



**CITY OF LAKEPORT
PLANNING COMMISSION
REGULAR MEETING
October 10, 2018**

MINUTES

CALL MEETING TO ORDER AND ROLL CALL: Chairman Wicks called the meeting to order at 5:00 p.m. with Commissioners Green, Russell, and Knorr present. Commissioner Froio was absent. Also, present were Community Development Director, Kevin Ingram, Associate Planner Daniel Chance, and Administrative Specialist, Linda Sobieraj.

ACCEPTANCE OF AGENDA: Commissioner Russell motioned was made by Commissioner Green, to accept the agenda as posted; seconded by Commissioner Knorr and unanimously carried by voice vote (4-0).

COMMUNICATIONS: Community Development Director Ingram advised there was no citizens input.

CONSENT AGENDA: Commissioner Knorr motioned was made to accept the minutes, seconded by Commissioner Russell, and unanimously carried by voice vote (4-0). (Minutes from the Planning Commission meeting June 13, 2018).

REGULAR AGENDA:

Rick and Nelly Schuler S05-02

Applicants were not present when this item was called. Commissioner Green suggested the Commission move to item B.

General Plan Community Design Element Review

Director Ingram briefed the Commission on the Community Design Element and progress made towards the implementation of listed policies in the 2025 Lakeport General Plan.

Planning Commissioners discussed to allow for provisions and amending the ordinance to allow for tiny home development consistent with the City's design standards.

Commissioner Froio entered Council Chambers at 5:45 p.m.

Regarding Policy CD 1.5, Commissioner Green suggested it be changed to "Care of Property" rather than only applying to "vacant" property.

Chair Wicks asked about ADA parking on Main Street. Commissioner Green suggested business owners adding a sign directing patrons to alternative parking areas.

Commissioner Green suggested adding wording to Program CD 4.11-b that states, "The City should consider potential revenue options to establish this program.

The Planning Commission suggested the numbering for Program CD 6.7 starting on page 14 and continuing to page 15 should be 6.7-a; 6.7-b, 6.7-c, and 6.7-d.

Commissioner Russell suggested that the City should consider revising and strengthening the current tree preservation ordinance as it relates to Policy CD 7.4.

Program CD 7.6-a, Chair Wicks suggested adding wording regarding a requirement of framing of vinyl and temporary signs.

Public hearing opened at 6:49 p.m. Closed with no public input at 6:50 p.m.

Discussion concluded on the topic of the Community design Element at 6:50 p.m.

Chair Wicks requested a 5 minute break starting at 6:50 p.m. and resumed at 6:56 p.m.

Rick and Nelly Schuler S05-02

Item was revisited starting at 6:58 p.m. and the applicants had not arrived. Director Ingram briefed the Commission on the application for an extension of a tentative subdivision map located at 1600 Mike's Way and is further described as APN: 026-122-53.

Public hearing opened at 7:20 p.m. and closed with no public input at 7:21 p.m.

Commissioners asked questions regarding length of extension and number of previous extensions.

The Commission discussed their concerns regarding the likely ability of the applicant to complete the plethora of condition requirements in a two-year period, especially given that no progress has been made since 2005 when the subdivision was originally approved.

Commissioner Green moved to approve a 24-month extension of approval of the tentative subdivision map for the property located at 1600 Mike's Way and further described as APN 026-122-53. The new expiration date is August 1, 2020.

The approval of the extension request is based on a finding that the current conditions prevent the project from moving forward at this time. The extension is granted in accordance with Municipal Code Section 16.08.120, including the required findings set forth in Section 16.08.120 B. Seconded by Commissioner Russell.

The vote was called and was as follows:

AYES: Commissioners Russell, Commissioner Green, and Chair Wicks (3-2)

NOES: Commissioner Froio and Commissioner Knorr

ABSENT: None

CORRESPONDENCE:

Commissioners spoke regarding pending projects and projects that were no longer on the list.

COMMENTS FROM STAFF AND COMMISSIONERS:

Director Ingram advised the Commission, the City has been working with Lake County Economic Development Corporation who has a new website called Zoom Prospector. Ingram stated the City is working on populating the map to list the vacant commercial property and vacant buildings for Lakeport.

Commissioner Green advised he spoke at the last City Council meeting regarding the Public Records Act as it pertains to Staff's decision to no provide the security plans for commercial cannabis Use Permit applications to the Planning Commission for review.

DISCUSS AND SET THE NEXT MEETING DATE:

It was agreed by consensus that the next meeting be held on Wednesday, November 14, 2018 meeting adjourned closed 7:36 p.m.

Respectfully submitted,

KEVIN M. INGRAM
Community Development Director

These are the summary Minutes of the Planning Commission meeting. A recorded tape of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California for a period of 30 days after the approval of these Minutes.