

**MINUTES
LAKEPORT CITY COUNCIL
REGULAR MEETING
May 6, 2008**

I. COUNCIL/STAFF WORKSHOP:

**Discussion and Possible
Council Action:**

The workshop convened at 5:00 p.m.

The final draft of the Business Plan was presented. Additional items were identified and added. The Business Plan will be updated and posted on the web at the beginning of each month.

There will be budget workshops every Tuesday in May from 4:00 to 6:00 p.m. Council Member Irwin expressed that he wants to see a report each month showing how the money is being expended out of the budget.

The workshop was completed at 5:59 p.m.

**II. CALL TO ORDER:
ROLL CALL:**

Mayor Bruns called the regular meeting of the City Council of the City of Lakeport to order at 6:06 p.m. with Council Members Roy Parmentier, Robert Rumfelt, Ron Bertsch, and Jim Irwin present.

III. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by City Engineer Harter.

IV. ACCEPTANCE OF AGENDA:

A motion was made by Council Member Rumfelt, seconded by Council Member Parmentier, and unanimously carried by voice vote to accept the agenda as posted.

V. CONSENT AGENDA:

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Warrants:

Approve warrants as listed on Warrant Register dated May 6, 2008.

C. Minutes:

Approve minutes of the regular City Council meeting of April 15, 2008.

**D. MOU with Lakeport
Employee's Association
and Resolution No. 2322**

Ratify MOU between the City of Lakeport and the Lakeport Employee's Association and adopt Resolution No. 2322 (2008), a Resolution of the City Council of the City of Lakeport Providing a Rate or Range of Pay for Each Class within the Position Classification Plan and Rescinding Resolution No. 2299 (2007).

E. Application No. 2008-05:

Approve Application No. 2008-05 for the Lake County Channel Cats to sell fireworks at Handy Napa Auto from June 28, 2008, through July 4, 2008.

F. Application No. 2008-06:

Approve Application No. 2008-06 for the Clear Lake High School Boosters to sell fireworks at Willow Tree Plaza from June 28, 2008, through July 4, 2008.

G. Application No. 2008-07:

Approve Application No. 2008-07 for the Miss Lake County Scholarship Program to sell fireworks at Hillside Honda from June 28, 2008, through July 4, 2008.

H. Application No. 2008-08:

Approve Application No. 2008-08 for the Terrace School PTO to sell fireworks at McDonald's from June 28, 2008, through July 4, 2008.

I. Application No. 2008-09:

This item was pulled from the Consent Calendar for discussion.

**J. South Main Street Overlay
Project**

This item was pulled from the Consent Calendar for discussion.

**K. South Main Street
Nuisance**

Receive and file a Business Plan Report regarding the status and action taken to take down the tent on South Main Street and begin cleanup of parcel.

L. Downtown Plan Architect

Receive and file a Business Plan Report regarding selection of an architect for the Downtown Façade Improvement Program.

Vote on Consent Agenda: A motion was made by Council Member Rumfelt, seconded by Council Member Irwin, and unanimously carried by voice vote to approve the Consent Agenda as presented with the exception of Items I and J.

I. Application No. 2008-09 Council Member Bertsch questioned the legibility of the signature on the Hold Harmless Agreement. Council Member Rumfelt has concerns about the use of City facilities for this commercial event. A motion was made by Council Member Rumfelt, seconded by Council Member Irwin, and unanimously carried by voice vote to hold this item over and ask the applicant to be present at the meeting to explain their request.

J. South Main Street Overlay Project Mayor Bruns asked for clarification regarding a culvert. A motion was made by Council Member Rumfelt, seconded by Council Member Parmentier, and unanimously carried by voice vote to receive and file a Business Plan Report regarding the completion of the South Main Street Overlay Project and approve Contract Change Order No. 4 and Notice of Completion.

VI. PUBLIC PRESENTATIONS/ REQUESTS:

A. Citizen Input Jan Bruns from the Lakeport Main Street Association was present and thanked the Council for the Façade Improvement Program. There are three businesses who are interested in moving forward with improving their businesses.

B. Presentation Re Blueprint Planning Project & Grant: Terri Persons from the Lake County/City Area Planning Council gave a presentation on the Blueprint Planning Project and Grant.

VII. COUNCIL BUSINESS:

A. Community Development Director

1. Ordinance No. 874 (2008) Pete McRae suggested that in the R-1 Zone a Bed and Breakfast be a permitted use for up to three bedrooms and anything above that would be a minor use permit. A motion was made by Council Member Parmentier, seconded by Council Member Rumfelt, and unanimously carried by voice vote to introduce Ordinance No. 874 (2008) correcting/amending Section 17.24.100 of the Lakeport Zoning Ordinance to limit the maximum number of guest bedrooms in Bed & Breakfast Inns to five and schedule the matter for a public hearing at the May 20, 2008, City Council meeting.

2. Water Standby Fee Community Development Director Brannigan gave a summary of his written report. If we are going to do any sort of change in the rate structure, we would have to do a Proposition 218 Notice. An update will be brought back the second meeting in July.

3. Planning Commissioner Appointments The following applicants addressed and field questions from the Council: Thomas Gayner, Marc Spillman, and Dennis Rollins. A motion was made by Council Member Rumfelt, seconded by Parmentier, and unanimously carried by voice vote to reappoint Marc Spillman to the Lakeport Planning Commission.

A motion was made by Council Member Parmentier, seconded by Council Member Irwin, and carried by voice vote, with Council Member Rumfelt voting no, to appoint Thomas Gayner to the Lakeport Planning Commission.

B. Police Chief

1. Ordinance No. 875 (2008) A motion was made by Council Member Parmentier, seconded by Council Member Rumfelt, and unanimously carried by voice vote to introduce Ordinance No. 875 (2008), an ordinance of the City Council of the City of Lakeport to modify Section 10.12.030 of the Lakeport Municipal Code Regulating Parallel Parking and schedule second reading and a public hearing for June 3, 2008, at 6:00 p.m.

C. City Engineer

1. Resolution No. 2321

A motion was made by Council Member Rumpfelt, seconded by Council Member Bertsch, and unanimously carried by voice vote to adopt Resolution No. 2321 (2008) approving the Parcel Map for 382 Fifteenth Street, LLC, and on behalf of the public accepting the 5' PUE depicted thereon and direct the City Clerk to file the map with the County Recorder's Office in accordance with the Subdivision Map Act contingent upon the developer complying with the Project Conditions Agreement and the City of Lakeport Subdivision Ordinance.

2. South Main Street
Drainage Project

The project plans specifications and estimates have been completed. There has been coordination with AT&T and PG&E. Signatures from the property owners are being obtained, and then this will go out to bid.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

Council Member Rumpfelt reported that he and Council Member Bertsch will be attending a League meeting in Fort Bragg on Friday.

Council Member Bertsch said the Quagga Task Force will be meeting tomorrow.

Police Chief Burke reported that he is working on getting reports scanned to PDF documents to be e-mailed so they can save the cost of printing.

Bids are being opened for the City Hall and Third Street Project next week.

City Manager Gillham said that the City and Chamber have been partners in the past for the Konocti summer concert series advertising. The Chamber has requested that again this year. It was the consensus of the Council that with our current budget issues, the annual \$1,250 cost would be better spent in other areas.

Pete McRae would like to see a resolution in support of the railroad.

Community Development Director Brannigan introduced Daniel Buffalo, our new Compliance Officer.

Council Member Parmentier questioned an agreement regarding ownership of the drawings for the Downtown Façade Improvement Program.

IX. ADJOURNMENT:

There being no further business, Mayor Bruns adjourned the meeting at 7:23 p.m.

ATTEST

APPROVED

JANEL M. CHAPMAN, City Clerk

WILLIS H. BRUNS, Mayor