or move to add or delete items.

IV. CONSENT AGENDA:

   A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

   B. Minutes: Approve minutes of the regular City Council meeting of August 16, 2016.

   C. Application 2016-023: Approve Application No. 2016-023 with staff recommendations, for the Annual Sponsoring Survivorship Fun Walk/Run to take place October 1, 2016.

   D. Rejection of Claim 2016-002: Reject Claim 2016-002 filed by Vicki Jeffers, as recommended by REMIF.

   E. Rejection of Claim 2016-003: Reject Claim 2016-003 filed by Gregg Thayer, as recommended by REMIF.

V. PUBLIC PRESENTATIONS/REQUESTS:

   A. Citizen Input:

      Presentation: National Night Out Presentation of Certificates of Appreciation to the Generous Sponsors of the 2016 National Night Out Block Party held August 2, 2016

      Presentation: Annual City Fireworks Display Presentation of Certificates of Appreciation to Bruno’s Shop Smart, the Lake County Chamber of Commerce and the Lakeport Main Street Association for their generous fundraising campaigns to support the Annual Lakeport Fourth of July Fireworks Display.

VI. COUNCIL BUSINESS

   A. Chief of Police


   B. Community Development Director

      1. Weed Abatement: Approve the proposed resolution declaring dry weeds, brush and similar vegetation creating a fire hazard upon vacant and large lots throughout the City to constitute a public nuisance and direct staff to utilize the Administrative Citation procedures outlined in Chapter 8.30 of the Lakeport Municipal Code to abate said public nuisance weeds.

VII. CITY COUNCIL COMMUNICATIONS

   A. Miscellaneous Reports, if any:
VIII. ADJOURNMENT: Adjourn

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport’s website, www.cityoflakeport.com, subject to staff’s ability to post the documents before the meeting.

The City of Lakeport, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk’s Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

____________________________
Hilary Britton, Deputy City Clerk
MINUTES
REGULAR MEETING OF THE LAKEPORT CITY COUNCIL
(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)
Tuesday, August 16, 2016

I. CALL TO ORDER & ROLL CALL: Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:02 p.m. with Council Members Turner, Council Member Parlet, Council Member Mattina and Council Member Scheel present.

II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Panette Talia.

III. ACCEPTANCE OF AGENDA: A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote, to accept agenda as posted, or move to add or delete items.

Urgency Items: There were no urgency items.

IV. CONSENT AGENDA: The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

B. Minutes: Approve minutes of the special City Council Meeting of July 12, 2016 and the regular City Council meeting of July 19, 2016.

C. Warrants: Approve the warrant registers of August 5, 2016.

D. Application 2016-020: Approve Application No. 2016-020 with staff recommendations, for the Annual Lake County Fair Opening Day Parade to take place September 1, 2016.

E. Application 2016-021: Approve Application No. 2016-021 with staff recommendations, for the Annual Splash-In event, to take place September 16-17, 2016.

F. Application 2016-022: Approve Application No. 2016-022 with staff recommendations for the 2016 Catfish Derby to be held August 26-27, 2016.

G. Memorandum of Understanding: Lakeport Employee’s Association: Adopt a proposed resolution approving the Memorandum of Understanding between the Lakeport Employees Association for the period August 16, 2016 through June 30, 2017, and authorizing its execution.

H. Appropriations Limit: Approve the appropriations limit of $11,109,063 for Fiscal Year 2016-17 for the City of Lakeport and adopt the proposed resolution.

I. Bevins Court Parking Lease: Approve the lease for fair parking at 902 Bevins Court with the 49th District Agricultural Association and authorize the City Manager to execute the lease.

J. Temporary Handicap Parking: Approve the designated temporary disabled parking in the 200 block of C Street, between South Forbes Street and the C street gate to the Fairgrounds, from 4:00 p.m. on Thursday, September 1st to Midnight on Sunday, September 4th, 2016.

K. Conflict of Interest Code Review: Receive and file the 2016 Local Agency Biennial Notice regarding the City of Lakeport’s Conflict of Interest Code.

L. Ordinance Adoption: Conduct a second reading of an ordinance of the City Council of the City of Lakeport imposing a transactions and use tax of one cent to be administered by the State Board of Equalization.

Vote on Consent Agenda: A motion was made by Council Member Mattina, Seconded by Council Member Turner, and unanimously carried by voice vote, to approve the consent agenda, Items A-L.

V. PUBLIC PRESENTATIONS/REQUESTS:
A. Citizen Input:

Melissa Fulton presented a donation from the Add a Dollar Campaign through the Chamber of Commerce and Brunos Shop Smart for over $5000 for the Annual Fireworks Display in Library Park.

Tony Barthel thanked the City of Lakeport for its instrumental assistance with the Lakeside Car and Boatshow. The event was very successful with local businesses benefiting from the event. They raised over $7000 for Operation Tango Mike.

Presentation: LMSA

Barbara Bruenig and Panette Talia of Lakeport Main Street Association presented a donation of $1,000 for the Annual Fireworks Show in Library Park.

Presentation: Road Criterium Bike Racing

Dave Garzoli of the Main Street Elite Bicycle Team gave a presentation on road criterium bicycle racing. The group would like to sponsor such an event in downtown Lakeport July 15, 2017. The event would promote cycling, provide an exciting spectator event, and bring tourists and riders to the County.

VI. COUNCIL BUSINESS

A. Police Lieutenant:

1. School Resource Officer:

The staff report was presented by Chief Rasmussen, noting an addition to the language related to prorating the cost. A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote, to approve proposed Memorandum of Understanding between the Lakeport Unified School District and the City of Lakeport for the services of a School Resource Officer and authorize the City Manager to sign.

VII. CITY COUNCIL COMMUNICATIONS

A. Miscellaneous Reports, if any:

City Manager Silveira stated that CALFire has requested the use of the lot on Bevins Court for staging vehicles.

Interim Finance Director Feth-Michel stated that she is getting acclimated and has started the audit process.

Community Development Director Ingram announced that a public outreach meeting for the Lakefront Revitalization plan will take place August 31 at 6 p.m. in the City Council Chamber. Further, the Downtown project is moving along. Contractors encountered direct burial PG&E cables that had to be dealt with by PG&E, causing some delay.

Council Member Turner will be touring low income housing in Arcata at the League meeting. She will attend Taste of Lakeport. She also commended County first responders, specifically Public Information Officer Steve Brooks, she also appreciated ongoing updates to the Lake OES Facebook page. In addition she expressed her appreciation of Lake County News’ coverage.

Council Member Mattina thanked Chief Rasmussen and staff for the National Night Out block party, and reported that the event was a great success.

Council Member Parlet attended the Shakespeare in the Park event, which was well attended and people enjoyed.

Council Member Scheel will be attending the League Division meeting next week. He has spent a lot of time at the Fairgrounds supporting fire personnel for the Clayton Fire. The Fairgrounds may be requesting assistance from the public for the fair.

Mayor Spillman also praised the Lakeport Police Department for the National Night Out event, which was well received. He will be attending the Police Academy graduation to support the City’s two Police Officer Trainees on their matriculation from the Academy.

VIII. ADJOURNMENT:

Mayor Spillman adjourned the meeting at 7:00 p.m.
Attest:

________________________________________
Kelly Buendia, City Clerk
APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

<table>
<thead>
<tr>
<th>Application Received (Date):</th>
<th>8-15-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee Paid</td>
<td>$45.00</td>
</tr>
</tbody>
</table>

This section to be completed by Applicant (please answer all questions):

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>Shirley Crawford</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization Name:</td>
<td>Sponsorship</td>
</tr>
<tr>
<td>Address:</td>
<td>208 E 9th St. 95453</td>
</tr>
<tr>
<td>Phone:</td>
<td>707-972-0881</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:kelley@ejdawson.com">kelley@ejdawson.com</a></td>
</tr>
</tbody>
</table>

Name of Event: Sponsorship

Description of Event: Fun Walk/Run for Local Women/Men with Breast Cancer

Specific Location of Event (Map Must be Attached): Main Street Lakeport

Does this use involve public right of way, streets, or sidewalks? Yes ☑ No ❌

Specific City Staff Needs:

- Police
- Public Works
- Parks
- Other (please specify): Fireman to start C

Insurance Information:

- Specify Insurance Company:
- Policy Number:
- Expiration Date:
- Limits of Coverage:

Insurance Certificate Required:

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $1,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
USE OF ALCOHOL: Is a permit for alcoholic beverages requested? □ Yes □ No
If you have checked yes, you must obtain a signed permit from the Lakeport Police Department and attach it to this application. This will allow for consumption of alcoholic beverages in connection with the event but will NOT allow for the SALE of alcoholic beverages. If alcoholic beverages are going to be sold or included with the price of any ticket or admission to the event, then the applicant is required to obtain a one-day license from the California Department of Alcoholic Beverage Control. This one-day permit would be required in addition to a permit by the Lakeport Police Department.

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Lakeport, its officers, agents, employees, and volunteers against and from any and all liability claims, lawsuits, damages, losses, expenses, and costs brought for, or on account of, injuries to or death of any person or persons, including myself and this organization, or damage to or destruction of property, arising out of, or other occurrence during or in connection with the foregoing event(s).

Signature of Applicant
Responsible Official of Applicant Organization
Dated: 7-18-16

STAFF RESPONSE

This section to be completed by City and Other Affected Agencies:

<table>
<thead>
<tr>
<th>Staff Name:</th>
<th>Department:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ No Fiscal Impact</td>
<td>□ Police</td>
</tr>
<tr>
<td>(Describe/Include Estimated Costs)</td>
<td>□ Public Works</td>
</tr>
<tr>
<td>□ Fiscal Impact</td>
<td>□ Parks</td>
</tr>
<tr>
<td>□ Other (please specify):</td>
<td>□ Other (please specify):</td>
</tr>
</tbody>
</table>

The following will be Required:

| □ Business License | □ Health Department Permit |
| □ ABC License | □ Other (Specify): |

Staff Comments:

This section to be completed by City Clerk following Council meeting:

Considered at Council Meeting (Date): □ Application Approved
□ Application Denied
□ Application Approved With Conditions (See Below)

Conditions of Approval:

□ Attachments (specify):
**CERTIFICATE OF LIABILITY INSURANCE**

**DATE:** 09/11/2016

**PRODUCER**
- **HCC Specialty**
- 401 Edgewater Place, Suite 400
- Wakefield, MA 01880

**INSURED**
- Sponsoring Survivorship
- 500 N Main St.
- Lakeport, CA 95453

**CONTACT**
- **NAME:**
- **PHONE:**
- **ADDRESS:**
- **E-MAIL:**
- **PRODUCER CUSTOMER ID:**
- **FAX:**

**INSURER(S) AFFORDING COVERAGE**
- **INSURER A:** New Hampshire Insurance Company
  - 23941
- **INSURER B:** United States Fire Insurance Company
  - 21113
- **INSURER C:**
- **INSURER D:**
- **INSURER E:**
- **INSURER F:**

**COVERAGE**

<table>
<thead>
<tr>
<th>INSL TLR</th>
<th>TYPE OF INSURANCE</th>
<th>ADJL SUBR INSR W/O</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
</table>
| A        | GENERAL LIABILITY | X                  | SEL014579710  | 08/11/2016               | 10/02/2016               | EACH OCCURRENCE
|          |                  |                   |                |                          |                          | $1,000,000 |
|          |                  |                   |                |                          |                          | DAMAGE TO RENTED
|          |                  |                   |                |                          |                          | PREMISRS (Ex occurrence) $300,000 |
|          |                  |                   |                |                          |                          | MED EXP (Any one person) $5,000 |
|          |                  |                   |                |                          |                          | PERSONAL & ADV INJURY $1,000,000 |
|          |                  |                   |                |                          |                          | GENERAL AGGREGATE $2,000,000 |
|          |                  |                   |                |                          |                          | PRODUCTS - COMM PROP AGG $1,000,000 |
| B        | COMMERCIAL GENERAL LIABILITY CLAIMS-MADE | X | US577580 | 08/11/2016 | 10/02/2016 | EACH OCCURRENCE
|          |                  |                   |                |                          |                          | $1,000,000 |
|          |                  |                   |                |                          |                          | DAMAGE TO RENTED
|          |                  |                   |                |                          |                          | PREMISRS (Ex occurrence) $300,000 |
|          |                  |                   |                |                          |                          | MED EXP (Any one person) $5,000 |
|          |                  |                   |                |                          |                          | PERSONAL & ADV INJURY $1,000,000 |
|          |                  |                   |                |                          |                          | GENERAL AGGREGATE $2,000,000 |
|          |                  |                   |                |                          |                          | PRODUCTS - COMM PROP AGG $1,000,000 |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

The Certificate Holder is added as Additional Insured with respect to our Insured's operations only.

This Certificate is with respect to the Sponsoring Survivorship 2016 event to be held 10/11/2016 - 10/12/2016 at City of Lakeport, Lakeport CA.

**CERTIFICATE HOLDER**
- County of Lakeport
- 255 North Forbes Street
- Lakeport, CA 95453

**CANCELLATION**
- SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

(Signature)

© 1988-2010 ACORD CORPORATION. All rights reserved.
No police concerns

A true hero is not defined simply by the uniform he or she is wearing but rather the person who's wearing it!

Hi all,

Please find attached Application 2016-023 - Sponsoring Survivorship Walk/Run for your review.

We would like to submit this for Council approval at the 09/06/2016 meeting, so please have your comments back to me by 08/23/2016.

Thanks, as always, for your input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA  95453
(707) 263-5615 x12
hbritton@cityoflakeport.com

This email checked with McAfee SaaS.
Good morning Hilary,

I have reviewed the above subject application and find that it will impact County roads. I have been in contact with Julie Kelley and she is in the process of obtaining a County use permit for our portion of her route. Our conditions will be spelled out in that application. Lake County DPW is in full support of this event.

If you have any additional questions or concerns, please feel free to contact me.

Sincerely,

Lori Price
Secretary III
Lake County Department of Public Works
255 N. Forbes Street, Rm 309
Lakeport, CA 95453
(707) 263-2341
lorip@co.lake.ca.us

Hi all,

Please find attached Application 2016-023 - Sponsoring Survivorship Walk/Run for your review.

We would like to submit this for Council approval at the 09/06/2016 meeting, so please have your comments back to me by 08/23/2016.

Thanks, as always, for your input.

Hilary Britton
Deputy City Clerk
City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615 x12
**CITY OF LAKEPORT**

225 Park Street  
Lakeport, CA 95453

**APPLICATION FOR USE OF PUBLIC AREAS**

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

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</table>

☑ $15.00 Application Fee Paid

For Council Meeting of (Date):

This section to be completed by Applicant (please answer all questions):

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>Shirley Crawford</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization Name:</td>
<td>Sponsoring SwimWeek</td>
</tr>
</tbody>
</table>
| Address: | P.O. Box 924  
Lakeport, CA 95453 |
| Phone: | 707-279-1364  
Work: 707-972-0286 |
| Mobile: | 707-972-0286 |
| Email: | kelley@swimweek.com |
| Phone: | 707-279-0881 |

| Organization is: | ☑ Nonprofit Organization  
☐ For Profit Organization |

| Name of Event: | Sponsoring SwimWeek |
| Description of Event: | Fun walk, run for local women/men with breast cancer |
| Specific Location of Event (Map must be Attached): | Main Street, Lakeport |
| Does this use involve public right of way, streets, or sidewalk? | Yes ☑ No ☐ If yes, please indicate specific location: |
| If requesting closure of streets, sidewalks, etc., please describe notification procedure for affected businesses and/or residences: | |

| Date(s) of Event: | Oct 1st, 2016 |
| Total Number of Days: | 1 |
| Set Up Time: | 6:00 A.M. |
| Time of Event: | 6:00 A.M. |
| Tear Down Time: | 11:30 A.M. |
| Specify anticipated number of people (both participants and the public): | 200-300 |
| Will any vendors be present? Yes ☑ No ☐ Will any food booths be present? Yes ☑ No ☐ |

Requirements:

- ☐ Electricity (cannot be guaranteed by City)
- ☐ Barricades
- ☐ Street/Sidewalk Closures
- ☐ No irrigation in park prior to event
- ☑ Other (please specify): Fireman to start |

Coordination of these requirements must be made through the Public Works Department: (707) 263-0751

Specific City Staff Needs:

- ☑ Police
- ☑ Public Works
- ☑ Parks
- ☑ Other (please specify):

The City reserves the right to bill applicant for related City costs.

Insurance Information:

Specify Insurance Company:

Policy Number:

INSURANCE CERTIFICATE REQUIRED

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $1,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.
APPLICATION FOR USE OF PUBLIC AREAS

Please note: City Council meetings are held the FIRST and THIRD TUESDAY of the month. Application forms require City Council approval and must be completed and submitted to the City Clerk at least ten working days before the Council meeting at which they will be considered.

This section to be completed by City:

Application Received (Date): 8-15-16

$15.00 Application Fee Paid

For Council Meeting of (Date):

This section to be completed by Applicant (please answer all questions):

Applicant Name: Shirley Crawford
Organization Name: Sponsoring Sponsorship

Address: 225 Park Street
Lakeport, CA 95453

Home Phone: 707-299-1361
Work Phone: 707-972-0286
Mobile Phone: 707-972-0286

Email Address: kelleysports@comcast.net

Other Contact: Julie
Phone for Other Contact: 707-299-0881

Organization Is: [ ] Nonprofit Organization [ ] For Profit Organization

Name of Event: Sponsoring Sponsorship

Description of Event: Fun walk/run for local women/women with breast cancer.

Specific Location of Event (Map Must be Attached): Main Street, Lakeport.

Does this use involve public right of way, streets, or sidewalks? [ ] Yes [X] No. If yes, please indicate specific location:

If requesting closure of streets, sidewalks, etc., please describe notification procedure for affected businesses and/or residences:

Date(s) of Event: Oct 1st 2016
Total Number of Days: 1
Set Up Time: 6:00 AM
Time of Event: 6:00 AM
Tear Down Time: 11:30 AM

Specify anticipated number of people (both participants and the public): 200 - 300

Will any vendors be present? Yes [ ] No [X] Will any food booths be present? Yes [ ] No [X]

Requirements:
[ ] Electricity (cannot be guaranteed by City)
[ ] Barricades
[ ] Street/Sidewalk Closures
[ ] No irrigation in park prior to event
[ ] Other (please specify): Fireman to start

Coordination of these requirements must be made through the Public Works Department: (707) 263-0755

Specific City Staff Needs:
[ ] Police
[ ] Public Works
[ ] Parks
[ ] Other (please specify):

The City reserves the right to bill applicant for related City costs.

Insurance Information:
Specify Insurance Company:
Policy Number:
Expiration Date:
Limits of Coverage:

INSURANCE CERTIFICATE REQUIRED
Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Lakeport as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is $2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

This is an ongoing annual event and I have no issues or concerns.
### Claim Processing Form

**Name of Claimant:** Vicki Jeffers

**Date Claim Received:** 08/11/2016
- [X] Hand Delivered (date stamp)
- [ ] By Mail (save envelope)

**Is Claim:**
- [X] Timely?
- [ ] Yes
- [ ] No
- [X] Complete?
- [X] Yes
- [ ] No

**Claimant’s Mailing Address:**
- 7130 Butte Ct
- Nice, CA 95464

**Address to Send Notice:**
- 7130 Butte Ct
- Nice, CA 95464

**Date/Time of Occurrence:** 07/12/2016/2 pm

**Place of Occurrence:** Corner of Smith Street and Martin Street

**Description of Occurrence:**
- Car was parked in a field where City employees were working. A spark set off a wildfire in the field destroying the claimants vehicle and contents.

**Amount Claimed:** $10,000.00

**Is the amount claimed over $10,000?**
- [ ] Yes
- [X] No

**Basis of Computing Amount:** None given

**Signature/Date Included:**
- [X] Yes
- [ ] No

**Claim Reviewed by:** M. Silveira and D. Ruderman

**Claim Sent to REMIF on:** 08/11/2016
**Claim Sent to Dept. Head on:** 08/11/2016

**Instructions from REMIF:**
- **Date:** 09/01/2016
  - **Instruction:** Reject Claim per Mark Ferguson

**Actions Taken:**
- **Date:**
  - **Action Taken:**
- **Date:**
  - **Action Taken:**
- **Date:**
  - **Action Taken:**

* If any of these items are missing, contact REMIF regarding possible insufficient claim
A claim must be presented, as prescribed by the Government Code of the State of California, by the claimant or a person acting on his/her behalf and shall show the following:

If additional space is needed to provide your information, please attach sheets, identifying the paragraph(s) being answered.

1. Name and Post Office address of the Claimant:

   Name of Claimant: **Vicki L. Jeffers**
   Post Office Address: 
   **130 Butte Ct**
   **Nice, CA 95464**

2. Post Office address to which the person presenting the claim desires notices to be sent:

   Name of Addressee: **Vicki L. Jeffers**
   Telephone: **707-262-2345**
   Post Office Address: 
   **130 Butte Ct**
   **Nice, CA 95464**

3. The date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted.

   Date of Occurrence: **July 12, 2016**
   Time of Occurrence: **Approx 2 p.m.**
   Location: **Corner of South St and Martin St, Lakeport**
   Circumstances giving rise to this claim: My Chevy Captiva 2012 was parked in the field of the property. The homeless man Greg Thayer was going to a shelter. I live half the time in my car. I was visiting my sister in the Lakeport area, Greg called and said get out here. There was a City work truck and a backhoe working on South St. The men were cutting steel pipe. They did not have a motor tender. They caused a spark that set the field on fire. I could not get my car out. It was a total loss. Greg cost everything for.

4. General description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of the presentation of the claim.

   **2012 Chevy Captiva, bag of tools, hammer, set of wrenches, adjustable wrench, tape measure, chalk, chalk, screwdrivers, and other small tools, 2 bags of clothes, 2 sleeping bags, 2 pillows, Baby 1 year old Laptop from Best Buy, Towels, room clothes, shoes, professional jumper cables, Towstrap, 5DOS, 3 bags of food, 34x254, Red Box Straps, cell phone, misc.**

5. The name or names of the public employee or employees causing the injury, damage, or loss, if known.

   The fire captain didn’t take their names
6. **If amount claimed totals less than $10,000:** The amount claimed if it totals less than ten thousand dollars ($10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of presentation of the claim, together with the basis of computation of the amount claimed.

Amount Claimed and basis for computation: $10,000.00 To get a reliable car and replace all my stuff. This amount could almost put me right. Plus I was in shock for 4 days and had no where to go.

**If amount claimed exceeds $10,000:** If the amount claimed exceeds ten thousand dollars ($10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case. A limited civil case is one where the recovery sought, exclusive of attorney fees, interest and court costs does not exceed $25,000. An unlimited civil case is one in which the recovery sought is more than $25,000. (See CCP § 86.)

[ ] Limited Civil Case  [ ] Unlimited Civil Case

You are required to provide the information requested above in order to comply with Government Code §910.

7. Claimant(s) Date(s) of Birth:
   11-22-56

8. Name, address and telephone number of any witnesses to the occurrence or transaction which gave rise to the claim asserted:
   Gregg Thayer 707-349-5335, Casey Foist 525 Bevins St Office 218-7021
   Vicki Jeffers mailing address 7130 Butte St, Nice CA 95464 262-2345
   Jeff Lovett 525 Bevins St #2 Lkpo 1995

9. If the claim involves medical treatment for a claimed injury, please provide the name, address and telephone number of any doctors or hospitals providing treatment:

   [ ]

   If applicable, please attach any medical bills or reports or similar documents supporting your claim.

10. If the claim relates to an automobile accident:

   Claimant(s) Auto Ins. Co.: Telephone:
   Address: Insurance Policy No.:
   Insurance Broker/Agen.: Telephone:
   Address:
   Claimant's Veh. Lic. No.: Vehicle Make/Year:
   Claimant's Drivers Lic. No.: Expiration:

   If applicable, please attach any repair bills, estimates or similar documents supporting your claim.
READ CAREFULLY

For all accident claims, place on following diagram name of streets, including North, East, South, and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If City/Agency Vehicle was involved, designate by letter "A" location of City/Agency Vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw City/Agency Vehicle; location of City/Agency vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X."

NOTE: If diagrams below do not fit the situation, attach here to a proper diagram signed by claimant.

---

**Warning:** Presentation of a false claim is a felony (Penal Code § 572). Pursuant to CCP §1038, the City/Agency may seek to recover all costs of defense in the event an action is filed which is later determined not to have been brought in good faith and with reasonable cause.

---

Signature: [Signature]

Date: 8-10-16
**CLAIM PROCESSING FORM**

<table>
<thead>
<tr>
<th><strong>Name of Claimant:</strong> Gregg Thayer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date Claim Received:</strong> 08/11/2016</td>
</tr>
<tr>
<td>☑ Hand Delivered (date stamp)</td>
</tr>
<tr>
<td><strong>Is Claim:</strong></td>
</tr>
<tr>
<td>☑ Timely?</td>
</tr>
<tr>
<td>☑ Complete?</td>
</tr>
<tr>
<td><strong>Claimant’s Mailing Address:</strong></td>
</tr>
<tr>
<td>☑ P.O. Box 1294</td>
</tr>
<tr>
<td><strong>Address to Send Notice:</strong></td>
</tr>
<tr>
<td>☑ P.O. Box 1294</td>
</tr>
<tr>
<td><strong>Date/Time of Occurrence:</strong></td>
</tr>
<tr>
<td>☑ 07/12/2016/2 pm</td>
</tr>
<tr>
<td><strong>Place of Occurrence:</strong></td>
</tr>
<tr>
<td>☑ Corner of Smith Street and Martin Street</td>
</tr>
<tr>
<td><strong>Description of Occurrence:</strong></td>
</tr>
<tr>
<td>☑ Personal Injury</td>
</tr>
<tr>
<td>☑ Wrongful Death</td>
</tr>
<tr>
<td>☑ Property Damage</td>
</tr>
<tr>
<td>☑ Crop Damage</td>
</tr>
<tr>
<td>Other:</td>
</tr>
<tr>
<td>Car was parked in a field where City employees were working. A spark set off a wildfire in the field destroying the claimant's belongings in the vehicle</td>
</tr>
<tr>
<td><strong>Amount Claimed:</strong></td>
</tr>
<tr>
<td>☑ $10,000.00</td>
</tr>
<tr>
<td><strong>Is the amount claimed over $10,000?</strong></td>
</tr>
<tr>
<td>☑ Yes</td>
</tr>
<tr>
<td>☑ Limited Civil Case</td>
</tr>
<tr>
<td><strong>Basis of Computing Amount:</strong></td>
</tr>
<tr>
<td>☑ None given</td>
</tr>
<tr>
<td><strong>Signature/Date Included:</strong></td>
</tr>
<tr>
<td>☑ Yes</td>
</tr>
<tr>
<td><strong>Claim Reviewed by:</strong></td>
</tr>
<tr>
<td>M. Silveira and D. Ruderman</td>
</tr>
<tr>
<td><strong>Claim Sent to REMIF on:</strong> 08/11/2016</td>
</tr>
<tr>
<td><strong>Claim Sent to Dept. Head on:</strong> 08/11/2016</td>
</tr>
<tr>
<td><strong>Instructions from REMIF:</strong></td>
</tr>
<tr>
<td><strong>Date:</strong> 09/01/2016</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
</tr>
<tr>
<td><strong>Date:</strong></td>
</tr>
<tr>
<td><strong>Actions Taken:</strong></td>
</tr>
<tr>
<td><strong>Date:</strong></td>
</tr>
<tr>
<td><strong>Date:</strong></td>
</tr>
<tr>
<td><strong>Date:</strong></td>
</tr>
</tbody>
</table>

*If any of these items are missing, contact REMIF regarding possible insufficient claim*
A claim must be presented, as prescribed by the Government Code of the State of California, by the claimant or a person acting on his/her behalf and shall show the following:

If additional space is needed to provide your information, please attach sheets, identifying the paragraph(s) being answered.

1. Name and Post Office address of the Claimant:

   Name of Claimant: Gregory (Gregg) Thayer
   Post Office Address: P.O. Box 1294
                      95453

2. Post Office address to which the person presenting the claim desires notices to be sent:

   Name of Addressee: Gregory Thayer
   Telephone: 707-349-5335
   Post Office Address: P.O. Box 1294
                      95453

3. The date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted.

   Date of Occurrence: July 12, 2016
   Time of Occurrence: Approx 2 pm
   Location: corner of Smith St. & Lakeport Martin LP
   Circumstances giving rise to this claim: fire at Vicki's Captains therapy office. I watched the city truck and backhoe park in the middle of Smith St. They started cutting an old pipe sticking out of ground. Then they did not have a water tender. I watched them make sparks while cutting. I saw the field cat fire. I called Vicki she came outside, she begged them to not use the oil can. The oil can was released.

4. General description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of the presentation of the claim.

   2 tool boxes of every hand tool mostly electrical. 2Delux Battery power drill guns & chargers. 4 boxes of food, all hygiene. Tent 7'x 9' mattress twin. Cord Skil Saw, 200 Endura Blankets, 2 pillows, Camping stove, all utensils, all clothing, 7 pairs under wear, jeans, 12 shirts, short 3 full noses, work boots 2 pair. Stove has a lot of smoke. Windows to be painted needed.

5. The name or names of the public employee or employees causing the injury, damage, or loss, if known.

   The fire captain did not take them. Just noted city workers.
6. **If amount claimed totals less than $10,000:** The amount claimed if it totals less than ten thousand dollars ($10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed.

Amount Claimed and basis for computation: $10,000. My tools are almost 10,000 dollars. I lost everything. I've lived there for 3 years. I collected able to live there. I would be able to move first and last for apartments.

**If amount claimed exceeds $10,000:** If the amount claimed exceeds ten thousand dollars ($10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case. A limited civil case is one where the recovery sought, exclusive of attorney fees, interest and court costs does not exceed $25,000. An unlimited civil case is one in which the recovery sought is more than $25,000. (See CCP § 86.)

[ ] Limited Civil Case  [ ] Unlimited Civil Case

You are required to provide the information requested above in order to comply with Government Code § 910.

7. **Claimant(s) Date(s) of Birth:**

   12-11-68

8. **Name, address and telephone number of any witnesses to the occurrence or transaction which gave rise to the claim asserted:**

   Gregory Thayer homeless (currently in hospital) 707-334-5335 mailing address

   525 Bevins St. #5

   Vicki Jeffers 7130 Burnt Ct Nice Ca 95467 707-242-2345

   Lakeport, CA 95453

   Casey Mott 525 Bevins St office 213-700/111 PC 525 Bevins St #2 LP

9. **If the claim involves medical treatment for a claimed injury, please provide the name, address and telephone number of any doctors or hospitals providing treatment:**

   

   If applicable, please attach any medical bills or reports or similar documents supporting your claim.

10. **If the claim relates to an automobile accident:**

    **Claimant(s) Auto Ins. Co.:**
    **Telephone:**
    **Address:**
    **Insurance Policy No.:**

    **Insurance Broker/Agent:**
    **Telephone:**
    **Address:**

    **Claimant's Veh. Lic. No.:**
    **Vehicle Make/Year:**
    **Expiration:**

    If applicable, please attach any repair bills, estimates or similar documents supporting your claim.
READ CAREFULLY

For all accident claims, place on following diagram name of streets, including North, East, South, and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If City/Agency Vehicle was involved, designate by letter "A" location of City/Agency Vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw City/Agency Vehicle; location of City/Agency vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X."

NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.

---

**Warning:** Presentation of a false claim is a felony (Penal Code §72). Pursuant to CCP §1038, the City/Agency may seek to recover all costs of defense in the event an action is filed which is later determined not to have been brought in good faith and with reasonable cause.

Signature: [Signature]

Date: 8-10-16
STAFF REPORT


MEETING DATE: 09/06/2016

SUBMITTED BY: Chief of Police Brad Rasmussen

PURPOSE OF REPORT: ☑ Information only ☐ Discussion ☐ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to review and file this police after action report concerning the Independence Day (July 4th period) police fireworks operations.

BACKGROUND/DISCUSSION:

EVENT: Independence Day celebration at Library Park.

SUMMARY: On July 4, 2016, the City of Lakeport hosted its annual Fourth of July celebration at Library Park within the incorporated City limits of Lakeport. This event draws well over a thousand people including residents, visitors and event participants who wish to attend. The Lakeport Police Department is responsible for law enforcement services during this event and utilizes assistance from allied agencies such as the Lake County Sheriff’s Department, Clearlake Police Department, California Highway Patrol and the Lake County Probation Department.

PARKLANDS: This year the Lakeport Police Department handled an unusually high volume of calls for service in the parklands. In addition to handling four reported lost children, one missing adult and one verbal altercation between two males, the Department responded to a violent stabbing incident near the playground area wherein several males approached a family, and after a heated verbal altercation, one male was repeatedly stabbed in the head and neck. This act of violence created a serious concern for public safety as the suspect was still at large after the stabbing and inside the parklands. Ultimately, the suspect was apprehended by assisting agencies and the investigation is still ongoing.

FIREWORKS: The most significant calls for service were a result of illegal fireworks being discharged throughout the City. In all, the Police Department handled in excess of 37 fireworks related calls for service in various areas throughout the incorporated areas of Lakeport. The extreme amount of illegal fireworks calls made it very difficult for police units to respond to each location to identify, confiscate or apprehend offenders. Although the City is very diligent on advertising safe and sane firework use, a considerable amount of illegal fireworks entered the City. Of particular concern was the large amount of citizen’s discharging illegal fireworks on private properties such as; Willow Tree Plaza. It is estimated as many as 200 citizens and vehicles were spread out in the parking lots of Safeway, Round Table Pizza, Mendo Lake Credit Union and CVS Pharmacy. Numerous calls for illegal fireworks were reported to be in this area. Several attempts to locate and identify potential violators were unsuccessful resulting in 5 police units responding to the area and ordering citizen’s to disperse.
Numerous amounts of illegal fireworks and safe and sane fireworks debris were left upon various private lots which were open to the public.

CONCLUSION:

The 2016 Fourth of July celebration was the busiest we’ve experienced in many years and although the calls for service increased, the event was successful. Much of the success is attributed to the command center being at City Hall which is the hub of the event. The location of the Incident Command Post is critical for law enforcement as it provides for quicker response to calls in the parklands and provides those in attendance with a designated location for reporting and recovering missing children. The mere presence of multiple law enforcement officers canvassing the area has proven to be a successful element in preventing crime and providing a high level of public safety during the event.

OPTIONS:

Review and file report.

FISCAL IMPACT: Already reported with operational plan approval.

☐ None  ☐ $  ☐ Budgeted Item?  ☐ Yes  ☐ No
Budget Adjustment Needed?  ☐ Yes  ☐ No  If yes, amount of appropriation increase:  $
Affected fund(s):  ☐ General Fund  ☐ Water OM Fund  ☐ Sewer OM Fund  ☐ Other:
Comments:

SUGGESTED MOTIONS:


☐ Attachments:
RE: Presence of Dry Vegetation Creating Fire Hazard Conditions on Property’s throughout the City of Lakeport

MEETING DATE: 9/6/2016

SUBMITTED BY: Kevin M. Ingram, Community Development Director

PURPOSE OF REPORT: □ Information only  □ Discussion  □ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being requested to consider and adopt a resolution declaring the presence of dry weeds, brush and similar vegetation upon lots throughout the City a public nuisance and direct staff to pursue the abatement of said lots through the use of the Administrative Citation procedures outlined in Chapter 8.30 of the Lakeport Municipal Code.

BACKGROUND/DISCUSSION:

As observed by the devastating impacts of the recent Valley and Clayton fire events, urban areas such as Lakeport are not immune from the destructive capabilities of wildland fires. In an effort to reduce the risk of the occurrence of wildland fire within the community of Lakeport, staff from both the City and Lakeport Fire Protection District have been meeting over the past few weeks to develop procedures and solutions in order to gain better compliance from local property owners to remove and abate dry vegetation from vacant and larger lots throughout the City.

Per the 2004 annexation agreement with the Lakeport Fire Protection District all weed abatement operations were transferred away from the City of Lakeport and to the Lakeport Fire Protection District. The District requires that property owners remove weeds, brush and similar vegetation between June 1 and the first business day after the 4th of July each year. The district sends out notices in May with follow-up notifications in the beginning of June and additional notifications when complaints are received. In 2016, the District has sent out more than 300 notices. Roughly 100 of those notices involve properties within the city limits. The problem in achieving compliance has been that although responsibility for weed abatement was transferred to the Fire Protection District the Lakeport Municipal Code Chapter 8.28 “WEEDS AND RUBISH” places the power to abate weeds constituting a fire menace to exist (LMC 8.28.02).

The City Council must first adopt a resolution declaring a nuisance involving weeds constituting a fire menace to exist (LMC 8.28.02). Upon passage of the resolution, a notice to affected property’s directing the abatement of public nuisance weeds is mailed out (LMC 8.28.030). Property owners are entitled to a protest hearing before the City Council a minimum of ten (10) days from the issuance of the notice. Upon completion of the protest hearing the City Council may order City staff begin abatement upon those property’s failing to comply with the order to remove public nuisance weeds (LMC 8.28.040). The City must coordinate the completion of the abatement work and keep detailed accounting of costs for each individual lot (LMC 8.28.060). Upon completion of the abatement procedures an assessment hearing before the City Council is required to confer the amounts of liens to be placed upon individual property owners.
owners where abatement by the City was required (LMC 8.28.070). The lien information is then turned over to the County auditor to be placed upon the tax rolls.

If the procedure outlined within Chapter 8.28 of Municipal Code was initiated today the likelihood of achieving timely abatement of current dry weeds and brush creating fire hazard risk would likely not be achieved within the current fire season. Given the likelihood of an extended wildfire season and public safety risk posed by unabated dry weeds throughout the City, staff is seeking direction from the City Council to utilize the Administrative Citation procedures outlined in Chapter 8.30 of Lakeport Municipal Code. In working with the Lakeport Fire Protection District, City staff believes this is a more effective means to lessening the risk of a devastating wildland fire similar to that of the Valley and Clayton fires repeating themselves within the community of Lakeport.

The Lakeport Fire Protection District has provided the City with a listing of properties whom have already received letters earlier this season to abate dry weeds, brush and other similar vegetation attributing to the creation of a fire hazard. On August 22, 2016 City staff performed site visits of noted those property’s that have failed to comply with earlier notices from the Lakeport Fire Protection District. Following direction from City Council, City staff is prepared to issue notices to these property owners requiring the abatement of weeds within ten (10) days or an administrative citation with a $100 fine will be issued.

Following the conclusion of the 2016 wildfire season both the City of Lakeport and Lakeport Fire Protection District are committed to reviewing and amending the current weed abatement process so as to be more effective in reducing fire hazard vegetation earlier in the season and being less labor intensive upon limited staff resources.

OPTIONS:

1. Adopt the proposed resolution and direct staff to utilize the Administrative Citation procedures to abate dry weeds, brush and similar vegetation which endangers public safety through the creation of a fire hazard.
2. Direct staff to make modifications or revisions to the proposed Resolution.
3. Take no action or take action to deny the proposed Resolution.

Alternatively, the City Council could provide other direction.

FISCAL IMPACT:

☐ None  ☐ $  Budgeted Item?  ☐ Yes  ☑ No

Budget Adjustment Needed?  ☐ Yes  ☑ No  If yes, amount of appropriation increase: $

Affected fund(s):  ☑ General Fund  ☐ Water OM Fund  ☐ Sewer OM Fund  ☐ Other: Fund

Comments: Some unanticipated costs associated with the sending of certified mailings will likely be incurred as a result of this code enforcement effort. At approximately $6.50 per piece for individual certified mailings, unanticipated costs will not likely exceed $1000.

SUGGESTED MOTION:

Move to approve the proposed resolution declaring dry weeds, brush and similar vegetation creating a fire hazard upon vacant and large lots throughout the City to constitute a public nuisance and direct staff to utilize the Administrative Citation procedures outlined in Chapter 8.30 of the Lakeport Municipal Code to abate said public nuisance weeds.

Attachments:  1. Draft Resolution to Abate Weeds Constituting a Fire Hazard
               2. Sample Notice of Violation Letter
               3. CALFIRE Equipment Use Safety handout
RESOLUTION NO. _____ (2016)

A RESOLUTION OF THE LAKEPORT CITY COUNCIL DECLARING 
THE PRESENCE OF DRY WEEDS, BRUSH AND SIMILAR VEGETATION ON 
VACANT AND LARGE LOTS WITHIN THE CITY TO BE A PUBLIC NUISANCE 

WHEREAS, the Rocky, Jerusalem, Valley and Clayton wildland fires have destroyed more than 1500 homes and damaged several hundred additional homes and structures in the neighboring communities of Cobb, Hidden Valley Lake, Middletown and Lower Lake over the past two fire seasons; and 

WHEREAS, the presence of dry weeds, brush and similar vegetation on vacant and large lots contribute to a heighten risk of fire danger within the community of Lakeport threatening public safety; and 

WHEREAS, weeds which attain such a large growth as to become a fire menace when dry, or which are otherwise noxious or dangerous may be declared to be a public nuisance by the city council and may be abated as provided in Chapter 8.28 of the Lakeport Municipal Code; and 

WHEREAS, the property determined to be nuisance by reason of such growth of weeds, etc., as described and defined in Section 39560, et seq., of the California Government Code, is described in Exhibit “A” attached hereto and by this reference made a part hereof. 

NOW, THEREFORE, BE IT RESOLVED THAT: 

1. All rubbish, refuse, dirt and weed growing upon the street or sidewalk, and upon private property adjacent thereto, in the City of Lakeport, hereinafter described in Exhibit “A”, are hereby declared a public nuisance, pursuant to Section 39560, et seq., of the California Government Code and Chapter 8.28 of the Lakeport Municipal Code. 

2. The Community Development Department shall provide Notice of Violations to those property owners who have failed to comply with earlier correspondence from the Lakeport Fire Protection District to abate dry weeds, brush and similar vegetation directing them to remove and abate public nuisance weeds as described in Exhibit “A”. 

3. The Community Development Department shall utilize the Administrative Citation procedures outlined within Chapter 8.30 of the Lakeport Municipal Code to assist the Lakeport Fire Protection District in the abatement of dry weeds, brush and similar
vegetation on vacant and large lots throughout the City for those property owners, described in Exhibit “A”, failing to comply with Notice of Violation provisions.

**THIS RESOLUTION** was passed and adopted by the City Council of the City of Lakeport at a regular meeting held on the 6th day of September, 2016.

AYES:
NOES:
ABSENT:
ABSTAIN:

___________________________
MARC SPILLMAN, MAYOR

ATTEST:

_____________________________
KELLY BUENDIA, City Clerk
City of Lakeport
# EXHIBIT A

LIST OF PROPERTIES CONTAINING DRY WEEDS, BRUSH AND SIMILAR VEGETATION CONSTITUTING A FIRE MENACE NUISANCE

<table>
<thead>
<tr>
<th>APN</th>
<th>Site Address</th>
<th>Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>005-030-10</td>
<td>1320 CRAIG AVE</td>
<td>2.26</td>
</tr>
<tr>
<td>005-053-17</td>
<td>2565 PARALLEL DR</td>
<td>30.78</td>
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<tr>
<td>026-122-05</td>
<td>1411 ALDEN AVE</td>
<td>5.48</td>
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<tr>
<td>026-052-02</td>
<td>590 HILLCREST DR</td>
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<tr>
<td>025-102-07</td>
<td>1260 MARTIN ST</td>
<td>1.32</td>
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<td>025-093-16</td>
<td>1200 ARMSTRONG ST</td>
<td>7.09</td>
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<td>025-082-01</td>
<td>1101 COMPTON ST</td>
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<tr>
<td>026-051-09</td>
<td>474 SUNSET DR</td>
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<td>026-081-01</td>
<td>550 SUNSET DR</td>
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<td>025-431-12</td>
<td>520 SMITH ST</td>
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<td>025-562-06</td>
<td>525 ESPLANADE ST</td>
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<td>025-093-14</td>
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<td>005-049-14</td>
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<td>005-045-29</td>
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<td>025-062-24</td>
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<td>1025 CENTRAL PARK AVE</td>
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<td>Site Address</td>
<td>Acres</td>
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<tr>
<td>----------</td>
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NOTICE OF VIOLATION

10-DAY NOTICE

September 7, 2016

[Property Owner]
[Mailing Address]
[City, State, ZIP]

RE:  Dry Vegetation Creating Fire Hazard Nuisance Condition at—
     [Violation Location], Lakeport, California (APN ***-***-***)

CONDITION CAUSING NUISANCE: A site visit performed on August 22, 2016 by City of Lakeport staff revealed the presence of dry weeds, brush and similar vegetation which endangers the public safety through the creation of a fire hazard (LMC 8.22.020). Said conditions constitute a nuisance and a violation of the Lakeport Municipal Code.

ORDER IS GIVEN TO COMMENCE ABATEMENT OF SAID NUISANCE CONDITIONS WITHIN TEN (10) DAYS, BUT NO LATER THAN SEPTEMBER 16, 2016, AND CORRECT THE NUISANCE CONDITION DESCRIBED ABOVE BY TAKING THE FOLLOWING ACTIONS:

1) Clear all dry weeds, brush and similar vegetation to a height of six (6) inches or less. Cut weeds shall either be removed or mulched. (Abatement action does not apply to single specimens of trees, ornamental shrubbery or similar plants which are used as ground cover, if they do not form a means of rapidly transmitting fire from the native growth to any building or structure.

2) Weed abatement and brush clearing activities shall be conducted before 10:00 AM to reduce the risk of inadvertently starting a fire. Please consult the enclosed CALFIRE Equipment Use Safety handout for additional tips for the abatement of dry weeds, brush and vegetation safely.

Failure to comply with this order within the allotted time period will result in the issuance of an administrative fine not to exceed $100.00 (LMC 8.30.020).
The City of Lakeport greatly appreciates your cooperation and attention to this matter. If you have any questions or concerns regarding this matter please do not hesitate to contact the Lakeport Community Development Department at (707) 263-5615 x20 or the Lakeport Fire Protection District at (707) 263-4396.

Sincerely,

Kevin M. Ingram
Community Development Director

Enclosures

Cc: Lakeport Fire Protection District
Are You doing the right thing, the wrong way?
Are you doing the right thing the wrong way -for example, trying to eliminate the fire hazards around your home and in the process starting a wildland fire? Each year CAL FIRE responds to more than 1,600 fires started by Californians using equipment the wrong way.

Whether working to create a defensible space around your home, just mowing the lawn, or pulling your dirt bike over to the side of the road, if you live in a wildland area you need to use all equipment responsibly. Lawn mowers, weedeaters, chain saws, grinders, welders, tractors, and trimmers can all spark a wildland fire. Do your part, the right way, to keep your community fire safe.

Here’s how to do it the Right Way:

▪ Do all yard maintenance that requires a gas or electrical motor before 10 a.m. Not in the heat of the day, or when the wind is blowing!
▪ Lawn mowers are designed to mow lawns. Never use lawn mowers in dry vegetation.
▪ Use a weed trimmer to cut down dry weeds and grass.
▪ Remove rocks in the area before you begin operating any equipment. A rock hidden in grass or weeds is enough to start a fire when struck by a metal blade.
▪ In wildland areas, spark arresters are required on all portable gasoline powered equipment including tractors, harvesters, chain saws, weedeaters, mowers, motorcycles, and All Terrain Vehicles (ATVs).
▪ Keep the exhaust system, spark arresters and mower in proper working order and free of carbon buildup. Use the recommended grade of fuel and don’t top off.
▪ Keep the engine free of oil and dust, and keep the mower free of flammable materials.
▪ In wildland areas, a permit may be required for grinding and welding operations, and spark shields may be required on equipment. Be sure to have 10 feet of clearance, a 46” round point shovel, and a backpump water-type fire extinguisher ready to use.
▪ Hot exhaust pipes and mufflers can start fires you won’t even see, until it’s too late! Don’t pull off into dry grass or brush.
▪ Keep a cell phone nearby and call 911 immediately in case of a fire.

www.fire.ca.gov