



CITY OF LAKEPORT

Community Development Department
225 PARK STREET
LAKEPORT, CALIFORNIA 95453
TELEPHONE: 707.263.5615 x205 FAX: 707.263.8584

PLAN REVIEW DEPOSIT POLICY

The Community Development Department requires payment of a deposit to be applied toward the plan review fee for any new development **or substantial addition / remodel** at the time that the building permit application is submitted. The following deposit schedule shall be applied:

1. **Residential:** A minimum deposit of \$650.00 per residential unit shall be paid with the building permit application for new single-family dwellings, duplexes and triplexes. **A deposit for projects valued over \$50,000 will be in the amount of the actual plan review fee.** The deposit amount will be a credit toward the actual plan review fee that will be determined upon issuance of the building permit. This deposit shall be applied to the final amounts due at the time of permit issuance.
2. **Commercial, Industrial, or Multi-Family (four or more units):** The Community Development Department, using either the applicant's stated valuation of the project on the Building Permit Application or City's calculated **valuation**, will determine the plan review deposit amount. The deposit shall be applied as a credit to the final amount due at the time of permit issuance.

Approved:

KEVIN INGRAM
Community Development Director

DATE