



**CITY OF LAKEPORT
PARKS AND RECREATION COMMISSION
REGULAR MEETING Minutes
Thursday, August 3, 2017
3:00 p.m.**

City Hall Conference Room, 225 Park Street, Lakeport, CA 95453

I. **Call to Order** - Meeting Start Time: 3:10 pm

II. **Pledge of Allegiance**

III. **Roll Call – Park and Recreation Commission Members:**

X Kipp Knorr X Cindy Ustrud X Suzanne Lyons
X Ann Blue X Suzanne Russell

Also present: Bill Graham, citizen, business owner; Doug Grider, City of Lakeport Public Works Director; Ron Ladd, Parks Foreman; Cyndy Ader, Administrative Specialist II, Department of Public Works.

IV. **Approval of Agenda** Commission Member Suzanne Russell made a motion to approve the agenda as posted. Kipp Knorr seconded the motion. The motion passed with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

V. **Communications**

A. *Citizen Input: Bill Graham advised the Committee that a community member who is wheelchair bound complained that she went into one of the wheelchair accessible restrooms in Library Park and there was a large amount of water on the floor, which got on the wheels and thus on her hands. Public Works Director Doug Grider and Parks Foreman Ron Ladd addressed the Committee and advised that they were very sympathetic to the community member and advised that if it was noticed again that it should be reported so that the parks department can repair and clean the restroom. Several of the Committee members noted that the Parks Department are on site and available and if there isn't someone available, City Hall has the phone numbers for the employees.*

VI. **Consent Calendar:**

A. Commission Member Suzanne Russell made a motion to approve minutes of June 15, 2017 special meeting. Ann Blue seconded the motion. The motion passed with the following vote:
Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye

In compliance with the *Americans with Disabilities Act*, the City of Lakeport will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office at (707) 263-5615 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

VII. Reports:

- A. Library Park – Public Works Director Doug Grider gave an update on the FEMA projects, stating that staff is working with a new FEMA worker on the Sea-wall mitigation. Shakespeare at the Park was a real hit and went off without a hitch. Lakeside Car & Boat Show upcoming event August 19, the sponsors are wanting to have a “Crackle-fest” after the Concert at the Park on the 18th
- B. Westside Park – Grillin’ on the Green August 5th; Soccer leagues starting August 26
- C. Westshore Pool – There were several days that were almost at full capacity. Next year need to take a hard look at repairs to buildings and the pool itself
- D. Walking Path – Matt met with Commissioner Suzanne Lyons for installation of purchased signs, one has already been “lost”; Brass arrows still on Staff’s “bucket list” as things settle down this fall
- E. Commission Members complimented Staff’s hard work on the Criterium Bike Race in July. Public Works Director, Doug Grider stated that he was due to have an after-event meeting with the sponsor’s and would bring a report back to Committee afterwards

IX. New Business: 1. Commercial uses in Library Park – Commission Chairwoman Cindy Ustrud brought the Application for Public Use Forms to show the process that the City uses now. Public Works Director Doug Grider, explained there is a policy in place for commercial use permits. Commission Chairwoman Cindy Ustrud volunteered to see what it looks like on the books. Commission Member Kipp Knorr made a motion to table this discussion until next meeting. Commission Member Suzanne Russell seconded the motion. The motion passed with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

X. Old Business: None

XI. Set Date & Adjourn: Set date of September 21, 2017 at 3:00 pm for next regularly scheduled meeting.
Meeting adjourned at 4:03 pm.