

CITY OF LAKEPORT

**SOLICITATION OF QUALIFIED CONTRACTORS
For
CONSTRUCTION OF SKATE PARK AND SPRAY PARK**

The City of Lakeport will be constructing a new Lakefront Park in the spring of 2022. Included in the park design are skatepark and splash pad features requiring specially qualified contractors to construct. In order for the general contractor to be responsive to the bid solicitation, the City is requiring that contractors for these two features be pre-qualified prior to bid submission. To this end, the City of Lakeport is seeking qualified contractors to include in the park solicitation package. Only contractors submitting qualifications with this solicitation may be included in the project bid package and allowed to be listed as contractor/subcontractors on the project for the skatepark and splash pad features. However, submission of an adequate pre-qualification questionnaire does not guarantee an eventual award.

To assist contractors in determining if they are qualified for the work, the City is providing on their website the 95% plans and specifications for the park. **These plans and specifications are only to be used to determine interest in and qualifications for working on the project. They are not to be used for bid preparation for the project. It is understood that the exact detailed requirements indicated in both the plans and specifications may change between this solicitation for qualifications and the actual bid.**

Contractors interested in submitting qualifications shall thoroughly review the project 95% plans, specifications, and the qualifications listed below:

Skate Park Contractor Qualification

The skate park structure improvements include (but not limited to) finish grading, rebar work, fabricated metal work, concrete pool coping, concrete work, and shotcrete work that require qualifications as described herein.

Contractors bidding the skate park structure shall have satisfactorily completed the installation of a minimum of four (4) similar skate park projects in accordance with the project plans and written specifications. All qualifying projects must have been completed by the same contractor submitting qualifications. Qualifying projects must include concrete skate park structures of comparable size, finishes, transitions, coping types and features built within the last five (5) years. Qualifying projects must be listed on the attached qualifications submittal form.

If Contractor intends to use an ACI certified Nozzleman for Shotcrete installation other than the Nozzleman who performed work for the required qualifying projects, the Contractor must submit four (4) qualifying projects that the ACI Certified Nozzleman has performed. Qualifying project shall be of the same requirement as described herein.

Only the Nozzleman referenced with the bid shall be permitted to perform shotcrete work for the said project. Should the Contractor want to substitute the qualifying Nozzleman of record with another Nozzleman, the Contractor shall make an application to the Owner providing all qualifying records of the proposed substitute Nozzleman at least five (5) days in advance of said work. The Owner shall reserve the right to reject any substitute Nozzleman not meeting the qualifying requirements.

The Skate Park contractor shall provide references for four (4) qualifying reference projects and proposed Nozzleman including location of qualifying projects, size, owner contact information, and total construction costs including change orders below.

Spray Park Contractor Qualification

The Spray Park improvements include (but are not limited to) electrical, plumbing, and concrete work that require the qualifications as described herein. The Spray Park sub-contractor shall be factory-certified by Water Odyssey by Fountain People, Inc. specializing in performing the work with a minimum of five (5)

years of experience.

Contractors bidding the spray park structure shall have satisfactorily completed the installation of a minimum of four (4) similar spray park projects in accordance with the project plans and written specifications. All qualifying projects must have been completed by the same contractor submitting qualifications. Qualifying projects must have been completed in the past five (5) years and include aquatic structures such as those in Lake Front Park.

Form of Submission & Deadline

Contractors interested in submitting qualifications shall do so by either mail or email prior to 5 PM on January 26, 2022. The received proposals shall be evaluated upon receipt. Submitters may be contacted for additional information or clarifications. All submitting contractors will be contacted after review to inform them of their status to be included in the project bid package. By submission of qualifications, contractors agree to have their reference information included in the contract bid package for the new park.

The submittals shall be mailed to 225 Park Street, Lakeport CA 95452 or by email to Olivia Grupp at ogrupp@cityoflakeport.com.

Notice to Potential Contractors Seeking Pre-Qualification

Notice is hereby given that City of Lakeport has determined that all bidders on the Skatepark and Spray/Splash Park for the for Lakefront Park project to be undertaken by the City of Lakeport must be pre-qualified prior to submitting a bid on that project as a subcontractor or otherwise. It is mandatory that all Contractors who intend to submit a bid for the Skatepark and Spray/Splash Park components, fully complete the pre-qualification questionnaire, provide all materials requested herein, and be approved by City of Lakeport to be on the final qualified Bidders list. No bid will be accepted from a Contractor that has failed to comply with these requirements. If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid. The last date to submit a fully completed questionnaire is January 26, 2022. Contractors are encouraged to submit pre-qualification packages as soon as possible, so that they may be notified of omissions of information to be remedied or of their pre-qualification status well in advance of the bid advertisement for this project.

Answers to questions contained in the attached questionnaire are required. The City of Lakeport will use these documents as the basis of rating Contractors in respect to contracts upon which each Contractor is qualified to bid. City of Lakeport reserves the right to check other sources available. The City of Lakeport's decision will be based on objective evaluation criteria.

City of Lakeport reserves the right to adjust, increase, limit, suspend or rescind the pre-qualification rating based on subsequently learned information. Contractors whose rating changes sufficient to disqualify them will be notified, and given an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification rating. A contractor that successfully pre-qualifies will still be required to meet all requirements of the bid package to be posted at a later date before any award; thus pre-qualification is a necessary but not sufficient prerequisite to eventual award.

While it is the intent of the pre-qualification questionnaire and documents required therewith to assist City of Lakeport in determining bidder responsibility prior to inclusion on a bid by the general contractor for the Lakefront Park project and to aid City of Lakeport in selecting the lowest responsible bidder, neither the fact of pre-qualification, nor any pre-qualification rating, will preclude City of Lakeport from a post-bid consideration and determination of whether a bidder has the quality, fitness, capacity and experience to Skate & Spray Park Pre-qualification

satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.

The pre-qualification packages should be submitted under seal and marked “CONFIDENTIAL” to the mailing or e-mail address noted above.

The pre-qualification packages submitted by Contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in the appeal hearing. State law requires that the names of contractors applying for pre-qualification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing. If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify City of Lakeport and provide updated accurate information in writing, under penalty of perjury.

City of Lakeport reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a specific future public works project.

Contractors may submit pre-qualification packages during regular working hours on any day that the offices of the City of Lakeport are open. Contractors who submit a complete pre-qualification package will be notified of their qualification status no later than ten business days after submission of the information.

City of Lakeport may refuse to grant pre-qualification where the requested information and materials are not provided, or not provided by January 26, 2022. There is no appeal from a refusal for an incomplete or late application, but re-application for a later project is permitted. The closing time for bids will not be changed in order to accommodate supplementation of incomplete submissions, or late submissions.

Where a timely and completed application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering notice to City of Lakeport of its appeal of the decision with respect to its pre-qualification rating, no later than ten business days prior to the closing time for the receipt of bids for this public works project. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of City of Lakeport, whether by administrative process, judicial process or any other legal process or proceeding.

If the Contractor gives the required notice of appeal and requests a hearing, the hearing shall be conducted so that it is concluded no later than five business days after the City’s receipt of the notice of appeal, and no later than five business days prior to the last date for the receipt of bids on the project. The hearing shall be an informal process conducted by a panel to whom the City Manager of the City of Lakeport has delegated responsibility to hear such appeals (the “Appeals Panel”). At or prior to the hearing, the Contractor will be advised of the basis for the City of Lakeport’s pre-qualification determination. The Contractor will be given the opportunity to present information and present reasons in opposition to the rating. Within one day after the conclusion of the hearing, the Appeals Panel will render its decision. It is the intention of City of Lakeport that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

Note: A contractor may be found not pre-qualified for bidding on a specific public works contract to be let by City of Lakeport, or on all contracts to be let by City of Lakeport until the contractor meets City of Lakeport's requirements. In addition, a contractor may be found not pre-qualified for either:

- (1) Omission of requested information or
- (2) Falsification of information

NOTICE: To contractors who will be included in a final bid as a subcontractor for this job, please be advised that the City of Lakeport may require, as to general contractors, one of the following:

- (1) Post-bid qualification review.

PRE-QUALIFICATION INFORMATION SUBMITTAL

The City of Lakeport will be reviewing constructed projects and contacting the Owner's representatives regarding each project. To be considered a qualified project, current contact information must be provided for each project. If contact personnel have changed, provide a contact familiar with the project. The contractor is advised to contact the references ahead of time to assure the accuracy of the submitted information.

CONTRACTOR INFORMATION

Contractor Name: _____
Address: _____
Contract: Name: _____
Telephone: _____ Email: _____
License Number: _____ DIR Number _____

SKATE PARK REFERENCE PROJECTS

(4 similar projects minimum)

PROJECT 1

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 2

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 3

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 4

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

NOZZLEMAN INFORMATION

Name of ACI Certified Shotcrete Nozzleman _____
Address _____
Telephone _____
Email _____

If Contractor intends to use an ACI certified Nozzleman for Shotcrete installation other than the Nozzleman who performed work for the required qualifying projects, the Contractor must submit four (4) similar Skate Park Projects, including the contact information, that the ACI Certified Nozzleman has performed below:

PROJECT 1

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 2

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 3

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 4

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Skate Park Construction Cost (Incl Change Orders) \$ _____

I declare under penalty of perjury under the laws of the State of California that all of the representations made in this STATEMENT are true and correct.
Executed this _____ day of _____, 2022, at _____, California.

Authorized Representative Signature

Title

SPRAY PARK REFERENCE PROJECTS
(4 similar projects minimum)

PROJECT 1

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Spray Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 2

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Spray Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 3

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Spray Park Construction Cost (Incl Change Orders) \$ _____

PROJECT 4

Location (Address): _____
Project Size (sf): _____
Owner: _____
Owner's Contact: Name: _____
Telephone: _____ Email: _____
Spray Park Construction Cost (Incl Change Orders) \$ _____

I declare under penalty of perjury under the laws of the State of California that all of the representations made in this STATEMENT are true and correct.
Executed this _____ day of _____, 2022, at _____, California.

Authorized Representative Signature

Title