



# CITY OF LAKEPORT

225 Park St – Lakeport, CA 95453  
PHONE: (707) 263-5613 EXT 204  
www.cityoflakeport.com

BUSINESS LICENSE FEE: \$ 10.00

STATE REVOLVING FUND FEE: \$ 4.00

RECEIPT # \_\_\_\_\_

APPLICATION DATE: \_\_\_\_\_

## ONE TIME BUSINESS LICENSE APPLICATION

### BUSINESS INFORMATION:

BUSINESS NAME: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

BUSINESS PHONE: ( ) \_\_\_\_\_

HOME PHONE NUMBER:( ) \_\_\_\_\_

FAX: ( ) \_\_\_\_\_

CELL PHONE: ( ) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

JOB / PROJECT ADDRESS: \_\_\_\_\_

DATES WORK TO BE COMPLETED: FROM \_\_\_\_\_ THROUGH \_\_\_\_\_

LEGAL STATUS: (CHECK ONE) SOLE PROPRIETORSHIP  PARTNERSHIP  CORPORATION

STATE RESALE TAX NO.: \_\_\_\_\_ STATE CONTRACTOR'S LICENSE NUMBER: \_\_\_\_\_

FEDERAL EMPLOYER'S ID NO.: \_\_\_\_\_ STATE EMPLOYER'S ID NO.: \_\_\_\_\_

**BEFORE THIS APPLICATION IS APPROVED, YOUR STATE CONSTRUCTOR'S LICENSE STATUS WILL BE VERIFIED BY THE CITY.**

**NOTE:** A One-Time Business License is valid for one job/project and not longer than thirty (30) days. **Only two (2) one-time business licenses may be issued per fiscal year (July 1 through June 30).** An annual business license will be required after the issuance of two one-time licenses in a fiscal year.

Businesses participating in Special Community Events (i.e., Dickens Fair, car shows, craft fairs, etc.) may obtain more than two (2) one-time business licenses per fiscal year. **If you are selling non-edible items – you must have a Seller's Permit issued by the California State Board of Equalization and must properly report all sales taxes generated in the City of Lakeport.**

**I UNDERSTAND THAT THIS IS ONLY AN APPLICATION FOR A BUSINESS LICENSE, AND THAT THE FILLING OUT OF THIS APPLICATION DOES NOT CONSTITUTE ISSUANCE OF A LICENSE TO OPERATE A BUSINESS.**

**UNDER PENALTY OF PERJURY, I STATE THAT I HAVE READ THE ABOVE AND CERTIFY THAT THE INFORMATION IS TRUE AND CORRECT.**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

### DEPARTMENT USE ONLY:

CONTRACTOR'S CURRENT LICENSE STATUS WITH STATE: ACTIVE  SUSPENDED  REVOKED

COMMUNITY DEVELOPMENT DEPARTMENT: APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_ DENIED \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

BUILDING DEPARTMENT: APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_ DENIED \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_