



**MINUTES  
MEASURE Z ADVISORY COMMITTEE  
REGULAR MEETING  
Via Teleconference  
July 15, 2020**

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the Measure Z Advisory Committee (MZAC) for April 22, 2020 will be conducted telephonically through Go to Webinar.

**If you would like to speak on an agenda item, you can access the meeting remotely:**

Join from a PC, Mac, iPad, iPhone, or Android device:

Please register for City of Lakeport Measure Z Advisory Committee (MZAC) Meeting on Jul 15, 2020 5:30 PM PDT at:

Please use this web link: <https://attendee.gotowebinar.com/register/6988948213236737291>

**Or join by phone\*:**

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

United States (Toll-free): 1 877 309 2074

United States: +1 (415) 930.5229

Access Code: 266-270-367

Audio PIN: Shown after joining the webinar

\*Please note that if you phone in without using the web link, you will be in "listen mode" only, and will not be able to participate or comment.

The City wants you to know that you can also submit your comments by email to [virtualhost@cityoflakeport.com](mailto:virtualhost@cityoflakeport.com).

To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 2:30 p.m. on Wednesday, July 15, 2020.

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Committee will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Committee and not read at the meeting will be distributed to the Committee prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

*CITIZEN MEMBERS: Annette Hopkins, Susan King, Dennis Rollins, Nathan Speed, Verna Schaffer*

*STAFF MEMBERS: Margaret Silveira; City Manager; Nick Walker, Finance Director; Kelly Buendia, City Clerk/Secretary*



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- 1. CALL TO ORDER** Chair Hopkins opened the meeting at 5:40 p.m. with Committee Members King, Speed, Rollins and Schaffer present.
- 2. APPROVAL OF MINUTES** Committee member King made a motion; seconded by Committee member Speed to approve Minutes of April 22, 2020 meeting. The motion was carried by the following roll call vote: Committee member Hopkins – aye; Rollins – aye; Speed – aye; King – aye; Schaffer – aye.
- 3. CITIZEN INPUT** There was no input offered from the public.
- 4. DISCUSSION/ACTION ITEMS**

  - A. 2019-20 Project Update** Receive and review a 2019-20 project update report.

Finance Director Walker stated that when the 2019-20 books are closed, we will know how much surplus is available, since measures to stall projects were taken due to the Covid-19 pandemic. He believes we will be on target with estimates of about a \$1 million dollar lost revenue.
  - B. 2020-21 Budget** Receive and review the 2020-21 Budget adopted by the City Council on June 2, 2020.

Finance Director Walker stated that the budget was balanced by not filling vacancies and some reorganization due to retirements that were incentivized.

City Manager Silveira stated that the Second Street project will get accomplished through road grant funding. It will look like the Main Street project and the utility infrastructure will be repaired. Additionally the Prop 68 funded Lake Front Park project will be started, with the properties now purchased.

General Fund projects will continue to be stalled until more understanding of the revenues is gained. The hope is that reserves will not have to be touched to operate the City.
- 5. ADJOURN** Chair Hopkins closed the meeting at 6: with the next meeting set for October 7, 2020 at 3:30 p.m.

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Kelly Buendia, City Clerk