



**CITY OF LAKEPORT
PLANNING COMMISSION
January 11, 2017**

MINUTES

CALL MEETING TO ORDER AND ROLL CALL: Chairman Wicks called the meeting to order at 5:00 p.m. with Commissioners Russell, Taylor, Green and Froio present. Also, present were Community Development Director, Kevin Ingram and Associate Planner, Dan Chance.

ACCEPTANCE OF AGENDA: A motion was made by Commissioner Taylor, to accept the agenda as posted; seconded by Commissioner Green and carried by voice vote (5-0) to accept the agenda.

COMMUNICATIONS: No citizen input.

CONSENT AGENDA: A motion was made by Commissioner Russell, to accept the minutes; seconded by Commissioner Green, and unanimously carried by voice vote (5-0) (Minutes from the regular Planning Commission meeting of December 14, 2016).

REGULAR AGENDA:

Annual Election of Planning Commission Officers

Community Development Director, Kevin Ingram welcomed Commissioners Green and Froio to the Planning Commission and congratulated Chair Wicks for another term. Ingram briefed the Commissioners on the Chair nominations and how they differ from regular nominations. Commissioner Russell made a motion to nominate Commissioner Taylor for Chair, motion was carried by voice vote in favor (4-0).

Commissioner Taylor made a motion to nominate Commissioner Russell as Vice Chair, motion was carried by voice vote in favor (4-0).

Commissioner Russell made a motion to nominate Community Development Director, Ingram as Secretary, motion was carried by voice vote in favor (5-0)

Planning Commissioners Orientation

Ingram provided a Power Point presentation and overview of the roles and responsibilities for Planning Commissioners.

Planning Department and PC 2017 Goals and Work Program

Ingram provided an overview of the goals and work program for the Planning Department and Planning Commission for 2017.

Ingram advised that the amendments to the existing Marijuana Cultivation Ordinance would need to be addressed in the near future to become compliant with recently approved state legislation and Proposition 64.

Ingram stated currently there is a subcommittee consisting of a few City Council members and key staff who are looking over the different principles. The subcommittee has decided to separate cultivation from retail sales processing.

Commissioner Wicks stated that code enforcement remains an issue, asking how the City can strengthen the process of code enforcement. Ingram advised that the Board of Supervisors had recently took action to free the money for the abandoned vehicle abatement program, which previously was has been on hold.

Commissioner Froio brought up the code enforcement issues plaguing Beach Ln.

Commissioner Wicks again brought up circulation and pedestrian safety issues related to the Eleventh Street corridor and how it's becoming a huge problem for people traveling in that area.

CORRESPONDENCE:

Commissioner Russell asked for an update regarding the future senior housing project and what the status is.

Ingram updated the Commissioners on the progress that had been made regarding Napa Auto Parts and Lake County Cars projects.

Ingram updated the Commission regarding a RFP that will be sent out soon for the trees to go in on Main Street between First and Fourth Streets.

COMMENTS FROM STAFF AND COMMISSIONERS:

Chair Taylor requested the Commissioners be issued business cards and/or some other type of identification. Ingram responded that the City and Housing consultant were unsuccessful in obtaining a CDBG grant necessary to construct the project, but would be reapplying in 2017.

Associate Planner Chance discussed the Hotel Feasibility Study and what the next steps are.

DISCUSS AND SET THE NEXT MEETING DATE: It was agreed by consensus that the next meeting be held on Wednesday, February 8, 2017.

There being no further business, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

KEVIN M. INGRAM
Community Development Director

These are the summary Minutes of the Planning Commission meeting. A recorded tape of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California for a period of 30 days after the approval of these Minutes.