

**CITY OF LAKEPORT
PARKS AND RECREATION**



COMMISSION

SPECIAL MEETING Minutes

Thursday, June 15, 2017

3:00 p.m.

City Hall Conference Room, 225 Park Street, Lakeport, CA 95453

I. **Call to Order** - Meeting Start Time: 3:08 pm

II. **Pledge of Allegiance**

III. **Roll Call – Park and Recreation Commission Members:**

√ Kipp Knorr √ Cindy Ustrud √ Suzanne Lyons
√ Ann Blue √ Suzanne Russell

Also present: Doug Hutchison, Lakeport Fire Protection Fire Chief; Bill Graham, citizen, business owner; Doug Grider, City of Lakeport Public Works Director; Cyndy Ader, Administrative Specialist II, Department of Public Works.

IV. **Approval of Agenda:** Commission Member Suzanne Lyons made a motion to approve the agenda as posted. Suzanne Russell seconded the motion. The motion passed with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

V. **Communications**

A. Citizen Input: *None*

VI. **Consent Calendar:**

A. Commission Member Suzanne Lyons made a motion to approve the minutes of regular meeting April 6, 2017. Commission Member Ann Blue seconded the motion. The motion passed with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

B. Commission Member Suzanne Russell made a motion to approve the minutes of the regular meeting May 4, 2017. Commission Member Suzanne Lyons seconded the motion. The motion passed with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

VII. Reports:

- A. Library Park – Commission received an update from Public Works Director, Doug Grider. Staff is trying to get bark replaced in the playground area even though FEMA hasn't approved the project and we may not receive the reimbursement of between \$15,000 - \$20,000 for some time. It doesn't look like the playground will be open for the 4th of July because of the Federal Requirements required by FEMA (Request for Quotes/Formal Agreements/etc.) 1st Street Boat ramp closed indefinitely, 3rd Street closed for now. Concerts in the Park starting this week and Shakespeare in the Park are still planned for this summer.
- B. Westside Park – Update from staff on erosion work and replanting being done. Committee Chairwoman Cindy Ustrud updated the committee on the Grillin' on the Green plans; Pump Track status and the Horse Arena status
- C. Westshore Pool – Pool open Wednesday through Sunday. First week had pretty low attendance due to weather, as weather heats up pool attendance will increase

IX. New Business:

- 1. Committee Member Suzanne Russell asked about seating for the 4th of July and Public Works Director, Doug Grider stated that only the benches along the seawall and a couple by the playground were not going to be available due to the storm event.

X. Old Business:

- 1. 5th Street Dump Station – Commission Members discussed the possibility of moving to another location, however as there were no real options at this point Commission Member Kipp Knorr made a motion to have signage made to direct boat trailer traffic (No Boat Trailers and Boat Trailer Route) to appropriate routes away from dump station. Commission Member Suzanne Russell seconded the motion. The motion passed with the following vote:
Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye
- 2. 4th of July Fireworks trucks–Commission Members discussed moving the trucks, Doug Hutchison, Lakeport Fire Protection Fire Chief explained to the Commission the necessity of the trucks being in place before, during and after the event. The Members felt that the explanation was satisfactory and agreed that the trucks should remain in place
- 3. Blackberry bushes at Natural High–Commission Members discussed the fact that the blackberry bushes are on private property and the City crews cannot clear them. Doug Hutchison, Lakeport Fire Protection Fire Chief offered that if one of the community members was to file a weed complaint the Fire Protection District would send a letter to the owner with a citation if the weeds were not abated.
- 4. Lakeport Downtown Walking Path – Commission Member Suzanne Lyons informed the Commission that the sign costs were \$317; the cost for 2 benches was approximately \$1400; and the planter was \$125. She gave out handouts that she had printed up with monies she had solicited from various businesses in town. Commission Member Suzanne Russell mad a motion that the sub-committee get donations for the third bench. Commission Member Ann Blue seconded the motion. The motion passed unanimously with the following vote:

Kipp Knorr, Commission Member – aye
Ann Blue, Commission Member – aye
Cindy Ustrud, Commission Chairwoman – aye
Suzanne Lyons – Commission Member – aye
Suzanne Russell – Commission Member - aye

- XI. Set Date & Adjourn:** Set date of August 3, 2017 at 3:00 pm for next regularly scheduled meeting.
Meeting adjourned at 4:15 pm.