

**CITY OF LAKEPORT  
PARKS AND RECREATION COMMISSION  
MINUTES  
Thursday, October 26, 2017**



**Call to Order & Roll Call:** The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:05 pm, with the following members present:

- Cindy Ustrud, Chairwoman
- Kipp Knorr, Commission Member
- Suzanne Lyons, Commission Member

Also present were: Bill Graham, citizen; Ron Ladd, Park Lead Worker and Cyndy Ader, Administrative Specialist II.

**Approval of Agenda:** **Commission Member Suzanne Lyons** made a motion to accept the agenda as proposed. **Commission Member Kipp Knorr** seconded the motion, the motion passed *unanimously* with the following vote:

- Cindy Ustrud, Chairwoman, aye
- Kipp Knorr, Commission Member, aye
- Suzanne Lyons, Commission Member, aye

**Communications:** Citizen Input – none

**Consent Calendar:** **Commission Member Kipp Knorr** made a motion to accept the minutes of the August 3, 2017 meeting as proposed. **Commission Member Suzanne Lyons** seconded the motion, the motion passed *unanimously* with the following vote:

- Cindy Ustrud, Chairwoman, aye
- Kipp Knorr, Commission Member, aye
- Suzanne Lyons, Commission Member, aye

**Reports:**

- A. Library Park:** Park Lead Worker, Ron Ladd gave an update on the FEMA progress to the Commission, stated that Public Works Director Doug Grider had a two-hour phone call with the Case Manager for the City's FEMA projects going over line by line as to what was needed and where the City is in the process. Park Lead Worker, Ron Ladd also informed the Commission that the Public Works Department had purchased a corer bit with which they will be able to install the remaining medallions once the paving projects are completed. Commission Member Suzanne Lyons asked if the signs were made yet and if the benches had been ordered. Park Lead Worker, Ron Ladd deferred the answers to when Public Works Director returns.
- B. Westside Park:** Park Lead Worker, Ron Ladd informed the Commission that the parking lot at the soccer field will be getting re-stripped soon. The adult league soccer is continuing and will be completed by mid-November. Chairwoman Cindy Ustrud informed the Commission that the Equestrian Park preliminary work is on the agenda for the Westside Park Community agenda for the next meeting.

**New Business:** None

**Old Business:** \* Chairwoman Cindy Ustrud gave a report on Commercial Use Permits. Non-profit vending authorized in Phase II of the park. Commercial vending is prohibited per Staff Report dated 5/2/17 and Ordinance No. 712 (19) [included in these minutes]

\* Request from Park Lead Worker, Ron Ladd to add a report regarding the new play structure at Library Park at the next meeting

\* Request from Commission Member Suzanne Lyons for the Commission to further discuss Use Permits for Park Facilities and Fee Structures at the next meeting

**Next Meeting & Adjournment:**

The next regular meeting will be held, **11/30/17 at 3:00 pm**. There being no further business, the meeting was adjourned at 4:05 pm.

Respectfully submitted,  
Cyndy Ader  
Administrative Specialist II  
Public Works Department